

**VILLAGE OF PEWAUKEE
VILLAGE BOARD MINUTES
September 20th, 2022**

1. Call to Order, Pledge of Allegiance, Moment of Silence, and Roll Call

President Knutson called the meeting to order at approximately 7:01 p.m. The Pledge of Allegiance was recited, followed by a moment of silence.

Roll Call was taken with the following Village Board members present: Trustee Ed Hill, Trustee Bob Rohde, Trustee Kelli Belt, Trustee Chris Krasovich, Trustee Craig Roberts, Trustee Jim Grabowski; and President Jeff Knutson.

Also Present: Village Attorney, Mark Blum; Village Administrator, Scott Gosse; Police Chief, Tim Heier; Village Treasurer, Kayla Haack; Deputy Village Clerk/Treasurer, Jenna Peter, and Parks & Recreation Director, Nick Phalin.

2. Public Hearings/Presentations – None.

3. Approval of Minutes of Previous Meeting

a. Minutes of the Regular Village Board Meeting – September 6, 2022

Trustee Hill moved, seconded by Trustee Krasovich to approve the September 6, 2022 minutes of the Regular Village Board meeting as presented.

Motion carried 6-0-1. Trustee Roberts Abstains.

4. Citizen Comments

Sandy Hoffmann @ 1262 Timber Ridge, Pewaukee: spoke in favor of passing the ordinance to ban the sale of dogs, cats, rabbits or other Exotic or Endangered Animals.

5. Ordinances

a. Possible Action on Ordinance No. 2022-14, Ordinance to List as “Prohibited Uses” in the B-1 Community Business, B-2 Downtown Business, B-3 Office & Service Business, B-4 Business Park, B-5 Light Industrial, and IPS-Institutional and Public Service Zoning Districts Prohibitions on the Breeding, and/or Selling Dogs, Cats, Rabbits or other Exotic or Endangered Animals

Trustee Roberts informed the Board that the Ordinance was passed at the Regular Plan Commission meeting on August 11th and was recommended to the Village Board. Discussion followed on the wording of the Ordinance.

Trustee Grabowski moved, seconded by Krasovich to pass Ordinance 2022-14 with an amendment to Section “G” by adding a period after Wisc. Stats and striking the rest.

Motion carried on a roll call vote 5-2; Trustee Rohde and Trustee Belt voting nay.

6. Resolutions – None.

7. Old Business

a. Discussion Regarding Strategic Plan Implementation Progress.

Trustee Krasovich stated there is a meeting on September 21st with the provider for the streaming technology. Trustee Grabowski spoke with Tony Hopkins about the implementation and will speak with the Village Administrator.

8. New Business

a. Possible action on Letter of Credit Reduction for The Glen at Pewaukee Lake Development.

Administrator Gosse stated the Village did receive from Village Engineer Barbeau a report certifying an amount of work as complete along with a recommendation to a balance of \$385,580 of the current Letter of Credit as a one-year warranty period after acceptance and dedication of the public improvements.

Trustee Hill moved, seconded by Trustee Rohde to Approve the Credit Reduction for the Glen at Pewaukee Lake Development as presented.

Motion carried 7-0.

b. Discussion and Possible Action on Professional Services Agreement for Well #4 HMO Treatment Design and Bidding Services and Well #2 Rehabilitation Services.

Dave Arnott from Ruekert Mielke was present to discuss the services that will be provided to the Village for Wells #4 and #2. Arnott explained that the existing water supply capacity at Well #4 is deficient. A recommended way to increase the Village's supply capacity is to install a new Hydrous Manganese Oxide (HMO) treatment facility to remove radium at Well #4. With the increased capacity at Well #4, Well #2 could be used as a supplemental and emergency source of water. Administrator Gosse clarified this will be a water utility expense.

Trustee Rohde moved, seconded by Trustee Grabowski to Approve the Professional Services Agreement not to exceed \$222,935 for Well #4 and \$13,944 for Well #2 for investigative services.

Motion carried 7-0.

c. Discussion and Direction Regarding 2023 Proposed Budget Related to Park & Recreation and General Administration.

