

Resolution #2020-14

**RESOLUTION OF THE VILLAGE BOARD OF THE VILLAGE OF PEWAUKEE ESTABLISHING
PUBLIC PARTICIPATION PROCEDURES FOR THE VILLAGE OF COMPREHENSIVE PLAN
UPDATE #1**

WHEREAS, pursuant to Section 66.1001 of the Wisconsin Statutes, any program or action of a local governmental unit that affects land use, including but not limited to zoning, subdivision regulation and official mapping, shall be consistent with that local governmental unit's adopted comprehensive plan beginning January 1, 2010, such plan being required to address the nine elements as required by Wisconsin Statutes Section 66.1001(2); and

WHEREAS, the Village of Pewaukee Village Planning Commission did adopt the Comprehensive Plan for the Village of Pewaukee:2035, on August 13, 2009 by Resolution Number PC 2009-01 and the Village Board concurred as evidenced by Ordinance Number 2009-09, which plan will be updated to comply with the procedures established by Section 66.1001 of the Wisconsin Statutes; and

WHEREAS, Section 66.1001(4)(a) of the Wisconsin Statutes requires that the Village Board adopt written procedures designed to foster public participation at every stage of comprehensive plan preparation including open discussion, communication programs, information services and public meetings for which advance notice has been provided, and that such written procedures shall also provide for wide access to draft plan materials, an opportunity for the public to submit written comments on the plan materials, and a process for the governing body to respond to such comments; and

WHEREAS, the Village Board of the Village of Pewaukee believes that regular, meaningful public involvement in the comprehensive planning process is important to ensure that the resulting comprehensive plan reflects the desires and expectations of the public to the maximum extent practicable; and

WHEREAS, the Plan Commission has reviewed the Public Participation Plan attached as Exhibit A and has recommended approval thereof; and

WHEREAS, the attached "Public Participation Plan" developed for the Comprehensive Plan for the Village of Pewaukee:2035 (10 Year Update - #1) includes written procedures designed to foster public participation, ensure wide distribution of draft plan materials, provide opportunities for written comments on such materials, and provide mechanisms to respond to such comments.

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of Pewaukee hereby adopts the Public Participation Plan for the Comprehensive Plan for the Village of Pewaukee:2035 (10 Year Update - #1) as its public participation procedures to fulfill the requirements of Wis. Stats. Section 66.1001 (4)(a).

This resolution was adopted by the Village of Pewaukee Village Board on the 9 day of April, 2020:


Jeff Knutson,
Village President

ATTEST:



Casandra Smith
Village Clerk

Exhibit A to Resolution #2020-14

“Public Participation Plan” developed for the Comprehensive Plan for the Village of Pewaukee:2035 (10 Year Update - #1)

Methods of Citizen Participation.

The Village of Pewaukee may use several methods to encourage public input throughout the comprehensive planning update process for any future updates and amendments. The methods to be employed are as follows:

Method 1: Plan Commission & Ad Hoc Members

The Village of Pewaukee will utilize the Plan Commission as the main body responsible for development of the Comprehensive Plan for the Village of Pewaukee:2035 (10 Year Update - #1). The Plan Commission will be responsible for reviewing data, prioritizing issues and land use alternatives, overseeing the organization of the Plan, and determining goals, objectives and policies based on, among other things, information gathered from the public.

Method 2: Public Meetings

Public meetings provide opportunity for both education and input. All Plan Commission and Village Board meetings are open to the public. All agendas and meeting minutes are posted in advance on the Village of Pewaukee website and published as required by State law. As each chapter of the comprehensive plan is developed it will be reviewed in detail by the Plan Commission at a meeting that is open to the public. Time for public comments will be set aside at each meeting.

Method 3: News Releases and Website

News releases are an effective tool to keep both the public and the press informed about the planning process. The Village of Pewaukee may utilize news releases to create public awareness about the comprehensive planning process at key times during the process. In addition, the Village will utilize its website, to keep citizens informed on the planning process, to encourage public involvement, and to permit input/comments to Village staff at any time.

Method 4: Public Engagement Survey

The Planning Commission will use the results of a recently conducted community survey to inform it's priorities and objectives as a part of the Plan update. The pertinent survey data will be summarized for use by the Plan Commission during the development of the Plan update.

Method 5: Public Hearings

A public hearing will be held before the Village Plan Commission and/or Village Board prior to the recommendation/adoption of the Comprehensive Plan for the Village of Pewaukee:2035 (10 Year Update - #1). The public hearing will consist of a short presentation summarizing and highlighting the major parts of the planning process and the final draft of the comprehensive plan. Participants will have the opportunity to provide comments about the draft plan. An official public record of the presentation and all comments will be established. The draft plan will be available for review prior to the public hearing. Interested citizens will also have the opportunity to provide written comments prior to the public hearing, which will be read into the hearing.

Future amendments to the Comprehensive Plan will be subject to the Wisconsin Statutes, Section 66.1001(4)(b-d) and the public hearing process; the Village may utilize the methods listed above as it deems necessary for future amendments.

Other Methods

In order to further develop the community's vision, the Village may use such other methods to gain the public's input such as workshops, open houses, and/or informational meetings.