



Regular Village Board Meeting Agenda

November 7, 2023 – 6:00 pm

Village Hall, 235 Hickory Street, Pewaukee, WI 53072

To view the meeting live:

<https://www.youtube.com/live/oAgE5WsvCHI?si=hi6ewyhuPmwkjsGn>

1. Call to Order, Pledge of Allegiance, Moment of Silence and Roll Call.
2. Public Hearings/Presentations.
 - a. Public Hearing on Proposed Ordinance No. 2023-20, Ordinance to Add Section 40.316(6)(6b) of the Village Code Pertaining to the Limited Sale and Display of Medium-Heavy Duty Trucks
3. Approval of Minutes of Previous Meeting.
 - Minutes of the Regular Village Board Meeting – October 17, 2023
4. Citizen Comments. – *This is an opportunity for citizens to share their opinions with Board Members on any topic they choose. However, due to Wisconsin Open Meeting laws, the Board is not able to answer questions or respond to your comments. All comments should be directed to the Board. Comments are limited to 3 minutes per speaker. Speakers are asked to use the podium and state their name and address.*
5. Ordinances.
 - a. Possible Action on Ordinance No. 2023-20, Ordinance to Add Section 40.316(6)(6b) of the Village Code Pertaining to the Limited Sale and Display of Medium-Heavy Duty Trucks
 - b. Possible Action on Ordinance No. 2023-21, Ordinance to Create Chapter 86, Article III, Division 3, Sections 86.119.5(f) and (g) of the Village of Pewaukee Code of Ordinances Regarding Parking Restrictions on Tower Court and Leanore Court
 - c. Possible Action on Ordinance No. 2023-22, Ordinance to Create Chapter 93 of the Village Code Regarding Creation of a Fire-EMS Protection Fee
6. Resolutions. – None.
7. Old Business.
 - a. TAKE OFF THE TABLE – Discussion and Possible Action on 2023 Eagle Eye Proposal Purchase for Lakefront Park
 - b. Discussion and Direction Regarding 2024 Proposed Budgets – All Funds
8. New Business.
 - a. Discussion and Possible Action on Recommendation from Plan Commission for Certified Survey Map Approval to Combine Two Lots Located at the Northwest Corner of Ryan Street and Quinlan Drive (PWV 0883993200 and PWV 0883992) Into One Parcel
 - b. Discussion and Possible Action on Professional Services Agreement Proposal for Well #2 Corrective Action Plans and Specifications from Ruckert-Mielke



Regular Village Board Meeting Agenda

- c. Discussion and Possible Action on Well #2 Maintenance Proposal Estimate from Municipal Well & Pump
 - d. Discussion and Possible Action on Well Site Investigation Proposal from Ruckert-Mielke
 - e. Discussion and Possible Action on Professional Services Agreement with raSmith for 2024 Road Improvement Program Project Design and Bidding Services
9. Citizen Comments. – *This is an opportunity for citizens to share their opinions with Board Members on any topic they choose. However, due to Wisconsin Open Meeting laws, the Board is not able to answer questions or respond to your comments. All comments should be directed to the Board. Comments are limited to 3 minutes per speaker. Speakers are asked to use the podium and state their name and address.*
10. Closed Session. – The Village Board of the Village of Pewaukee will enter into closed session pursuant to Wis. Statute Section 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically regarding Jade Reef Properties, LLC Developers Agreement and City of Pewaukee Intergovernmental Agreement regarding traffic signals at STH 164 and Lindsay Road; and pursuant to Wis. Statute Section 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding Utility Operators.
11. Reconvene Into Open Session.
- a. Possible Action on Intergovernmental Agreement Between the City of Pewaukee and Village of Pewaukee Concerning Traffic Signalization
 - b. Possible Action on Request from Jade Reef Properties Regarding Development Agreement Amendment
12. Adjournment.

Note: Notice is hereby given that a quorum of a Village Committee and/or Commission may be present at the Village Board meeting, and if so, this meeting shall be considered an informational meeting of that Committee or Commission and no formal action of that Committee or Commission shall occur. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. To request such assistance, contact the Village Clerk at 262-691-5660.

Posted November 3, 2023

**VILLAGE OF PEWAUKEE
VILLAGE BOARD MINUTES
October 17, 2023**

<https://www.youtube.com/live/19MLqO7HGwo?si=W5BSI0uxb5gSjSh4>

1. Call to Order, Pledge of Allegiance, Moment of Silence, and Roll Call

President Knutson called the meeting to order at approximately 6:00 p.m. The Pledge of Allegiance was recited, followed by a moment of silence.

Roll Call was taken with the following Village Board members present: Trustee Heather Gergen; Trustee Bob Rohde; Trustee Kelli Belt; Trustee Chris Krasovich; Trustee Craig Roberts; Trustee Jim Grabowski, and President Jeff Knutson.

Also Present: Village Attorney, Mark Blum; Village Administrator, Scott Gosse; Village Treasurer, Kayla Haack; Village Clerk, Cassie Smith.

2. Public Hearings/Presentations – None.

3. Approval of Minutes of Previous Meeting

- a. Minutes of the Regular Village Board Meeting – October 3, 2023

Trustee Grabowski moved, seconded by Trustee Krasovich to approve the October 3, 2023, minutes of the Regular Village Board meeting as presented.

Motion carried 7-0.

4. Citizen Comments – None.

5. Ordinances – None.

6. Resolutions – None.

7. Old Business

- a. **Discussion and/or Possible Action on Publishing a Second Round for the Reserve “CLASS B” Intoxicating Liquor License Availability**

Clerk Smith explained that a new business had inquired about the transfer license.

Trustee Roberts moved, seconded by Trustee Grabowski to Approve a Second Publishing of the Reserve Transfer “Class B” Intoxicating Liquor License.

Motion carried 7-0.

- b. **Discussion, Direction, and/or Possible Action on Proposal to Create a Cremation Only Section in the Forest Hill Cemetery**

Clerk Smith explained that a meeting with Kevin Yonke determined that the cremation graves should be 5’x4’ and which will allow for two cremains and two markers. Trustee Roberts inquired if the platting fee would be included in the budget; Administrator Gosse responded, yes.

Trustee Gergen moved, seconded by Trustee Rohde to Approve raSmith’s Proposal to Create a Cremation Only Section on the West Side of the Cemetery as Presented.

Motion carried 7-0.

c. Discussion and Direction Regarding Fire-EMS Fee Study and Ordinance

Administrator Gosse explained that at a previous meeting, the Village Board asked to split the commercial and industrial buildings separately to determine the Fire-EMS fee. Matt Stark, a representative with Baker Tilly looked at the data and determined that splitting the fee out by the following categories is advantageous:

- single family/duplex
- multi-family residential
- senior living
- commercial
- industrial
- institutional

Administrator Gosse asked that staff is seeking direction from the Village Board if the Board is prepared to move forward with the drafting of an ordinance by staff for consideration at a future meeting. The Board stated it was prepared to move forward on this matter.

d. Discussion and Possible Action on Village Library Agreement Negotiation Team Composition

President Knutson explained that the City of Pewaukee Mayor asked if the Village Board would be willing to put the Village President and Administrator on the negotiating team. Trustee Krasovich agreed to step down and Trustee Gergen has agreed to stay on the team.

Trustee Krasovich moved, seconded by Trustee Roberts to Approve Updating the Negotiation Team by Removing Trustee Krasovich and Adding Administrator Gosse and President Knutson as Presented. Motion carried 7-0.

8. New Business

a. Discussion and Direction Regarding 2024 Proposed Budgets – All Funds

Administrator Gosse stated that the shortfall budgeted for 2024 is \$43,430. Discussion regarding capital assets continued.

b. Discussion and Possible Action on Village Representatives to Fire Advisory Board

President Knutson stated that the Village can appoint 2 Representatives to the Fire Advisory Board. He asked Trustees Rohde and Krasovich who have accepted.

Trustee Gergen moved, seconded by Trustee Roberts to Appoint Trustee Rohde and Trustee Krasovich to the Fire Advisory Board. Motion carried 7-0.

c. Possible Action on Check Report for September 2023

Trustee Roberts moved, seconded by Trustee Krasovich to Approve the September 2023 checks and invoices for all funds, except the library, as presented. Motion carried 7-0.

Trustee Gergen moved, seconded by Trustee Roberts to Acknowledge the September 2023 check and invoices regarding the library. Motion carried 7-0.

d. Review of Quarterly Financial Statements

The Village Board thanked Treasurer Haack for the financial statements and follow-up.

e. Possible Action on Agent Change at Costco

Trustee Gergen moved, seconded by Trustee Rohde to Approve Nathan VonKoblenz as the Agent for Costco, Located at 443 Pewaukee Rd. Motion carried 7-0.

9. Citizen Comments – None.

10. Closed Session

The Village Board of the Village of Pewaukee will enter into closed session pursuant to Wis. Statute Section 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically regarding Kopmeier Drive Lake Access easement.

Trustee Krasovich moved, seconded by Trustee Gergen to Move into Closed Session at Approximately 6:34 p.m.

Motion carried on Roll Call Vote, 7-0.

11. Reconvene Into Open Session.

Trustee Gergen moved, seconded by Trustee Grabowski Reconvene into Open Session at Approximately 6:56 p.m.

Motion carried on Roll Call Vote, 7-0.

12. Adjournment

Trustee Gergen moved, seconded by Trustee Rohde to adjourn the October 3, 2023, Regular Village Board meeting at approximately 6:57 p.m.

Motion carried 7-0.

Respectfully Submitted,

Casandra Smith
Village Clerk



To: Jeff Knutson, President
Village Board

From: Scott A. Gosse
Village Administrator

Date: October 27, 2023

Re: Agenda Item 5a, Possible Action on Ordinance No. 2023-20, Ordinance to Add Section 40.316(6)(6b) of the Village Code Pertaining to the Limited Sale and Display of Medium-Heavy Duty Trucks

BACKGROUND

Attached for your review and consideration please find a draft amendment to the B-5 Light Industrial Zoning District which would allow for the limited sale and display of medium-heavy duty trucks. The attached ordinance was reviewed by the Plan Commission at its October meeting and recommended for Village Board approval.

ACTION REQUESTED

The action requested of the Village Board by the Plan Commission is to adopt Ordinance No. 2023-20, Ordinance to Add Section 40.316(6)(6b) of the Village Code Pertaining to the Limited Sale and Display of Medium-Heavy Duty Trucks.

ANALYSIS

As noted in the attached staff report provided to the Plan Commission by Planner Mary Censky, the proposed amendment would allow for limited sales and display of medium – heavy duty trucks with a GVW of 8,000 pounds or more. This change would only be applicable to uses located within the B-5 Light Industrial Zoning District.

Attachments

STAFF REPORT

To: Village of Pewaukee Plan Commission

By: Mary Censky

Date Prepared: October 12, 2023

General Information:

Agenda Item: **6.e.**

Property Owner/Applicant:

N/A. This item is Village initiated

Requested Action:

Review, discussion, and possible recommendation to the Village Board to add the accessory use 'Medium and Heavy Duty Truck' sales use as a subordinate use that may be approved through conditional use when operated in support of an approved principal conditional use "Automobile service facility" in the B-5 Light Industrial District.

Discussion:

The Village Code does not presently provide for medium-heavy duty truck vehicle sales as a use or site plan element in the B-5 Light Industrial zoning district. An existing, approved (by undocumented Conditional Use Grant [CUG]) automobile service use/user in the Village recently spoke to the Planning Commission in favor of allowing a very limited medium-heavy duty vehicle sales opportunity to support approved users like himself, when located in the B-5 Light Industrial zoning district, principally engaged in service of such vehicles. The Planning Commission expressed a willingness to consider a narrowly drafted Code amendment as might allow for this.

Following is a very narrowly drafted Code amendment to that effect:

Sec. 40.316. - Conditional uses.

Conditional uses in the **B-5** district shall include:

(6) Automobile service facilities.

(6.b.) 'Medium-Heavy Duty Truck' sales/display use (not to exceed one (1) outdoor vehicle parking or display space, as a subordinate and accessory use conducted in support of an approved principal conditional use "Automobile service facility". 'Medium-Heavy Duty Truck shall be defined as vehicles 8,000 pounds or greater gross vehicle weight and eligible to be licensed by WDOT as a 'Heavy Truck', excluding motor trucks used as a motor home with a slide-in camper unit (dual-purpose vehicle).

Recommendation:

If the Commission supports this additional permission in the B-5 Light Industrial District, a favorable recommendation to the Village Board for adoption, by Ordinance and following a public hearing, would be an appropriate action.



August 9, 2023

Village of Pewaukee
Plan Commission
235 Hickory Street
Pewaukee, WI 53072

To the Honorable Members of the Plan Commission:

Alltrux Holdings LLC (Alltrux), a subsidiary of JX Enterprises, Inc., purchased American Truck Parts and Total Appearance within the Village of Pewaukee on August 1, 2022 and is currently operating as a repair facility. We are extremely grateful to be able to operate these businesses within the Village. Currently the property is zoned with a status of B-5, light industrial.

Streetworks submitted a proposal to obtain a conditional approval to be able to hold a dealership license within the Village of Pewaukee. Per the August 10th plan commission agenda (section 6.b), this appears to be limited to "Regular Automobiles, Light Truck and Motorcycle sales/display use...". Alltrux is respectfully requesting that the commission expand this to include Heavy and Medium duty trucks. If approved, Alltrux will promptly file for conditional approval.

Alltrux has the opportunity to secure the franchise rights to sell Battle Motors Heavy and Medium Duty trucks and we are hopeful that we will be able to obtain zoning approval in order to request a Wisconsin Dealers License within the Village of Pewaukee. This opportunity is not a traditional dealership model though. We are in agreement with the manufacturer that all equipment will be shipped directly to our customer and Alltrux will not take possession within the Village of Pewaukee. Alltrux's role in the sale will be to facilitate the invoice, title and registration for our customers. We do not plan on holding any inventory on site within the Village of Pewaukee. We will be utilizing our site within the Village as an administrative function and will continue to operate as a repair facility.

Thank you for your time and consideration

A handwritten signature in black ink, appearing to read 'R. C. Yezzi, Jr.', written in a cursive style.

Richard C. Yezzi, Jr.
Vice President of Operations
Alltrux Holdings, LLC.

ORDINANCE NO. 2023-20

ORDINANCE TO ADD SECTION 40.316(6)(6B) OF THE VILLAGE CODE PERTAINING TO THE LIMITED SALE & DISPLAY OF MEDIUM-HEAVY DUTY TRUCKS

WHEREAS: The Village of Pewaukee does not allow for the sale of medium and heavy duty trucks in any zoning district; and

WHEREAS: The Village Planning Commission did hear a request from a property owner to allow for the sale of medium and heavy duty trucks on a property in the B-5 Light Industrial Zoning District on a limited basis; and

WHEREAS: The Planning Commission did, on October 12, 2023 consider draft language and recommend proposed language to the Village Board for consideration; and

WHEREAS: The Village Board did, on November 7, 2023, hold a public hearing on the proposed ordinance amendment.

NOW, THEREFORE, be it ordained by the Village Board of the Village of Pewaukee, Wisconsin as follows:

SECTION 1.

That the following Section of the Village of Pewaukee Municipal Code is hereby amended to read as follows:

Sec. 40.316. - Conditional uses.

Conditional uses in the B-5 district shall include:

(6) Automobile service facilities.

(6.b.) ‘Medium-Heavy Duty Truck’ sales/display use (not to exceed one (1) outdoor vehicle parking or display space, as a subordinate and accessory use conducted in support of an approved principal conditional use “Automobile service facility”. ‘Medium-Heavy Duty Truck’ shall be defined as vehicles greater than 14,000 pounds Gross Vehicle Weight Rating (GVWR) and eligible to be licensed by WDOT as a ‘Truck’, excluding motor trucks used as a motor home with a slide-in camper unit (dual-purpose vehicle).

SECTION II

The Village President and Village Clerk are authorized to execute this ordinance on behalf of the Village of Pewaukee.

This ordinance shall take effect upon passage and publication as required by law.

SECTION III

The several sections of this ordinance are declared to be severable. If any section shall be declared by a decision of a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other portions of

the ordinance.

All ordinances or parts of ordinances contravening the terms and conditions of this ordinance are hereby to that extent repealed.

PASSED AND ADOPTED by the Village Board this _____ day of _____, 2023.

APPROVED:

Jeff Knutson, Village of Pewaukee President

Countersigned:

Casandra Smith, Village of Pewaukee Clerk

DRAFT



To: Jeff Knutson, President
Village Board

From: Scott A. Gosse
Village Administrator

Date: November 1, 2023

Re: Agenda Item 5b, Possible Action on Ordinance No. 2023-21, Ordinance to Create Chapter 86, Article III, Division 3, Sections 86.119.5(f) and (g) of the Village of Pewaukee Code of Ordinances Regarding Parking Restrictions on Tower Court and Leanore Court

BACKGROUND

Attached for your review and consideration please find a staff report from Patrol Officer Julie Buddenhagen to the Public Works & Safety Committee regarding a request for no parking along Tower Court and Leanore Court on school days during school hours. The Public Works & Safety Committee reviewed the request and has recommended Village Board adoption of the attached ordinance related to Officer Buddenhagen's request. As noted in Officer Buddenhagen's staff report, the basis of the request for the no parking signage is related to both emergency response access (if and when needed) as well as study safety.

ACTION REQUESTED

The action requested of the Village Board by the Public Works & Safety Committee is to adopt Ordinance No. 2023-21, Ordinance to Create Chapter 86, Article III, Division 3, Sections 86.119.5(f) and (g) of the Village of Pewaukee Code of Ordinances Regarding Parking Restrictions on Tower Court and Leanore Court.

Attachments



To: Public Works & Safety Committee

From: Officer Julie Buddenhagen

Date: September 14, 2023

Re: Discussion and Possible Action on No Parking during school hours (7am-4pm) on Tower and Leanore Ct.

BACKGROUND

Tower and Leanore Courts, are courts on a dead-end street that border Pewaukee School District Property (Pewaukee Lake Elementary and Horizon Elementary Playground). In the past, there has been a “gentlemen’s agreement” between the Pewaukee School District and homeowners on Tower and Leanore Courts that students and staff would not park on the courts during school hours.

This is a residential area that borders Pewaukee School District. There are no businesses, churches, parks, etc., in this area that would warrant the need for street parking during school hours.

There is an emergency, tertiary access, to the Pewaukee School District on Tower Court. (Please see yellow, highlighted area on attached map)

ACTION REQUESTED

I respectfully request your consideration to have “No parking during school hours (7am-4pm)” signs posted on Tower Court and the portion of Leanore Court that borders the Pewaukee School District (please see area marked red on the attached map).

ANALYSIS

We are very fortunate to have all schools on one campus. School traffic is limited to entering campus on School Street and Pirate Pass and exiting on Lake Street and Pirate Pass.

The Village of Pewaukee Police Department and Pewaukee Fire Department recently held Rescue Task Force training at Pewaukee High School. Rescue Task Force training allows us to actively practice and prepare for an active threat and/or mass casualty event. During this training, we discussed the necessity of having full use of the tertiary access on Tower Court by emergency vehicles. We would like to ensure that Tower Court would be fully accessible by the Fire and Police Departments in case of an emergency. This would be important for responding emergency vehicles as well as evacuating patients. If vehicles are parked along Tower Court during the school day, this could affect emergency vehicle access.

Additionally, from a school safety standpoint, the School Resource Officers (SROs) (Officer Corrus and Officer Buddenhagen) have met with John Stangler, Pewaukee School District Safety Coordinator, to discuss the importance of having a clear line of site around campus. Pewaukee Lake Elementary School (803 students, grades 4k-2nd grade) and Horizon Elementary School (642 students, 3rd-5th grade) both utilize the playground and open space adjacent to Tower

and Leanore Courts. Any vehicle parked in close proximity to the schools could pose a security concern while our young elementary students are out at recess throughout the day. Based on my training and experience, an individual who would want to do harm or access the School Campus with minimal detection would typically use a less monitored route than the main roadways leading up to campus. If Tower and Leanore Courts had no parking throughout the day, teachers and staff could immediately notify the SROs when a vehicle is seen parked near campus.

Thank you for your consideration regarding this matter.

Respectfully,

Officer Julie Buddenhagen

ORDINANCE NO. 2023-21

Ordinance to Create Chapter 86, Article III, Division 3, Sections 86.119.5(f) and (g) of the Village of Pewaukee Code of Ordinances Regarding Parking Restrictions on Tower Court and Leanore Court

SECTION I

WHEREAS there is a desire to restrict parking on Tower Court and Leanore Court during school hours.

SECTION II

NOW, THEREFORE, the Village Board does hereby ordain to create Section 86.119(g) and (h) of the Municipal Code of the Village of Pewaukee to read as follows:

Sec. 86.119.5. Specific Areas.

- (g) Tower Court. No person shall park any vehicle, or permit any vehicle to be parked, or to remain parked on the north and south sides of Tower Court, from approximately the intersection of Tower Court and Leanore Court to the west end of Tower Court. Said parking restriction shall only be in effect on days when the Pewaukee School District is in session, between the hours of 7AM – 4PM,
- (h) Leanore Court. No person shall park any vehicle, or permit any vehicle to be parked, or to remain parked on the west side of Leanore Court, from approximately the intersection of Leanore Court and Tower Court to the south on Leanore Court approximately 360 feet. Said parking restriction shall only be in effect on days when the Pewaukee School District is in session, between the hours of 7AM – 4PM,.

SECTION III

All ordinances or parts of ordinances contravening the terms and conditions of this ordinance are hereby to that extent repealed.

SECTION IV

The several sections of this ordinance shall be considered severable. If any section shall be considered by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other portions of the ordinance.

SECTION V

This ordinance shall take effect upon passage and publication or posting as approved by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Pewaukee, and shall indicate the date and number of this amending ordinance therein.

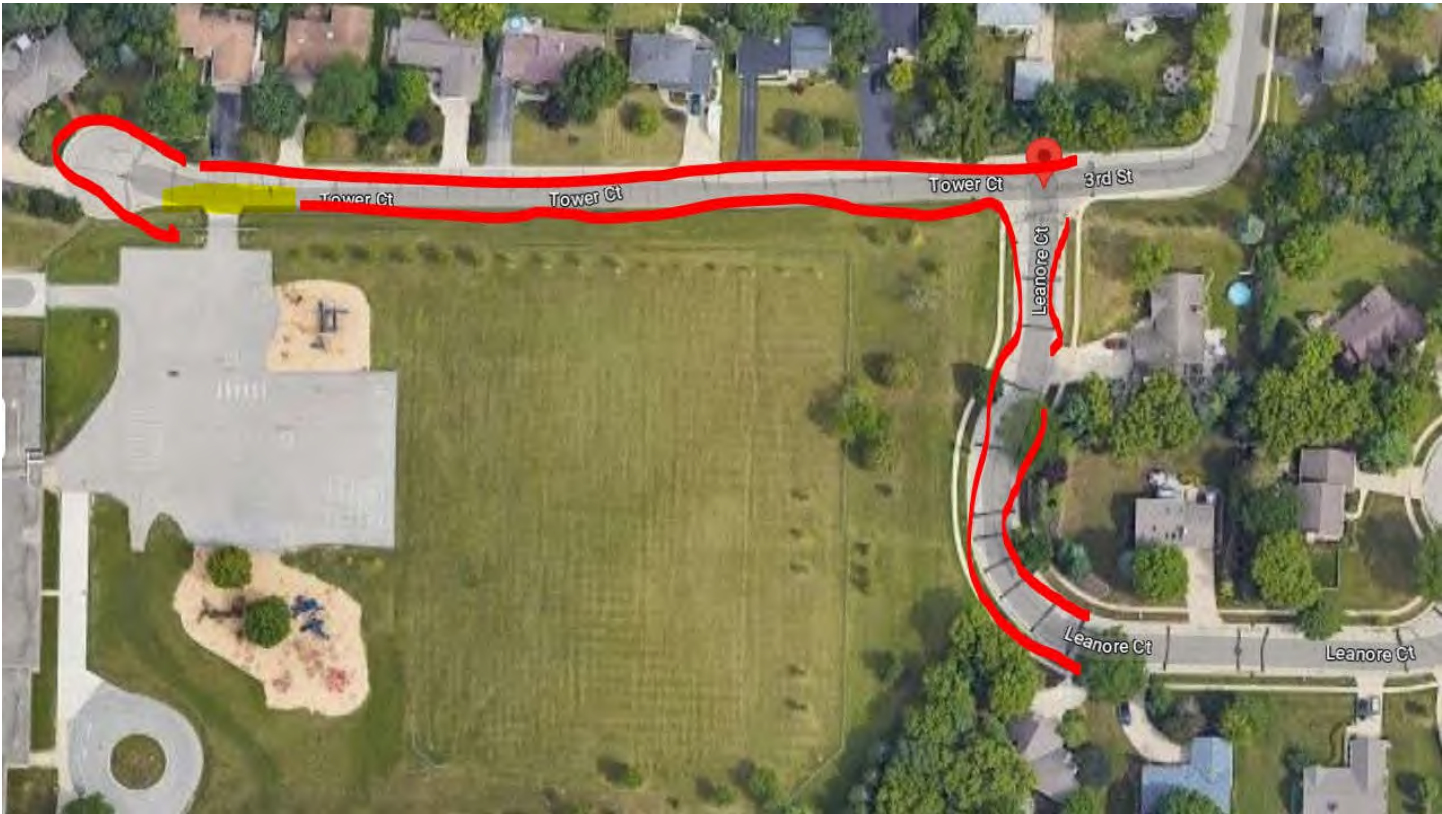
Passed and adopted this _____ day of _____ 2023 by the Village Board of the Village of Pewaukee.

APPROVED:

Jeffrey Knutson, Village President

Countersigned:

Cassie Smith, Village Clerk





To: Jeff Knutson, President
Village Board

From: Scott A. Gosse
Village Administrator

Date: November 3, 2023

Re: Agenda Item 5c, Possible Action on Ordinance No. 2023-22, Ordinance to Create Chapter 93 of the Village Code Regarding Creation of a Fire-EMS Protection Fee

BACKGROUND

The Village Board, at its last meeting, provided direction to staff to prepare a draft ordinance to implement a Fire-EMS protection fee. The direction was provided by the Board after reviewing information provided by Baker Tilly as part of a study on a fee methodology if the Village were to proceed with the implementation of a fee for Fire and EMS protection in lieu of tax levy funding for this service. Attached for your review and information please find a draft ordinance for your consideration.

ACTION REQUESTED

The action requested of the Village Board is to review the attached draft ordinance. Should the Village Board be prepared, this matter is listed on the agenda for possible action, which would be to adopt Ordinance No. 2023-22, Ordinance to Create Chapter 93 of the Village Code Regarding Creation of a Fire-EMS Protection Fee

ANALYSIS

Based on the study completed, the following classifications for Fire-EMS fees would be implemented with the recommended ESE for each classification:

1. Single-Family/Duplex – 1.0 ESE (per unit)
2. Multi-Family – 1.0 ESE (per unit)
3. Senior Living – 4.75 ESE (per unit)
4. Care Home – 4.75 ESE (per unit)
5. Commercial – 1 ESE per 2,200 sq. ft.
6. Industrial – 1 ESE per 16,000 sq. ft.
7. Institutional – 1 ESE per 4,500 sq. ft.

As noted in the draft ordinance, the Village Board would establish the fee schedule (ESE) by resolution on or before the last Tuesday of November.

Attachment

ORDINANCE NO. 2023-22**ORDINANCE TO CREATE CHAPTER 93 OF THE VILLAGE CODE REGARDING
CREATION OF A FIRE-EMS PROTECTION FEE**

WHEREAS, the Village of Pewaukee contracts for Fire-EMS services the costs of which continue to substantially increase; and

WHEREAS, Wis. Stat. secs. 61.34(1) and 62.11(5) grants city and village governing bodies broad authority to, among other things, manage and control municipal property, finances ‘and the public service,’ and to ‘act for the government and good order of the [municipality], for its commercial benefit and for the health, safety, welfare and convenience of the public. See also *Hack v. City of Mineral Point*, 203 Wis. 215, 233 N.W. 82 (1931); and

WHEREAS, Wis, Stat, Section 66.0627(2), Stats., authorizes municipalities to impose special charges against real property for current services provided to it, which the Village believes include fire and EMS services; and

WHEREAS, the Wisconsin Department of Revenue has recognized that municipalities may impose fire fees and discussed how such fees would be addressed for levy limit purposes under Wis Stat Sec 66.0602(2m)(b); and

WHEREAS, the Wisconsin Court of Appeals determined in *Town of Hoard v. Clark County*. 366 Wis.2d 239, 873 N.W.2d 241, 2015 WI App 100. that a town contracting to have a fire district at the ready in the event of a fire within the town limits is a fee-eligible fire protection service, and additionally the court held that the charge is a fee and not a tax because of its connection to a specific expense, i.e. the presence of a fire district standing by ready to extinguish fires, while a specific statute exists allowing for the charging of fire protection fees this case supports the proposition that the providing of fire protection services may be considered a fee and not a tax; and

WHEREAS, the Village of Pewaukee reviewed funding options for fire-EMS services during 2023 and determined, after a study on the possible methodology of a fee based on property type and call data is the most appropriate method to provide the necessary funds; and

WHEREAS, the Village Board concluded through the study that the costs incurred by the Village in contracting fire-EMS services would be recovered through assessments to properties in proportion to the benefit received by the demand for service as reflected in the calls from service from each respective property class.

NOW, THEREFORE, the Village Board of the Village of Pewaukee, Waukesha County, Wisconsin, do ordain as follows:

SECTION ONE:

Chapter 93 – FIRE-EMS PROTECTION FEE

Section 93.100 – Purpose and Intent.

