

July 11, 2024 – 6:00 pm Village Hall 235 Hickory Street, Pewaukee, WI 53072

To view the meeting: https://www.youtube.com/live/iqmim24m8H0?si=zcy2qHYKd_3e_vbW

- 1. Call to Order, Roll Call, Pledge of Allegiance, & Moment of Silence.
- 2. <u>Public Hearings.</u>
 - a. Conditional Use Grant request of applicant Maggie Spada to construct a 1,938 sq. ft. office building with the existing detached garage (approximate 555 sq. ft.) proposed to remain in place. The existing garage is approximately 5.5' off of the side lot line where a 10' offset is required (Section 40.270) and approximately 2' off of the public alley where a 15' setback is required (Section 40.269). This 0.2-acre parcel, located at 316 Oakton Avenue, is zoned B-2 Downtown Business District.
- 3. <u>Citizen Comments:</u> This is an opportunity for citizens to share their opinions with Commission Members on any topic they choose. However, due to Wisconsin Open Meeting laws, the Commission is not able to answer questions or respond to your comments. All comments should be directed to the Commission. Comments are limited to 3 minutes per speaker. Speakers are asked to use the podium and state their name and address.
- 4. Approval of the Minutes:
 - a. Regular Plan Commission Meeting June 13, 2024
- 5. Old Business.
 - a. Review, discussion, and possible recommendation to Village Board regarding draft Ordinance to Creation Section 40.3674A(2) of the Municipal Code of the Village of Pewaukee Regarding the Conversion of an Outlot to Buildable Single-Family Residential Use Status in the Residential Infill-Redevelopment Overlay District
- 6. New Business.
 - a. Review, discussion, and possible action on the proposed business site plan to construct a 1,938 sq. ft. office building and a conditional use grant to allow the existing detached garage (approximate 555 sq. ft.) remain in place. This 0.2-acre parcel, located at 316 Oakton Avenue, is zoned B-2 Downtown Business District. Property owner is Positivo, LLC (Applicant Maggie Spada).
 - b. Review, discussion, and possible action on the proposed business site plan to modify portions of the Pewaukee High School to demolish 16,690 SF and construct 34,950 SF. This 80-acre parcel, located at 510 lake Street, is zoned IPS Institutional and Public Service District. Property owner and applicant is the Pewaukee School District.

7. <u>Citizen Comments.</u> – This is an opportunity for citizens to share their opinions with Commission Members on any topic they choose. However, due to Wisconsin Open Meeting laws, the Commission is not able to answer questions or respond to your comments. All comments should be directed to the Commission. Comments are limited to 3 minutes per speaker. Speakers are asked to use the podium and state their name and address.

8. Adjournment

Note: It is possible that members and/or possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; action will not be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in the notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. To request such assistance, contact the Village Clerk at 262-691-5660.

Dated: July 3, 2024

Plan Commission Meeting June 13, 2024 – 6:00 pm Village Hall 235 Hickory Street, Pewaukee, WI 53072

https://www.youtube.com/live/SUX9k8-P5Eo?si=1aUrbpd0npPO03P4

1. Call to Order and Roll Call, Pledge of Allegiance, & Moment of Silence

President Knutson called the meeting to order at approximately 6:00 p.m.

Plan Commission members present: Comm. Mark Grabowski; Comm. Theresa Hoff; Comm. Sam Liebert; Comm. Brian Belt; Trustee Bob Rohde, and President Jeff Knutson.

Excused: Comm. Katie Jelacic.

Also present: Village Attorney, Matt Gralinski; Village Planner, Mary Censky; Village Engineer, Tim Barbeau; Village Administrator, Scott Gosse; and Village Clerk, Jenna Peter.

