

BIDDER'S QUALIFICATION STATEMENT - CONFIDENTIAL

Date: _____

RE: SUBMISSION OF PREQUALIFICATION FORMS FOR THE YEAR

Ladies & Gentlemen:

Submitted herewith please find our statement for your consideration in determining whether your firm is qualified and capable to bid, perform and furnish the necessary labor, materials and skill on the basis of your work record, experience, equipment and staff as required to enter upon and complete those various types of projects indicated below as may be awarded by the municipality during the current year.

It is understood that the determination and decisions of the Municipality with regard to qualifications shall be final, and further, that the information herein **will** be considered confidential subject to the terms of the Wisconsin Public Records Law.

Sincerely,

VILLAGE OF PEWAUKEE

x
x

PRE-QUALIFICATION STATEMENT - CONFIDENTIAL DATA

TO: VILLAGE OF PEWAUKEE, WAUKESHA COUNTY, WISCONSIN

There is submitted herewith for your consideration, pursuant to Section 66.0901(2), Wisconsin Statutes, a Statement of Qualifications of the undersigned to furnish the necessary labor, materials, equipment and skills required to enter upon the complete public works contract to be let by the Village through its several Departments.

I. IDENTIFICATION

Official Firm Name _____
Mailing Address _____

Telephone No. (____) _____
Fax No. (____) _____

Name of the officer of the utility who is preparing the response: _____

Number of years in business under present firm name: _____

Classification of work for which your firm is seeking qualification: _____

Please CHECK type of firm/organization:

1. Corporation 2. Partnership 3. Individual 4. Joint-Venture 5. LLC 6. LLP

List principal individual names:

(If Corporation or LLC, answer below)

(If Partnership or LLP, answer below)

President _____

Partner _____

Vice President _____

Partner _____

Secretary _____

(If Individual, answer below)

Treasurer _____
(Managing Member or Authorized Member)

Sole Trader _____

(If Corporation, LLC or LLP, answer below)

1. Licensed to do business in Wisconsin on _____

2. Incorporated or organized in what State _____

II. EXPERIENCE

A. Tabulation of major contracts (over \$25,000) which the firm has completed during the past five (5) years:

Year	Class of Work	Amount	Location of Work	Performed by (Contact Name/Phone)

B. Tabulation of construction experience of principal individuals in organization:

Individual's Name	Title or Present Position	Years of Service	Class of Work

C. List below major pieces of equipment owned (or leased) and available if needed for the proposed work:

Qty	Item Description	Size, Capacity, Etc	Condition (Good or Fair)	Years of Service

D. Will the contractor be working on another project concurrent with this one? ____ If so, what is the scope and duration of that work and will staff and equipment be shared with this project.

III. CONTRACTUAL RESPONSIBILITY

1. List the percentage of work normally performed with your own work force. List trades below.

2. Have you (or your firm) ever failed to complete any work awarded to you with the time line you were contracted to adhere to? ____ If so, state when, where and why.

3. Has any officer or partner of your organization ever been an officer or partner of another organization that failed to complete a construction contract? ____ If so, state firm name(s), when, where and why.

4. Have you (or your firm) asked to be relieved from a bid submitted to a public awarding authority during the past ten years regardless of whether it was for convenience or cause? ____ If so, state when, where and why.

5. Have you (or your firm) been charged or convicted of a violation of any wage schedule or any other federal, state or local regulations related to the performance of a contract? _____ If so, state when , where and why.

6. List those projects that you (or your firm) expect to have in progress at the time of the major performance period for this project. Please identify whether the manpower and equipment for that project(s) will be shared with this one.

IV. Bonding Responsibility

1. Please provide names and addresses of bonding companies with which you generally execute bid and surety bonds:

2. Please provide names and addresses of all bonding companies, other than those listed above, which have written bid and surety bonds for your firm during the last five (5) years.

3. Has any bonding company ever taken over a contract or made any payments because of your firm's failure to carry out a contract? _____ If so, state when, where and why.

- 4. List current limits of bonding capacity. _____
- 5. List your current average bond premium cost. _____%

V. Contractor's Financial Statement

Please be prepared to provide the following documents upon the request of the Village.

- A. Attach your Statement of Financial Conditions, including the latest regular dated financial statement or balance sheet which must contain the following items.
 - 1) Current Assets: Cash, joint venture accounts, accounts receivable, notes receivable, accrued interest on notes, deposits, materials and prepaid expenses, net fixed assets and any other assets.
 - 2) Current Liabilities: Accounts payable, notes payable, accrued interest on notes, provision for income taxes, advances received from owner, accrued salaries, accrued payroll taxes, other liabilities and capital (stock, authorized and outstanding shares par values, and earned surplus).
 - 3) Name of the firm preparing statement. _____

- B. Are any of the firm's assets assigned or pledged? _____ If so, state which are assigned or pledged.

- C. For what purpose are they assigned or pledged?

VI. General Data

- A. List below all previous work experience with the City.

- B. Are you familiar with the provisions of the agreement form used by the Village? _____
- C. Are you familiar with its terms and conditions? _____
- D. Are you familiar with the Village's specifications and developer's requirements? _____
- E. Are you familiar with the regulations of the Village relating to bidding and awarding of contracts?

- F. Please provide a pre-qualification statement as to any subcontractors or agents you will use on this project. Subsections four (IV) and five (V) do not need to be answered for a subcontractor.

7. AFFIDAVIT

STATE OF WISCONSIN)
) ss.
COUNTY OF WAUKESHA)

_____, being duly sworn, deposes and states that he/she is the _____ (official capacity/title) for the firm of _____ and that the answers to the foregoing questions and all statements therein contained are true and correct, and that any owner, bonding company or other agency herein named, is hereby authorized to supply the Village with any information deemed necessary to verify this statement. (The individual signing must be an officer of the company.)

Subscribed and sworn to before me this _____ day of _____, _____.

Notary Public, State of Wisconsin
My Commission: _____