- (a) Adequate and sustainable funding is essential for life-safety related services. A Fire-EMS protection fee apportioned to all properties provides a sustainable source of funds for the provision of fire-EMS services to all properties within the Village of Pewaukee.
- (b) The Village Board reviewed funding options for fire-EMS service funding provided under contract with the City of Pewaukee, including a fee charged to all properties within the Village, during 2023 and determined that establishment of a fee charged to properties based on property usage and call volume is the most appropriate method to provide the necessary funds. The Village Board further concluded through the study that the costs incurred by the Village in contracting fire-EMS services would be recovered through assessments to properties in proportion to the benefit received by the demand for service as reflected in the calls from service from each respective property class.
- (c) In creating this Chapter, the Village is acting pursuant to authority granted by Chapters 61 and 66 of the Wisconsin Statutes, including but not limited to Sections 66.0301 and 66.0627.
- (d) The Village Board shall review the Fire-EMS Protection Fee at least every five years to evaluate the success of the activities funded and the appropriateness of the rate structure. The first review shall occur by or before June 30, 2026.

Section 93.101 Definitions.

- a. “Department” means City of Pewaukee Fire Department.
- b. “Emergency Service Equivalent” or “ESE” means the base amount used to calculate the amount of fees charged to each single-family/duplex property, regardless of size or value.
- c. “Developed Property” means a parcel or legal portion of real property, on which an improvement exists or has been constructed.
- d. “Services” means the fire and EMS services provided to the Village of Pewaukee by the City of Pewaukee or another entity.
- e. “Village” means the Village of Pewaukee, Waukesha County, Wisconsin.
- f. “Single-Family/Duplex” means single-family homes and duplexes as a 1- and 2- family home.
- g. “Multi-family” includes apartments and condominium complexes.
- h. “Senior living” includes residential care facilities, care facilities and senior living residential developments which are marketed and/or limited to residents 55 years of age or older.
- i. “Commercial” includes properties zoned B-1 Community Business District, B-2 Downtown Business District, B-3 Office and Service District, and B-4 Business Park District.
- j. “Industrial” includes properties zoned B-5 Light Industrial District.
- k. “Open space” may include the portion of a single lot outside of the development envelope that is characterized by important natural resources and/or may encompass the contiguous boundaries of important natural resources located on multiple lots.
- l. “Right-of-way” is an area of real property in which the Village has a dedicated or acquired right-of-way interest in the real property. It shall include the area on, below or above the present and future streets, alleys, avenues, roads, highways, parkways or boulevards dedicated or acquired as right-of-way.

Section 93.102 Authority.

a. This Ordinance is enacted pursuant to Wisconsin Statutes Section 61.65, 66.0301, and 66.0627 and other applicable laws for the purpose of providing the funding for the Services within the Village. The recitals set forth herein are incorporated by reference as though more fully set forth herein.

Section 93.013 Geographic Application.

a. This Ordinance applies to all developed property located within the Village.

Section 93.104 Annual Fire/EMS Protection Fee

a. There is hereby imposed upon every developed property described in Section 3 above an annual fee for the provision of Fire and EMS Services to such Real Property. Such fees shall be annually established by the Village by means of adoption of a fee schedule by Resolution of the Village Board on or before the last Tuesday of November of each year commencing with the year 2023. The fee charged shall be sufficient in the amount to allow the Village to pay in its entirety the amount of the Village's contract for the receipt of fire and EMS Services. With respect to the annual fees, the following shall apply:

- i. Annual fees shall be based on a methodology utilizing ESEs. The total amount of the required contract for Services for any year shall be divided by the total number of ESEs located within the Village to arrive at a stated dollar amount per single ESE.
- ii. Each tax key parcel within the Village shall be assigned a number of ESEs by the Village as follows:
 1. Single-Family/Duplex – 1.0 ESE (per unit)
 2. Multi-Family – 1.0 ESE (per unit)
 3. Senior Living – 4.75 ESE (per unit)
 4. Care Home – 4.75 ESE (per unit)
 5. Commercial – 1 ESE per 2,200 sq. ft.
 6. Industrial – 1 ESE per 16,000 sq. ft.
 7. Institutional – 1 ESE per 4,500 sq. ft.
- iii. Fire/EMS protection fees shall be included on the annual property tax bills as a special charge in accordance with Section 74.01, Wis. Stats. Payments shall be paid in full by January 31 and any unpaid fee shall be considered delinquent and subject to interest and penalties. A delinquent special charge becomes a lien on the property against which it is imposed as of the date of delinquency. The delinquent special charge shall be included in the current or next tax roll for collection and settlement. All special charges that become delinquent shall be paid, together with interest and penalties, to the County Treasurer in accordance with Section 74.11(11), Wis. Stats.
- iv. The Village may collect delinquent special charges in any other manner provided for by law.

Section 93.105 ESE Appeals

- a. Any person aggrieved by the determination of ESEs applicable to the Real Property of such person or entity or as to the amount of the special charge associated therewith may file a written appeal to the Village Clerk. The written appeal shall specify the grounds for the challenge to the amount of the ESEs and shall state the amount of fee that the appellant considers to be appropriate.
- b. Such petition shall be made in writing and be filed with the Village Clerk within 30 days of the receipt of the bill.
- c. The appeal must specify the basis for the appeal and may include dwelling unit documentation for residential ESE determination or building square footage documentation for non-residential ESE determination.
- d. The Village Administrator shall review the petition and make a determination if there is an error in any order, decision or determination made pertaining to the calculation of

ESEs. Once a determination has been made on a calculation, no additional request may be filed for the same developed property unless there has been a significant material change from the prior determination. The decision of the Village Administrator shall be provided in writing to the applicant. A property owner may appeal the decision of the Village Administrator to the Public Works & Safety Committee for a recommendation to the Village Board. The appeal must be filed in writing to the Village Clerk within 30 calendar days from the date the decision of the Village Administrator was mailed to the property owner.

- e. The Village Board, upon review and recommendation of the Public Works & Safety Committee, shall hear and decide appeals made on the basis other than an alleged error in the determination of residential ESE or building square footage ESE determination. The Board shall determine whether the number of ESEs assigned is fair and reasonable in accordance with the terms of this ordinance and, in the event the appeal is granted, whether or not a refund is due the appellant and the amount of the refund. The Board shall conduct a hearing and provide notice to the appellant at least five business days prior to the hearing. The Applicant shall be afforded the opportunity to be heard and to present evidence in support of their appeal. The Village Administrator shall provide evidence in support of how the original assessment was made. The Board shall render a written decision based upon the evidence presented.

Section 93.106 Severability.

- a. In any provision, paragraph, word, section, or article of this chapter is invalidated by any court of competent jurisdiction, the remaining provisions, paragraphs, words, section, and chapters shall not be affected and shall continue in full force and effect.

SECTION TWO: All ordinances or parts of ordinances contravening the terms and conditions of this ordinance are hereby to that extent repealed.

SECTION THREE: The several sections of this ordinance shall be considered severable. If any section shall be considered by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of other portions of the ordinance.

SECTION FOUR: This ordinance shall take effect upon passage and publication as required by law.

Passed and adopted this _____ day of _____, 2023, by the Village Board of the Village of Pewaukee.

APPROVED:

Jeffrey Knutson, Village President

Countersigned:

Cassie Smith, Village Clerk



Memo

To: Jeff Knutson, President
Village Board

From: Scott A. Gosse
Village Administrator

Date: November 3, 2023

Re: Discussion and Direction Regarding Draft 2024 Budget

BACKGROUND

The allowable levy limit increase for the 2024 General Fund Budget is 0.84% (or estimated at approximately \$33,792) which is the 2023 net new construction amount (not including debt service or TIF levy). The attached draft 2024 budget includes the allowable levy limit increase.

UPDATE (new updates are noted in this color):

Overall, the draft 2024 General Fund Revenues are now estimated at \$8,551,789 (\$1,499,619 more than 2023) and the draft 2024 General Fund Expenses are estimated at \$8,553,860 (\$1,503,302 more than 2023) for the General Fund leaving a difference/shortfall of \$2,071. The substantial change in revenues is a result of reviewing the statutes related to the negative levy reduction with legal counsel and determining that staff had been overestimating the amount related to the negative levy reduction. Wisconsin Statutes requires that only the amount related to fire protection services levied in 2013 for the 2014 budget needed to be removed from the 2023 levy. Staff had previously reduced the levy by the combined amount of the fire protection service expenses and the EMS related expenses. Additionally, the total expense amount for levy reduction previously used was the total expenses for fire protection services and EMS services instead of the net expense amount (i.e. total expense less revenues received for fire protection related services – 2% dues, false fire calls, and fire inspection revenues). Based on the additional revenue for the General Fund, staff moved Public Works Capital Equipment items from the Capital Projects Fund to the General Fund as a proposal for Village Board consideration to pay cash for the proposed items in lieu of using

Infrastructure Funds (assigned Fund Balance). As a reminder, the Village Board used \$386,833 in ARPA funds to cover expenses normally included in the General Fund budget. Expenses that were allocated to ARPA for 2023 have been included in the draft General Fund 2024 budget. No ARPA funds are proposed to cover 2024 General Fund expenditures.

Current estimates for 2023 year-end indicate revenues exceeding expenditures by approximately \$687,658. The projected amount is primarily related to the following: interest earnings projected higher than budgeted; building permit revenues higher than budgeted, ambulance revenues projected higher than budgeted; recreation revenues projected higher than budgeted; miscellaneous permits higher than anticipated (Right-of-Way permits and Sign Permits); and projected wages for the Police Department and Department of Public Works coming in under budget due to staffing shortages during 2023.

ANALYSIS

Equalized Value

The 2023 equalized value for the Village is \$1,361,836,700 which represents an increase of \$184,594,100 over the 2022 equalized value of \$1,177,242,600. At this time, we do not have the final 2023 statement of assessment from the Department of Revenue (this information is typically received by mid-November).

Collective Bargaining Agreement

The PPA Collective Bargaining Agreement (CBA) expires 12/31/23. The required 2024 Wisconsin Retirement System (WRS) contribution will increase 1.2% for protective service (police) to a new rate of 21.22%. The Employer contribution will be 14.32% with the Employee share at 6.9% of payroll.

WRS

General employees are required by state law to contribute 50% of the WRS contribution. The 2024 WRS contribution for general employees is 13.8% with the employer and employee contribution each at 6.9%.

UPDATE: Health Insurance

Information from the State of Wisconsin Department of Employee Trust Funds has been received and the lowest cost qualified Tier 1 plan has changed for 2024. As a result of this change and market conditions, the premium increase for family and single plans are increasing approximately 19% over the 2023 plan premiums. The attached draft budget has been updated to reflect the new premiums based on actual employee open enrollment information.

A. GENERAL FUND

UPDATE: General Category/Line Item Overview

Attached for your review and information, please find a copy of the draft 2024 General Fund Budget. Pay attention to the “Budget” column which appears after the account title column (this same format will be used for all budgets as it is direct from the accounting software).

The following is a “key” for the budget document:

“Budget” Column = 2024 Budget

“Projected” Column = 2023 Projected Year End

“Current Actual” = 2023 to-date actual amount

“Current Budget” = 2023 approved budget

“PY Actual” = 2022 Actual Year End
“PY Budget” = 2022 Approved Budget

Overall, the draft 2024 budget contains the following assumptions at this time:

REVENUES

The following accounts constitute all revenue sources available to the Village of Pewaukee General Fund including taxes, grants, interest on investments, fees, permits, and other revenue sources. The revenues section is divided into seven categories which address various revenue sources. The categories are Taxes, Intergovernmental Revenues, Licenses and Permits Revenue, Fines, Forfeitures and Penalties Revenue, Public Charge for Services, Miscellaneous Revenues, and Other Sources and are reviewed on the following pages. Each category is broken down into several subcategories that address specific sources of revenue. Each sub-category will include a brief explanation of the account, comments on the recommended budget figure, and a detailed table outlining the anticipated revenue by line-item number.

TAXES

(Accounts 110-00-41110-000-000 thru 110-00-41320-000-000)

Explanation

The accounts in this section include all revenues generated from property taxes, including mobile home park permits and payment in-lieu of taxes to the Village from the Water Utility and Kirkland Crossing senior housing (agreement voluntarily entered into when this project was approved).

1. **UPDATE:** 110-00-41110-000-000 – General Property Taxes – As noted above, the projected 2024 property tax levy was reviewed again and it was determined staff was reducing the levy too much. State law requires a reduction in levy (Wis. Stats. Section 66.0602(2m)(b)) which allows for a fee to be implemented for certain “covered services” but also requires a reduction in the property tax levy of the amount levied in 2013 for the respective “covered service”. The “covered service” referenced in Statutes includes “fire protection” and does not include “emergency medical services”. The original levy reduction calculation I completed encompassed both fire and EMS. Based on this conclusion, the required reduction in levy related to the 2013 levy for 2014 fire protection is \$638,484. The 2014 budget included \$784,144 for fire service and fire inspections with \$35,000 in projected revenue for false fire alarms and \$79,060 for fire inspection revenue resulting in a net levy requirement of \$638,484 for the 2013 levy. Based on the aforementioned, the allowable levy for 2023 is \$3,424,186 which is \$601,328 greater than originally projected based on the prior understanding of the levy reduction language.
2. 110-00-41115-000-000 – Omitted/Rescinded Taxes – the 2024 amount is allowable to be placed on the levy as rescinded taxes as the amount is related to property assessment settlements for two office buildings (Quail Court and Forest Grove Drive).
3. 110-00-41116-000-000 – Chargeback of Taxes – this is the amount due to the Village from the School District, WCTC and Waukesha County for the aforementioned matters.
4. 110-00-41310-000-000 – The in lieu of taxes amount for the water utility is an estimate at this time and will be finalized as the budget and tax rate are established. The projected payment from the water utility is anticipated to decrease as the overall property tax levy is anticipated to decrease with the anticipated implementation of the Fire-EMS fee to cover the fire-EMS contract with the City of Pewaukee.

5. 110-00-41320-000-000 – The in lieu of taxes amount for this line item is an estimate for Kirkland Crossings and Laimon Family Lakeside Park until the tax rate is set and assessment ratio is received. The projected payments for the payment in lieu of taxes for these property owners is anticipated to decrease as the overall property tax levy is expected to decrease with the anticipated implementation of the Fire-EMS fee to cover the Fire-EMS contract with the City of Pewaukee.

INTERGOVERNMENTAL REVENUES
(Accounts 110-00-42901-000-000 thru 110-00-43690-000-100)

Explanation

Intergovernmental revenues include all grants and aids received by the Village from County, State or Federal entities or programs.

6. **UPDATE:** 110-00-43410-000-000 – State Shared Revenue – The WI Dept. of Revenue (DOR) has now provided official estimates for shared revenue for 2024 in the amount of \$198,650 which is higher than the staff's estimate in the original draft budget. The official estimate for the 2024 supplement state aid (new source of additional shared revenue) has also been released in the amount of \$211,861 (\$861 higher). This is recognized in account 110-00-43415-000-000.
7. **UPDATE:** 110-00-43531-000-000 – General Transportation Aide – Staff received the 2024 estimate from WisDOT on September 26th. Based on the estimate from DOT, the General Transportation Aids will be increasing to \$419,878 from \$365,959.
8. 110-00-43545-000-000 - Recycling Grant is based on an estimate of the recycling grant from Waukesha County, which acts as the Responsible Unit with the DNR for the Village.
9. 110-00-43690-000-000 - The other state aids are the estimated exempt computer aid from the WI DOR.
10. 110-00-43690-000-100 – The Other State Aids – Mfg Pers Prop (Manufacturing Personal Property) account reflects state aids to reflect Machinery, Tools, Patterns now exempted from the personal property tax. This payment from the State of Wisconsin began in 2019.

LICENSES AND PERMITS
(Accounts 110-00-44110-000-000 thru 110-00-44900-000-000)

Explanation

This section includes revenues received by the Village related to the sale and/or issuance of licenses or permits to businesses and residents.

11. 110-00-44300-000-000 - Building permit revenue is an estimate based on a best guess as to what the development activity is going to be for 2024. These revenues are projected to remain at 2023 budgeted levels at this time with the pending residential developments.

FINES, FORFEITURES AND PENALTIES
(Accounts 110-00-45100-000-000 thru 110-00-45120-000-000)

Explanation

This section reflects revenues received from law and ordinance violations as well as parking citations issued by the Police Department and collected and/or paid through the municipal court. The amount collected in fines and forfeitures does not reflect the actual amount of the citations issued by the Police Department as citations may be reduced or dismissed by the Municipal Judge through the municipal court process.

PUBLIC CHARGES FOR SERVICES
(Accounts 110-00-46100-000-000 thru 110-00-46900-000-000)

Explanation

This section includes revenues collected by the Village for services including Fire & EMS services, ambulance billing revenue, refuse/recycling revenues, recreation and park revenues, special assessment letter, and police and fire billings.

12. **UPDATE:** 110-00-46210-000-102 – this account was created to recognize the anticipated revenues for Fire and EMS fees for all property owners in the Village. As previously noted, a presentation on the Fire/EMS study was made at the September 19, 2023 Village Board meeting with a follow-up report shared at the October 17th meeting. The current revenue estimate reflects the projected expense of \$2,219,639 (reflected in account # 110-00-52200-000-000) less the projected offsetting revenue of \$422,516 (estimated ambulance revenue, fire inspection fee revenue and 2% dues revenue) for a projected revenue total of \$1,797,123.
13. 110-00-46230-000-000 - Ambulance revenue is estimated based upon estimated calls for service. This is a conservative estimate with the goal of not overstating revenue.

INTERGOVERNMENTAL CHARGES
(Accounts 110-00-47321-000-000 thru 110-00-47323-000-100)

Explanation

This section includes revenues received from WCTC and the Pewaukee School District related to security service contracts for the Police Department as well as revenues related to fire inspection and sprinkler plan reviews/inspections.

14. 110-00-47321-000-000 – WCTC Security – reflects reimbursement from WCTC for two FTE patrol officers in accordance with security services contract. This amount is estimated as the current collective bargaining agreement expires at the end of this year.
15. 110-00-47321-000-100 – Pewaukee School District (PSD) Security – reflects reimbursement from PSD for the School Resource Officer and Community Resource Officer in accordance with the current agreement for both positions. This amount is estimated as the current collective bargaining agreement expires at the end of this year.

MISCELLANEOUS REVENUES
(Accounts 110-00-48110-000-000 thru 110-00-48500-000-200)

Explanation

This section includes various miscellaneous revenues including interest income on investments, revenues from sale of equipment, donations, and other miscellaneous sources.

16. **UPDATE:** 110-00-48110-000-000 – Interest income is estimated to increase based upon current earnings on the LGIP investments. Projections for interest earnings for 2024 are now estimated to be \$175,000 (up \$100,000) based on current economic conditions. Staff will continue to monitor the projected year-end earnings as well as 2024 projected earnings during the budgeting process. The projected 2023 year-end revenue has also been adjusted upward.

OTHER SOURCES
(Account 110-00-49200-000-000)

Explanation

This section reflects possible revenue from the use of fund balance or transfers to the General Fund from other funds.

17. 110-00-49200-000-000 - The transfer from other funds amount is from the Sanitary Sewer Utility to the General Fund.
18. **UPDATE:** 110-00-49300-000-000 – Use of Fund Balance – With the recalculation of the levy reduction (reviewed under item 1 above on page 3), the prior amount shown in this line item for the October 17th Village Board meeting has been zeroed out as there was no need for the use of fund balance given the additional revenue available to pay for the Police Department Capital Outlay items in account 110-00-57210-000-000 on a cash basis.

EXPENSES

This section reviews expenses as they relate to general operating and capital expenses for the Village’s day-to-day services including general administration, police and fire protection, garbage and recycling, municipal court, general public works, parks and recreation programs, library contribution, and building inspection services.

GENERAL GOVERNMENT
(Accounts 110-00-51100-000-000 thru 110-00-51991-000-000)

Explanation

This section includes the budgets for the Village Board, Plan Commission, Municipal Court, Elections, legal services, general administration, assessor and auditing contracts, property, liability and workers’ compensation insurance, and Village Hall/Police Department utilities and maintenance.

The General Government staffing estimate for the 2024 budget consists of:

Village Administrator

Village Clerk

Village Treasurer

Deputy Clerk (proposed position – currently Deputy Clerk/Treasurer)

Deputy Treasurer (proposed position – currently part-time Account Finance Clerk/Administrative Assistant)

Wage and benefit allocation for the above positions are as follows:

Village Administrator – 80% General Fund, 10% Water Utility and 10% Sanitary Sewer Utility

Village Clerk – 80% General Fund, 10% Water Utility and 10% Sanitary Sewer Utility

Village Treasurer – 16% General Fund, 30% Water Utility, 30% Sanitary Sewer Utility, 12% Storm Water Utility, and 12% Transportation Utility

Deputy Clerk – 73% General Fund, 12% Water Utility, 12% Sanitary Sewer Utility, 3% Storm Water Utility

Deputy Treasurer – 53% General Fund, 22% Water Utility, 22% Sanitary Sewer Utility, 3% Storm Water Utility

1. 110-00-51120-000-000 - The Plan Commission line item reflects the current consulting engineer and planner agreements with R.A. Smith National and Mary Censky for meeting compensation estimated at \$4,032 for R.A. Smith National and \$1,404 for Mary Censky. The balance of \$6,000 in this account is allocated for possible land development code modifications or other work desired by the Plan Commission or Village Board as well as GIS mapping support for the Ruekert-Mielke hosted GIS system.
2. 110-00-51440-000-000 - The Elections account includes funds to cover the costs of four elections in 2024.
3. 110-00-51200-000-140 – The Municipal Court Expenses account includes postage, annual software maintenance, prisoner maintenance, training and seminars, and office supplies.
4. 110-00-51400-000-110 thru 110-00-51400-000-140 - Administrator’s budget accounts include wages, benefits, training, Wisconsin City/County Management Association (WCMA) and International City/County Management Association (ICMA) memberships, mileage reimbursement, and cell phone.
5. 110-00-51420-000-110 thru 110-00-51511-000-000 – Clerk & Treasurer Accounts – Four elections are anticipated for in 2024. Other items within the Clerk’s and Treasurer’s budget maintain a level service delivery for elections, payroll, bill payment, collection of taxes by Waukesha County, record keeping, software maintenance for accounting and permitting programs, email service, League of Wisconsin Municipalities dues, etc., performed by the Clerk’s and Treasurer’s Office.
6. Account 110-00-51420-000-140 Detail (Clerk’s Office Expenses):

Office Supplies	\$4,200.00
Envelopes	\$900.00
Monthly IT endpoint detection support	\$4,177.00
Postage	\$3,540.00
Records Checks (Operators Licenses/new hires)	\$2,800.00
Cell Phone - Treasurer	\$360.00
Mileage Reimbursement	\$500.00
Professional Memberships	\$600.00
Professional Training	\$5,085.00
CIVIC	\$7,065.00
COMPUTER PURCHASES	\$4,000.00

LICENSE MANAGER	\$300.00
WEBSITE HOSTING	\$975.00
SUBSCRIPTIONS/NOTARY	\$100.00
LEAGUE OF WI MUNICIPALITIES MEMB.	\$4,351.00

7. 110-00-51520-000-000 – Assessor Contract – This account reflects an estimated contract amount for this service.

8. 110-00-51600-000-310 Village Hall Maintenance –

WE ENERGIES	\$35,000.00
DATA COMM	\$3,750.00
INTERNET	\$1,020.00
ANNUAL MAINT/SIREN/HVAC/ETC	\$5,000.00
SECURITY SYSTEM	\$1,640.00
MATS	\$588.00
ELEVATOR INSPECT	\$150.00
VH MAINT/BATHROOM SUPPLIES	\$6,500.00
MISC	\$10,000.00

9. 110-00-51980-000-000 – General Government Expenses – This account includes the purchase of flags, Zoom subscription, storm water fee, and other miscellaneous items. The 2023 budget projections for this account includes the Village’s purchase of the reserve license from the Town of Delafield for \$30,000 along with Zoom fees, flags, etc.

TRUNKED RADIO	\$100.00
---------------	----------

ZOOM/FLAGS	\$450.00
MISC	\$450.00

PUBLIC SAFETY
(Accounts 110-00-52100-000-110 thru 110-00-52400-000-140)

Explanation

This section includes the Police Department budget and the budgets for the contracted services with the City of Pewaukee for Fire and EMS services as well as Building Inspection Services.

Police Department staffing currently consists of the 20 sworn officer positions allocated as follows along with two administrative support positions:

Chief of Police – 1

Deputy Chief of Police (position currently vacant but employee count for this position included in Patrol Officer count)

Sergeants – 3

Patrol Officers – 16

Administrative Secretary – 1

Administrative Secretary/Court Clerk – 1 (wages/benefits split 50/50 between Police and Municipal Court budgets)

The Police Department budget request includes normal operational expenditures including annual software support fees and dues for joint services (SCIT & MIU). Many of the expenses included in the Police Department’s “Public Safety Expenses” and “Special Investigations” accounts were paid for out of ARPA funds for this current budget year so there will be an increase in some the accounts based on those expenses being moved back into the 2024 General Fund budget.

Account 110-00-52100-000-140 Detail (Public Safety Expenses):

Motorola Maintenance Hand Held Radios	\$1,116.52
Traf-o-teria parking ticket booklets	\$1,231.00
Fastsigns parking permit placards and stickers	\$800.00
Axon taser batteries	\$500.00
Annual Radar calibration	\$600.00
Squad equipment (road flares, lock out tools, etc.)	\$2,500.00

unanticipated expenditures	\$1,173.75
SCIT dues	\$7,725.00
LIVE SCAN	\$2,815.00
Spillman/Flex/RMS	\$5,600.00

Account 110-00-52100-000-320 Detail (Special Investigations):

Legal blood draws	\$2,800.00
background hiring (H&P, drug test, PEP test, Psych exam etc.)	\$2,000.00
MOCIC	\$200.00
paper shredding	\$700.00
MIU dues	\$500.00
evidence processing and supplies	\$4,000.00
LEXISNEXIS	\$2,400.00
AT&T (ICAC line)	\$600.00

Account 110-00-52100-000-330 Detail (Police Office Supplies & IT):

Rhyme copier services	\$3,500.00
Cloud Archiving	\$1,700.00

IT support (TCS, Inc.)	\$10,000.00
office supplies (paper, pens, pencils, envelopes, etc.)	\$3,000.00
Dictation Software Bi-annual support fee	\$1,980.00
ALADTEC	\$2,623.00
TIPSS Police	\$4,139.00

Account 110-00-52100-000-380 Detail (Police Communication Expenses):

Unanticipated communication replacement/repairs	\$2,000.00
Datacom phone system	\$3,600.00
Charter communications (Internet for squads)	\$900.00
US cellular (PD cell phones and data and routers)	\$6,000.00
county trunk radio services	\$11,000.00
Waukesha County Treasurer (WCC services)	\$3,000.00

Account 110-00-52100-000-400 Detail (Police Uniform Allowance):

Officer uniform allowance per CBA (\$300 per officer)	6,000.00
Unanticipated uniform replacement costs	6,000.00

10. **UPDATE:** 110-00-52200-000-000 – Fire Administration – The City of Pewaukee has not yet finalized its 2024 Fire-EMS budget; however, staff was provided with a preliminary budget of \$6,530,344 for operations and \$865,763 for capital for a total of \$7,496,107 for 2024 at this time. The 2024 cost for Fire/EMS services is based on the Village’s percentage of the call volume for 2022 which is 33.35% (most recent complete year). The agreement with the City provides

that the Village will be charged 90% of the full cost of the Village's share of the expenses. Based on this calculation, staff is estimating a 2024 Village cost of \$2,219,639.

- 11. 110-00-52400-000-100 - The line item for Building Inspection Contract is based the existing contract with the City of Pewaukee which includes a \$1,273/month flat fee for 2024 (increase of 2% over 2023 per contract), and sharing revenue on a 65/35 basis. The combination of \$1,273/month and 65% of the estimated revenue is \$99,131. The balance of \$2,359 is for code enforcement activities and building permit software maintenance.

PUBLIC WORKS

(Accounts 110-00-53100-000-110 thru 110-00-53680-000-000)

Explanation

The Public Works Department provides services related to street maintenance and construction projects, water, sewer, stormwater, engineering services, as well as the contract for refuse and recycling. Day to day operations of the department are overseen by the Director of Public Works/ Engineer. The budgets related to the Water Utility, Sanitary Sewer Utility, Stormwater Utility, and Transportation Utility are outside of the General Fund Budget.