2. Public Hearings -

- a. Conditional Use Grant request of property owner/applicant Kathleen Czerwinski, to place an 80 sq. ft. accessory storage shed in the northeast corner of her property with a 1-foot offset to the east and north lot lines, where Section 40.201(3)b. of the Code would otherwise require a 10-foot offset to these lot lines. This .19-acre parcel, located at 481 W. Wisconsin Avenue, is zoned R-5 Single-Family Residential District. – No Comments.
- b. Conditional Use Grant request of applicant/property owner Joe Grasch, d/b/a Joseph Grasch Development LLC, to combine, two existing, adjoining, substandard-sized properties (i.e.,115 & 119 W. Wisconsin Avenue) into a single parcel, resulting in a mixing of multiple existing principal uses on one lot. These properties are zoned B-2 Downtown Business District. No comments.
- c. Conditional Use Grant request of applicant Llazar Konda d/b/a Beach House Bistro, to develop a seasonal outdoor dining/seating area accessory to his existing restaurant/tavern use, using three of the public parking stalls situated in the W. Wisconsin Avenue rightof-way directly in front of his business located at 161 W. Wisconsin Avenue Unit 1.J.
 Building/property owner is Siepmann Development Company. Right-of-way is owned by the Village of Pewaukee. Property is Zoned B-2 Downtown Business District. No comments.

3. Citizen Comments -

Jim Forester with Meadow Creek Market - wanted to wish the Village Planner Mary Censky good luck in her future endeavors.

Emerson Mueller with Innovative Signs - stated he was here if the Commission had any questions on agenda item 8e.

4. Approval of the Minutes

a. Regular Plan Commission Meeting - May 9, 2024.

Comm. Grabowski motioned/seconded by Comm. Belt to approve the May 9, 2024, Regular Plan Commission Meeting minutes as presented.

Motion carried 5-0. Trustee Rohde abstains.

5. Old Business

a. Review, discussion, and consultative feedback to applicant/property owner Glen at Pewaukee Lake LLC in c/o John Wahlen and Joe Orendorf, to modify the language of Residential Infill Redevelopment Overlay

District as may permit the conversion of an outlot to a buildable lot in certain specific and limited situations.

Planner Censky explained this is an extension of the discussion from the May 9, 2024, Plan Commission meeting. The outlot is not a part of the homeowner's association. The lot was made an outlot because it does not meet the minimum lot size standards of the R-5 Single Family Residential with Residential Infill-Redevelopment (RIR) Overlay District. The applicant is seeking to build a small home on the lot. Censky outlined the conditions that were added on her staff report in red.

No action was taken.

6. New Business

a. Conditional Use Grant request of property owner/applicant Kathleen Czerwinski, to place an 80 sq. ft. accessory storage shed in the northeast corner of her property with a 1-foot offset to the east and north lot lines, where Section 40.201(3)b. of the Code would otherwise require a 10-foot offset to these lot lines. This .19-acre parcel, located at 481 W. Wisconsin Avenue, is zoned R-5 Single-Family Residential District.

Censky explained the applicant is seeking to place an 8x10 storage shed on the northeast corner of their lot. The applicant; Kathleen Czerwinski, stated she spoke with her neighbors and they have no problems with the shed. **Village Planner Recommendations:**

- 1) Full execution and recording of the Conditional Use Grant document prior to issuance of any building permits in support of this project;
- 2) New building materials and colors shall match/coordinate to those of the principal structure.

Comm. Grabowski motioned/seconded by Comm. Hoff to approve the Conditional Use Grant as presented with the Village Planner's recommendations.

Motion carried 6-0.

b. Conditional Use Grant request of applicant/property owner Joe Grasch, d/b/a Joseph Grasch Development LLC, to combine, two existing, adjoining, substandard-sized properties (i.e.,115 & 119 W. Wisconsin Avenue) into a single parcel, resulting in a mixing of multiple existing principal uses on one lot. These properties are zoned B-2 Downtown Business District.

Censky explained the two properties are under common ownership. The lot line is dividing the two lots, leading to the applicant losing the flexibility to place certain improvements without violated the offset requirements from that common lot line. To resolve the issue, the applicant is proposing to combine the properties. The lot combination results in two existing legal nonconforming lots becoming a single and conforming lot.

Village Planner Recommendation:

1) Applicant to secure approval of, and record, a certified survey map to effectuate this lot combination, prior to recording of the Conditional Use Grant.

Comm. Belt motioned/seconded by Comm. Liebert to approve the Conditional Use Grant as presented with the Village Planner's recommendation.

Motion carried 6-0.

c. Conditional Use Grant request of applicant Llazar Konda d/b/a Beach House Bistro, to develop a seasonal outdoor dining/seating area accessory to his existing restaurant/tavern use, using three of the public parking stalls situated in the W. Wisconsin Avenue right-ofway directly in front of his business located at 161 W. Wisconsin Avenue – Unit 1.J.
Building/property owner is Siepmann Development Company. Right-of-way is owned by the Village of Pewaukee. Property is Zoned B-2 Downtown Business District.