Nick Phalin with the Parks and Recreation Department presented the 2023 Draft Budget to the Board. He explained the Parks & Rec budget will be split between City (72%) and Village (28%) for 2023 (currently 71% City/28% Village). Program registrations have increased and they are expecting more growth in 2023 by adding more programs and increasing program fees. Phalin is proposing a net change from the 2022 budget to increase 3.32% for 2023; this will likely be due to the increase in health insurance which the City is still waiting for final numbers. There have been significant improvements at Kiwanis Village Park with plans to possibly use ARPA funds for more improvements in 2023. Phalin also gave highlights on the Laimon Family Lakeside Park Fund. As of 8/31/22, revenue will exceed budget for 2022. The Joint Board approved of the Parks & Recreation and Laimon Park budget proposal in August.

Trustee Roberts asked what security measures are in place at the park. Phalin responded that they are waiting on the security equipment and should have all the supplies in place by September 2023.

Phalin also noted they received a \$15,000 block grant which will go towards moving the fishing pier, adding transient dock boat slips and ADA accessibility.

Administrator Gosse gave a preliminary overview of the 2023 Budget with an increase to the allowable levy limit to the General Fund Budget of \$56,428. The draft budget projects a shortfall of \$316,605 due to 2023 General Fund Revenues estimated to be \$41,904 less than 2022 and General Fund Expenses are estimated to be \$315,344 higher than 2022.

Police Chief Heier explained the amount collected in fines and forfeitures does not reflect the actual amount of the citations issued by the Police Department as citations may be reduced by the Municipal Judge through the municipal court process.

Trustee Grabowski asked what can be done to ease the shortfall in the Police fines and forfeitures. Chief Heier mentioned they are working on enforcing overweight trucks on Village roads. They will start giving tickets to the trucks that have been going through the Village for a long time who have never been held accountable. Treasurer Haack mentioned that account has been trending upward.

d. Discussion and Possible Action on Committee Appointments – None.

e. Monthly Approval of Checks and Invoices for all funds – August 2022 and review of sample financial statement.

Treasurer Haack presented the Board with a sample financial statement. The Board was in agreement that they liked the way the information was presented.

Trustee Rohde moved, seconded by Trustee Hill to approve the August 2022 checks and invoices for all funds, except library, as presented.

Motion carried 7-0.

Trustee Krasovich moved, seconded by Trustee Roberts to approve the August 2022 check and invoices for the library.

Motion carried 7-0.

9. Citizen Comments – Some citizens in attendance thanked the Board for passing Ordinance 2022-14.

10. Closed Session. – *The Village Board of the Village of Pewaukee will enter into closed session pursuant to Wis. Statute Section 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically regarding Pewaukee School District School Resource Officer Agreement; and pursuant to Wis. Statute Section 19.85(1)(c) to consider the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding the Director of Public Works/Engineer and Village Clerk positions.*

Trustee Rohde moved, seconded by Trustee Krasovich to move into Closed Session at approximately 8:52 p.m. Motion carried on Roll Call vote 7-0.

11. Reconvene into Open Session

Trustee Hill moved, seconded by Trustee Krasovich to reconvene into Open Session at approximately 9:55 p.m. Motion carried on Roll Call vote 7-0.

a. Possible Action on Riverside Preserve Development Agreement.

Trustee Grabowski moved, seconded by Trustee Rohde to Approve the amendment as presented in Closed Session.

Motion carried 7-0.

b. Possible Action on WCTC Security Services Agreement.

Trustee Hill moved, seconded by Trustee Grabowski to Approve the agreement as presented in Closed Session. Motion carried 7-0.

c. Possible Action on City of Pewaukee Fire/EMS Agreement.

Trustee Rohde moved, seconded by Krasovich to extend agreement by one year with the City with the technical changes as presented in Closed Session.

Motioned carried 7-0.

d. Possible Action on Purchase of Tax Key Parcel PWV 0900.065 from Waukesha County.
Trustee Rohde moved, seconded by Trustee Hill to acquire the land from the county at \$662.87
Motion carried 6-1. President Knutson voting nay.

12. Adjournment

Trustee Grabowski moved, seconded by Trustee Hill to adjourn the September 20, 2022, Regular Village Board meeting at approximately 9:57 p.m.
Motion carried 7-0.

Respectfully Submitted,

Jenna Peter
Deputy Clerk/Treasurer