Public Works Department staffing currently consists of the following (not including seasonal):

- Director of Public Works/Engineer
- Public Works Operations Supervisor
- Equipment Operator – 4
- General Laborer/Building Maintenance
- Utility Supervisor (water and sewer utilities)
- Utility Leadman (water and sewer utilities)
- Utility Operators – 3 (water and sewer utilities)
- Mechanic

The wages for the Public Works Department are generally allocated as follows (not including seasonal):

- General Fund Public – 5 FTE
- Water Utility – 2.75 FTE
- Sanitary Sewer Utility – 2.75 FTE
- Storm Water Utility – 0.7 FTE
- Transportation Utility – 1.6 FTE
- Cemetery – 0.2 FTE

Account 110-00-53100-000-140 Detail (Engineer/Administration Expenses):

WCPWA/APWA/WAA memberships	\$550.00
----------------------------	----------

Seminars	\$1,500.00
Office Supplies	\$350.00
Computer Hardware/Software	\$600.00
Postage	\$150.00
Recognition	\$250.00
Digital Communications	\$500.00
Fire/EMS Fees	\$1.00

Account 110-00-53310-000-311 Detail (Garage Expenses):

Natural Gas	\$16,000.00
Utilities Other	\$7,000.00
Telephone	\$2,000.00
Electric	\$15,000.00
Janitor/Restroom Supplies	\$2,000.00
Safety Equipment Consumables	\$800.00
Emergency Food	\$200.00
Maintenance - Building	\$7,000.00
Contracted Services - Training	\$3,500.00

Uniforms	\$2,800.00
Employee Reimbursements - Shoes and Glasses	\$1,500.00
Employee CDL Testing	\$1,000.00
Mobile Phones	\$1,000.00
CDL Reimbursements	\$500.00

Account 110-00-53330-000-310 Detail (Equipment Maintenance/General Operation):

service and parts	\$30,000.00
Fuel	\$30,000.00
Misc Tools and Equipment	\$3,000.00
Tires	\$5,000.00
Bucket Truck Safety Insp	\$1.00

Account 110-00-53340-000-310 Detail (Snow, Ice Control, General Ops):

De-Icing materials 77.75/ton 650+150	\$63,000.00
Plow Wearables	\$1,500.00

Account 110-00-53420-000-310 Detail (Street Lighting):

electricity	65,000.00
misc repairs & maint	5,000.00
street lighting/traffic signal contracted services	5,000.00

flag & decoration repairs	500.00
---------------------------	--------

**HEALTH AND HUMAN SERVICES
(Account 110-00-54910-000-100)**

Explanation

This account (110-00-54910-000-100) reflects the annual contract for animal control services with HAWS.

**CULTURE, RECREATION and URBAN FORESTRY & DEVELOPMENT
(Account 110-00-55110-000-320 thru 110-00-56600-000-000)**

Explanation

This section reflects the Village’s contribution to the Pewaukee Public Library, the Village’s share of the Joint Park & Recreation Department which is a joint service with the City of Pewaukee, expenses related to the Village’s urban forestry efforts, and the Village’s contribution to the Waukesha County Center for Growth for economic development assistance efforts. The Pewaukee Public Library is a joint library with the City of Pewaukee with the Joint Library Board having statutory oversight over the budget and operation of the Joint Library.

- 12. 110-00-55110-000-320 - Attached for your review please find a copy of the proposed library budget as submitted by the Joint Library Board. The proposed budget request of \$262,534 represents a decrease of \$210 from the Village’s 2023 contribution \$262,744. As a reminder, the Joint Library Agreement between the City and Village outlines that the funding for the Joint Library is based upon the percentage of equalized value between the two communities. Additionally, the Village must provide funding to the library at a minimum of the three prior years’ average which is reflected in the proposed 2024 budget. The Maintenance of Effort amount for the Village is \$262,534 based on the current three-year average.
- 13. **UPDATE:** 110-00-55200-000-000 and 110-00-55300-000-100 – The updated Parks budget amount is \$194,002 which is a decrease from the original estimate of \$196,517. The updated Recreation budget amount is \$241,765 which is a decrease from the original estimate of \$250,094.
- 14. 110-00-56600-000-000 Urban Forestry & Development – This account includes expenses related to maintaining the Village’s urban forest including contracted arborist and forestry services as needed, training, forestry waste disposal, and the Village’s contribution to the Waukesha County Center for Growth as a municipal partner.

Arborist Services	\$2,000.00
Certified Arborist Training	\$750.00
Forestry Waste Disposal	\$3,000.00
Contracted Forestry Services	\$5,000.00

Waukesha County Center for Growth
Payment \$5,052.00

CAPITAL OUTLAY
(Accounts 110-00-57210-000-000 thru 110-00-57620-000-000)

Explanation

This section reflects small scale capital equipment and/or vehicles that are funded through the General Fund budget versus capital borrowing.

15. **UPDATE:** 110-00-57210-000-000 – Police Outlay – The following is a review of the capital outlay items requested by the Police Department and the items included in the draft budget for Village Board review. Staff will be looking at the use of Infrastructure Funds for the purchase of the squad car as well as looking at some of the other items being purchased in 2023 to reduce the projected 2024 General Fund shortfall as directed by the Village Board at its September 19th meeting.

Squad Car Replacement - 636	\$58,350.00
Squad Rifle Replacement (3)	\$7,000.00
Building #2/552 Hickory St. Security Camera/Equipment	\$7,951.00
Computer Workstation Replacement	\$5,150.00
Computer Server Replacement	\$15,398.00
Flock Cameras Payment (5 cameras)	\$15,000.00
Bullet Resistant Vest Replacements (3)	\$3,402.00
Total:	\$112,251.00

16. 110-00-57327-000-000 – DPW Equipment Outlay – The following equipment items were previously included in the Capital Projects Fund for financing by use of fund balance and/or debt service. Staff is proposing to move these items to the General Fund and pay for these items on a cash basis thereby eliminating the need for use of fund balance and/or debt service. The LED luminaire replacement would reduce ongoing electrical expenses.

2004 Aquarius Weed Harvester 9' factory rehab & repower	\$110,000.00
---	--------------

2009 Aquarius Weed Harvester 5' factory rehab & repower	\$115,000.00
Replacement for 2010 Case 420 Skid Steer Loader	\$75,000.00
Replacement for 2017 Excel Hustler 54" Mower	\$15,000.00
Replacement for 1992 Redi-Haul Trailer	\$15,000.00
W. Wis. Avenue LED Luminaire Replacement	\$142,500.00
Total:	\$472,500.00

17. 110-00-57620-000-000 - Joint Park & Recreation capital purchases – This account represents the continuation of a Joint Park & Recreation equipment replacement fund which provides for future level levy requirements for the replacement of shared equipment by each community. The contribution toward this fund is proposed to decrease by \$2,445 for 2024 (2023 contribution is being made from ARPA funds). A copy of the proposed replacement schedule is attached.

B. DEBT SERVICE FUND

The total for debt service payments (principal and interest) for the debt service fund (not including water, sanitary sewer or other utilities) for 2024 is \$1,185,005. This represents a \$139,084 decrease from 2023. The levy requirement for the debt is \$1,185,005. A copy of the current debt service schedule was previously provided for your reference.

C. CAPITAL PROJECTS FUND

UPDATE:

Capital Projects Fund (200):

Attached for your review please find a copy of the draft Capital Projects Fund budget. The proposed items in this fund include road projects, Public Works equipment replacement; and park improvements to be presented at a future date once Park Improvement Fund amounts are known after the 2023 audit is completed and the 2023 year-end balance for these funds are determined. (as noted by Nick Phalin at the 9/19/23 meeting). Several of the items previously listed in this section have been moved to General Fund DPW Equipment Outlay (Item 16 above) for Village Board consideration of funding the items on a cash basis within the General Fund.

Based on discussion at the last Village Board meeting, the proposed DPW Ford Explorer purchase for \$30,000 was removed with the anticipation of transferring the squad car proposed for replacement next year to the Public Works Department.

Account 200-00-53300-00-100 - Annual Road Program:

Orchard Avenue/Orchard Alley - pulverize, pave, curb & gutter	\$213,840.00
---	--------------

W. Wisconsin Avenue - full depth	\$397,980.00
Park Hill Drive - Lakeview Ct. to High Street	\$279,180.00
High Street - Pulverize & Pave 300' from Cheshire	\$47,520.00
TOTAL	\$938,520.00

Account 200-00-55200-000-000 - Park Improvements: Projects and amount TBD as noted above.

Account 200-00-57324-002-000 - Highway Department Equipment

New Tandem Axle Dump/belly plow/antii-icing	\$250,000.00
---	--------------

TID 2 and TID 3 (450 & 455):

UPDATE:

The TID #2 and TID #3 budgets reflect anticipated TID revenues and projected expenses related to administrative and debt service related expenses. Current projections on property tax collections estimate that revenue from tax collections will cover projected expenses.

Water Utility (600):

UPDATE:

The proposed budget includes estimated costs for the 2024 portion of the Ruckert/Mielke (R/M) consulting agreement for the Well #2 (rehabilitation of existing well) and Well #4 (HMO treatment design) work of which costs are included in the Outside Services – Engineering (600-00-50923-002-000) and Outside Services – Consulting (600-00-50923-003-000). The Outlay Projects, listed below (Account 600-00-50931-000-000 Outlay Projects), are proposed for funding by borrowing. The Village will need to proceed with a rate case application with the PSC during 2024 due to the cost of the proposed/planned projects in 2024. The estimated cost from Baker Tilly to assist with the rate case application is \$12,000 with this amount is included in the Outside Services – Consulting line item. The Water Utility, as of 12/31/22, had cash and investments of \$916,831. The projected year-end budget anticipates, at this time, revenues exceeding expenditures by \$84,979. As previously referenced, a borrowing will be needed to fund the proposed Water Utility projects. Staff has revised the estimated cost for the Well #4 HMO project based on current estimates and to include an estimated amount for construction services work. Account number 600-00-50630-004-000, Water Treatment – Material, has been revised to reflect an estimated cost for PFAS Treatment for Well #6.

Account 600-00-50931-001-000 Outlay Projects:

Well #3 Standpipe Rehabilitation	\$475,200.00
Quinlan Tower Rehabilitation	\$480,000.00
Orchard Avenue Watermain Loop	\$201,960.00
Park Hill Drive limited watermain replacement	\$201,960.00
HMO Treatment System for Well #4/Construction Services	\$3,398,790.00
TOTAL	\$4,757,910

Storm Water Utility (650):

UPDATE:

The 2023 projected year-end Storm Water Utility budget estimates \$470,871 in revenues (including the use of borrowed funds for capital projects) and \$414,218 in expenses (including \$155,000 budgeted for the Utility’s share of road construction projects). The projected year-end budget currently estimates \$56,652 in revenues over expenses. The 2024 Storm Water Utility budget projects \$319,500 in revenues and \$285,452 in expenses. The 2022 year-end audit indicated that the Storm Water Utility had a negative balance of \$10,213 in reserves (owing the General Fund \$26,064). Based on the current projected year-end balance the Storm Water Utility should end 2023 in a positive cash position after accounting for the amount owed to the General Fund.

Staff, at the request of the Village Board, has reviewed two options for a quarterly rate adjustment for the Storm Water Utility. A \$0.50 per quarter increase in the rate (from \$21.00 to \$21.50) would generate an additional \$7,770 in income and an increase of \$1.00 per quarter would generate an additional \$15,500 in income. The 2024 projected budget does currently show a projected surplus of \$34,000; however, project year 2027 currently projects \$374,000 in estimated expenses for the Storm Water Utility related to the planned reconstruction of Prospect Avenue from Main Street to Maple Avenue. Building cash reserves in the Storm Water Utility would reduce the amount potentially needed for debt financing for the Prospect Avenue project.

The Capital Outlay projects for the Utility are shown below:

Account 650-00-57325-000-000 - Outlay Projects:

CIP Construction - Orchard Avenue	\$36,000.00
-----------------------------------	-------------

Transportation Utility (675):

UPDATE:

The projected 2023 year-end budget estimates revenues over expenses by \$80,019. The 2024 draft budget estimates revenues needed of \$412,000 and projected expenses of \$379,459. The principal reason for the projected year-end surplus is that the planned crack sealing project was not completed. Based on the proposed budget, the Utility will not need a rate adjustment for base rate or per trip rate. The current rates are: Base Charge – \$43.22 and the Per Trip Charge – \$2.23. This equates to an annual cost of \$64.28 for a single-family home.

Account 675-00-53310-100-310 - Street Maintenance/General Ops:

Asphalt Street Repair	\$12,000.00
Gravel	\$1,000.00
Crack Seal Material/Contracted Crack Sealing	\$42,500.00
Misc Supplies	\$1,800.00

Account 675-00-53470-000-310 - Traffic Control:

Traffic Signs	\$3,000.00
Sign Posts	\$800.00
Traffic Paint	\$4,000.00
Blockades, flashers, batteries	\$750.00
Contracted Services - Line Striping	\$3,500.00

Sanitary Sewer Utility (700):

UPDATE:

The following are the planned Outlay Projects proposed for 2024. The fuel tank replaces an aged tank of which the casing has been repaired but is currently in a state of needed replacement. The fuel tank supplies the back-up generator for the main lift station which transfers all flow to the Brookfield Treatment Plant (this would be a shared

expense with the City of Pewaukee). Staff proposes the use of reserves for the diesel tank and bar screen engineering services (shared expenses) and borrowing for the Kopmeier Drive lift station project. Reserves can also be looked at related to the funding of prospective Treatment Plant capital costs when known. The Sanitary Sewer Utility, as of 12/31/22, had cash and investments of \$2,835,056. The projected year-end budget anticipates, at this time, expenditures exceeding revenues by \$62,299.

Replacement Diesel Fuel Tank Lift #1	\$60,000.00
Kopmeier Drive Lift Station Replacement	\$640,000.00
Lift Station #1 Bar Screen Replacement - Engineering Services Estimate	\$50,000.00
Treatment Plant (estimate)	\$95,040.00
Total:	\$845,040.00

Cemetery Fund (800):

UPDATE:

Attached for your review and information please find a copy of the draft Cemetery Fund budget. The Cemetery Fund is a self-supporting fund. The fund had a fund balance of \$97,276 at 12/31/22 (audit amount). The projected year-end budget estimates revenues over expenditures of approximately \$18,000. The proposed budget for 2024 estimates revenues of \$28,000 and expenditures of \$38,800. Please note that the expenditure was increased based on the Village Board’s decision to move forward to create a cremains only section within the cemetery in 2024.

D. DISCUSSION ITEMS

Discussion items related to the draft budget after presentations by all Department Heads include the financing of capital outlay items using ARPA funds.

E. REVIEW OF FUND BALANCE

The Village had an assigned fund balance of \$1,209,799 for infrastructure/capital equipment use as of 12/31/22. Of this amount, \$300,000 has been allocated for the purchase of an aerial bucket truck (anticipated delivery date of 1/31/25) and approximately \$140,000 for design/construction of a new sanitary sewer lateral for Kiwanis Village Park leaving a projected balance of \$770,799 for 12/31/23.

ACTION REQUESTED

The action requested of the Village Board is to review the attached information and provide direction on any changes desired. The public hearing on the draft 2024 budget is scheduled for the November 21st Village Board meeting.

Attachments

C: Clerk, Police Chief, Treasurer, Park & Recreation Director, Library Director,

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}110

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
110-00-44210-000-000	MISCELLANEOUS LICENSES	16,000.00	25,000.00	26,837.87	14,000.00	24,124.06	10,000.00
	<u>Description</u>	<u>Amount</u>					
	RIGHT-OF-WAY PERMITS	7000.00					
	SIGN PERMITS	2000.00					
	COIN MACHINE	2000.00					
	AMUSEMENT	500.00					
	FOOD VENDOR	280.00					
	OTHERS	4220.00					
110-00-44220-000-000	DOG LICENSES	4,000.00	5,300.00	5,405.00	4,200.00	6,387.37	4,000.00
	<u>UserName</u>	<u>Date</u>	<u>Comments</u>				
	Casandra Smith	7/10/2023 3:49:29 PM	DOG LIC COUNTY FEES NOW IN AS AN EXP - NOT TAKEN OUT OF REVENUE				
110-00-44240-000-000	YARD WASTE PERMIT FEE	15,000.00	17,600.00	17,520.00	15,000.00	15,765.00	16,000.00
	<u>Description</u>	<u>Amount</u>					
	500 permits @ \$30	15000.00					
110-00-44260-000-000	WEIGHTS & MEASURES	2,800.00	2,800.00	.00	.00	2,800.00	.00
110-00-44280-000-000	NOTARY FEES	75.00	200.00	190.00	.00	.00	.00
110-00-44300-000-000	BLDG. PERMIT & INSPECT. FEES	64,000.00	120,000.00	117,870.49	64,000.00	114,818.81	64,000.00
110-00-44300-000-110	HVAC PERMIT FEES	14,000.00	15,000.00	13,700.30	14,000.00	19,169.15	14,000.00
110-00-44300-000-120	ELECTRICAL PERMIT FEES	24,000.00	35,000.00	33,714.39	24,000.00	33,120.81	24,000.00
110-00-44300-000-130	PLUMBING PERMIT FEES	27,000.00	40,000.00	38,430.00	27,000.00	30,151.00	27,000.00
110-00-44300-000-150	OCCUPANCY PERMITS	.00	.00	.00	.00	.00	200.00
110-00-44400-000-150	ZONING PERMITS AND FEES	3,000.00	4,500.00	4,525.00	2,000.00	4,700.00	1,000.00
110-00-44900-000-000	REGULAT. FEES & PARKING PERMIT	10,000.00	12,000.00	8,880.47	12,000.00	10,596.78	12,000.00
110-00-44900-000-100	CABLE FRANCHISE FEES/STATE AID	40,000.00	49,000.00	40,271.90	57,000.00	40,201.94	57,000.00
110-00-45100-000-000	LAW & ORDINANCE VIOLATIONS	125,000.00	125,000.00	129,286.50	150,000.00	120,181.03	150,000.00
110-00-45120-000-000	PARKING TICKET FINES	20,000.00	20,000.00	16,916.32	30,000.00	26,028.00	40,000.00
110-00-46100-000-000	SALE OF SUPPLIES, COPIES	50.00	145.00	155.28	50.00	123.31	40.00
110-00-46210-000-000	MISCELLANEOUS POLICE REVENUES	5,000.00	6,000.00	4,387.04	6,000.00	12,845.10	4,000.00

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}110

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
110-00-46210-000-101	PUBLIC CHGS FOR SERV/POLICE	8,000.00	8,000.00	5,286.64	10,000.00	3,312.74	10,000.00
110-00-46210-000-102	FIRE & EMS FEE	1,797,123.00	.00	.00	.00	.00	.00
110-00-46230-000-000	AMBULANCE	302,716.00	350,000.00	331,716.51	300,000.00	317,355.08	300,000.00
110-00-46420-000-000	REFUSE COLLECTION	306,000.00	306,000.00	230,842.31	306,000.00	282,636.27	304,248.00
110-00-46720-000-000	PARK RESERVATION REVENUES	6,000.00	7,600.00	8,920.00	6,000.00	9,396.02	6,000.00
110-00-46750-000-000	RECREATION REVENUES	118,300.00	136,000.00	138,553.89	95,508.00	121,040.15	84,535.00
110-00-46900-000-000	SPECIAL ASSESSMENT LETTERS	6,000.00	6,000.00	6,020.00	4,800.00	7,100.00	3,000.00
	<u>Description</u>	<u>Amount</u>					
	150*\$40	6000.00					
110-00-47321-000-000	LAW ENFORCE/WCTC SECURITY	275,000.00	263,486.00	193,730.16	263,486.01	252,312.06	252,502.00
110-00-47321-000-100	LAW ENFORCE/PSD SECURITY	240,000.00	231,586.00	168,203.12	231,586.00	98,435.65	98,412.00
110-00-47323-000-000	FIRE DEPT TANK INSP/SPNKLR REV	1,000.00	5,260.00	5,260.00	.00	.00	3,500.00
110-00-47323-000-100	FIRE INSPECTION FEES	77,300.00	83,998.00	83,998.32	77,300.00	77,272.07	74,500.00
110-00-48110-000-000	INTEREST INCOME-SWP LGIP & R/E	175,000.00	382,000.00	303,452.61	60,000.00	174,024.53	20,000.00
110-00-48200-000-100	FISCAL AGENT FEES/LIBRARY	23,319.00	19,992.00	19,992.00	19,992.00	21,094.00	21,094.00
110-00-48200-000-200	WATER/SEWER RENTAL, OFFICE SPC	7,100.00	6,150.00	6,150.00	7,100.00	14,200.00	7,100.00
110-00-48301-000-000	SALE, PD EQUIPMENT & PROPERTY	8,000.00	16,000.00	4,800.00	16,000.00	1,566.50	16,000.00
110-00-48309-000-000	SALE OTHER EQUIP. & PROPERTY	.00	9,017.00	9,017.00	.00	12,105.00	.00
110-00-48500-000-100	MISCELLANEOUS REVENUES	5,000.00	10,300.00	6,239.77	5,000.00	63,214.66	5,000.00
110-00-48500-000-200	PD SEIZED FUNDS/STATE	.00	4,168.00	4,167.54	.00	7,789.88	.00
110-00-49200-000-000	TRANSFERS FROM OTHER FUNDS	130,420.00	130,420.00	130,420.00	130,420.00	130,420.00	158,299.00
110-00-49300-000-000	USE OF FUND BALANCE	.00	.00	.00	.00	.00	.00
Account Type	Revenue	8,551,789.00	7,567,578.69	6,955,107.49	7,052,169.83	7,105,292.61	6,964,752.05
110-00-51100-000-000	VILLAGE BOARD	29,300.00	29,300.00	24,036.83	29,300.00	29,943.57	32,070.00
110-00-51100-000-130	VILLAGE BOARD FRINGE BENEFITS	2,203.00	2,203.00	1,836.30	2,203.00	1,469.04	.00
110-00-51120-000-000	PLAN COMMISSION	11,436.00	13,000.00	10,886.34	11,244.00	14,083.93	11,340.00

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}110

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
	<u>Description</u>	<u>Amount</u>					
	Planner Estimated PC attendance	1404.00					
	Consulting Engineer Est PC Attendance	4032.00					
	GIS Mapping/Land Use Layer	1000.00					
	Misc Planner work - code revisions/projects	5000.00					
110-00-51120-000-100	PLANNING/ENG CONSULTING SERV	.00	.00	.00	.00	.00	.00
110-00-51200-000-110	MUNICIPAL JUDGE SALARY	35,416.00	34,733.00	30,066.16	34,733.00	34,125.12	33,747.00
110-00-51200-000-130	MUNICIPAL JUDGES BENEFITS	9,983.00	9,160.00	7,726.32	9,160.00	5,768.75	.00
110-00-51200-000-140	MUNICIPAL JUDGES EXPENSES	17,719.50	18,509.00	13,240.05	18,509.50	17,404.71	25,525.00
	<u>Description</u>	<u>Amount</u>					
	SUPPORT FEES	4059.00					
	TIPSS DOT INTERFACE	465.00					
	TIPSS TRACS/COURT	874.00					
	TIPSS TAX INTERCEPT	1305.00					
	TIPSS CASH REGISTER SUPPORT	636.50					
	POSTAGE	1200.00					
	ZOOM	180.00					
	NEW REVISED STATIONARY	400.00					
	OFFICE SUPPLIES	1250.00					
	PRISONER MAINTENANCE	2500.00					
	SERVICE WITNESS FEES	400.00					
	PROFESSIONAL FEES	850.00					
	MEETINGS/TRAINING/SEMINARS	3600.00					
110-00-51300-000-000	LEGAL COUNSEL-VILLAGE ATTORNEY	59,000.00	58,000.00	43,923.00	58,000.00	62,013.00	58,000.00
110-00-51300-000-110	MUNICIPAL COURT ATTORNEY EXP	18,000.00	24,000.00	19,925.40	15,000.00	16,312.95	15,000.00
110-00-51300-000-140	EXPENSES - RECODIFICATION	5,210.00	4,000.00	3,262.99	6,000.00	4,455.07	6,100.00
110-00-51320-000-000	LABOR ATTORNEY	5,000.00	15,000.00	12,225.50	10,000.00	15,237.50	10,000.00
110-00-51400-000-110	VILLAGE ADMINISTRATOR SALARY	96,113.00	93,316.00	75,386.56	88,700.00	88,030.46	84,631.00
110-00-51400-000-130	VILL. ADMIN. FRINGE BENEFITS	35,234.00	31,653.00	26,445.26	30,986.00	29,910.89	29,944.00
110-00-51400-000-140	ADMINISTRATOR EXPENSES	3,654.00	3,000.00	1,446.82	3,654.00	2,577.85	3,604.00
110-00-51420-000-110	CLERK OFFICE/SALARY & WAGES	140,225.00	142,452.00	118,451.54	142,452.00	128,302.20	128,594.00
110-00-51420-000-130	CLERK OFFICE FRINGE BENEFITS	41,933.00	22,924.00	18,649.02	22,924.00	24,224.57	44,171.00

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}110

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
110-00-51420-000-140	CLERKS OFFICE EXPENSES	38,953.00	27,335.00	14,231.54	27,335.00	25,405.03	31,665.00
	<u>Description</u>	<u>Amount</u>					
	Office Supplies	4200.00					
	Envelopes	900.00					
	Monthly IT endpoint detection support	4177.00					
	Postage	3540.00					
	Records Checks (Operators Licenses/new hires)	2800.00					
	Cell Phone KAYLA	360.00					
	Mileage Reimbursement	500.00					
	Professional Memberships	600.00					
	Professional Training	5085.00					
	CIVIC	7065.00					
	COMPUTER PURCHASES	4000.00					
	LICENSE MANAGER	300.00					
	WEBSITE HOSTING	975.00					
	SUBSCRIPTIONS/NOTARY	100.00					
	LEAGUE OF MUNI	4351.00					
110-00-51440-000-000	ELECTIONS	32,681.00	15,000.00	12,673.58	16,500.00	20,852.60	31,396.00
	<u>Description</u>	<u>Amount</u>					
	POSTAGE - MAILING AB BALLOTS	9625.00					
	ENVELOPES	3759.00					
	SOFTWARE MAINT	1250.00					
	FOOD/MILEAGE	400.00					
	PUBLICATIONS	530.00					
	BALLOT COST - SPRING ELECTION	300.00					
	CELL PHONE - CLERK	360.00					
	MISC SUPPLIES	1000.00					
	WAGES	15457.00					
	<u>UserName</u>	<u>Date</u>	<u>Comments</u>				
	Casandra Smith	7/10/2023 3:50:06 PM	SUPPLIES AND ENVELOPES ON ORDER				
110-00-51440-000-130	ELECTIONS - BENEFITS	600.00	215.96	215.96	300.00	1,501.93	.00
110-00-51450-000-000	PAYROLL EXPENSES/DIVERSIFIED	2,400.00	1,900.00	1,653.11	.00	.00	.00
110-00-51460-000-000	COPY MACHINE	2,000.00	2,000.00	1,586.92	2,300.00	2,046.43	2,500.00
110-00-51470-000-000	PUBLICATION EXPENSES	2,000.00	2,000.00	2,135.25	2,000.00	2,128.56	3,000.00
110-00-51510-000-000	AUDIT COSTS	37,000.00	.00	.00	.00	41,551.10	38,000.00

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}110

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
110-00-51511-000-000	DATA PROCESSING	18,000.00	16,000.00	13,740.65	14,000.00	13,413.36	14,000.00
	<u>Description</u>	<u>Amount</u>					
	POSTAGE/PRINTING TAX BILLS	3000.00					
	COUNTY CONTRACT- TAX COLLECTION	15000.00					
110-00-51520-000-000	ASSESSOR CONTRACT	43,500.00	.00	.00	.00	42,500.00	42,500.00
110-00-51520-000-140	ASSESSOR EXPENSES	2,000.00	.00	.00	2,000.00	1,436.51	2,000.00
110-00-51600-000-310	VILLAGE HALL MAINTENANCE	63,648.00	64,200.00	45,053.89	64,200.00	57,906.34	52,040.00
	<u>Description</u>	<u>Amount</u>					
	WE ENERGIES	35000.00					
	DATA COMM	3750.00					
	INTERNET	1020.00					
	ANNUAL MAINT/SIREN/HVAC/ETC	5000.00					
	SECURITY SYSTEM	1640.00					
	MATS	588.00					
	ELEVATOR INSPECT	150.00					
	VH MAINT/BATHROOM SUPPLIES	6500.00					
	MISC	10000.00					
110-00-51612-000-000	OTHER PROPERTY MAINTENANCE	6,000.00	2,700.00	1,261.14	2,700.00	1,804.73	1,600.00
	<u>Description</u>	<u>Amount</u>					
	STORM/TRANS-VILLAGE PROP	6000.00					
110-00-51938-000-000	INSURANCE/PROP/LIABILITY/WC	170,000.00	150,300.00	150,275.33	170,000.00	153,338.53	165,000.00
110-00-51939-000-000	WELLNESS INCENTIVE BENEFIT	.00	.00	.00	200.00	.00	200.00
110-00-51980-000-000	GENERAL GOVT. MISC. EXPENSES	1,000.00	33,000.00	30,612.55	3,150.00	21,297.46	11,702.00
	<u>Description</u>	<u>Amount</u>					
	TRUNKED RADIO	100.00					
	ZOOM/FLAGS/MIS	450.00					
	MISC	450.00					
	<u>UserName</u>	<u>Date</u>	<u>Comments</u>				
	Cassandra Smith	7/10/2023 3:45:13 PM	T/DELAFIELD PURCHASE OF LIQUOR LICENSE \$30,000				
110-00-51990-000-000	BAD DEBT EXPENSE	4,500.00	4,800.00	.00	.00	4,383.33	.00
	<u>Description</u>	<u>Amount</u>					
	DELINQ PPT W/O TO COUNTY COLLECTIONS	4500.00					