Censky explained the applicant previously applied for this same CUG, but it has since expired.

Engineer Barbeau stated a temporary ADA compliant ramp will need to be placed over the curb to the outdoor seating. Comm. Hoff was concerned that there were no signs indicating more parking is available in the back of

the building.

Village Planner Recommendations:

- 1) Village Staff review and approval of the detailed plans for tables, chairs, umbrellas, ADA ramping, public address/audio if any, ... for the interior of the allocated space;
- 2) Approval is subject to the terms of the attached DRAFT CUG document and related exhibits.

Comm. Grabowski motioned/seconded by Comm. Belt to approve the Conditional Use Grant as presented with the Village Planner's recommendations.

Motion carried 6-0.

d. Review, discussion, and possible action/recommendation to the Village Board to approve the Certified Survey Map request of applicant/property owner Joe Grasch, d/b/a Joseph Grasch Development LLC, to combine two existing, adjoining, substandard-sized properties (i.e.,115 & 119 W. Wisconsin Avenue) into a single, size-compliant, 11,124 sq. ft. parcel. These properties are zoned B-2 Downtown Business District.

Censky explained the two properties are under common ownership. The proposed new lot results in less extent of nonconformity as to the offsets of existing improvements from the lot line that currently separates them. This lot combination results in two existing legal nonconforming lots (as to minimum required lot size and lot width) becoming a single and conforming lot.

Comm. Belt motioned/seconded by Comm. Hoff to recommend approval of the Certified Survey Map to the Village Board.

Motion carried 6-0.

e. Review, discussion, and possible approval of a Sign Code Waiver for applicant National Christian Foundation, in c/o Emerson Mueller of Innovative Signs, to place a freestanding sign at a setback to the front lot line of less than 10-feet as would ordinarily be required pursuant to Section 70.115(d)(2)c. of the Code. This .29-acre property, located at 325 Oakton and owned by Oakton Development LLC in c/o Shelly Basso, is zoned B-2 Downtown Business District.

Censky explained the applicant is proposing to place a sign 5 ft back from the sidewalk instead of the 10 ft required minimum setback for visibility purposes.

Village Planner's Recommendations:

- 1) Applicant to secure all necessary permits, such as but not limited to Sign Permit, prior to placement/installation at the site.
- 2) No part of this sign shall be closer than 2-feet to the edge of right-of-way along Oakton Avenue.

Comm. Hoff motioned/seconded by Comm. Grabowski to approve the Sign Code Waiver as presented. Motion carried 6-0.

7. Citizen Comments –

The Commission thanked Mary Censky for her time and service as the Village Planner.

8. Adjournment

Comm. Liebert motioned/seconded by Comm Belt to adjourn the June 13, 2024, Regular Plan Commission meeting at approximately 6:51 p.m.

Respectfully submitted,

Jenna Peter

Village Clerk



To: Jeff Knutson, President

Plan Commission

From: Scott A. Gosse

Village Administrator

Date: July 1, 2024

Re: Agenda Item <u>5a</u>, Review, discussion, and possible recommendation to Village Board regarding

draft Ordinance to Creation Section 40.3674A(2) of the Municipal Code of the Village of Pewaukee Regarding the Conversion of an Outlot to Buildable Single-Family Residential Use Status in the

Residential Infill-Redevelopment Overlay District

BACKGROUND

Attached for your review and consideration please find the draft resolution prepared by Village Attorney Matt Gralinski as requested by the Plan Commission at its last meeting. Also attached please find a copy of former Planner Mary Censky's staff report from the June Plan Commission meeting reviewing the background of the topic for the Plan Commission.

ACTION REQUESTED

The action requested of the Plan Commission is to consider the attached draft ordinance and should it meet with your approval the Plan Commission should forward a recommendation for adoption to the Village Board. A public hearing on the proposed ordinance would need to be held at a future Village Board meeting prior to the Village Board taking action.

Attachments

STAFF REPORT

To: Village of Pewaukee Plan Commission

By: Mary Censky

Date Prepared: June 13, 2024

General Information:

Agenda Item: 5.a.