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}110

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
110-00-51991-000-000	BANK FEE EXPENSES	5,800.00	5,600.00	3,442.98	.00	.00	.00
110-00-52100-000-110	POLICE SALARY & WAGES	1,851,679.00	1,660,431.00	1,322,410.18	1,830,315.00	1,592,540.22	1,682,544.00
110-00-52100-000-120	POLICE HOLIDAYS & OVERTIME	75,000.00	75,000.00	39,612.56	75,000.00	30,999.12	75,000.00
110-00-52100-000-130	POLICE FRINGE BENEFITS	803,769.00	669,408.00	534,496.73	711,285.00	569,104.46	641,740.00
110-00-52100-000-140	PUBLIC SAFETY EXPENSES	24,061.27	6,618.11	2,998.11	6,618.11	21,332.25	19,000.00
	<u>Description</u>	<u>Amount</u>					
	Motorola Maintenance Hand Held Radios	1116.52					
	Traf-o-teria parking ticket booklets	1231.00					
	Fastsigns parking permit placards and stickers	800.00					
	Axon taser batteries	500.00					
	Annual Radar calibration	600.00					
	Squad equipment (road flares, lock out tools, etc.)	2500.00					
	unanticipated expenditures	1173.75					
	SCIT dues	7725.00					
	LIVE SCAN	2815.00					
	Spillman/Flex/RMS	5600.00					
110-00-52100-000-310	POLICE VEHICLE MAINTENANCE	40,000.00	40,000.00	32,296.88	40,000.00	58,840.12	36,000.00
110-00-52100-000-320	SPECIAL INVESTIGATIONS	13,200.00	9,050.00	5,155.59	9,050.00	9,125.04	9,600.00
	<u>Description</u>	<u>Amount</u>					
	Legal blood draws	2800.00					
	background hiring (H&P, drug test, PEP test, Psych exam etc.)	2000.00					
	MOCIC	200.00					
	paper shredding	700.00					
	MIU dues	500.00					
	evidence processing and supplies	4000.00					
	LEXISNEXIS	2400.00					
	AT&T (ICAC line)	600.00					
110-00-52100-000-321	DARE FUNDED EXPENSES	.00	.00	.00	1,900.00	1,164.51	1,900.00
110-00-52100-000-330	POLICE OFFICE SUPPLIES/IT	26,942.00	25,862.15	15,863.58	25,862.15	29,442.26	24,000.00
	<u>Description</u>	<u>Amount</u>					
	Rhyme copier services	3500.00					
	Cloud Archiving	1700.00					
	IT support (TCS, Inc.)	10000.00					

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}110

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
	office supplies (paper, pens, pencils, envelopes, etc.)	3000.00					
	Dictation Software Bi-annual support fee	1980.00					
	ALADTEC	2623.00					
	TIPSS Police	4139.00					
110-00-52100-000-340	POLICE COMMUNITY RELATIONS	4,000.00	4,000.00	2,012.42	4,000.00	3,895.15	4,000.00
110-00-52100-000-350	POLICE TRAINING & SEMINARS	13,207.00	11,032.00	10,612.29	11,032.00	9,160.63	10,000.00
	<u>Description</u>	<u>Amount</u>					
	Reid Interview and Interrogation (3 officers)	1707.00					
	24 hour officer recertification 20 officers	2000.00					
	Supervisor training (FBI LEEDA, Northwestern Public Safety Center, etc.)	4500.00					
	LEAP conference (Angie)	500.00					
	Professional membership dues (FBI, Chief associations etc.)	1500.00					
	Continuing education/conferences (Tracs, ICAC, Crime Prevention, SRO school etc.)	3000.00					
110-00-52100-000-360	POLICE PISTOL TRAINING	9,000.00	8,400.00	8,346.43	8,000.00	5,644.77	6,000.00
110-00-52100-000-361	JOINT PISTOL FUNDED EXPENSES	2,500.00	2,500.00	667.09	2,500.00	1,494.49	2,500.00
110-00-52100-000-370	LAKE WATER & SNOW PATROL	8,700.00	9,138.00	9,137.84	8,560.00	8,310.40	8,310.00
110-00-52100-000-380	POLICE COMMUNICATIONS EXPENSES	26,500.00	28,300.00	28,300.95	20,985.80	36,746.78	32,000.00
	<u>Description</u>	<u>Amount</u>					
	Unanticipated communication replacement/repairs	2000.00					
	Datacom phone system	3600.00					
	Charter communications (Internet for squads)	900.00					
	US cellular (PD cell phones and data and routers)	6000.00					
	county trunk radio services	11000.00					
	Waukesha County Treasurer (WCC services)	3000.00					
110-00-52100-000-400	POLICE UNIFORM ALLOWANCE	12,000.00	15,000.00	15,590.05	7,600.00	18,929.29	10,000.00
	<u>Description</u>	<u>Amount</u>					
	Officer uniform allowance per CBA (\$300 per officer)	6000.00					
	Uniform replacement costs (outfitting new hire/repared uniforms/promotional changes)	6000.00					

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}110

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
110-00-52100-000-900	POLICE- NATIONAL NIGHT OUT	.00	.00	.00	.00	.00	.00
110-00-52200-000-000	FIRE ADMINISTRATION	2,219,639.00	1,625,238.00	1,489,801.50	1,625,238.00	1,577,901.00	1,577,901.00
110-00-52400-000-100	BUILDING INSPECTION CONTRACT	101,490.00	155,000.00	147,491.80	116,129.00	144,339.35	102,091.00
110-00-52400-000-140	BUILDING INSPECTION EXPENSES	500.00	174.00	2,174.00	.00	2,950.00	2,800.00
110-00-53100-000-110	DPW/ADMINISTRATION SALARIES	35,872.00	50,907.00	39,269.79	32,732.00	34,187.02	31,310.00
110-00-53100-000-120	OUTSIDE CONTRACTED ENGINEERING	10,000.00	9,500.00	9,290.65	10,000.00	5,372.30	9,900.00
	<u>Description</u>	<u>Amount</u>					
	GIS MAPPING	6500.00					
	GENERAL SERVICES	3500.00					
110-00-53100-000-130	DPW/ADMINISTRATION BENEFITS	13,043.00	15,000.00	14,898.13	12,105.00	14,470.16	.00
110-00-53100-000-140	ENGINEER/ADMINISTRATION EXPENS	3,901.00	2,500.00	2,514.24	3,900.00	4,291.71	3,900.00
	<u>Description</u>	<u>Amount</u>					
	WCPWA/APWA/WAA memberships	550.00					
	Seminars	1500.00					
	Office Supplies	350.00					
	Computer Hardware/Software	600.00					
	Postage	150.00					
	Recognition	250.00					
	Digital Communications	500.00					
	Fire/EMS Fees	1.00					
110-00-53100-001-250	OUTSIDE ENG/PLAN SERVICE EXP	.00	250.00	246.75	.00	.00	.00
110-00-53310-000-310	STREET MAINT. GEN. OPERATION	.00	.00	832.76	.00	482.85	.00
110-00-53310-000-311	GARAGE EXPENSES	60,300.00	77,000.00	75,354.78	62,560.00	46,975.25	50,060.00
	<u>Description</u>	<u>Amount</u>					
	Natural Gas	16000.00					
	Utilities Other	7000.00					
	Telephone	2000.00					
	Electric	15000.00					
	Janitor/Restroom Supplies	2000.00					
	Safety Equipment Consumables	800.00					
	Emergency Food	200.00					
	Maintenance - Building	7000.00					
	Contracted Services - Training	3500.00					

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}110

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
	Uniforms	2800.00					
	Employee Reimbursements - Shoes and Glasses	1500.00					
	Employee CDL Testing	1000.00					
	Mobile Phones	1000.00					
	CDL Reimbursements	500.00					
110-00-53311-000-110	DPW WAGES INCLUDING PART TIME	246,480.00	242,810.00	181,576.52	299,553.00	284,492.49	278,223.00
110-00-53311-000-120	DPW OVERTIME	20,000.00	15,000.00	8,634.30	20,000.00	19,577.35	20,000.00
110-00-53311-000-130	DPW FRINGE BENEFITS	127,000.00	85,450.00	61,152.78	118,816.00	102,260.76	100,593.00
110-00-53330-000-310	EQUIPT. MAINT. GEN. OPERATION	68,001.00	65,000.00	61,014.24	68,000.00	118,159.70	68,000.00
	<u>Description</u>	<u>Amount</u>					
	service and parts	30000.00					
	Fuel	30000.00					
	Misc Tools and Equip	3000.00					
	Tires	5000.00					
	Bucket Truck Safety Insp	1.00					
110-00-53340-000-310	SNOW, ICE CONT. GEN. OPERATION	64,500.00	55,000.00	43,616.29	63,500.00	63,866.67	68,350.00
	<u>Description</u>	<u>Amount</u>					
	De-Icing materials 77.75/ton 650+150	63000.00					
	Plow Wearables	1500.00					
110-00-53420-000-310	STREET LIGHTING, GEN. OPERAT.	75,500.00	75,000.00	61,481.92	67,500.00	75,337.28	67,500.00
	<u>Description</u>	<u>Amount</u>					
	Power	65000.00					
	Misc repairs and maintenance	5000.00					
	Lighting/Traffic signal contracted services	5000.00					
	Flags and Decorations	500.00					
110-00-53620-000-000	REFUSE COLLECTION CONTRACT	216,000.00	210,000.00	187,492.97	216,000.00	233,393.61	216,000.00
110-00-53635-000-000	RECYCLING EXPENSES	82,000.00	80,000.00	67,252.78	82,000.00	82,658.80	82,000.00
	<u>Description</u>	<u>Amount</u>					
	Curb side - contracted	65000.00					
	Recycling Center wages	7000.00					
	Contracted Services	10000.00					
110-00-53640-000-310	TREE, BRUSH CONT. GEN. OPER.	.00	500.00	32.97	.00	.00	1,000.00
110-00-53641-000-000	WEED & NUISANCE CONTROL	1,800.00	1,100.00	839.50	1,800.00	1,027.33	1,800.00

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}110

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
110-00-53680-000-000	OTHER SANITATION	.00	.00	.00	600.00	.00	600.00
110-00-54910-000-000	DOG LICENSE FEES	1,200.00	1,071.29	-1,071.29	.00	.00	.00
110-00-54910-000-100	ANIMAL CONTROL	4,043.00	4,043.00	4,043.00	4,043.00	4,043.00	4,043.00
	<u>Description</u>	<u>Amount</u>					
	HAWS	4043.00					
110-00-55110-000-320	JOINT LIBRARY CONTRIBUTION	262,534.00	262,744.00	262,744.00	262,744.00	261,180.00	261,180.00
110-00-55200-000-000	PARKS	194,002.00	188,177.00	185,097.67	198,954.00	191,648.33	191,585.00
110-00-55300-000-000	RECREATION PROGRAMS	241,765.00	215,709.00	198,114.62	216,125.00	193,359.00	193,359.00
110-00-56600-000-000	URBAN FORESTRY & DEVELOPMENT	15,802.00	14,000.00	11,818.00	18,000.00	25,502.00	26,312.00
	<u>Description</u>	<u>Amount</u>					
	Arborist Services	2000.00					
	Certified Arborist Training	750.00					
	Forestry Waste Disposal	3000.00					
	Contracted Forestry Services	5000.00					
	Waukesha County Center for Growth Payment	5052.00					
110-00-57210-000-000	POLICE OUTLAY	107,101.00	8,557.00	1,514.30	.00	114,999.03	117,173.00
	<u>Description</u>	<u>Amount</u>					
	Squad Car Replacement - 636	58350.00					
	Squad Rifle Replacement (3)	7000.00					
	Building #2/552 Hickory St. Security Camera/Equipment	7951.00					
	Computer Server Replacement	15398.00					
	Flock Cameras Payment (5 cameras)	15000.00					
	Bullet Resistant Vest Replacements (3)	3402.00					
110-00-57327-000-000	DPW EQUIPMENT OUTLAY	472,500.00	.00	.00	.00	.00	.00
	<u>Description</u>	<u>Amount</u>					
	2004 Aquarius Weed Harvester 9' factory rehab & repower	110000.00					
	2009 Aquarius Weed Harvester 5' factory rehab & repower	115000.00					
	Replacement for 2010 Case 420 Skid Steer Loader	75000.00					
	Replacement for 2017 Excel Hustler 54" Mower	15000.00					
	Replacement for 1992 Redi-Haul Trailer	15000.00					

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}110

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
	W. Wis. Avenue LED Luminaire Replacement	142500.00					
110-00-57620-000-000	PARK/PLAYGROUND OUTLAY	57,820.00	.00	.00	.00	22,365.77	49,506.00
110-00-59900-000-000	CONTINGENCY FUND	.00	29,150.00	15,150.00	.00	34,312.76	.00
Account TypeExpenditure		-8,553,859.77	-6,879,920.51	-5,844,270.66	-7,050,557.56	-6,919,308.53	-6,966,109.00
Fund110 - GENERAL FUND		-2,070.77	687,658.18	1,110,836.83	1,612.27	185,984.08	-1,356.95
Total:		-2,070.77	687,658.18	1,110,836.83	1,612.27	185,984.08	-1,356.95

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}200

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
Fund200 - CAPITAL PROJECTS FUND							
200-00-41110-000-000	GENERAL PROPERTY TAXES	.00	.00	.00	.00	894.40	.00
200-00-42000-000-000	SPECIAL ASSESSMENTS	.00	.00	911.84	.00	.00	.00
200-00-43580-000-000	STATE GRANTS	.00	27,075.00	13,537.50	.00	.00	.00
200-00-43690-000-003	PARK IMPROVEMENT DONATIONS	.00	.00	.00	.00	29,361.05	.00
200-00-43710-000-000	LOCAL ROAD IMPROVEMENT PROGRAM	.00	.00	.00	.00	.00	.00
200-00-48120-000-000	INTEREST INCOME	10,000.00	17,000.00	17,119.60	2,000.00	7,245.47	100.00
200-00-49100-000-000	TRANSFERS FROM OTHER FUNDS	.00	156,298.00	.00	59,000.00	51,290.00	60,000.00
200-00-49100-000-100	PROCEEDS-STATE TR FD LOAN-04/5	.00	.00	288,134.67	.00	.00	.00
200-00-49210-000-000	FUNDS CARRIED OVER	.00	415,386.00	.00	.00	.00	80,000.00
200-00-49300-000-000	TRANSFERS IN /BORROWED FUNDS	.00	1,186,000.00	.00	1,445,000.00	.00	660,000.00
200-00-49900-000-000	DPW- NEW BLDG 2022	.00	.00	.00	.00	.00	.00
Account TypeRevenue		10,000.00	1,801,759.00	319,703.61	1,506,000.00	88,790.92	800,100.00
200-00-53300-000-100	ANNUAL ROAD PROGRAM-RESURFACE	938,520.00	696,000.00	163,262.88	675,500.00	507,028.94	660,000.00
200-00-53300-000-200	WIS AVE RECONSTRUCTION PROJECT	.00	5,385.84	5,903.95	.00	.00	.00
200-00-55200-000-000	PARK IMPROVEMENTS	.00	156,298.00	7,657.05	79,000.00	80,650.74	60,000.00
200-00-57324-000-000	PUBLIC WORKS TRUNKED RADIOS	.00	.00	.00	.00	.00	.00
200-00-57324-001-000	NEW WEED HARVESTOR & CONVEYOR	.00	55,000.00	54,150.00	75,000.00	.00	.00
	<u>UserName</u>	<u>Date</u>	<u>Comments</u>				
	Dan Naze	8/3/2023 11:36:27 AM	Has \$27,000 grant reimbursement forthcoming				
200-00-57324-002-000	HIGHWAY DEPARTMENT EQUIPMENT	425,000.00	.00	.00	300,000.00	160,103.28	80,000.00
	<u>Description</u>	<u>Amount</u>					
	New Tandem Axle Dump/belly plow/antii-icing	250000.00					
	Replacement for 1997 Massey Ferguson	175000.00					
	Tractor/Flail Mower						
200-00-57324-003-000	DPW- NEW BLDG EXPENSES 2022	.00	900,000.00	874,167.61	1,445,000.00	4,127,957.91	.00
200-00-57342-000-000	LED STREET LIGHT UPGRADE	.00	.00	.00	.00	.00	.00
Account TypeExpenditure		-1,363,520.00	-1,812,683.84	-1,105,141.49	-2,574,500.00	-4,875,740.87	-800,000.00

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}200

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
Fund200 - CAPITAL PROJECTS FUND		-1,353,520.00	-10,924.84	-785,437.88	-1,068,500.00	-4,786,949.95	100.00
Total:		-1,353,520.00	-10,924.84	-785,437.88	-1,068,500.00	-4,786,949.95	100.00

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}300

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
Fund300 - DEBT SERVICE FUND							
300-00-41110-000-000	GENERAL PROPERTY TAXES	1,185,005.00	1,324,089.00	1,324,089.00	1,324,089.00	1,201,975.00	1,201,975.00
	<u>Description</u>	<u>Amount</u>					
	P&I	1183005.00					
	Fiscal Agent Fee	2000.00					
300-00-48000-000-000	PREMIUM ON DEBT ISSUANCE	.00	.00	.00	.00	.00	.00
300-00-48110-000-000	INTEREST INCOME	.00	5,000.00	6,109.78	.00	2,498.64	.00
300-00-48110-000-100	BAB INTEREST INCOME	.00	.00	.00	.00	.00	.00
300-00-49100-000-000	TRANSFER FROM OTHER FUNDS	.00	.00	.00	.00	25,185.00	.00
300-00-49500-000-000	PROCEEDS OF REFUNDING BONDS	.00	.00	.00	.00	.00	.00
Account TypeRevenue		1,185,005.00	1,329,089.00	1,330,198.78	1,324,089.00	1,229,658.64	1,201,975.00
300-00-58100-000-000	DEBT PRINCIPAL	920,648.00	1,039,539.00	1,039,539.30	1,039,539.00	734,955.68	1,029,953.00
300-00-58100-000-001	2013 DEBT RE-FI PRINC PAYMENTS	.00	.00	.00	.00	295,000.00	.00
300-00-58290-000-000	DEBT INTEREST, FISCAL CHARGES	262,357.00	283,550.00	283,548.03	283,550.00	262,928.27	172,022.00
300-00-58300-000-000	PAYMENT TO FISCAL AGENT	2,000.00	1,940.00	1,939.58	1,000.00	1,906.41	.00
300-00-58310-000-000	PAYMENT TO WAUKESHA COUNTY	.00	.00	.00	.00	.00	.00
Account TypeExpenditure		-1,185,005.00	-1,325,029.00	-1,325,026.91	-1,324,089.00	-1,294,790.36	-1,201,975.00
Fund300 - DEBT SERVICE FUND		.00	4,060.00	5,171.87	.00	-65,131.72	.00
Total:		.00	4,060.00	5,171.87	.00	-65,131.72	.00

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}450

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
Fund450 - TIF 2 FUND							
450-00-41110-000-000	GENERAL PROPERTY TAXES	102,006.00	178,225.16	178,225.16	.00	147,472.34	44,049.00
450-00-42893-000-000	EXEMPT COMPUTER AID	2,149.00	2,149.93	2,149.93	2,149.00	2,149.93	7,313.36
450-00-43690-000-000	OTHER STATE AIDS/MFG PP TAXES	3,962.00	3,961.98	3,961.98	.00	3,961.98	.00
450-00-48110-000-000	INTEREST INCOME	6,000.00	4,605.78	5,960.13	1,000.00	2,279.17	1,000.00
Account TypeRevenue		114,117.00	188,942.85	190,297.20	3,149.00	155,863.42	52,362.36
450-00-51570-000-000	AUDITING EXPENSE	2,500.00	1,050.00	1,050.00	2,500.00	3,873.00	2,000.00
450-00-51580-000-000	ADMINISTRATIVE/LEGAL	150.00	150.00	150.00	150.00	150.00	150.00
450-00-51900-000-100	IMP #5/PUBLIC FISHING PIER	.00	73,015.00	73,015.00	.00	.00	.00
450-00-58100-000-000	DEBT PRINCIPAL	17,580.00	16,909.12	16,909.12	16,909.00	16,228.83	16,228.83
450-00-58290-000-000	DEBT INTEREST	13,846.00	14,517.68	14,517.68	14,518.00	15,197.97	15,197.97
Account TypeExpenditure		-34,076.00	-105,641.80	-105,641.80	-34,077.00	-35,449.80	-33,576.80
Fund450 - TIF 2 FUND		80,041.00	83,301.05	84,655.40	-30,928.00	120,413.62	18,785.56
Total:		80,041.00	83,301.05	84,655.40	-30,928.00	120,413.62	18,785.56

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}455

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
Fund455 - TIF 3 FUND							
455-00-41110-000-000	PROP TAX INCREMENTS - TIF #3	60,000.00	14,483.00	14,483.00	.00	.00	.00
455-00-48000-000-000	PREMIUM ON DEBT ISSUANCE	.00	.00	.00	.00	10,772.00	.00
455-00-48110-000-000	INTEREST INCOME	.00	560.00	555.61	.00	918.31	.00
455-00-48900-000-000	MISC REVENUES	.00	.00	.00	.00	.00	.00
455-00-49200-000-000	PROCEEDS OF DEBT	.00	146,418.00	.00	46,915.00	1,075,000.20	.00
Account TypeRevenue		60,000.00	161,461.00	15,038.61	46,915.00	1,086,690.51	.00
455-00-51570-000-000	AUDITING EXPENSE	1,050.00	1,050.00	1,050.00	.00	6,273.00	.00
455-00-51580-000-000	ADMINISTRATIVE/LEGAL	150.00	36,950.00	36,950.00	.00	165.33	.00
455-00-51600-000-000	IMP #1/PURCH ST MARYS PROPRTY	.00	.00	.00	.00	.00	.00
455-00-51700-000-000	IMP #2/OFFSITE SANITARY SWR LN	.00	62,552.33	62,552.33	.00	323,047.14	.00
455-00-51800-000-000	IMP #3/EVERGREEN WTRMAIN RELAY	.00	.00	.00	.00	2,347.43	.00
455-00-52100-000-000	IMP#6/FINAN/INTRST/ADMN/ORGFEE	.00	.00	.00	.00	.00	.00
455-00-58100-000-000	DEBT PRINCIPAL	.00	.00	.00	.00	2,130,000.00	.00
455-00-58290-000-000	DEBT INTEREST	40,118.00	46,915.18	46,915.18	46,915.00	16,259.00	.00
455-00-58300-000-000	PAYMENT TO ESCROW AGENT	.00	.00	.00	.00	77,476.00	.00
Account TypeExpenditure		-41,318.00	-147,467.51	-147,467.51	-46,915.00	-2,555,567.90	.00
Fund455 - TIF 3 FUND		18,682.00	13,993.49	-132,428.90	.00	-1,468,877.39	.00
Total:		18,682.00	13,993.49	-132,428.90	.00	-1,468,877.39	.00

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}600

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
Fund600 - WATER UTILITY FUND							
600-00-40413-000-000	METER REVENUE- SEWER DEPT	25,000.00	25,000.00	25,000.00	25,000.00	9,889.00	25,000.00
600-00-40419-001-000	INTEREST INCOME	25,000.00	32,000.00	31,294.59	5,000.00	159,671.44	1,000.00
600-00-40420-000-000	WATER RESERVED CAPACITY ASSMT	15,200.00	28,000.00	53,520.00	.00	6,400.00	.00
600-00-40421-000-000	MISCELLANEOUS SALES	.00	.00	.00	.00	.00	300.00
600-00-40461-000-000	METERED SALES- RESIDENTIAL	480,000.00	480,000.00	242,839.41	477,000.00	528,260.01	370,000.00
600-00-40461-002-000	METERED SALES- COMMERCIAL	193,000.00	193,000.00	98,742.70	193,000.00	225,465.46	125,000.00
600-00-40461-003-000	METERED SALES- INDUSTRIAL	29,000.00	29,000.00	16,834.85	26,000.00	31,126.18	24,000.00
600-00-40461-005-000	METERED SALES- MULTI-FAMILY	272,000.00	272,000.00	143,046.19	267,000.00	287,828.67	200,000.00
600-00-40462-000-000	PRIVATE FIRE PROTECTION	58,000.00	58,000.00	30,577.50	42,000.00	42,362.40	55,000.00
600-00-40463-000-000	PUBLIC FIRE PROTECTION	355,000.00	355,000.00	178,984.65	375,000.00	375,181.83	419,000.00
600-00-40464-000-000	METERED SALES- PUBLIC AUTHORITY	35,000.00	35,000.00	18,640.41	46,000.00	61,118.19	34,590.00
600-00-40470-000-000	FORFEITED DISCOUNTS	5,000.00	8,000.00	4,558.95	5,000.00	13,404.74	5,000.00
600-00-40471-000-000	INSURANCE RECOVERIES	.00	.00	.00	1,000.00	1,000.00	1,000.00
600-00-40472-000-000	WATER TOWER RENTAL INCOME	205,000.00	236,297.00	252,917.61	236,297.00	120,915.96	236,297.00
600-00-40474-000-000	OTHER REVENUE	.00	7,334.00	7,342.80	.00	18,062.97	595,000.00
600-00-49190-000-000	BOND PREMIUM	.00	.00	.00	.00	5,883.00	.00
Account Type	Revenue	1,697,200.00	1,758,631.00	1,104,299.66	1,698,297.00	1,886,569.85	2,091,187.00
600-00-50403-000-000	DEPRECIATION EXPENSE	.00	.00	.00	.00	245,247.00	.00
600-00-50403-000-100	DEPRECIATION- CONTRIB PLANT	.00	.00	.00	.00	201,162.00	.00
600-00-50408-000-000	TAXES	250,000.00	251,727.00	250,000.00	251,727.00	225,165.00	251,727.00
600-00-50427-000-000	INTEREST- PRINCIPAL BONDS	256,194.00	255,319.00	255,596.58	255,319.00	67,971.79	276,206.00
600-00-50427-001-000	LONG TERM DEBT- PAYING FEES	200.00	200.00	118.75	200.00	.00	200.00
600-00-50605-001-000	MAINT WELLS- EQUIP/LABOR	13,000.00	13,000.00	2,899.91	17,000.00	6,821.37	16,544.00
600-00-50605-002-000	MAINT WELLS- EQUIP/MATERIAL	12,000.00	20,000.00	32,706.73	9,000.00	11,438.08	9,000.00

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}600

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
600-00-50605-003-000	MAINT WELLS- EQUIP/LABOR LOGS	20,000.00	20,000.00	9,274.67	25,000.00	36,526.05	21,056.00
600-00-50605-004-000	MAINT WELLS- EQUIP/COMPUTER	4,000.00	2,000.00	1,088.24	6,000.00	2,638.16	6,000.00
600-00-50605-005-000	MAINT WELLS- EQUIP/LABOR TEST	6,650.00	6,000.00	4,143.04	6,650.00	5,418.79	6,618.00
600-00-50605-006-000	MAINT WELLS- EQUIP/NATURAL GAS	1,000.00	1,000.00	882.85	800.00	921.85	800.00
600-00-50622-000-000	POWER PURCHASED FOR PUMPING	170,000.00	155,000.00	134,672.41	170,000.00	162,451.34	170,000.00
600-00-50625-001-000	MAINT PUMP- BLDG/LABOR	5,300.00	5,000.00	5,079.79	5,300.00	3,053.83	5,264.00
600-00-50625-002-000	MAINT PUMP- BLDG/MATERIALS	1,500.00	2,000.00	1,866.15	1,500.00	530.33	1,500.00
600-00-50625-003-000	MAINT PUMP- BLDG/WATER	400.00	300.00	2,276.62	400.00	7,415.38	400.00
600-00-50625-004-000	MAINT OF PUMP BUILDING	3,500.00	500.00	290.00	3,500.00	421.90	3,500.00
600-00-50630-001-000	OPER WATER TREAT- LABOR	21,500.00	20,000.00	20,444.48	21,500.00	16,669.32	21,056.00
600-00-50630-002-000	OPER WATER TREAT- CHEMICAL	2,000.00	1,400.00	977.90	1,200.00	3,055.60	1,200.00
600-00-50630-003-000	OPER WATER TREAT- TESTS	15,000.00	17,000.00	20,238.31	7,500.00	9,800.39	6,500.00
600-00-50630-004-000	OPER WATER TREAT- MATERIAL	274,814.00	2,000.00	130.95	1,000.00	5.58	1,000.00
	<u>Description</u>	<u>Amount</u>					
	General/Misc	1000.00					
	Well #6 PFAS Treatment Estimate	273814.00					
600-00-50631-001-000	CHEMICALS- FLUORIDE	2,500.00	2,500.00	1,607.86	2,500.00	2,227.10	2,500.00
600-00-50631-002-000	CHEMICALS- CHLORINE	24,000.00	22,000.00	20,431.75	24,000.00	29,520.46	24,000.00
600-00-50631-003-000	CHEMICALS- POLYPHOSPHATE	25,000.00	25,000.00	28,654.19	25,000.00	27,253.19	25,000.00
600-00-50631-005-000	CHEMICALS- HMO	8,000.00	8,000.00	7,824.62	8,000.00	10,308.34	8,000.00
600-00-50640-001-001	OPER TRANS & DIST- FLUSH MAINS	11,000.00	10,500.00	10,119.55	11,000.00	10,107.03	10,528.00
600-00-50640-001-002	OPER TRANS & DIST- VALVE OPER	3,600.00	1,000.00	1,117.08	3,600.00	108.28	3,610.00
600-00-50640-001-003	OPER TRANS & DIST- VALVE MAINT	5,500.00	1,000.00	561.59	5,500.00	7,505.97	5,264.00
600-00-50640-001-004	OPER TRANS & DIST- VALVE REPAI	4,000.00	5,300.00	11,980.37	3,800.00	1,099.15	3,760.00
600-00-50640-001-005	OPER TRANS & DIST- CUST PLM IN	180.00	.00	.00	180.00	.00	180.00
600-00-50640-001-006	OPER TRANS & DIST- CUST COMPLN	900.00	300.00	228.76	900.00	574.92	902.00

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}600

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
600-00-50640-001-007	OPER TRANS & DIST- LOCATE SERV	2,000.00	1,600.00	1,567.85	2,500.00	1,251.57	2,406.00
600-00-50640-001-008	OPER TRANS & DIST- ON/OFF SERV	950.00	1,200.00	1,332.54	950.00	1,361.84	902.00
600-00-50640-001-009	OPER TRANS & DIST- CROSS INSPC	500.00	1,500.00	1,874.60	250.00	.00	241.00
600-00-50640-001-010	OPER TRANS & DIST- TOOL & EQUIP	1,000.00	500.00	123.98	1,000.00	947.50	500.00
600-00-50641-001-000	TRANS & DIST SYS- PHONE/CELL	5,000.00	3,000.00	3,052.86	5,000.00	6,802.53	4,500.00
600-00-50650-001-000	MAINT RESERVOIRS- LABOR	3,000.00	1,500.00	595.83	3,000.00	3,510.84	3,008.00
600-00-50650-002-000	MAINT RESERVOIRS- ELECTRIC	3,000.00	2,800.00	3,206.89	3,000.00	2,577.87	3,000.00
600-00-50650-003-000	MAINT RESERVOIRS- CATHODIC PRT	2,800.00	2,700.00	.00	2,000.00	2,700.00	2,000.00
600-00-50650-004-000	MAINT RESERVOIRS- INSPECTION	1,000.00	.00	.00	1,000.00	.00	1,000.00
600-00-50650-005-000	MAINT RESERVOIRS- MATERIALS	5,000.00	5,000.00	4,802.84	5,000.00	10,320.53	5,000.00
600-00-50651-001-000	MAINT MAINS- LABOR	12,000.00	5,000.00	2,821.46	12,000.00	14,040.16	9,024.00
600-00-50651-002-000	MAINT MAINS- MAIN REPAIRS	30,000.00	22,000.00	19,479.64	30,000.00	23,104.27	30,000.00
600-00-50651-003-000	MAINT MAINS- VALVE REPAIRS	5,000.00	3,000.00	8,846.88	5,000.00	9,038.53	5,000.00
600-00-50651-004-000	MAINT MAINS- LABOR/DIGGERS	7,000.00	7,000.00	9,837.05	7,000.00	14,978.44	6,016.00
600-00-50652-001-000	MAINT SERVICES- LABOR	8,000.00	6,000.00	5,629.92	8,000.00	11,551.49	4,512.00
600-00-50652-002-000	MAINT SERVICES- SERVICE REPAIR	5,000.00	5,000.00	1,293.92	5,000.00	6,080.84	3,000.00
600-00-50652-003-000	MAINT SERVICES- CURB BOXES	2,000.00	1,500.00	1,337.16	2,000.00	1,426.90	1,200.00
600-00-50652-004-000	MAINT SERVICES- CURB STOPS	1,000.00	1,200.00	1,112.99	1,000.00	1,674.94	300.00
600-00-50652-005-000	MAINT SERVICES- MISC/TOOLS	250.00	20.00	19.99	250.00	332.74	250.00
600-00-50652-006-000	MAINT SERVICES- CONTRACTED	25,000.00	19,000.00	18,472.50	25,000.00	49,225.00	25,000.00
600-00-50653-001-000	MAINT METERS- LABOR	2,500.00	3,000.00	3,531.97	10,000.00	3,741.65	9,776.00
600-00-50653-002-000	MAINT METERS- PARTS	1,000.00	500.00	435.30	1,000.00	35.78	1,000.00
600-00-50653-003-000	MAINT METERS- TEST EQUIP/REPAI	3,000.00	1,500.00	1,240.50	3,000.00	3,900.00	3,000.00
600-00-50653-004-000	MAINT METERS- LARGE MTR REPAIR	300.00	.00	.00	300.00	.00	300.00
600-00-50653-005-000	MAINT METERS- NEW CELL METERS	127,000.00	133,500.00	99,879.35	133,500.00	-.34	133,500.00

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}600

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
600-00-50653-006-000	MAINT METERS- BENCH METER TEST	1,000.00	800.00	1,165.59	1,500.00	1,244.72	1,500.00
600-00-50653-007-000	MAINT METERS- CELLULAR SUB FEE	4,500.00	4,100.00	2,869.80	450.00	847.28	450.00
600-00-50654-001-000	MAINT HYDRANTS- LABOR	2,500.00	3,500.00	4,274.96	2,500.00	5,697.59	1,805.00
600-00-50654-002-000	MAINT HYDRANTS- REPAIR PARTS	5,000.00	8,000.00	7,977.68	4,000.00	6,176.80	2,000.00
600-00-50655-001-000	MAINT BOOSTER STATION- LABOR	1,200.00	1,000.00	99.56	1,200.00	339.40	1,203.00
600-00-50655-002-000	MAINT BOOSTER STATION- ELECTRC	2,600.00	2,300.00	2,432.32	2,600.00	2,466.15	2,600.00
600-00-50655-003-000	MAINT BOOSTER STATION- MATERL	1,000.00	.00	.00	1,000.00	1,977.81	400.00
600-00-50700-001-000	TRUCK EXPENSE- FUEL	4,500.00	4,500.00	4,480.32	4,500.00	6,829.38	4,500.00
600-00-50700-002-000	TRUCK EXPENSE- REPAIR & PARTS	2,000.00	2,000.00	2,185.75	2,000.00	2,140.82	1,000.00
600-00-50700-003-000	TRUCK EXPENSE- EQUIP & TOOLS	1,000.00	1,300.00	1,226.14	1,000.00	2,607.99	1,000.00
600-00-50700-004-000	TRUCK EXPENSE- LABOR	3,500.00	3,500.00	3,363.22	3,008.00	2,896.57	3,008.00
600-00-50850-013-000	EMPLOYEE PENSION/HEALTH/LIFE	.00	.00	.00	.00	-12,884.00	.00
600-00-50901-001-000	METER READING- LABOR	2,500.00	2,500.00	1,979.99	2,406.00	2,498.65	2,406.00
600-00-50902-001-000	ACCOUNTING/TREASURER	35,410.00	15,515.00	15,517.80	22,338.00	22,665.33	22,650.00
600-00-50903-001-000	METER READ- POSTAGE/ENVELOPES	2,000.00	2,000.00	1,625.27	2,000.00	3,385.31	2,000.00
600-00-50903-002-000	METER READ- RECORD FORMS	100.00	.00	.00	100.00	.00	100.00
600-00-50903-003-000	METER READ- BILLING FORMS	500.00	.00	.00	500.00	.00	500.00
600-00-50903-004-000	METER READ- COMPUTER SUPPORT	10,500.00	11,200.00	11,963.61	10,500.00	12,847.61	3,200.00
600-00-50904-001-000	PROT CLOTHING- UNIFORMS	1,700.00	1,700.00	1,647.74	1,700.00	1,519.56	1,700.00
600-00-50904-002-000	PROT CLOTHING- SAFETY EQUIP	200.00	.00	.00	200.00	80.15	200.00
600-00-50920-001-000	ADMIN SALARY- ADMIN & CLERK	25,805.00	19,100.00	15,757.81	18,738.00	17,802.15	17,004.00
600-00-50920-002-000	ADMIN SALARY- VILLAGE ENGINEER	29,900.00	27,000.00	20,874.15	28,966.00	26,521.85	26,634.00
600-00-50920-003-000	ADMIN SALARY- DPW SUPERVISOR	47,545.00	31,000.00	24,806.28	48,960.00	20,089.79	18,193.00
600-00-50921-001-000	OFFICE SUPPLIES- STATIONARY	125.00	100.00	2.99	125.00	1.79	125.00
600-00-50921-002-000	OFFICE SUPPLIES- FORMS	500.00	200.00	152.14	500.00	88.35	500.00

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}600

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
600-00-50930-003-000	MISC GEN EXP- LICENSES	250.00	241.00	241.00	250.00	270.00	250.00
600-00-50930-004-000	MISC GEN EXP- TRAINING	3,500.00	1,000.00	837.53	4,500.00	2,418.23	4,500.00
600-00-50930-005-000	MISC GEN EXP- OFFICE RENT	2,600.00	2,600.00	2,600.00	2,600.00	7,100.00	2,600.00
600-00-50930-006-000	MISC GEN EXP- BANK FEES	.00	1,000.00	872.70	.00	1,050.00	.00
600-00-50931-001-000	OUTLAY- PROJECTS	4,757,910.00	30,000.00	25,486.26	533,500.00	15,999.61	615,000.00
	<u>Description</u>	<u>Amount</u>					
	Well #3 Standpipe Rehabilitation	475200.00					
	Quinlan Tower Rehabilitation	480000.00					
	Orchard Avenue Watermain Loop	201960.00					
	Park Hill Drive limited watermain replacement	201960.00					
	HMO Treatment System for Well #4/Construction Services	3398790.00					
	<u>UserName</u>	<u>Date</u>	<u>Comments</u>				
	Dan Naze	8/3/2023 8:44:46 AM	Dixon services will be owed for Quinlan, approx \$16k retainage still owed for '22 e. wisconsin				
600-00-50931-002-001	OUTLAY- METER LABOR	10,000.00	14,000.00	14,752.23	600.00	.33	602.00
600-00-50931-002-002	OUTLAY- METERS & MATERIAL	.00	.00	.00	4,000.00	.49	4,000.00
Account Type	Expenditure	-6,610,462.00	-1,673,652.00	-1,455,794.21	-2,240,965.00	-1,691,177.25	-2,103,130.00
Fund600 - WATER UTILITY FUND		-4,913,262.00	84,979.00	-351,494.55	-542,668.00	195,392.60	-11,943.00
Total:		-4,913,262.00	84,979.00	-351,494.55	-542,668.00	195,392.60	-11,943.00

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}650

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
Fund650 - STORMWATER FUND							
650-00-40622-001-000	REVENUES- RESIDENTIAL	134,000.00	134,000.00	67,712.04	113,688.00	113,776.05	95,567.00
650-00-40622-001-002	REVENUES- MULTI-FAMILY	33,000.00	33,000.00	16,920.02	29,044.00	29,060.60	24,271.00
650-00-40622-002-003	REVENUES- COMMERCIAL	75,000.00	75,000.00	38,042.38	57,100.00	63,296.59	45,050.00
650-00-40622-003-004	REVENUES- INDUSTRIAL	33,000.00	33,000.00	17,563.42	30,304.00	31,548.62	29,891.00
650-00-40622-004-005	REVENUES- INSTITUTIONAL	44,000.00	44,000.00	23,128.28	39,600.00	39,739.08	38,603.00
650-00-40631-000-000	FORFEITED DISCOUNTS	500.00	1,400.00	933.21	500.00	1,634.41	500.00
650-00-40635-000-000	MISCELLANEOUS OPERATNG REVENUE	.00	150,471.00	11,302.05	.00	251.84	155,000.00
	<u>UserName</u>	<u>Date</u>	<u>Comments</u>				
	Scott Gosse	8/24/2023 11:07:16 AM	Includes \$142,971 State Trust Fund Loan rec'd 2023				
650-00-40636-000-000	INTEREST INCOME	.00	.00	1.44	.00	90.74	.00
	Account TypeRevenue	319,500.00	470,871.00	175,602.84	270,236.00	279,397.93	388,882.00
650-00-50403-000-000	DEPRECIATION EXPENSE	.00	.00	.00	.00	49,694.00	.00
650-00-50427-000-000	PRINCIPAL & INTEREST ON DEBT	22,600.00	23,000.00	23,000.00	23,000.00	3,333.00	28,850.00
650-00-51938-000-000	INSURANCE EXP-VEH/BLDG/WC/LIAB	12,000.00	10,713.14	10,713.14	.00	11,319.91	8,341.00
650-00-53100-000-110	DPW/ENGINEER SALARIES	51,119.00	18,000.00	15,814.63	11,587.00	18,644.95	17,923.00
	<u>Description</u>	<u>Amount</u>					
	DPW; PW Sup & 1/2 FT Crew Wages	51119.00					
650-00-53100-000-120	CONTRACTED ENGINEERING SERVICE	10,000.00	6,000.00	3,333.80	15,000.00	4,618.12	15,000.00
	<u>Description</u>	<u>Amount</u>					
	GIS Mapping and Data Hosting	6000.00					
	Consulting Services	4000.00					
650-00-53100-000-140	ADMINISTRATION EXPENSES	7,101.00	14,500.00	14,013.74	13,875.00	17,193.39	13,875.00
	<u>Description</u>	<u>Amount</u>					
	Seminars	500.00					
	Office Supplies	100.00					
	Postage	500.00					
	Audit Expenses	1500.00					
	Computer Services	1500.00					
	Permitting	3000.00					

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}650

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
	Fire/EMS Fees 1000 Hickory	1.00					
650-00-53310-000-310	FUEL EXPENSE/SWEEPER	6,000.00	6,000.00	5,661.97	6,000.00	7,600.07	6,000.00
650-00-53310-100-310	FUEL EXPENSE/LAKE OPERATIONS	1,000.00	1,800.00	1,547.40	.00	1,000.00	.00
650-00-53311-000-110	DPW WAGES INCLUDING PART TIME	68,129.00	75,000.00	68,948.85	110,967.00	78,084.01	107,277.00
	<u>Description</u>	<u>Amount</u>					
	Treasurer; Dep Treas; Dep Clerk; & PT Wages	68129.00					
650-00-53311-000-120	OVERTIME	1,500.00	1,000.00	590.69	.00	3,013.78	1,500.00
650-00-53311-000-130	FRINGE BENEFITS	28,403.00	30,000.00	29,106.30	35,562.00	30,165.53	33,158.00
650-00-53330-000-310	EQUIPMENT MAINT/SWEEPER	7,900.00	33,905.00	33,904.48	6,000.00	8,471.71	5,700.00
	<u>Description</u>	<u>Amount</u>					
	Service and Parts	7500.00					
	Tools and Equipment	400.00					
650-00-53330-100-310	EQUIP MAINT/LAKE OPERATIONS	5,000.00	15,000.00	13,736.27	4,000.00	8,153.01	4,000.00
	<u>Description</u>	<u>Amount</u>					
	Service and Parts	4500.00					
	Tools and Equipment	500.00					
650-00-53440-000-310	STORM SEWER MAINTENANCE	22,200.00	18,000.00	15,470.40	20,200.00	19,127.74	20,200.00
	<u>Description</u>	<u>Amount</u>					
	Contracted Services	9000.00					
	Misc. Repairs	4000.00					
	Water	1200.00					
	Sweepings Disposal	8000.00					
650-00-53635-000-000	RECYCLING EXPENSES	6,000.00	6,000.00	406.25	5,000.00	8,169.35	5,000.00
	<u>Description</u>	<u>Amount</u>					
	Waste Disposal Expenses	2000.00					
	Contracted Trucking	4000.00					
650-00-53650-000-000	LAKE WEED MAINTENANCE	500.00	300.00	683.66	500.00	409.00	500.00
650-00-57325-000-000	STORM WATER GENERAL OUTLAY	36,000.00	155,000.00	105,908.46	60,500.00	-.27	155,000.00
	<u>Description</u>	<u>Amount</u>					
	CIP Construction	36000.00					
Account Type	Expenditure	-285,452.00	-414,218.14	-342,840.04	-312,191.00	-268,997.30	-422,324.00
Fund650 - STORMWATER FUND		34,048.00	56,652.86	-167,237.20	-41,955.00	10,400.63	-33,442.00

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}650

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
Total:		34,048.00	56,652.86	-167,237.20	-41,955.00	10,400.63	-33,442.00

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}675

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
Fund675 - TRANSPORTATION FUND							
675-00-40622-001-000	REVENUES	412,000.00	412,000.00	206,502.68	422,000.00	209,295.70	220,000.00
675-00-40631-000-000	FORFEITED DISCOUNTS	.00	1,200.00	885.16	500.00	2,736.26	500.00
675-00-40635-000-000	MISC OPERATING REVENUE	.00	.00	.80	.00	.00	71,254.00
675-00-40636-000-000	INTEREST INCOME	.00	1,500.00	1,302.83	.00	1,125.95	.00
Account TypeRevenue		412,000.00	414,700.00	208,691.47	422,500.00	213,157.91	291,754.00
675-00-50427-000-000	PRINCIPAL/INTEREST ON DEBT	80,200.00	121,600.00	121,600.00	121,600.00	25,816.17	.00
675-00-50429-000-000	DEBT ISSUANCE EXPENSE	.00	.00	.00	.00	.00	.00
675-00-51938-000-000	INSURANCE EXP-VEH/BLDG/WC/LIAB	.00	833.00	832.96	.00	.00	.00
675-00-53100-000-110	DPW/ADMINISTRATION SALARIES	21,546.00	26,478.00	20,941.08	26,478.00	25,895.69	25,745.00
675-00-53100-000-120	CONTRACTED ENGINEERING SERV	10,000.00	10,000.00	5,542.80	17,800.00	4,186.75	17,800.00
675-00-53100-000-130	DPW/ADMIN FRINGE BENEFITS	8,921.00	10,870.00	8,451.09	.00	2,167.55	.00
675-00-53100-000-140	ADMINISTRATION EXPENSES	8,001.00	9,000.00	8,776.30	7,925.00	10,020.78	7,925.00
	<u>Description</u>	<u>Amount</u>					
	Gneral Expenses & Fire EMS Fees	8001.00					
675-00-53310-000-310	FUEL EXPENSE	.00	.00	.00	.00	.00	.00
675-00-53310-100-310	STREET MAIN. GEN. OPERATION	57,300.00	4,000.00	3,075.03	57,300.00	48,420.66	57,300.00
	<u>Description</u>	<u>Amount</u>					
	Asphalt Street Repair	12000.00					
	Crushed Stone	1000.00					
	Crack Seal Materials/Contracted Crack sealing	42500.00					
	Misc. Streets Repair Supplies	1800.00					
675-00-53311-000-110	DPW WAGES INCL PART TIME	103,082.00	90,000.00	60,757.13	94,901.00	32,259.46	83,803.00
675-00-53311-000-120	OVERTIME	.00	.00	.00	.00	.00	.00
675-00-53311-000-130	FRINGE BENEFITS	54,009.00	46,900.00	18,037.05	60,345.00	4,497.13	40,007.00
675-00-53430-000-310	SIDEWALK MAINT. GEN. OPERATION	6,000.00	.00	.00	6,000.00	5,453.98	6,000.00
675-00-53450-000-310	CURB, GUTTER, GEN. OPERATION	2,850.00	.00	.00	2,850.00	.00	2,850.00
675-00-53470-000-310	TRAFFIC CONT. GEN. OPERATION	12,050.00	16,000.00	15,519.30	11,800.00	13,376.05	11,800.00

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}675

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
	Description	Amount					
	Signs	3000.00					
	Sign Posts	800.00					
	Traffic Paint	4000.00					
	Barricades and Flashers	750.00					
	Contracted Long Line Striping	3500.00					
675-00-59900-000-000	CONTINGENCY	15,500.00	.00	.00	15,500.00	.00	27,879.00
Account Type	Expenditure	-379,459.00	-335,681.00	-263,532.74	-422,499.00	-172,094.22	-281,109.00
Fund675 - TRANSPORTATION FUND		32,541.00	79,019.00	-54,841.27	1.00	41,063.69	10,645.00
Total:		32,541.00	79,019.00	-54,841.27	1.00	41,063.69	10,645.00

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith} 700

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
Fund700 - SANITARY SEWER FUND							
700-00-40622-001-000	REVENUES- RESIDENTIAL	675,000.00	675,000.00	365,312.16	520,000.00	625,146.37	520,000.00
700-00-40622-002-000	REVENUES- COMMERCIAL	375,000.00	375,000.00	206,109.55	300,000.00	368,315.07	700,000.00
700-00-40622-003-000	REVENUES- INDUSTRIAL	58,000.00	58,000.00	31,482.61	38,000.00	44,996.85	70,000.00
700-00-40622-004-000	REVENUES- PUBLIC AUTHORITY	59,000.00	59,000.00	32,616.97	50,000.00	91,936.72	50,000.00
700-00-40622-005-000	REVENUES- MULTI-FAMILY	515,000.00	515,000.00	280,401.96	400,000.00	453,073.35	.00
700-00-40622-009-000	REVENUES- DEDUCT SERVICE CHARG	.00	.00	.00	7,200.00	.00	.00
<u>UserName</u>	<u>Date</u>	<u>Comments</u>					
Kayla Haack	8/14/2023 9:02:40 AM	REVENUES IN ABOVE BY CATEGORY. FOREGO THIS ACCOUNT NOW AND FUTURE BILLINGS					
700-00-40623-001-000	REVENUES- CITY & LPSD	125,000.00	125,000.00	86,811.33	125,000.00	176,291.73	125,000.00
700-00-40631-000-000	FORFEITED DISCOUNTS	5,000.00	9,000.00	5,670.72	15,000.00	13,637.74	15,000.00
700-00-40633-000-000	SEWER RESERVED CAPACITY ASSMT	.00	23,000.00	67,674.54	15,000.00	12,800.00	15,000.00
700-00-40635-000-000	MISCELLANEOUS OPERATING REV	.00	2,500.00	2,379.81	.00	5,644.94	1,100,000.00
700-00-40636-000-000	INTEREST INCOME	40,000.00	180,000.00	192,724.33	30,000.00	81,983.60	3,000.00
Account Type	Revenue	1,852,000.00	2,021,500.00	1,271,183.98	1,500,200.00	1,873,826.37	2,598,000.00
700-00-50403-000-000	DEPRECIATION EXPENSE	.00	.00	.00	.00	401,765.00	.00
700-00-50405-000-000	AMORTIZ OF INVESTMENT IN WWTP	.00	.00	.00	.00	230,368.00	.00
700-00-50419-000-000	OPERATING TRANSFERS	130,420.00	130,420.00	130,420.00	130,420.00	130,420.00	130,420.00
700-00-50427-000-000	INTEREST ON LONG TERM DEBT	79,136.00	.00	.00	.00	80,936.00	.00
700-00-50429-000-000	DEBT PAYMENTS 2175M 1992B	180,000.00	283,143.00	283,143.00	303,199.00	-.50	135,968.00
700-00-50429-000-500	DEBT PAYMENTS 2013 ISSUES	.00	20,057.00	20,056.75	.00	-.50	20,376.00
700-00-50429-001-000	DEBT PAYMENTS-ISSUANCE EXPENSE	800.00	800.00	633.34	400.00	766.93	200.00
700-00-50821-000-000	POWER AND FUEL FOR PUMPING	9,000.00	8,500.00	5,331.38	10,000.00	8,379.49	9,000.00
700-00-50822-001-000	PUMP STATION #1 LABOR	20,000.00	20,000.00	15,090.17	20,000.00	16,723.31	25,760.00
700-00-50822-002-000	PUMP STATION #1 ELECTRIC	50,000.00	50,000.00	41,875.44	40,000.00	49,681.43	40,000.00

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith} 700

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
700-00-50822-003-000	PUMP STATION #1 NATURAL GAS	7,500.00	7,000.00	3,406.62	9,000.00	6,336.12	9,000.00
700-00-50822-004-000	PUMP STATION #1 WATER	8,500.00	8,500.00	9,451.68	7,000.00	10,734.70	8,000.00
700-00-50822-005-000	PUMP STATION #1 PHONE/PAGER	3,000.00	4,554.00	4,462.41	2,500.00	4,835.80	2,000.00
700-00-50822-006-000	PUMP STATION #1 OIL/MISC	700.00	700.00	467.72	700.00	366.89	700.00
700-00-50822-007-000	PUMP STATION #1 ELEVATOR MAINT	8,000.00	8,300.00	8,204.67	7,500.00	6,932.59	6,700.00
700-00-50822-009-000	PUMP STATION #1 METER TEST	2,500.00	2,500.00	.00	2,500.00	2,500.00	2,500.00
700-00-50822-010-000	PUMP STATION #1 EQUIP MAINT	75,000.00	80,000.00	93,111.40	75,000.00	51,056.38	75,000.00
700-00-50822-011-000	PUMP STATION #1 SAFETY EQUIP	1,000.00	200.00	.00	1,000.00	293.75	1,000.00
700-00-50822-013-000	PUMP STATION #1 DIESEL FUEL	1,000.00	500.00	.00	1,000.00	1,358.71	1,000.00
700-00-50822-014-000	PUMP STATION #1 COMPUTER MAINT	1,200.00	200.00	.00	1,200.00	.00	1,200.00
700-00-50830-000-000	DUE TO WATER- METER USAGE	25,000.00	25,000.00	25,000.00	25,000.00	32,593.00	25,000.00
700-00-50830-001-000	DEDUCT METER PURCHASE FROM WTR	10,000.00	8,770.00	8,770.00	.00	19,250.00	.00
700-00-50831-001-000	MAINT COLLECT SYS- LBR DIGGERS	9,000.00	12,000.00	10,459.68	12,000.00	12,978.00	19,944.00
700-00-50831-002-000	MAINT COLLECT SYS- MAINT TOOLS	2,000.00	.00	57.44	2,500.00	1,839.50	2,500.00
700-00-50831-003-000	MAINT COLLECT SYS- PIPE MATERL	40,000.00	.00	.00	40,000.00	51,520.33	40,000.00
700-00-50831-004-000	MAINT COLLECT SYS- WATER	1,000.00	.00	.00	1,000.00	.00	1,000.00
700-00-50831-005-000	MAINT COLLECT SYS- SAFETY EQUP	500.00	.00	.00	500.00	.00	500.00
700-00-50831-006-000	MAINT COLLECT SYS- JETTER	5,000.00	10,000.00	9,803.08	3,000.00	3,502.00	5,000.00
700-00-50832-001-000	MAINT COLLECT SYS- LABOR	10,000.00	2,000.00	715.07	12,000.00	6,247.15	17,451.00
700-00-50832-002-000	MAINT COLLECT SYS- LIFT MAINT	5,000.00	4,500.00	2,049.51	5,000.00	44,099.28	3,000.00
700-00-50832-003-000	MAINT COLLECT SYS- RADIO ALARM	3,000.00	1,000.00	420.75	4,000.00	4,463.30	3,000.00
700-00-50833-001-000	MAINT FORCE MAIN BRKFLD- LABOR	3,500.00	2,000.00	1,183.93	3,500.00	1,523.45	3,116.00
700-00-50833-002-000	MAINT FORCE MAIN BRKFLD- VALVE	500.00	.00	.00	500.00	.00	500.00
700-00-50833-003-000	MAINT FORCE MAIN BRKFLD- SERVC	600.00	.00	.00	600.00	.00	600.00
700-00-50834-001-000	MAINT BLDG GROUNDS- LABOR	2,000.00	500.00	154.09	1,994.00	1,163.27	1,994.00

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith} 700

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
700-00-50834-002-000	MAINT BLDG GROUNDS- MATERIAL	500.00	500.00	43.16	500.00	19.98	500.00
700-00-50835-001-000	MAINT R&R- MANHOLE FRAME/COVER	1,000.00	200.00	59.76	1,000.00	6,722.28	1,000.00
700-00-50835-002-000	MAINT R&R- VEHICLE MAINT/GAS	5,000.00	5,500.00	5,112.22	5,000.00	7,358.07	5,000.00
700-00-50835-002-100	VEH/EQUIP MAINT- INTERNL LABOR	2,500.00	2,500.00	2,174.43	2,493.00	1,772.79	2,493.00
700-00-50835-003-000	MAINT REPAIR &REHAB- MATERIALS	400.00	400.00	27.60	400.00	410.20	400.00
700-00-50836-000-000	PROT CLOTHING- UNIFORMS	2,500.00	2,500.00	1,951.74	2,100.00	1,599.72	2,100.00
700-00-50840-000-000	TREASURER/ACCOUNTING	35,410.00	22,338.00	18,800.59	22,338.00	22,665.29	22,650.00
700-00-50850-001-000	ADMIN SALARIES- VILL ENGINEER	28,984.00	28,966.00	20,874.15	28,966.00	26,521.85	26,614.00
700-00-50850-002-000	ADMIN SALARIES- ADMINISTRATOR	12,014.00	11,664.00	9,423.35	11,088.00	11,515.56	10,791.00
700-00-50850-003-000	ADMIN SALARIES- CLERK	13,791.00	7,650.00	6,333.20	7,650.00	7,165.54	6,214.00
700-00-50850-004-000	ADMIN SALARIES- DPW SUPERVISOR	47,545.00	48,960.00	24,806.19	48,960.00	21,772.29	18,193.00
700-00-50850-005-000	EMPLOYEE BENEFITS- HEALTH	57,706.00	60,182.00	24,466.82	60,182.00	33,783.49	47,239.00
700-00-50850-006-000	EMPLOYEE BENEFITS- WRS	17,172.00	15,413.00	7,812.85	15,413.00	9,159.41	12,230.00
700-00-50850-007-000	EMPLOYEE BENEFITS- DENTAL	1,086.00	1,810.00	876.44	1,810.00	1,071.98	1,540.00
700-00-50850-008-000	EMPLOYEE BENEFITS- LIFE/DISABL	2,578.00	1,700.00	1,218.20	2,341.00	1,298.90	2,054.00
700-00-50850-009-000	EMPLOYEE BENEFITS- FICA	19,038.00	17,340.00	8,369.75	17,340.00	10,208.71	14,393.00
700-00-50850-010-000	EMPLOYEE BENEFITS- COMP ABSENC	.00	.00	.00	17,000.00	2,582.76	17,451.00
700-00-50850-013-000	EMPLOYEE BENEFITS- GASB 68	.00	.00	.00	.00	-18,827.00	.00
700-00-50851-000-000	OFFICE EXPENSES- SOFTWARE SUPP	8,830.00	8,000.00	892.00	8,830.00	8,788.20	8,830.00
700-00-50851-004-000	OFFICE EXPENSES- COMPUTER SUPP	18,000.00	16,000.00	15,538.55	1,500.00	2,493.50	1,500.00
700-00-50852-001-000	OUTSIDE SERVICES- CONSULTING	10,000.00	30,000.00	22,946.45	7,500.00	10,330.33	7,500.00
	<u>UserName</u>	<u>Date</u>	<u>Comments</u>				
	Dan Naze	8/3/2023 9:33:01 AM	Waiting for eng services proposal RAS on bar screen solution				
700-00-50852-002-000	OUTSIDE SERVICES- MAPPING	6,000.00	5,000.00	3,333.80	6,000.00	4,711.71	6,000.00
700-00-50852-003-000	OUTSIDE SERVICES- DIGGERS HOTL	850.00	700.00	736.56	850.00	628.46	850.00
700-00-50852-004-000	OUTSIDE SERVICES- AUDITORS	6,700.00	6,700.00	6,552.00	6,600.00	6,603.49	6,600.00