Applicant/Property Owner The Glen at Pewaukee Lake LLC in

c/o John Wahlen and Joe Orendorf

Requested Action: Review, discussion and consultative

feedback as to building a small home on Outlot 2 of the Glen at Pewaukee

Lake subdivision.

Current Zoning: R-5 Single-Family Residential

District with Residential Infill-Redevelopment (RIR) Overlay

District.

Current Master Plan Classification: Single-Family Residential

Requested Master Plan Classification: Single Family Residential

Surrounding Zoning/Land Use: North: R-5 Single Family Residential

South: R-5 Single Family Residential

East:

West: R-5 Single Family Residential

Lot Size: 5,651 sq. ft. (~.13-acres)

Approximately 55' wide x 102' deep

Location: Between 320 Quinlan Drive and 487

W. Wisconsin Avenue

Discussion as written for the May 9, 2024 Plan Commission meeting:

The applicant is inquiring about building a small home (see concept drawing attached) on this Glen at Pewaukee Lake (GPL) Outlot #2. At the time of the GPL plat approvals, the Village was aware that the subdivision developer would be retaining ownership of this Outlot vs transferring it to the GPL homeowner's association.

The lot was made an outlot because it does not meet the minimum lot size standards of the R-5 Single Family Residential with Residential Infill-Redevelopment (RIR) Overlay District (i.e.,

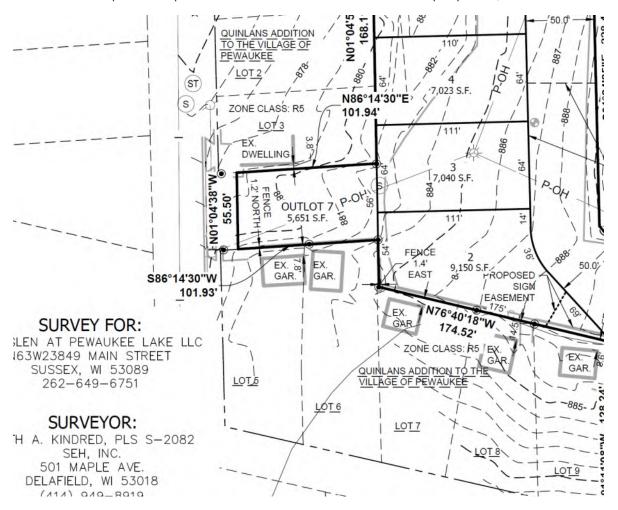
Section 40.367.5

The minimum required average lot area ¹per single-family residence shall be 8,500 square feet.

The village may permit an average lot area ¹as low as 7,500 square feet per single-family residence for redevelopment projects. In this instance, redevelopment projects are defined as development projects where all or at least a substantial percentage (as determined by the village) of the existing improvements value of a property is razed and removed and replaced with new construction. Village approval of the 7,500 square foot average lot size as described above shall not be viewed as a vested right and shall be determined based on a case-by-case assessment of each development proposal and the public interest served by the proposal.

In no case shall any lot be permitted that is less than 7,000 square feet in area.

¹ (i.e. Average lot area means the total square footage of the underlying buildable project area, net of all public or private roads/ the total number of lots proposed).



<u>Section 236.13(6) Wisconsin Statutes</u> generally provides that "An outlot may not be used as a building site unless it is in compliance with restrictions imposed by or under this section with respect to building sites. An outlot may be conveyed regardless of whether it may be used as a building site".

The Planner defers to the guidance of the Village Attorney, under what circumstances may a municipality permit building on an Outlot that does not meet the specified minimum lot size of the zoning district it's located in and whether it may be necessary to factor the size of this Outlot back into the required minimum average lot size that the developer had to meet at the time of local plat approval.

This site does have public road access and access to public utilities including municipal sanitary sewer and water.

The house plan does meet/exceed the 1,100 sq. ft. minimum required home size for this zoning district. It does not appear that the required side setbacks (i.e., not less than ten feet on one side and not less than zero feet on the other side) will be met if the concept home plan provided were to be situated on this lot with an attached garage. Section 40.203(1)a. of the Village Code does state that "All new residential home construction shall include at least one enclosed garage structure not less than 576 square feet in area and not greater than 1,200 square feet." in the R-5 Single-Family Residential District.