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}700

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
700-00-50852-005-000	OUTSIDE SERVICES- PT LABOR	4,000.00	.00	.00	4,000.00	.00	4,000.00
700-00-50852-006-000	OUTSIDE SERVICES- COMMUNICATNS	500.00	100.00	81.55	900.00	955.80	900.00
700-00-50853-000-000	INSURANCE- VEH/BLDG/WC/LIAB	43,000.00	40,346.00	40,346.41	37,000.00	34,696.62	31,000.00
700-00-50856-000-000	MISC GEN EXPENSES	2,001.00	2,400.00	2,444.56	2,000.00	2,107.66	.00
	<u>Description</u>	<u>Amount</u>					
	Fire/EMS Fees 1000 Hickory	1.00					
	Misc Expenses	2000.00					
700-00-50856-001-000	MISC GEN EXPENSE- LABOR	2,500.00	.00	.00	2,500.00	579.89	2,992.00
700-00-50856-002-000	MISC GEN EXPENSE- TRAINING	4,500.00	100.00	45.00	4,500.00	586.00	4,500.00
700-00-50856-005-000	MISC GEN EXPENSE- OFFICE RENT	3,550.00	3,550.00	3,550.00	3,550.00	7,100.00	3,550.00
700-00-50857-000-000	TREATMENT COSTS- BROOKFIELD	625,000.00	575,000.00	322,702.69	675,000.00	587,537.78	568,199.00
700-00-50990-000-000	OUTLAY	845,040.00	436,761.00	279,956.16	1,787,496.00	22,054.50	1,297,788.00
	<u>Description</u>	<u>Amount</u>					
	Replacement Diesel Fuel Tank Lift #1	60000.00					
	Kopmeier Drive Lift Station Replacement	640000.00					
	Lift Station #1 Bar Screen Replacement - Engineering Services Estimate	50000.00					
	Treatment Plant (estimate)	95040.00					
	<u>UserName</u>	<u>Date</u>	<u>Comments</u>				
	Dan Naze	8/3/2023 10:30:08 AM	TBD Requires data from FRWPCC to complete				
	Dan Naze	8/3/2023 10:30:48 AM	Still waiting for tank replacement proposal				
700-00-50991-000-000	SEWER REPLACEMENT FUND	40,375.00	40,375.00	.00	40,735.00	.00	40,735.00
Account TypeExpenditure		-2,562,926.00	-2,083,799.00	-1,505,744.31	-3,556,555.00	-2,018,609.14	-2,768,235.00
Fund700 - SANITARY SEWER FUND		-710,926.00	-62,299.00	-234,560.33	-2,056,355.00	-144,782.77	-170,235.00
Total:		-710,926.00	-62,299.00	-234,560.33	-2,056,355.00	-144,782.77	-170,235.00

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}800

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
Fund800 - CEMETERY FUND							
800-00-40471-000-000	INSURANCE RECOVERIES	.00	.00	.00	.00	1,750.00	.00
800-00-46540-000-000	GRAVE LOT SALES	12,000.00	26,000.00	26,000.00	10,500.00	17,150.00	10,500.00
800-00-46550-000-000	INTERMENT/FOUNDATION FEES	15,000.00	20,539.00	20,889.24	15,000.00	27,401.23	6,500.00
800-00-47121-000-000	INTEREST ON INVESTMENTS	1,000.00	1,300.00	1,216.45	100.00	559.11	75.00
Account TypeRevenue		28,000.00	47,839.00	48,105.69	25,600.00	46,860.34	17,075.00
800-00-54910-000-000	MOW/MAINT CONTRACTED SERVICES	5,000.00	5,000.00	2,283.02	18,000.00	13,913.35	16,000.00
800-00-54910-000-130	MOWING/MAINTENANCE BENEFITS	.00	.00	.00	2,000.00	2,545.61	.00
800-00-54915-000-000	GIS CEMETERY MAPPING	8,600.00	2,500.00	2,214.25	2,000.00	2,002.00	2,000.00
	<u>Description</u>	<u>Amount</u>					
	GIS Mapping Maintenance	2500.00					
	Cremains Mapping	6100.00					
	<u>UserName</u>	<u>Date</u>	<u>Comments</u>				
	Casandra Smith	6/30/2023 11:25:04 AM	IF CREMAINS SECTION IS APPROVED THE COST OF \$6100 NEEDS TO BE ADDED				
800-00-54920-000-000	MISCELLANEOUS GENERAL EXPENSES	4,000.00	2,000.00	1,643.03	4,000.00	6,431.05	2,000.00
800-00-59610-000-000	CEMETERY WAGES	16,000.00	15,000.00	14,245.20	4,000.00	7,279.44	.00
800-00-59610-000-130	CEMETERY BENEFITS	5,200.00	5,200.00	4,102.26	.00	1,370.51	.00
	<u>UserName</u>	<u>Date</u>	<u>Comments</u>				
	Casandra Smith	6/30/2023 11:26:14 AM	REMOVE FROM ACTIVE GL				
Account TypeExpenditure		-38,800.00	-29,700.00	-24,487.76	-30,000.00	-33,541.96	-20,000.00
Fund800 - CEMETERY FUND		-10,800.00	18,139.00	23,617.93	-4,400.00	13,318.38	-2,925.00
Total:		-10,800.00	18,139.00	23,617.93	-4,400.00	13,318.38	-2,925.00

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}960

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
Fund960 - LAIMON LAKESIDE PARK FUND							
960-00-40439-000-000	USE OF FUND BALANCE	35,722.00	.00	.00	.00	.00	.00
960-00-40474-000-000	OTHER REVENUE/GRANTS	.00	72.86	72.86	.00	5,717.32	.00
960-00-40622-001-000	GASOLINE SALES	76,500.00	102,871.00	102,941.27	76,500.00	89,739.75	68,000.00
960-00-40622-002-000	BOAT LAUNCH FEES	7,000.00	6,900.00	6,806.62	7,000.00	7,049.84	7,000.00
960-00-40622-003-000	RENTAL REVENUES	72,000.00	71,915.00	71,443.36	70,000.00	68,346.92	68,000.00
	<u>Description</u>	<u>Amount</u>					
	Village Owned Slip Rentals	63800.00					
	Slip Rentals to Tenant	3500.00					
	Misc (Lift storage, jet ski slip, lift placement)	4700.00					
960-00-40622-004-000	RESIDENTIAL/COMM RENT PYMTS	42,672.81	38,968.00	30,668.04	38,698.00	37,499.09	37,571.00
	<u>Description</u>	<u>Amount</u>					
	Commercial Lease	18965.73					
	Residential Lease	23707.08					
960-00-40636-000-000	INTEREST INCOME	1,000.00	1,500.00	1,476.66	75.00	3,863.79	100.00
Account TypeRevenue		234,894.81	222,226.86	213,408.81	192,273.00	212,216.71	180,671.00
960-00-50403-000-000	DEPRECIATION EXPENSE	.00	.00	.00	.00	20,381.00	.00
960-00-50427-000-000	PRINCIPAL/INTEREST ON DEBT	40,044.00	40,043.50	40,043.50	40,044.00	15,406.50	40,044.00
960-00-51938-000-000	INSURANCE/PROP/LIABILITY/WC	1,650.00	1,625.00	1,624.60	1,600.00	1,517.10	390.00
960-00-51960-000-000	FISCAL AGENT FEE	1,100.00	923.00	931.27	883.00	766.44	883.00
960-00-55200-000-110	LAKESIDE PARK WAGES	5,250.00	5,250.00	1,571.97	5,250.00	2,857.95	5,000.00
960-00-55200-000-140	LAKESIDE PARK UTILITIES EXP	850.00	800.00	925.83	800.00	757.97	700.00
960-00-55200-000-150	GASOLINE EXPENSE	59,500.00	73,582.00	74,560.68	59,500.00	69,651.42	51,000.00
960-00-55200-000-155	OPERATING SUPPLIES	5,500.00	5,000.00	4,200.78	5,000.00	5,301.91	4,500.00
960-00-55200-000-156	GROUNDS & MAINTENANCE	15,000.00	12,000.00	2,938.55	15,000.00	11,369.49	15,000.00
960-00-55200-000-160	EQUIPMENT MAINTENANCE	5,000.00	5,000.00	234.00	5,000.00	1,401.18	5,000.00
960-00-55200-000-165	BUILDING MAINTENANCE	5,000.00	5,000.00	39.27	5,000.00	2,623.75	5,000.00
960-00-55200-000-168	OTHER PROPERTY EXPENSE/TAXES	6,000.00	5,800.00	5,739.18	6,000.00	5,710.16	6,000.00

GeneralLedgerPeriod.GLPeriod 24 AND [Report].AccountNumber {StartsWith}960

Acct#	Title	Budget	Projected	Current Actual	Current Budget	PY Actual	PY Budget
960-00-57610-000-000	LAKESIDE PARK CAPITAL OUTLAY	90,000.00	18,855.00	18,854.98	76,800.00	.00	76,800.00
Account TypeExpenditure		-234,894.00	-173,878.50	-151,664.61	-220,877.00	-137,744.87	-210,317.00
Fund960 - LAIMON LAKESIDE PARK FUND		.81	48,348.36	61,744.20	-28,604.00	74,471.84	-29,646.00
Total:		.81	48,348.36	61,744.20	-28,604.00	74,471.84	-29,646.00



To: Jeff Knutson, President
Village Board

From: Scott A. Gosse
Village Administrator

Date: October 27, 2023

Re: Agenda Item 8a, Discussion and Possible Action on Recommendation from Plan Commission for Certified Survey Map Approval to Combine Two Lots Located at the Northwest Corner of Ryan Street and Quinlan Drive (PWV 0883993200 and PWV 0883992) Into One Parcel

BACKGROUND

Attached for your review and consideration please find a proposed Certified Survey Map (CSM) recommended for Village Board approval by the Plan Commission.

ACTION REQUESTED

The action requested of the Village Board by the Plan Commission by the Village Board is to approved the Certified Survey Map to combine the two lots located at the Northwest corner of Ryan Street and Quinlan Drive (PWV 0883993200 and PWV 0883992) into one parcel.

ANALYSIS

As noted in the attached staff report provided to the Plan Commission by Planner Mary Censky, the proposed new lot would be compliant with the minimum required lot size of the IPS Institutional & Public Service District and the B-1 Community Business District w/ Housing for the Elderly Overlay (HEO) zoning districts. The resultant lot would have split zoning on it which is not normal but at the same time not prohibited by zoning. Also attached is Consulting Engineer Tim Barbeau's staff report to the Plan Commission. It should be noted that the attached CSM for Village Board consideration has addressed the comments noted in Mr. Barbeau's October 4, 2023 staff report.

Attachments

STAFF REPORT

To: Village of Pewaukee Plan Commission

By: Mary Censky

Date Prepared: October 12, 2023

General Information:

Agenda Item: 6.C.

Applicant/Property Owner:

Kirkland Crossings, Inc. in c/o Anne O'Connor of Senior Housing Partners.

Requested Action:

Recommendation to the Village Board for certified survey map approval to combine two lots located at the northwest corner of Ryan Street at Quinlan Drive (PWV's 0883993200 & 0883992), into one.

Current Zoning:

B-1 Community Business District with Housing for the Elderly Overlay (HEO) and IPS Institutional & Public Service District.

Proposed Zoning:

same

Current Master Plan Classification:

Community Commercial

Surrounding Zoning/Land Use:

North: B-1 Community Business zoning and use.

South: Multi-Family Residential use.

East: B-1 Community Business zoning.

West: IPS Institutional and Public Service District zoning and use.

Project Area:

14.32-acres, combined

Property Location:

Northwest corner of Ryan Road and Quinlan Drive.

Discussion:

The attached certified survey map depicts the dissolution of the existing lot line between Village of Pewaukee Tax Parcel #'s 0883993200 & 0883992, resulting in a single, 14.32-acre lot. The proposed new lot does fully comply with the minimum required lot size and lot width standards for both the IPS Institutional & Public Service District and the B-1 Community Business District w/ Housing for the Elderly Overlay (HEO).

Recommendation:

The Planner does not raise any specific objections to this request as submitted but recommends the following conditions be considered for attachment to any favorable recommendation the Planning Commission might consider making to the Village Board in this matter:

- 1) Replace the Village Administrator with the Village Clerk as a signatory to the map;
- 2) Village Engineer review and approval of the CSM as to technical accuracy and closure in the legal description.

Village of Pewaukee Plan Commission Engineer's Report for October 12, 2023

Kirkland Crossing CSM

Report

Senior Housing Partners has submitted a Certified Survey Map (CSM) that combines the lot identified for Phase 2 of the project, located at the northwest corner of Ryan Street and Quinlin Drive, with the existing Kirkland Crossing property. The total area for the combined development will be 14.323 acres. The CSM is in general conformance with Village of Pewaukee code requirements, subject to minor modifications, generally described as:

- Addition of street names on location map
- Including the sanitary sewer and access/utility easement that were created through previously approved CSMs.
- Addition of a vision easement at Ryan Street and Quinlin Drive
- Modification of the signature line in the Village Board certificate for the Village Clerk.

A detailed review letter was sent to the land surveyor on October 4, 2023.

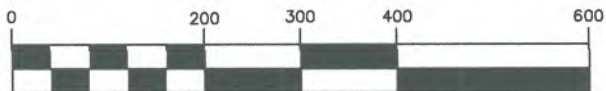
Recommendation

I recommend approval of the Certified Survey Map stamped September 19, 2023, subject to the surveyor addressing all review comments provide in my letter dated October 4, 2023, and any comments from the Plan Commission.

Tim Barbeau, P.E.
Village Consulting Engineer
October 4, 2023

CERTIFIED SURVEY MAP NO. _____

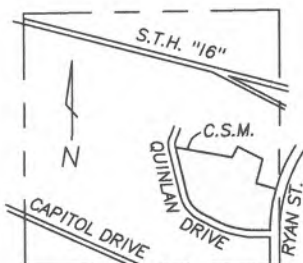
PART OF PARCEL 4 OF CERTIFIED SURVEY MAP NO. 5748 AND ALL OF LOT 2 OF CERTIFIED SURVEY MAP NO. 8788, BEING A PART OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 5, TOWN 7 NORTH, RANGE 19 EAST, IN THE VILLAGE OF PEWAUKEE, WAUKESHA COUNTY, WISCONSIN.



SCALE 1" = 200'



NORTH SHORE ENGINEERING, INC.
 Consulting Engineers & Land Surveyors
 11433 N. Port Washington Rd., Mequon, Wisconsin, 53092
 (262) 241-9400 • FAX: (262) 241-5337
 www.northshoreengineering.net



LOCATION MAP

SOUTHWEST 1/4 SEC. 5-7-19
 (SCALE 1"=2000')

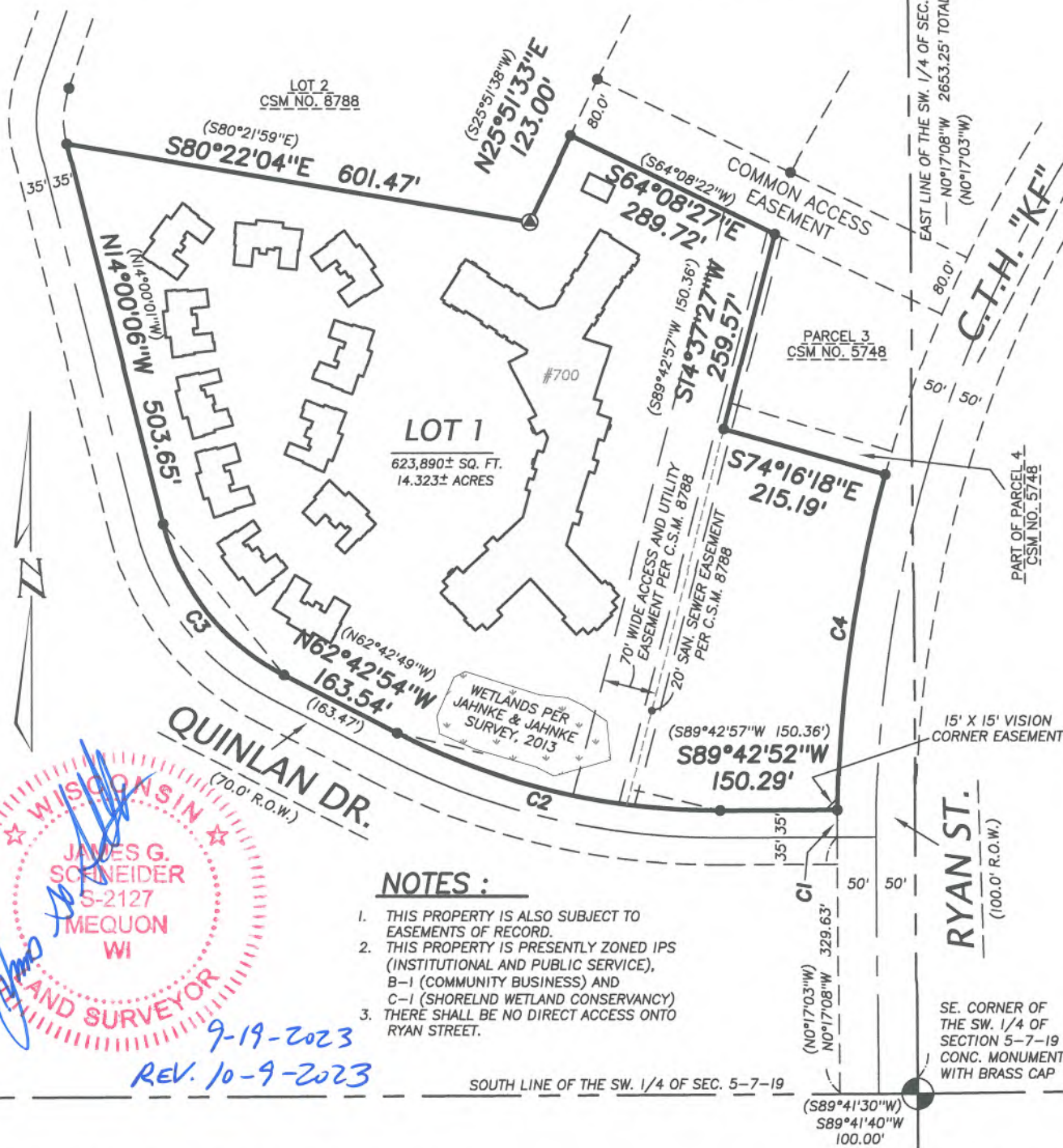
LEGEND

- - DENOTES STEEL PIPE (FOUND)
- ⊙ - DENOTES 1" PARKER KALON NAIL (FOUND)
- () - DENOTES ALSO RECORDED AS

ALL BEARINGS REFERENCED TO GRID NORTH OF THE WISCONSIN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE, (EAST LINE OF THE SW. 1/4 OF SECTION 5-7-19 WHICH BEARS N0°17'08"W) NAD-83/2011

CURVE TABLE					
NO.	ARC	RADIUS	CHORD	BEARING	DELTA
C1	35.00'	1687.02'	35.00'	N0°18'32"E	1°11'20"
C2	430.88'	895.40'	426.73'	S76°30'03"E	27°34'17"
C3	255.06'	300.00'	247.45'	S38°21'30"E	48°42'48"
C4	436.54'	1687.02'	435.33'	S8°18'58"W	14°49'34"

OWNER:
 KIRKLAND CROSSINGS, INC.
 2845 HAMLIN AVE. N.
 ROSEVILLE, MN 55113-7127



WISCONSIN
 JAMES G. SCHNEIDER
 5-2127
 MEQUON
 WI
 LAND SURVEYOR
 9-19-2023
 REV. 10-9-2023

NOTES:

1. THIS PROPERTY IS ALSO SUBJECT TO EASEMENTS OF RECORD.
2. THIS PROPERTY IS PRESENTLY ZONED IPS (INSTITUTIONAL AND PUBLIC SERVICE), B-1 (COMMUNITY BUSINESS) AND C-1 (SHORELAND WETLAND CONSERVANCY)
3. THERE SHALL BE NO DIRECT ACCESS ONTO RYAN STREET.

SOUTH LINE OF THE SW. 1/4 OF SEC. 5-7-19

CERTIFIED SURVEY MAP NO. _____

PART OF PARCEL 4 OF CERTIFIED SURVEY MAP NO. 5748 AND ALL OF LOT 2 OF CERTIFIED SURVEY MAP NO. 8788, BEING A PART OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 5, TOWN 7 NORTH, RANGE 19 EAST, IN THE VILLAGE OF PEWAUKEE, WAUKESHA COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE

I, James G. Schneider, Professional Land Surveyor, do hereby certify:

THAT I have surveyed, divided and mapped the following parcel of land:

Part of Parcel 4 of Certified Survey Map No. 5748 and all of Lot 2 of Certified Survey Map No. 8788, being a part of the Southeast 1/4 of the Southwest 1/4 of Section 5, in Township 7 North, Range 19 East, in the Village of Pewaukee, Waukesha County, Wisconsin, bounded and described as follows:

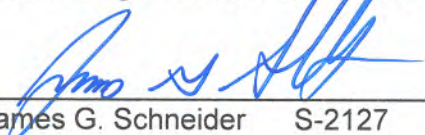
Commencing at the Southeast corner of the Southwest 1/4 of said Section 5; thence S89°41'40"W along the South line of said 1/4 Section, 100.00 feet to a point in the West right of way line of Ryan Street; thence N0°17'08"W along said West right of way line, 329.63 feet to a point of curvature; thence Northeasterly along said West right of way line, being the arc of a curve to the right (having a radius of 1687.02 feet, whose chord bears N0°18'32"E, 35.00 feet) 35.00 feet to a point in the Northeasterly right of way line of Quinlan Drive, said point also being the Southeast corner of Parcel 4 of Certified Survey Map (CSM) No. 5748, and point of beginning of lands to be described; thence S89°42'52"W along said Northeasterly right of way line and the South line of said Parcel 4, 150.29 feet to a point of curvature; thence Northwesterly along said Northeasterly right of way line and the South line of said Parcel 4 and the Southwesterly line of Lot 2 of CSM No. 8788, being the arc of a curve to the right (having a radius of 895.40 feet, whose chord bears N76°30'03"W, 426.73 feet) 430.88 feet to a point of tangency; thence N62°42'54"W along said Northeasterly right of way line and the Southwesterly line of said Lot 2, 163.54 feet to a point of curvature; thence Northwesterly along said Northeasterly right of way line and the Southwesterly line of said Lot 2, being the arc of a curve to the right (having a radius of 300.00 feet, whose chord bears N38°21'30"W, 247.45 feet) 255.06 feet to a point of tangency; thence N14°00'06"W along said Northeasterly right of way line and the Southwesterly line of said Lot 2, 503.65 feet to the Northwesterly corner of said Lot 2; thence S80°22'04"E along the Northerly line of said Lot 2, 601.47 feet; thence N25°51'33"E along the Northerly line of said Lot 2, 123.00 feet; thence S64°08'27"E along the Northerly line of said Lot 2, 289.72 feet to the Northwest corner of Parcel 3 of CSM No. 5748; thence S14°37'27"W along the West line of Parcel 3 and Parcel 4 of CSM No. 5748, 259.57 feet; thence S74°16'18"E, 215.19 feet to a point in the West right of way line of Ryan Street; thence Southeasterly along said West right of way line, being the arc of a curve to the left (having a radius of 1687.02 feet, whose chord bears S8°18'58"W, 435.33 feet) 436.54 feet to the point of beginning.

Said lands containing 14.323 acres of land, more or less.

That I have made such survey, land division, and plat at the direction of Kirkland Crossings, Inc., OWNER of said lands.

That such map is a correct representation of all the exterior boundaries of the land surveyed and the land division thereof made.

That I have complied with Chapter 236.34 of the Wisconsin Statutes and the Regulations of the Village of Pewaukee in surveying, dividing, and mapping the same.


James G. Schneider S-2127

9-19-2023



This instrument was drafted by James G. Schneider

CERTIFIED SURVEY MAP NO. _____

PART OF PARCEL 4 OF CERTIFIED SURVEY MAP NO. 5748 AND ALL OF LOT 2 OF CERTIFIED SURVEY MAP NO. 8788, BEING A PART OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 5, TOWN 7 NORTH, RANGE 19 EAST, IN THE VILLAGE OF PEWAUKEE, WAUKESHA COUNTY, WISCONSIN.

CORPORATE OWNER'S CERTIFICATE

I, _____ (President) of Kirkland Crossings, Inc., OWNER, do hereby certify: THAT, I have caused the lands described in the foregoing certificate of James G. Schneider, Surveyor, to be surveyed, divided and mapped.

WITNESS the hand and seal of said OWNERS on this _____ day of _____, 20__.

Witness

(President)

STATE OF WISCONSIN)
WAUKESHA COUNTY)^{ss}

PERSONALLY came before me on this _____ day of _____, 20__ the above named _____ (President) to me known to be the person who executed the foregoing certificate and acknowledged the same.

Notary Public

My Commission expires. _____

CONSENT OF MORTGAGEE

BREMER BANK, existing under and by virtue of the laws of the State of Minnesota, mortgagee of the above described land does hereby consent to the surveying, dividing and mapping of the land described on this Certified Survey Map and does hereby consent to the above certificate of _____ (President) of Kirkland Crossings, Inc., OWNER.

In witness whereof, the said BREMER BANK has caused these presents to be signed by David B. Borden, it's Senior Vice President at St. Paul, Minnesota, this _____ day of _____, 20__.

IN THE PRESENCE OF:

BREMER BANK

Witness

David B. Borden (Senior Vice President)

STATE OF MINNESOTA)
RAMSEY COUNTY)^{ss}

PERSONALLY came before me on this _____ day of _____, 20__ the above named by David B. Borden, to me known to be the person who executed the foregoing certificate and acknowledged the same.

Notary Public

My Commission expires. _____

This instrument was drafted by James G. Schneider



9-19-2023

CERTIFIED SURVEY MAP NO. _____

PART OF PARCEL 4 OF CERTIFIED SURVEY MAP NO. 5748 AND ALL OF LOT 2 OF CERTIFIED SURVEY MAP NO. 8788, BEING A PART OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 5, TOWN 7 NORTH, RANGE 19 EAST, IN THE VILLAGE OF PEWAUKEE, WAUKESHA COUNTY, WISCONSIN.

VILLAGE OF PEWAUKEE PLAN COMMISSION APPROVAL

APPROVED by the Village of Pewaukee Plan Commission on this _____ day of _____, 20____.

Jeff Knutson, Chairman

Date

Cassandra Smith, Village Clerk

Date

VILLAGE OF PEWAUKEE BOARD APPROVAL

APPROVED by the Village Board of the Village of Pewaukee in accordance with a resolution adopted on this _____ day of _____, 20____.

Jeff Knutson, Village President

Date

Cassandra Smith, Village Clerk

Date

This instrument was drafted by James G. Schneider



9-19-2023
REV. 10-9-2023



To: Jeff Knutson, President
Village Board

From: Scott A. Gosse
Village Administrator

Date: October 31, 2023

Re: Agenda Item 8b, Discussion and Possible Action on Professional Services Agreement Proposal for Well #2 Corrective Action Plans and Specifications from Ruekert-Mielke

BACKGROUND

Attached for your review and consideration please find a professional services agreement proposal from Ruekert-Mielke (R-M) related to Village Municipal Well #2. As the Village Board may recall, the Village entered into a Consent Order with the WI DNR requiring the Village to bring Well #2 into compliance with safe drinking water laws by August 31, 2026. Well #2 has been offline since entering into the Consent Order. Earlier this year (7/28/23), staff submitted a Revised Corrective Action Proposal to the WI DNR which was conditionally approved by DNR staff on 9/18/23.

ACTION REQUESTED

The action requested of the Village Board is to approve the proposal from R-M for Well No. 2 Corrective Action Plans and Specifications as outlined in their October 23, 2023 proposal.

ANALYSIS

The attached proposal from R-M allows the Village to continue with the required timeline to bring Well #2 into compliance with the Consent Order. The proposed agreement would allow for R-M to assist the Village in meeting the next steps requirement of the DNR's 9/18/23 letter which states: "Pewaukee shall submit plans and specifications and obtain prior department approval for the chemical and physical well rehabilitation outlined in steps 4 and 5 of the proposal and for the partial filling and sealing outlined in step 3 of the proposal for Pewaukee's Well No. 2." It should be noted that the reinstallation of the packer system which is part of this rehabilitation is a short-term solution to our radium issues with this well. It has been used in the past to give us ten years of additional radium compliant water service. While we would hope to get multiple years of service from well 2 with this work there is no guarantee that this will be the case. At worst, however this will allow the Village to investigate options for a more long-term solution up to and including the possibility of siting a new well to replace Well No. 2.