The applicant states that they hope to provide a somewhat more affordable housing opportunity in the Village by placing a home of this size/style on this Outlot, an objective that has been publicly placed as a priority by Waukesha County at this time.

Update:

As a part of discussion on this matter at the May 9, 2024 Planning Commission meeting, there was cautious support for an amendment to the Residential Infill Redevelopment Overlay Zoning District language as may allow for such undersized outlots to be buildable in certain, very limited circumstances. The staff was directed to research certain information, such as the depth of right of way at this particular lot, among other things, and propose a concept write up of the language that could be used to modify the Code for this purpose.

Sec. 40.367.4a. - Conditional uses.

- (1) Projects which include a mixing of multiple principal uses provided the proposed uses are among those listed, either as permitted or as conditional uses, in the underlying base zoning district and this residential infill-redevelopment overlay district.
- (1) (2) "Private neighborhood-based clubhouse with or without indoor and/or outdoor recreational facilities" subject to the following requirements:
- a. The building(s) land and facilities associated with the clubhouse use shall be owned and operated by a corporation, association, person or persons, for a social, educational, entertainment or recreational purpose and to which membership is required for use and participation and not operated to render a service that is customarily carried on as a business. The village attorney shall review and approve copies of the proposed covenants and restrictions of the ownership/association describing the intended use, care and operating plans for "private neighborhood-based clubhouse with or without indoor and/or outdoor recreational facilities".
- b. Membership shall be limited to the owners of a specifically defined set of benefitting lots and or units within a neighborhood level boundary contiguous the clubhouse property.
- c. The clubhouse may not be occupied for residential dwelling or business purposes [ref paragraph a. above] except, when approved by the planning

commission and for a limited time only, as a model/sales center if the clubhouse is located in a new and developing neighborhood.

- d. The building scale and the architectural style/materials/colors shall be consistent with the surrounding buildings within the neighborhood. All buildings must comply minimally with the residential design standards as set forth in Chapter 40, Article IX, Division I, Section 40.436 of the Village Code.
- e. All structures shall meet the setback, offset, open space, maximum building coverage ratio and height regulations of the R-5 district with residential redevelopment infill overlay district attached.
- f. Sufficient parking shall be supplied onsite for owner and guest parking. Landscaping shall be used to minimize the view of the parking lot from the street.
- g. Exterior lighting and landscaping shall be subject to the planning commissions review and approval taking into consideration such special needs as screening the use from neighboring lots/units, preventing light trespass or glare issues, the general landscaping characteristics of the neighborhood.
- h. The proposed hours of use for the private neighborhood-based clubhouse, including the surrounding property and the facilities shall be subject to review and approval of the planning commission bearing in mind the residential characteristics of the neighborhood.
- i. Outdoor recreational and gathering facilities shall be subject to review and approval of the planning commission as to suitability within a residential neighborhood and more specifically their proposed spatial placement within the property. Suitable uses would not include uses that may have an adverse impact on the peace and quiet of the immediately surrounding neighbors or the village as a whole in terms of such things as, but not necessarily limited to, noise, traffic, light trespass, glare.
- j. Use of the private neighborhood-based clubhouse, including the surrounding property and the facilities, shall be exclusive to the members and their guests.
- (3) Conversion of an Outlot to buildable single-family residential use status provided:
- a. The minimum lot area may not be less than 6000 sq ft.
- b. The lot must be consistent with the size and dimension of the adjoining lots and lots in the immediately surrounding area/neighborhood as determined at the sole discretion of the Plan Commission.
- c. A single-family residence meeting the dwelling and garage standards as setforth in Sections 40.367.11. and 40.367.4 respectively may be constructed

- on the property, such site and dwelling plans being subject to review and approval by the Plan Commission to ensure compatibility in scale and design, with existing homes in the immediately adjacent and surrounding area. d. Outlots may not be subdivided.
- e. Not more than one outlot may be converted to single family residential status in any platted subdivision where the lot size is less than 6,000 sq. ft.
- f. Any easements or restrictions on the use of the outlot which may be of record and in conflict with it's conversion to single-family residential use may need to be released at the discretion of the Plan Commission and Village Board.
- g. As a prerequisite to any outlot conversion as described herein, the Village Engineer shall confirm that existing sanitary sewer and water services are readily available directly adjacent to the outlot.
- f. All requirements under Ch 236 of the Wisconsin Statutes and applicable Village Ordinances for the conversion of an outlot to use for single-family residence purposes must be satisfied by the applicant. Any consent required from the Village may be given at the discretion of the Plan Commission and Village Board.