Attachments

October 23, 2023

Mr. Scott Gosse
Administrator
Village of Pewaukee
235 Hickory Street
Pewaukee, WI 53072

RE: Proposal for Well No. 2 Corrective Action Plans and Specifications

Dear Scott,

The Village of Pewaukee submitted a revised Corrective Action Plan to the Wisconsin Department of Natural Resources (WDNR) on July 28, 2023 for the actions to be taken by the Village to bring Well No. 2 into compliance with the drinking water Maximum Contaminant Level (MCL) of 15 pCi/L for gross-alpha as defined in Chapter NR809 of the Wisconsin Administrative Code. The WDNR accepted the corrective action in a letter to the Village dated September 18, 2023. In this letter, the WDNR stated, "Pewaukee shall submit plans and specifications and obtain prior department approval for the chemical and physical well rehabilitation outlined in steps 4 and 5 of the proposal and for the partial filling and sealing outlined in step 3 of the proposal for Pewaukee's Well No. 2."

The summary of major steps to reduce the gross-alpha levels in Well No. 2 as outlined in the WDNR-approved corrective action is:

1. Remove the well pump and packer assembly.
2. Televisize and assess the condition of bore hole to ensure that there is no bridging, collapse, or significant plugging of the formation. Modify rehabilitation plans based on televised results.
3. Backfill the well to approximately 1,110 ft below top of casing with chlorinated pea gravel. Backfill from 1,110 to 1,100 ft below top of casing with neat cement grout using a tremie pipe. Allow grout to set up before any additional work. Televisize grout seal to confirm its depth and integrity before continuing work.
4. Perform compressed air/gas bursting in the middle section to increase well capacity. Televisize the well and clean out any fill as necessary before continuing.
5. Chemically treat the well with acid and chlorine disinfection to remove biofouling.
6. Replace the packer and pump assembly to 870 ft as per initial installation but do not inflate the packer assembly.
7. Pump the well with the packer uninflated for minimum of 24 hours. Measure the drawdown and pumping rate and collect water samples for major ions, radium and gross alpha to determine the hydraulic properties of the well and water quality.
8. If capacity and water quality results are acceptable from the previous step, inflate the packer assembly and pump the well for a minimum of 24 hours measuring drawdown pumping rate and collect additional samples for major ions, radium and gross alpha to determine the hydraulic properties of the well and water quality.
9. If capacity and water quality results are acceptable, reinstall the pump and reinstate well into service.

This proposal is for Ruekert & Mielke, Inc. (R/M), to provide professional services to achieve WDNR approval of the plans and specifications for the corrective action. The WDNR specifically lists approval for steps 3, 4 and 5 in its September 18, 2023 letter. We propose to prepare drawings and technical specifications for all nine steps in the corrective action above.

Mr. Scott Gosse
Village of Pewaukee
October 23, 2023
Page 2

The specific R/M services will include:

1. Develop well profile with existing packer shown at proper elevations to clearly show existing well conditions.
2. Create well profile showing extent of rehabilitation work.
3. Prepare technical specifications for removal of pump and packer assembly, televising, backfilling bottom of well, compressed air treatment, acid treatment, pump rate testing, and water quality sampling and testing.
4. Meet with Village staff to review 90% draft documents.
5. Finalize drawings and specifications based on Village comments.
6. Submit drawings, technical specifications, and forms to WDNR. Answer questions and achieve WDNR approval.

We propose to provide the above services on a lump sum basis including reimbursables for a lump sum cost of 16,000.00.

Construction management services are not included in our scope. We would be happy to provide these services in the future if desired by the Village.

We will submit the WNR approval package within eight weeks of Village approval of this proposal. We understand that subsequent to the previously described scope completion, the Village will coordinate with Municipal Well & Pump to implement the corrective action in accordance with the WDNR-approved plans and specifications.

We have included Collier Consulting on our project team to assist as needed.

The above-described professional services will be provided to you in accordance with the attached three-page, **Village of Pewaukee Terms & Conditions** dated October 12, 2021, which are made part of this agreement by reference. Please indicate your acceptance of this agreement by having the appropriate authorized official(s) affix their signature(s) where indicated and returning two fully executed copies to our office.

We look forward to continuing to work with the Village on this project. Please feel free to call me with any questions concerning this proposal.

Respectfully,

RUEKERT & MIELKE, INC.

David W. Arnott, P.E. (WI, IL)
Team Leader / Senior Project Manager
darnott@ruekert-mielke.com

DWA:sjs

cc: Christopher L. Epstein, P.E., Ruekert & Mielke, Inc.

WELL NO. 2 CORRECTIVE ACTION PLANS AND SPECIFICATIONS
Between Village of Pewaukee
and
Ruekert & Mielke, Inc.
Dated October 23, 2023

CLIENT NAME:

Village of Pewaukee

ENGINEER:

Ruekert & Mielke, Inc.

Signature: _____

Signature: _____
Steven C. Wurster, P.E.

Title: _____

Title: Senior Vice President/COO

Date: _____

Date: October 23, 2023

ATTEST:

Signature: _____

Title: _____

Date: _____

Designated Representative:

Name: _____

Title: _____

Phone Number: _____

Designated Representative:

Name: David W. Arnott, P.E.

Title: Project Engineer

Phone Number: (262) 542-5733

A. STANDARD OF CARE

The standard of care for all professional consulting and related services performed or furnished by CONSULTANT under this Agreement will be the care and skill ordinarily used by members of CONSULTANT'S profession practicing under similar circumstances at the same time and in the same area locally. CONSULTANT makes no warranties, express or implied, under this Agreement or otherwise, in connection with CONSULTANT's services.

B. AUTHORIZED REPRESENTATIVE

Contemporaneous with the execution of the Agreement, CONSULTANT and VILLAGE shall designate specific Individuals to act as CONSULTANT's and VILLAGE's representatives with respect to the services to be furnished or performed by CONSULTANT and duties and responsibilities of VILLAGE under this Agreement. Such individuals shall have authority to transmit instructions, receive Information, and render decisions relative to the Assignment on behalf of each respective party.

C. PAYMENTS TO CONSULTANT

Invoices will be prepared in accordance with CONSULTANT's standard invoicing practices and will be submitted to VILLAGE by CONSULTANT. Invoices are due and payable within 60 days of receipt. If there is any objection to an Invoice, or any portion thereof, VILLAGE shall provide written notice of such objection within sixty (60) calendar days of the Invoice date. Failure to provide written notice of such objection shall constitute a waiver of any such objection and acceptance of the Invoice as submitted. If VILLAGE fails to make any payment due CONSULTANT for services and expenses within 60 days after receipt of CONSULTANT's Invoice therefor, the amounts due CONSULTANT will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from the said sixtieth day for undisputed charges. In addition, CONSULTANT may after giving seven days written notice to VILLAGE, suspend services under this Agreement until CONSULTANT has been paid in full all amount due for services, expenses, and other related charges which are not disputed.

D. OWNERSHIP AND REUSE OF DOCUMENTS

All materials developed, prepared, completed, or acquired by CONSULTANT during the performance of the services specified in this Agreement, including all finished or unfinished surveys, data, drawings, maps, photographs, and reports shall become the property of VILLAGE and shall be delivered to VILLAGE during the Agreement period. Such materials shall not be released by CONSULTANT or used for other purposes at anytime without the written permission of VILLAGE. Reuse of or modifications to any such documents by VILLAGE, without CONSULTANT's written permission, shall be at VILLAGE's sole risk, and VILLAGE agrees to indemnify and hold CONSULTANT harmless from all claims, damages, expenses, including reasonable attorneys' fees, arising out of such reuse by VILLAGE or by others acting through VILLAGE..

No drawings, maps, photographs, documents, reports or other data prepared or completed by under this Agreement shall be copyrighted by CONSULTANT, nor shall any notice of copyright be registered by CONSULTANT in connection with any such material prepared or completed under this Agreement.

E. ACCESS

VILLAGE shall *arrange for safe access and make* all provisions for CONSULTANT and CONSULTANT's consultants to enter upon public and private property as required for CONSULTANT to perform services under this Agreement but not including consultant's lost profits.

F. INSURANCE

CONSULTANT will maintain Insurance coverage for Worker's Compensation, General Liability and Automobile Liability and VILLAGE shall be named as an additional insured under CONSULTANT'S liability insurance policy on a primary and noncontributory basis. CONSULTANT shall furnish to VILLAGE a policy endorsement to evidence said coverage.

G. TERMINATION OF CONTRACT

Either party may at any time, upon seven days prior written notice to the other party, terminate this Agreement. Upon such termination VILLAGE shall pay to CONSULTANT all amounts owing to CONSULTANT under this Agreement, for all work performed up to effective date of termination upon delivery of all finished and unfinished documents prepared under this Agreement, but not including consultant's lost profits.

H. INDEMNIFICATION AND ALLOCATION OF RISK

To the fullest extent permitted by law, CONSULTANT shall indemnify and hold harmless VILLAGE, VILLAGE 's officers, directors, partners and employees from and against costs, losses, and damages (including but not limited to reasonable fees and charges of consultants, architects, attorneys, and other professionals, and reasonable court or arbitration or other dispute resolution costs) caused solely by the negligent or intentional acts or omissions of CONSULTANT or CONSULTANT's officers, director, partners, employees and consultants in the performance of CONSULTANT'S services under this agreement.

To the fullest extent permitted by law VILLAGE shall indemnify and hold harmless CONSULTANT, CONSULTANT'S officers, directors, partners and employees from and against costs, losses, and damages (including but not limited to reasonable fees and charges of consultants, architects, attorneys, and other professionals, and reasonable court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of VILLAGE or VILLAGE 's officers, director, partners, employees and consultants with respect to this agreement and nothing in this paragraph shall obligate the VILLAGE to indemnify any Individual or entity from and against the consequences of that individual or entity's own negligence or willful misconduct.

Notwithstanding the forgoing, nothing contained within this Agreement is intended to be a waiver or estoppel of the VILLAGE or Its Insurer's ability to rely upon the limitations, defenses and Immunities contained within Wisconsin law, including, but not limited to, those contained within Wisconsin Statutes Sections 893.80, 895.52 and 345.05. To the extent that Indemnification is available and enforceable, the VILLAGE or its Insurer shall not be liable in indemnity or contribution for an amount greater than the limits of liability for municipal claims established by Wisconsin law. The VILLAGE's obligation to Indemnify hereunder is subject to the availability and limits of applicable Insurance coverage. Under no circumstances shall the VILLAGE be required to indemnify the CONSULTANT for its own negligent or intentional conduct.

To the fullest extent, permitted by law, CONSULTANT'S total liability to VILLAGE and anyone claiming by, through, or under VILLAGE for any Injuries, losses, damages and expenses caused in part by the negligence of CONSULTANT and in part by the negligence of VILLAGE or any other negligent entity or individual, shall not exceed the percentage that CONSULTANT's negligence bears to the total negligence of VILLAGE, CONSULTANT, and all other negligent entities and Individuals.

I. LIMITATIONS ON LIABILITY.

No employee or agent of CONSULTANT shall have Individual liability to VILLAGE. VILLAGE agrees that to the fullest extent permitted by law, CONSULTANT'S total liability to VILLAGE for any and all Injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to the project or this Agreement from any causes Including, but not limited to, CONSULTANT's negligence, errors, omissions, strict liability, or breach of contract and whether claimed directly or by way of contribution shall not exceed the amount of the Certificate of Liability Insurance provided by CONSULTANT under this Agreement. If no coverage is provided, consultant agrees to a limit of \$2,000,000 limit of liability. If VILLAGE desires a limit of liability greater than provided above, VILLAGE and CONSULTANT shall include as part of the Agreement the amount of such limit and the additional compensation to be paid to CONSULTANT for assumption of such additional risk.

J. INDEPENDENT CONTRACTOR

All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of VILLAGE and CONSULTANT and not for the benefit of any other party. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the VILLAGE or CONSULTANT. CONSULTANT's services under this Agreement are being performed solely for the VILLAGE's benefit, and no other entity shall have any claim against CONSULTANT because of this Agreement or the performance or nonperformance of services hereunder. VILLAGE agrees to Include a provision in all contracts with CONTRACTORS and other entities involved in this project to carry out the intent of this paragraph.

K. FORCE MAJURE

CONSULTANT shall not be liable for any loss or damage due to failure or delay in rendering any service called for under this Agreement resulting from any cause beyond CONSULTANT's reasonable control.

L. SEVERABILITY AND WAIVER OF PROVISIONS

Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon VILLAGE and CONSULTANT, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the Intention of the stricken provision. Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

M. DISPUTE RESOLUTION

VILLAGE and CONSULTANT shall attempt to settle any disputes arising out of this Agreement by discussions between the parties senior management. If any dispute cannot be resolved in this manner within a reasonable amount of time, VILLAGE and CONSULTANT agree that they shall first submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of relating to this Agreement or the breach thereof ("dispute") to mediation prior to filing legal proceedings.

N. ASSIGNABILITY

The CONSULTANT shall not assign any Interest in this Agreement and shall not transfer any Interest in same (whether by assignment, notation or any other manner), without the prior written consent of the VILLAGE. Provided, however that claims for money due or to become due the CONSULTANT from the VILLAGE under this Agreement may be assigned to a bank, trust company or other financial institution without such approval. Notices of any such assignment or transfer shall be furnished promptly to the VILLAGE.

O. ESTIMATES

The estimates of cost and material quantities for each project provided herein are to be prepared by the CONSULTANT for general guidance of the VILLAGE, only. CONSULTANT shall prepare such estimates through the exercise of their experience and judgment in applying presently available information. However, since CONSULTANT has no control over competitive bidding or market conditions, CONSULTANT makes no warranty, expressed or Implied, regarding the accuracy of such opinions as compared to contract bids or actual costs to VILLAGE.

P. TIME OF PERFORMANCE

The services to be performed under the terms and conditions of this Agreement shall be in force and shall commence upon execution of this Agreement by the CONSULTANT and upon written notice from the VILLAGE to proceed. The work under this Agreement shall be undertaken and completed in such sequence as to assure its expeditious completion in light of the purposes of this Agreement.

In addition to all other remedies inuring to the VILLAGE should this Agreement not be completed by the time frame specified in accordance with all of its terms, requirements and conditions therein set forth, the CONSULTANT shall continue to be obligated thereafter to fulfill CONSULTANT's responsibility to complete the scope of services and to execute any necessary amendment to this Agreement. Delays in completing the work within the time provided for completion as specified elsewhere in this Agreement, for reasons attributable to the VILLAGE, may constitute justification for additional compensation to the extent of documentable increases in costs of labor, services or materials as a result thereof.

CONSULTANT shall not be liable for delays or failure to perform its services caused directly by circumstances beyond CONSULTANT's control, including but not limited to, acts of God, fire, flood, war, sabotage, accident, labor dispute, shortage, government action including regulatory requirements, changed conditions, delays resulting from actions or inactions of VILLAGE or third parties not under control of CONSULTANT including any construction contractor, site inaccessibility or inability of others to obtain materials, labor, equipment, or transportation. Should any of the above occur, then the date of completion of the services shall be adjusted for such delay, provided the CONSULTANT reports the delay to the VILLAGE within a reasonable time of its discovery.

In the event of such a delay to any schedule established in this Agreement, the schedule shall be amended to compensate for such delay. If in the event such delay exceeds sixty (60) calendar days, CONSULTANT shall be entitled to an equitable and mutually agreeable adjustment in compensation.

Q. OPEN RECORDS

Notwithstanding any other clause written herein, CONSULTANT understands and agrees that VILLAGE is a municipal entity and is therefore subject to the open records law of the State of Wisconsin. Wis. Stat. sec. 19.36(3) requires governmental entities to make available for inspection and copying any records produced or collected under a contract entered into by the municipal entity to the same extent as if the record were maintained by the municipality. Therefore, in the event there is a request for any of the documentation pertaining to this agreement, then CONSULTANT shall provide the information as requested and charge no more than the cost to copy said information.

R. HAZARDOUS MATERIAL

VILLAGE acknowledges that CONSULTANT'S scope of services does not include any services related to the presence at the project site of asbestos, PCB's, petroleum, hazardous waste, toxic waste, radioactive materials, or any substance which may cause a danger to persons or property. VILLAGE further acknowledges that CONSULTANT is performing professional services for VILLAGE and CONSULTANT is not and shall not be required to become an "arranger", "operator", "generator" or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation and Liability Act of 1990 (CERCLA).

S. AMENDMENT

This Agreement, upon execution by both VILLAGE and CONSULTANT, can only be amended by a written instrument signed by both parties.

T. CHOICE OF LAW

This Agreement shall be governed by the laws of the State of Wisconsin.

U. SURVIVAL

All obligations arising out of this Agreement and all provisions of this Agreement allocating responsibility between the VILLAGE and CONSULTANT shall survive the completion of services and the termination of this Agreement.



September 18, 2023

PWSID # 26802292
Waukesha County

Village of Pewaukee
Scott Gosse, Village Administrator – sgosse@villageofpewaukee.com
235 Hickory St
Pewaukee, WI 53072

Village of Pewaukee
Daniel Naze, P.E., Director of Public Works/Village Engineer - dnaze@villageofpewaukeewi.gov

Subject: Response to Revised Corrective Action Proposal

Dear Scott Gosse and Daniel Naze:

On July 28, 2023, the Village of Pewaukee (Pewaukee) submitted a revised corrective action proposal to the department for review and approval. After review of Pewaukee's proposal, and per Condition 2.a. of the Consent Order, the department conditionally approves the corrective action proposal.

Additional Department Approvals Required

- Pewaukee shall submit plans and specifications and obtain prior department approval for the chemical and physical well rehabilitation outlined in steps 4 and 5 of the proposal and for the partial filling and sealing outlined in step 3 of the proposal for Pewaukee's Well No. 2.

Use of Packers

- The department is revising Ch. NR 811, Wis. Adm. Code, and the revisions, set to become effective in February of 2024, will not permit the permanent installation of packers in wells to address water quality issues.
- The department strongly recommends that Pewaukee evaluate options for treatment or replacement of Well No. 2, in addition to the proposed rehabilitation and reconstruction, to provide Pewaukee options to ensure long-term, reliable, and sufficient water quantity and quality that meets all primary drinking water standards.

Please direct any technical questions to Tony Ratarasarn, Water Supply Engineer, at (262) 765-0912 or Bradley Siefker, Public Water Plan Review Engineer, at (608) 419-7636. If you have any questions regarding this letter, please contact me at 608-622-8247 or via email at sadie.derouin@wi.gov.

Sincerely,

Sadie Derouin
Environmental Enforcement Specialist
cc: Tony Ratarasarn, DNR
Bradley D. Siefker, DNR



**Public Works Department
1000 Hickory Street
Pewaukee, WI 53072**

July 28, 2023

Sadie Derouin
Environmental Enforcement Specialist
3911 Fish Hatchery Road
Fitchburg, WI 53711

Re: Revised Corrective Action Proposal for Consent Order Dated August 18, 2022 - Village of Pewaukee Well No. 2

Dear Ms. Derouin:

The Village of Pewaukee is under a Consent Order with the Wisconsin Department of Natural Resources (WDNR) to comply with the drinking water gross alpha Maximum Contaminant Level (MCL) requirements for the Village's Well No. 2 (Wisconsin Unique Well Number BH421). Since the Consent Order has been implemented on August 18, 2022, the Village has been actively exploring methods of reducing the gross alpha levels below the MCLs specified in Wisconsin Administrative Code (WAC) NR 809.50 (1).

The Consent Order requires that the Village submit a Proposal of Corrective Actions by March 31, 2023, however, the Village has been granted an extension of 90 days to submit the Proposal of Corrective Actions. The Consent Order also requires submittal of plans and specifications within 9 months of receiving department approval of the proposed corrective actions. A letter was sent to the Department at the end of March with the Village's initial approach to this issue. The Department rejected the proposed actions in the March letter. This letter outlines the Village's revised approach to the issue, and was developed by and with the assistance of our consulting professional partners at Ruckert-Mielke.

Well No. 2 was drilled in 1955 to a depth of 1,250 feet in a deep sandstone aquifer in Southeastern Wisconsin. As is common with other wells in this aquifer, Well No. 2 was found to exceed the MCL for radium when testing started in 1985.

In 2005, the well was rehabilitated, and a packer assembly was installed to reduce radium levels by blocking off the upper portion of the well that was producing the most radium. The well was in compliance with the MCL for radium and gross alpha from 2005 to 2012. However, in 2012, the packer assembly and pump were removed for servicing, but the pump and packer assembly were not reinstalled in the correct locations, resulting in an increase in radium and gross alpha levels to exceed their respective MCLs. The packer assembly and pump were moved to the correct depths in 2019, reducing the radium concentration. The gross alpha levels decreased as well, but trended upwards. In 2020, the well exceeded the MCL for gross alpha and in August of 2022, the WDNR issued the Consent Order requiring the Village to address the gross alpha levels.

PROPOSAL FOR CORRECTIVE ACTION

The Village of Pewaukee proposes to address the increased gross alpha levels by sealing off the lower portion of the well. According to gamma logging data conducted in 2005, the lower portion of the well contained elevated levels of gross alpha of 31 pCi/l at a depth of 1,125 ft. (See Table 3 below). Sealing off the lower portion of the well below 1,100 ft has the potential of significantly reducing gross alpha levels in the well. There is a concern that the fractures will allow vertical flow around the backfill. However, there are some silty or thin shale zones in the formation below 1,125 ft that will likely provide a vertical barrier to flow.

Table 3 from June 2005 Radionuclide Rehabilitation Study for the Village of Pewaukee

Table 3
Well 2
Village of Pewaukee, Wisconsin
Radium Sample Results

Depth	Ra(226)	Ra(228)	Ra(comb)	Gross Alph % Flow	Int. Flow (%)	Int. Ra	Int. Alpha
discharge	3.2	3.9	7.1	8.4	100.0	6.0	14.9
650	2.5	4.1	6.6	7.3	94.0	6.0	2.2
700	3.1	3.8	6.9	12.0	88.0	14.0	11.1
825	2.7	3.4	6.1	8.0	74.0	13.0	18.8
870	2.0	1.4	3.4	10.0	61.0	13.0	0.0
940	2.3	2.2	4.5	12.0	48.0	0.0	0.0
975	2.9	3.1	6.0	12.0	48.0	16.0	0.0
1015	3.1	9.7	12.8	12.0	32.0	13.0	24.5
1050	2.3	2.5	4.8	17.0	19.0	3.0	0.0
1085	2.3	3.6	5.9	21.0	16.0	16.0	5.9
1125	3.2	2.7	5.9	31.0	0.0	0.0	5.9

Notes: All units in pCi/l

Hazen Research Data

(a) linear extrapolation of flow data due to shot holes

Filling in the lower portion of the well and continuing to use the packer assembly to seal off the upper portion of the well, will inevitably result in a decrease in well capacity. To potentially get more yield out of the aquifer, compressed air/gas bursting such as Airburst™ will be applied to the middle section of the well between the depths of 870 and 1,015 ft.

Recently, a specific capacity analysis was conducted to determine well performance. Figure 1 (from Collier Consultants) below shows changes in the capacity of the well since 2014. According to the graph the specific capacity of the well has dropped significantly from approximately 4 to 1 gpm/ft. Figure 2 (from Collier Consultants) shows the historical static water level, pumping water level, and well pump output. Since the spring of 2021, the pump output has been decreasing even though the static water level and pumping water level have help almost constant. This data suggests that the well formation has been gradually plugging due to biofouling. A chemical treatment plan will be performed during the well rehabilitation to remove the biofouling in the well.

Figure 1: Well 2 specific capacity has decreased significantly since 2014

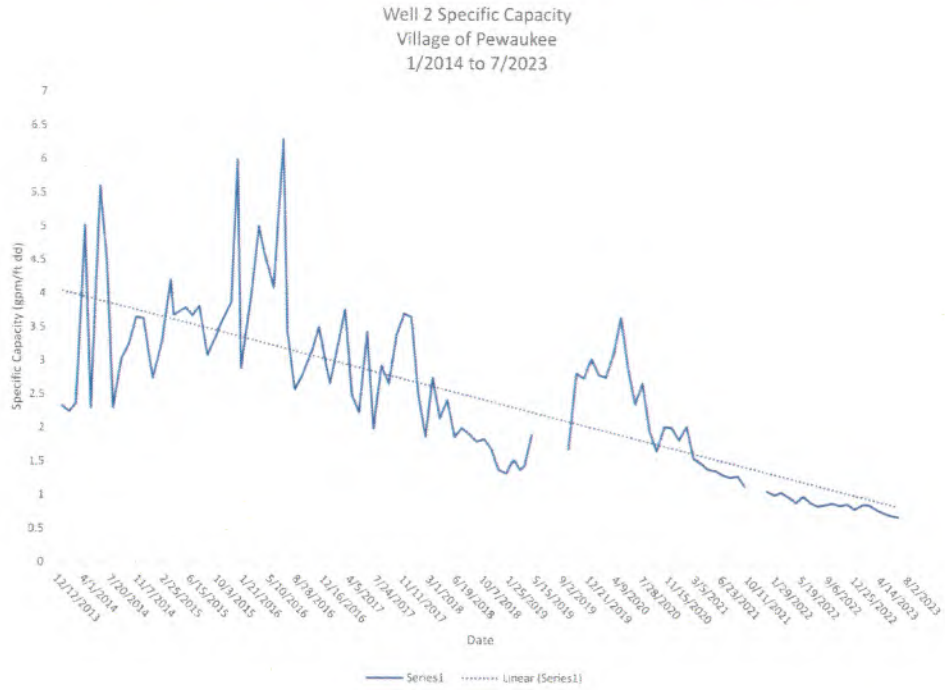
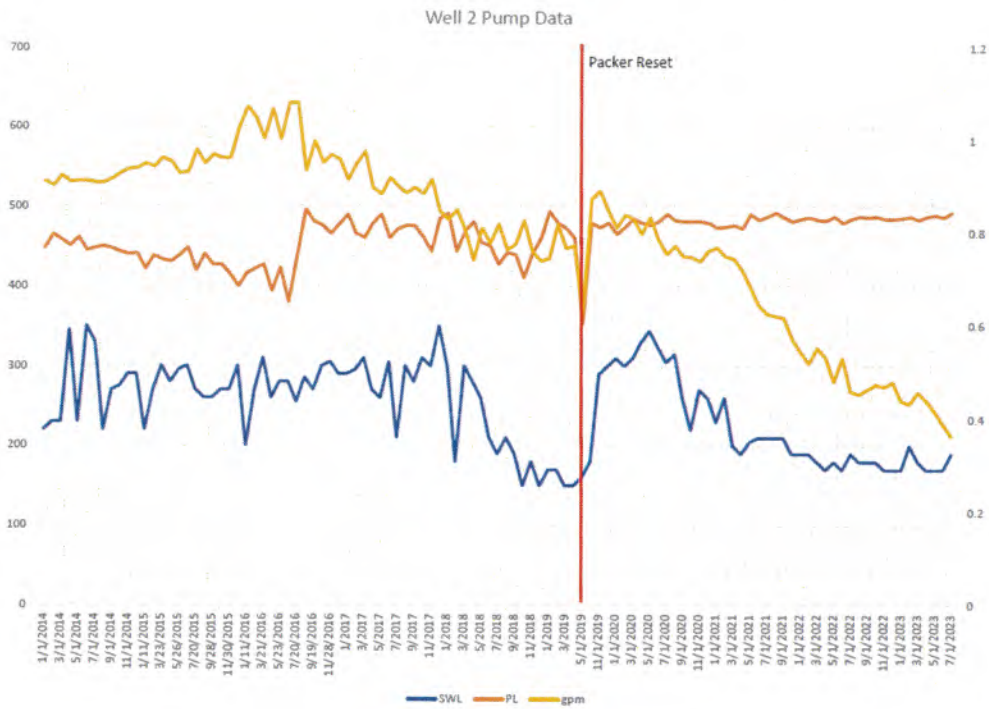


Figure 2: Well 2 Water Levels and Pump Output



Below is a summary of the major steps to reduce the gross-alpha levels in Well No. 2 and to address the Consent Order issued by the Department:

1. Remove the well pump and packer assembly.
2. Televisive and assess the condition of bore hole to ensure that there is no bridging, collapse, or significant plugging of the formation. Modify rehabilitation plans based on televised results.
3. Backfill the well to approximately 1,110 ft below top of casing with chlorinated pea gravel. Backfill from 1,110 to 1,100 ft below top of casing with neat cement grout using a tremie pipe. Allow grout to set up before any additional work. Televisive grout seal to confirm its depth and integrity before continuing work.
4. Perform compressed air/gas bursting in the middle section of the to increase well capacity. Televisive the well and clean out any fill as necessary before continuing.
5. Chemically treat the well with acid and chlorine disinfection to remove biofouling.
6. Replace the packer and pump assembly to 870 ft as per initial installation but do not inflate the packer assembly.
7. Pump the well with the packer uninflated for minimum of 24 hours. Measure the drawdown and pumping rate and collect water samples for major ions, radium and gross alpha to determine the hydraulic properties of the well and water quality.
8. If capacity and water quality results are acceptable from the previous step, inflate the packer assembly and pump the well for a minimum of 24 hours measuring drawdown pumping rate and collect additional samples for major ions, radium and gross alpha to determine the hydraulic properties of the well and water quality.
9. If capacity and water quality results are acceptable, reinstall the pump and reinstate well into service.

The above-mentioned corrective action steps to reduce gross alpha levels in the well are planned to be completed within 9 months of receiving WDNR approval. Following these steps, the well production and water quality will be closely monitored.

Sincerely,



Daniel J. Naze, P.E.
Director of Public Works/Village Engineer

cc:

Christopher L. Epstein, P.E. Ruekert-Mielke, Inc.
David W. Arnott, P.E., Ruekert & Mielke, Inc.
Shane Davis, P.E., Ruekert & Mielke, Inc.
Jesse Jensen, DNR
Beth Goldowitz, DNR
Molly McNab, DNR
John Jansen, P.G., Principal Geophysicist/Hydrogeologist, Collier Consulting



To: Jeff Knutson, President
Village Board

From: Scott A. Gosse
Village Administrator

Date: October 31, 2023

Re: Agenda Item 8c, Discussion and Possible Action on Well #2 Maintenance Proposal Estimate from Municipal Well & Pump

BACKGROUND

Attached for your review and consideration please find a proposal Municipal Well & Pump related to Village Well #2. This matter is related to the prior matter on the agenda for the Ruekert-Mielke Corrective Action Plan proposal. As noted in the prior memo, the Village is under a Consent Order for remediation of this well prior to August 31, 2026.

ACTION REQUESTED

The action requested of the Village Board is to approve the Well #2 Maintenance Proposal Estimate from Municipal Well & Pump contingent upon approval from the WI DNR of the Corrective Action Plan to be completed and submitted on behalf of the Village by R-M.

ANALYSIS

The attached proposal from Municipal Well & Pump is attempting to show a “worst case scenario” noting that “it is not possible to come close to a final project number until the well pump is removed and the well televised.” The proposal is related to the R-M proposal and action as it would demonstrate to the WI DNR that the Village is prepared to move forward on the Consent Order upon the DNR approval of the proposed Corrective Action Plan.

Attachment



Project Proposal

Re: **Pewaukee #2 Maintenance**

Item #	Item Description	Quantity	Units	Unit Price	Extended Price
1	Mobilization of Service Rig & Equipment	1	LS	\$ 19,870.00	\$ 19,870.00
2	Conduct 2-hour Well & Pump Performance Test	2	HR	340.00	680.00
3	Remove Motor & Disconnect piping and packer lines	1	LS	1,040.00	1,040.00
4	Pull 720-ft. of 1-11/16" by 8" Column & Packer	1	LS	20,790.00	20,790.00
5	Load Pump, column, shaft & Head and haul to shop	1	LS	1,470.00	1,470.00
6	Complete pump inspection with report	1	LS	1,910.00	1,910.00
7	Well Televising	1	EA	2,420.00	2,420.00
8	Clean out any fill material	4	HR	425.00	1,700.00
9	Install chlorinated pea gravel from 1,140-ft. to 1,110-ft.	1	LS	910.00	910.00
10	Install tremi-pipe to 1,110-feet.	1	LS	5,110.00	5,110.00
11	Pump neat cement from 1,110-ft. to 1,100-ft.	1	LS	1,080.00	1,080.00
12	Pull tremi-pipe	1	LS	5,110.00	5,110.00
13	Televised well to check cement seal	1	EA	2,420.00	2,420.00
14	Perform @Air-impulse Technology from 900-ft. to 1,100-ft.	1	LS	4,170.00	4,170.00
15	Bail fill	4	HR	425.00	1,700.00
16	Televis well	1	EA	2,420.00	2,420.00
17	CHEMICALLY TREAT PRODUCTION ZONE			-	-
18	Install tremi pipe	1	LS	5,110.00	5,110.00
19	Chemical treatment Material allowance	1	LS	9,550.00	9,550.00
20	Chemical treatment labor allowance	1	LS	15,500.00	15,500.00
21	Pull tremi-pipe	1	LS	5,110.00	5,110.00
22	PUMP & PACKER REPAIR MATERIALS			-	-
23	New Packer, if needed	1	EA	25,885.00	25,885.00
24	New Bowl Assembly, if needed	1	EA	20,360.00	20,360.00
25	120-ft. of 8-inch by 9'-11-1/4-inch column pipe, T&C	120	FT	56.00	6,720.00
26	Sand blast & coat 120-ft. of column pipe, inside & out	120	FT	40.00	4,800.00
27	79-vesconite bearings	79	EA	227.00	17,933.00
28	Rebuild stuffing box	1	LS	340.00	340.00
29	890-ft. New packer hi-pressure airline	890	FT	9.50	8,455.00
30	Sand Blast & Paint discharge head	1	LS	630.00	630.00
31	Shop Labor-Dial indicate shaft, etc.	1	LS	4,290.00	4,290.00
32	Load Materials, Drive to Site & Unload	1	LS	2,560.00	2,560.00
33				-	-
34	REINSTALLATION			-	-
35	Reinstall pump to 720-ft. with packer below at 870-ft.	1	LS	27,780.00	27,780.00
36	Install motor and wire-up same	1	LS	1,040.00	1,040.00
37	Conduct 24-hour test with packer NOT inflated, sample	24	HR	179.00	4,296.00
38	Conduct 24-hour test with packer inflated, sample	24	HR	179.00	4,296.00
39	Demobilize	1	LS	3,120.00	3,120.00
40				-	-
41				-	-
42				-	-
43				-	-
44				-	-
45				-	-
46				-	-
47				-	-
48				-	-
Total Project Proposal					\$ 240,575.00

Dated: October 30, 2023

By: _____

Dick Milaeger

Dick Milaeger
Vice President Sales
Municipal Well & Pump

P.O. Box 311, Waupun, WI 53963 – Office: 920-324-3400 – Toll-Free: 800-383-7412 – Fax: 920-324-3431

www.municipalwellandpump.com



To: Jeff Knutson, President
Village Board

From: Scott A. Gosse
Village Administrator

Date: November 1, 2023

Re: Agenda Item 8d, Discussion and Possible Action on Well Site Investigation Proposal

BACKGROUND

The attached proposal for your review and consideration from Ruckert-Mielke (R-M) is indirectly to the proposed work for the rehabilitation of Village Municipal Well #2. As noted in the prior staff report regarding Well #2, part of the plan in bringing Well #2 into compliance is to begin work on an eventual replacement of this well for the long-term. The attached proposal from R-M will allow for the next steps in locating possible locations to site a new well.

ACTION REQUESTED

The action requested of the Village Board is to approve the proposal from R-M for Well Site Investigation to Replace Well No. 2 as outlined in their October 31, 2023 proposal.

ANALYSIS

The attached proposal from R-M allows the Village to move forward on locating a new well to replace Well #2 while also working to bring Well #2 into compliance with the DNR Consent Order. Locating a new well takes time just in terms of finding a suitable location for a location that produces suitable water flow. There is also time requirements after finding a suitable site working through PSC and DNR approvals to begin construction.

As previously noted, while we would hope to get multiple years of service from well 2 with this work there is no guarantee that this will be the case. At worst, however this will allow the Village to investigate options for a more long-term solution up to and including the possibility of siting a new well to replace Well #2. There is merit in proceeding with the Well Siting Investigation at the same time as proceeding with the work on bringing Well #2 in order to maintain adequate water supply for the water system.

Attachment

October 31, 2023

Mr. Scott Gosse
Administrator
Village of Pewaukee
235 Hickory Street
Pewaukee, WI 53072

RE: Proposal for Well Site Investigation To Replace Well No. 2

Dear Scott,

The Village of Pewaukee needs to determine a long-term replacement to Well No. 2. Well No. 2 has a recent gross-alpha compliance issue and decreasing yield. The well has been a good water producer for the Village well since it was drilled in the 1950's, however the well has elevated levels of radium and gross-alpha. The Village has a plan to extend the life of this well for several years to solve the most recent gross-alpha issue. A packer will continue to be used at the top of the well screen to reduce the radium concentrations. Realistically, the life of the well even after proposed improvements, is under five years.

This proposal is for Ruekert & Mielke, Inc. (R/M), to provide professional services to conduct a well site investigation for a new well that would replace Well No. 2. Part of this investigation will be a Well Site Investigation report as required by the Wisconsin Department of Natural Resources (WDNR).

The specific Scope of Services R/M will provide includes:

1. Coordinate, plan and attend project kick off meeting with stakeholders. Issue meeting notes.
2. Conduct investigations of potential well sites in Village based on known hydrogeologic conditions in Village, property types, land ownership, land use, required setbacks, environmental factors, and access. Identify three preliminary sites.
3. Provide environmental screening services for up to three preliminary sites. Meet with Village staff to review 90% draft documents.
4. Meet with Village to discuss top two sites with priority ranking.
5. For most preferential site, prepare contaminant source inventory. Confirm contamination sites located within 1 mile of well site. Conduct windshield survey for possible contamination sources.
6. For most preferential site, complete Well Site Investigation Report as required by the WDNR.
7. Determine locations and capacities of nearby high-capacity wells. Coordinate with WDNR.
8. Based on existing well data and known aquifer properties, develop preliminary well design and capacity projection.
9. Estimate the probable zone of influence for the proposed well.
10. Submit well site investigation report to the WDNR. Answer questions and achieve WDNR report approval.

Our scope does not include the following services:

1. Easement research.
2. Land acquisition services.

Mr. Scott Gosse
Village of Pewaukee
October 31, 2023
Page 2

3. Property surveys.
4. Floodplain, wetland or other environmental permitting.
5. Well design services.

These services are not expected to be required for the investigation study.

Upon approval of the Well Site Investigation Report, future steps will be required. These steps are not included with this proposal. The future steps will include:

1. Prepare Public Service Commission (PSC) archeological, historical and environmental review.
2. Prepare project justification and cost estimates required for PSC submittal.
3. Prepare well design plans and specifications, WDNR forms and cover letter.
4. Address WDNR and PSC questions and concerns about the proposed well design.
5. Conduct public bidding.
6. Construct well.
7. Conduct well testing and commissioning.

We propose to provide the above Scope of Services (items 1 through 10) on a lump sum basis including reimbursables, for a lump sum cost of \$37,000.00.

Our goal is to complete this project in ten months from the date of Village project approval. However, unforeseen issues such as property ownership and environmental issues may arise that would delay the final instigation report submittal to the WDNR.

We have included Collier Consulting on our project team to assist with the preliminary site investigation. Collier has firsthand knowledge of the hydrogeology in the Village.

We have also partnered with LRE Water – a firm consisting of hydrogeologists. After the first-choice site is identified, LRE Water will complete the detailed WDNR-required Well Site Investigation Report with our assistance.

The above-described professional services will be provided to you in accordance with the attached three-page, **Village of Pewaukee Terms & Conditions** dated October 12, 2021, which are made part of this agreement by reference. Please indicate your acceptance of this agreement by having the appropriate authorized official(s) affix their signature(s) where indicated and returning two fully executed copies to our office.

Mr. Scott Gosse
Village of Pewaukee
October 31, 2023
Page 3

We look forward to working with the Village on this project. Please feel free to call me with any questions concerning this proposal.

Respectfully,

RUEKERT & MIELKE, INC.

David W. Arnott, P.E. (WI, IL)
Team Leader / Senior Project Manager
darnott@ruekert-mielke.com

DWA:sjs
cc: Christopher L. Epstein, P.E., Ruekert & Mielke, Inc.

Mr. Scott Gosse
Village of Pewaukee
October 31, 2023
Page 4

WELL SITE INVESTIGATION TO REPLACE WELL NO. 2
Between Village of Pewaukee
and
Ruekert & Mielke, Inc.
Dated October 31, 2023

CLIENT NAME:

Village of Pewaukee

ENGINEER:

Ruekert & Mielke, Inc.

By: _____

By: _____
Steven C. Wurster, P.E.

Title: _____

Title: Senior Vice President/COO

Date: _____

Date: October 31, 2023

ATTEST:

By: _____

Title: _____

Date: _____

Designated Representative:

Designated Representative:

Name: _____

Name: David W. Arnott, P.E.

Title: _____

Title: Project Engineer

Phone Number: _____

Phone Number: (262) 542-5733

A. STANDARD OF CARE

The standard of care for all professional consulting and related services performed or furnished by CONSULTANT under this Agreement will be the care and skill ordinarily used by members of CONSULTANT'S profession practicing under similar circumstances at the same time and in the same area locally. CONSULTANT makes no warranties, express or implied, under this Agreement or otherwise, in connection with CONSULTANT's services.

B. AUTHORIZED REPRESENTATIVE

Contemporaneous with the execution of the Agreement, CONSULTANT and VILLAGE shall designate specific Individuals to act as CONSULTANT's and VILLAGE's representatives with respect to the services to be furnished or performed by CONSULTANT and duties and responsibilities of VILLAGE under this Agreement. Such individuals shall have authority to transmit instructions, receive Information, and render decisions relative to the Assignment on behalf of each respective party.

C. PAYMENTS TO CONSULTANT

Invoices will be prepared in accordance with CONSULTANT's standard invoicing practices and will be submitted to VILLAGE by CONSULTANT. Invoices are due and payable within 60 days of receipt. If there is any objection to an Invoice, or any portion thereof, VILLAGE shall provide written notice of such objection within sixty (60) calendar days of the Invoice date. Failure to provide written notice of such objection shall constitute a waiver of any such objection and acceptance of the Invoice as submitted. If VILLAGE fails to make any payment due CONSULTANT for services and expenses within 60 days after receipt of CONSULTANT's Invoice therefor, the amounts due CONSULTANT will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from the said sixtieth day for undisputed charges. In addition, CONSULTANT may after giving seven days written notice to VILLAGE, suspend services under this Agreement until CONSULTANT has been paid in full all amount due for services, expenses, and other related charges which are not disputed.

D. OWNERSHIP AND REUSE OF DOCUMENTS

All materials developed, prepared, completed, or acquired by CONSULTANT during the performance of the services specified in this Agreement, including all finished or unfinished surveys, data, drawings, maps, photographs, and reports shall become the property of VILLAGE and shall be delivered to VILLAGE during the Agreement period. Such materials shall not be released by CONSULTANT or used for other purposes at anytime without the written permission of VILLAGE. Reuse of or modifications to any such documents by VILLAGE, without CONSULTANT's written permission, shall be at VILLAGE's sole risk, and VILLAGE agrees to indemnify and hold CONSULTANT harmless from all claims, damages, expenses, including reasonable attorneys' fees, arising out of such reuse by VILLAGE or by others acting through VILLAGE..

No drawings, maps, photographs, documents, reports or other data prepared or completed by under this Agreement shall be copyrighted by CONSULTANT, nor shall any notice of copyright be registered by CONSULTANT in connection with any such material prepared or completed under this Agreement.

E. ACCESS

VILLAGE shall *arrange for safe access and make* all provisions for CONSULTANT and CONSULTANT's consultants to enter upon public and private property as required for CONSULTANT to perform services under this Agreement but not including consultant's lost profits.

F. INSURANCE

CONSULTANT will maintain Insurance coverage for Worker's Compensation, General Liability and Automobile Liability and VILLAGE shall be named as an additional insured under CONSULTANT'S liability insurance policy on a primary and noncontributory basis. CONSULTANT shall furnish to VILLAGE a policy endorsement to evidence said coverage.

G. TERMINATION OF CONTRACT

Either party may at any time, upon seven days prior written notice to the other party, terminate this Agreement. Upon such termination VILLAGE shall pay to CONSULTANT all amounts owing to CONSULTANT under this Agreement, for all work performed up to effective date of termination upon delivery of all finished and unfinished documents prepared under this Agreement, but not including consultant's lost profits.

H. INDEMNIFICATION AND ALLOCATION OF RISK

To the fullest extent permitted by law, CONSULTANT shall indemnify and hold harmless VILLAGE, VILLAGE 's officers, directors, partners and employees from and against costs, losses, and damages (including but not limited to reasonable fees and charges of consultants, architects, attorneys, and other professionals, and reasonable court or arbitration or other dispute resolution costs) caused solely by the negligent or intentional acts or omissions of CONSULTANT or CONSULTANT's officers, director, partners, employees and consultants in the performance of CONSULTANT'S services under this agreement.

To the fullest extent permitted by law VILLAGE shall indemnify and hold harmless CONSULTANT, CONSULTANT'S officers, directors, partners and employees from and against costs, losses, and damages (including but not limited to reasonable fees and charges of consultants, architects, attorneys, and other professionals, and reasonable court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of VILLAGE or VILLAGE 's officers, director, partners, employees and consultants with respect to this agreement and nothing in this paragraph shall obligate the VILLAGE to indemnify any Individual or entity from and against the consequences of that individual or entity's own negligence or willful misconduct.

Notwithstanding the forgoing, nothing contained within this Agreement is intended to be a waiver or estoppel of the VILLAGE or Its Insurer's ability to rely upon the limitations, defenses and Immunities contained within Wisconsin law, including, but not limited to, those contained within Wisconsin Statutes Sections 893.80, 895.52 and 345.05. To the extent that Indemnification is available and enforceable, the VILLAGE or its Insurer shall not be liable in indemnity or contribution for an amount greater than the limits of liability for municipal claims established by Wisconsin law. The VILLAGE's obligation to Indemnify hereunder is subject to the availability and limits of applicable Insurance coverage. Under no circumstances shall the VILLAGE be required to indemnify the CONSULTANT for its own negligent or intentional conduct.

To the fullest extent, permitted by law, CONSULTANT'S total liability to VILLAGE and anyone claiming by, through, or under VILLAGE for any Injuries, losses, damages and expenses caused in part by the negligence of CONSULTANT and in part by the negligence of VILLAGE or any other negligent entity or individual, shall not exceed the percentage that CONSULTANT's negligence bears to the total negligence of VILLAGE, CONSULTANT, and all other negligent entities and Individuals.

I. LIMITATIONS ON LIABILITY.

No employee or agent of CONSULTANT shall have Individual liability to VILLAGE. VILLAGE agrees that to the fullest extent permitted by law, CONSULTANT'S total liability to VILLAGE for any and all Injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to the project or this Agreement from any causes Including, but not limited to, CONSULTANT's negligence, errors, omissions, strict liability, or breach of contract and whether claimed directly or by way of contribution shall not exceed the amount of the Certificate of Liability Insurance provided by CONSULTANT under this Agreement. If no coverage is provided, consultant agrees to a limit of \$2,000,000 limit of liability. If VILLAGE desires a limit of liability greater than provided above, VILLAGE and CONSULTANT shall include as part of the Agreement the amount of such limit and the additional compensation to be paid to CONSULTANT for assumption of such additional risk.

J. INDEPENDENT CONTRACTOR

All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of VILLAGE and CONSULTANT and not for the benefit of any other party. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the VILLAGE or CONSULTANT. CONSULTANT's services under this Agreement are being performed solely for the VILLAGE's benefit, and no other entity shall have any claim against CONSULTANT because of this Agreement or the performance or nonperformance of services hereunder. VILLAGE agrees to Include a provision in all contracts with CONTRACTORS and other entities involved in this project to carry out the intent of this paragraph.

K. FORCE MAJURE

CONSULTANT shall not be liable for any loss or damage due to failure or delay in rendering any service called for under this Agreement resulting from any cause beyond CONSULTANT's reasonable control.

L. SEVERABILITY AND WAIVER OF PROVISIONS

Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon VILLAGE and CONSULTANT, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the Intention of the stricken provision. Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

M. DISPUTE RESOLUTION

VILLAGE and CONSULTANT shall attempt to settle any disputes arising out of this Agreement by discussions between the parties senior management. If any dispute cannot be resolved in this manner within a reasonable amount of time, VILLAGE and CONSULTANT agree that they shall first submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of relating to this Agreement or the breach thereof ("dispute") to mediation prior to filing legal proceedings.

N. ASSIGNABILITY

The CONSULTANT shall not assign any Interest in this Agreement and shall not transfer any Interest in same (whether by assignment, notation or any other manner), without the prior written consent of the VILLAGE. Provided, however that claims for money due or to become due the CONSULTANT from the VILLAGE under this Agreement may be assigned to a bank, trust company or other financial institution without such approval. Notices of any such assignment or transfer shall be furnished promptly to the VILLAGE.

O. ESTIMATES

The estimates of cost and material quantities for each project provided herein are to be prepared by the CONSULTANT for general guidance of the VILLAGE, only. CONSULTANT shall prepare such estimates through the exercise of their experience and judgment in applying presently available information. However, since CONSULTANT has no control over competitive bidding or market conditions, CONSULTANT makes no warranty, expressed or Implied, regarding the accuracy of such opinions as compared to contract bids or actual costs to VILLAGE.

P. TIME OF PERFORMANCE

The services to be performed under the terms and conditions of this Agreement shall be in force and shall commence upon execution of this Agreement by the CONSULTANT and upon written notice from the VILLAGE to proceed. The work under this Agreement shall be undertaken and completed in such sequence as to assure its expeditious completion in light of the purposes of this Agreement.

In addition to all other remedies inuring to the VILLAGE should this Agreement not be completed by the time frame specified in accordance with all of its terms, requirements and conditions therein set forth, the CONSULTANT shall continue to be obligated thereafter to fulfill CONSULTANT's responsibility to complete the scope of services and to execute any necessary amendment to this Agreement. Delays in completing the work within the time provided for completion as specified elsewhere in this Agreement, for reasons attributable to the VILLAGE, may constitute justification for additional compensation to the extent of documentable increases in costs of labor, services or materials as a result thereof.

CONSULTANT shall not be liable for delays or failure to perform its services caused directly by circumstances beyond CONSULTANT's control, including but not limited to, acts of God, fire, flood, war, sabotage, accident, labor dispute, shortage, government action including regulatory requirements, changed conditions, delays resulting from actions or inactions of VILLAGE or third parties not under control of CONSULTANT including any construction contractor, site inaccessibility or inability of others to obtain materials, labor, equipment, or transportation. Should any of the above occur, then the date of completion of the services shall be adjusted for such delay, provided the CONSULTANT reports the delay to the VILLAGE within a reasonable time of its discovery.

In the event of such a delay to any schedule established in this Agreement, the schedule shall be amended to compensate for such delay. If in the event such delay exceeds sixty (60) calendar days, CONSULTANT shall be entitled to an equitable and mutually agreeable adjustment in compensation.

Q. OPEN RECORDS

Notwithstanding any other clause written herein, CONSULTANT understands and agrees that VILLAGE is a municipal entity and is therefore subject to the open records law of the State of Wisconsin. Wis. Stat. sec. 19.36(3) requires governmental entities to make available for inspection and copying any records produced or collected under a contract entered into by the municipal entity to the same extent as if the record were maintained by the municipality. Therefore, in the event there is a request for any of the documentation pertaining to this agreement, then CONSULTANT shall provide the information as requested and charge no more than the cost to copy said information.

R. HAZARDOUS MATERIAL

VILLAGE acknowledges that CONSULTANT'S scope of services does not include any services related to the presence at the project site of asbestos, PCB's, petroleum, hazardous waste, toxic waste, radioactive materials, or any substance which may cause a danger to persons or property. VILLAGE further acknowledges that CONSULTANT is performing professional services for VILLAGE and CONSULTANT is not and shall not be required to become an "arranger", "operator", "generator" or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation and Liability Act of 1990 (CERCLA).

S. AMENDMENT

This Agreement, upon execution by both VILLAGE and CONSULTANT, can only be amended by a written instrument signed by both parties.

T. CHOICE OF LAW

This Agreement shall be governed by the laws of the State of Wisconsin.

U. SURVIVAL

All obligations arising out of this Agreement and all provisions of this Agreement allocating responsibility between the VILLAGE and CONSULTANT shall survive the completion of services and the termination of this Agreement.



To: Jeff Knutson, President
Village Board

From: Scott A. Gosse
Village Administrator

Date: November 1, 2023

Re: Agenda Item 8e, Discussion and Possible Action on Professional Services Agreement with raSmith for 2024 Road Improvement Program Project Design and Bidding Services

BACKGROUND

Attached for your review and consideration please find a professional services agreement proposal from raSmith for design and bidding services for the 2024 road improvement projects as previously discussed with the Village Board. Staff requested a proposal from Tim Barbeau with raSmith for the 2024 projects as his firm provided design, bid and construction inspection services for the Village's 2022 and 2023 projects. Additionally, in order to have projects designed and ready for bid by early March 2024, engaging raSmith at this time would allow for survey work to be completed this fall which would assist in the design work being completed over the winter months.

ACTION REQUESTED

The action requested of the Village Board is to approve the Professional Services Agreement with raSmith for 2024 Road Improvement Program Project Design and Bidding Services as outlined on a time and materials estimated fee of \$87,935.

ANALYSIS

The attached proposal outlines the scope of services for each aspect of the 2024 road improvement program currently included in the 2024 budget. The proposal reflects an estimated time and material fee of \$87,935 which would be allocated to the appropriate project category based on time (water utility, storm water utility, annual road program, and the LED replacement project for W. Wisconsin Avenue).

Attachment

November 1, 2023

Mr. Scott Gosse, Administrator
Village of Pewaukee
235 Hickory Street
Pewaukee, WI 53072

Re: Proposal for Village of Pewaukee 2024 Road Improvement Program
raSmith Project No.: 2238109

Dear Mr. Gosse:

Thank you for allowing raSmith to provide you with a proposal for professional services. We look forward to working with Pewaukee on the 2024 Road Improvement Program. We appreciate working for the Village and continuing our long-standing relationship.

Scope of Services

Per your email dated October 4, 2023, we understand that you are requesting surveying and design engineering services for the 2024 Road Improvement Program in the Village. We utilized the list of roads sent in your email as well as the supplemental information you provided based on an email response from former Director of Public Works, Dan Naze for our reference in preparing this proposal. The following is a description of the proposed work scope for each roadway:

Orchard Avenue

Southeast section - 580 lineal feet (Lake Street to southwest end)
- install curb and gutter on both sides of the street
- pulverize existing material (remove excess)
- full depth pavement Hot Mix Asphalt (HMA)
- replace 6-inch water main
- storm inlet repair/replacement

Westerly section - 190 feet (west termini of southwestern section to west termini of northeastern section)
- replace 6-inch water main to Park Avenue
- pulverize and pave (no curb and gutter)

Northeasterly section
- 562 feet (Lake Street to southeasterly termini)
- storm sewer inlet repair/replacement
- pulverize and pave (no curb and gutter)

W. Wisconsin Avenue (South radius of High Street to south radius of Ryan Street (does not include the Ryan Street intersection) (approx. 2,700 feet)

- curb to remain, possible spot repairs
- full depth pulverize (remove excess)
- line striping



Mr. Scott Gosse, Village Administrator
Page 2 / November 1, 2023

- curb ramp reconstruction (approx. 8 each)
- LED luminaire replacement

Park Hill Drive (Lakeview Court to west of Oaklawn Court - approx. 850 feet)

- replace 8-inch ductile water main and valves
- reconnect services

Park Hill Drive (Lakeview Court to High Street – approx. 1,600 feet)

- full depth pulverize (remove excess)
- full depth Hot Mix Asphalt
- curb ramp reconstruction (14 each)

High Street (Cheshire Lane to 300 feet north of Cheshire Lane)

- pulverize full depth
- pave full depth Hot Mix Asphalt
- grass shoulders
- evaluation of roadway from end of new work to termini

Services to be Provided

Perform topographic survey on Orchard Avenue (all segments), W. Wisconsin Avenue (curb ramp locations), Park Hill Drive (water main section), Park Hill Drive (curb ramp locations). All other road sections will maintain existing curb and gutter, or have no curb and gutter, so detailed survey is not required.

Provide geotechnical investigation (soil borings) through a consultant for up to five (5) borings (3 on Orchard Ave and 2 on Park Hill Drive near proposed water main work)

Prepare design plan and cross section sheets for proposed work on Orchard Ave. Prepare plan and profile sheets for water main relay work. Plan sheets for pulverize and pave work only will be prepared using aerial photos and plan notes. Prepare cover sheet, detail sheet, erosion control (on each plan sheet) and line striping sheet(s).

Submit plans and forms to WDNR for water main relay approval.

Prepare estimate of probable construction cost at 60% and at 100% plan preparation stages.

Prepare project manual to include bid documents, contract documents and specifications.

Provide electronics bidding services through Quest CDN. Answer questions during bidding, prepare addenda as needed, attend bid opening, review bids, prepare letter of recommendation and attend Village Board meeting.

Project management, up to three staff meetings with the Village Administrator or Director of Public Works.

Completion Schedule

We will work with you to meet the project deadlines and to establish an acceptable schedule that will be mutually agreed upon prior to beginning work. The anticipated schedule is to complete all documents to start bidding process in early March, 2024.



Mr. Scott Gosse, Village Administrator
Page 3 / November 1, 2023

Professional Fees

The above services will be provided for a time and materials estimated fee of \$87,935. Services will be billed each month based on the work completed.

Usual and customary expenses such as mileage, printing, delivery, and postage are included in the above fee and will be billed at cost as a reimbursable expense.

This proposal does not include any services beyond those described in the above scope of services. raSmith offers an array of supplemental services that are available at your request, as this proposal does not include any services beyond those described in the Scope of Services.

Client Responsibilities/Assumptions

- A. The terms and conditions set forth herein are valid for 30 days from the date of this proposal and are conditioned upon our completion of all services within 180 days.
- B. The Owner shall provide any existing data relevant to the proposed project including but not limited to electronic record drawings (we have access to existing data on Village GIS). Verification of information provided by others is not a part of the Scope of Services; therefore, any problems arising out of the use of such information shall not be the responsibility of raSmith.
- C. Owner shall pay for all project review and permit fees. Payment of fees to various agencies for plan reviews and other reasons may be necessary throughout the course of this project. Timely remittance of these fees is very important since agencies will not accept review packages without the required fees. The project could be delayed significantly if submittals are not received when needed.
- D. After work has commenced, any revisions requested by the Owner, Developer or Architect, or necessitated by conditions beyond our control, will be considered extra work requiring additional compensation.
- E. The Owner shall advertise and receive bids for the project.

This proposal shall be considered an amendment to the current agreement in place for work on the 2022-20923 Road Improvement Program, subject to modification of rates and hours as noted in this proposal, and the schedule.

To authorize raSmith to proceed with your project, please sign below and forward a signed copy of the proposal to me. We look forward to working with you on this project.

Sincerely,
raSmith

Timothy G. Barbeau, P.E., P.L.S.
Senior Project Manager

Acceptance of Amendment No. 1

Scott Gosse, Village Administrator

Enclosure (fee breakdown)

Date: _____