Recommendation:

As this is a matter for concept review and consultative feedback only, the Planner has no recommendation at this time.

ORDINANCE NO. 2024-

ORDINANCE TO CREATE SECTION 40.367.4A(2) OF THE MUNICIPAL CODE OF THE VILLAGE OF PEWAUKEE REGARDING THE CONVERSION OF AN OUTLOT TO BUILDABLE SINGLE-FAMILY RESIDENTIAL USE STATUS IN THE RESIDENTIAL INFILL-REDEVELOPMENT OVERLAY DISTRICT

The Village Board of the Village of Pewaukee, Waukesha County, Wisconsin do ordain as follows:

SECTION I

Section 40.367.4A(2) of the Municipal Code of the Village of Pewaukee is created to read as follows:

Section 40.367.4A(2) – Conversion of an outlot to buildable Single Family Residential Use Status may occur if all of the following are demonstrated by the applicant:

- a. The minimum lot area of any converted outlot shall not be less than 6,000 square feet.
- b. The converted outlot must be consistent with the size and dimension of the adjoining lots and lots in the immediately surrounding area/neighborhood as determined in the sole discretion of the Planning Commission.
- c. A single-family residence meeting the dwelling and garage standards as set forth in Sections 40.367.11 and 40.367.4 may be constructed on the converted lot, such site and dwelling plans being subject to review and approval by the Planning Commission to ensure compatibility in size and design with existing homes in the immediately adjacent and surrounding area.
- d. Outlots shall not be subdivided, and an appropriate deed restriction and/or notation on the plat shall be recorded at the applicant's expense.
- e. No more than one outlot may be converted to single-family residential status in any platted subdivision.
- f. Any easements or restrictions on the use of the outlot which may be of record and in conflict with its conversion to single family residential use may be released at the sole discretion of the Planning Commission and the Village Board.
- g. As a prerequisite to any outlot conversion as described in this section, the Village Engineer shall first confirm that existing sanitary sewer and water services are readily available and directly adjacent to the outlot proposed to be converted.
- h. All requirements of Chapter 236 Wis. Stats., as amended, and applicable Village ordinances for the conversion of an outlot to use for single-family residence purposes/status must be satisfied by the applicant before receiving any approval under this section. Any consent required from the Village may be given at the sole discretion of the Planning Commission and the Village Board.

SECTION II

All Ordinances or parts of Ordinances contravening the terms and conditions of this Ordinance are hereby to that extent repealed;

SECTION III

The several sections of this Ordinance shall be considered severable. If any section shall be considered by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other portions of the Ordinance.

SECTION IV

This Ordinance shall take effect upon passage and publication as approved by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Pewaukee, and shall indicate the date and number of this amending Ordinance therein.

Passed and adopted this Village of Pewaukee.	day of	2024 by the Village Board of the
	AP	PPROVED:
Countersigned:	Jef	f Knutson, Village President
Jenna Peter, Village Clerk		



To: Jeff Knutson, President

Plan Commission

From: Scott A. Gosse

Village Administrator

Date: July 3, 2024

Re: Engineer Report

Due to the 4^{th} of the July Holiday the Engineering reports from Tim Barbeau will be distributed via email on Monday, July 8^{th} .

Staff Review



TO: Village of Pewaukee Plan Commission

CC: Scott Geese - Administrator, Jenna Peter - Clerk

FROM: Jeff Muenkel AICP, Planning Consultant

RPT DATE: June 28, 2024
MTG DATE: July 11, 2024

RE: Edward Jones – Business Site Plan & Conditional Use Request

BACKGROUND:

1. Petitioner: Maggie Spada (Edward Jones)

2. Property Owner: Positivo LLC

3. Location/Address: 316 Oakton Ave

4. Tax Key Number: PWV 0899009

5. Area: ~.2 AC

6. Existing Zoning: B-2 Downtown Business District

7. Proposed Zoning: N/A

8. Future Land Use: Community Commercial

9. Proposed Future Land Use: N/A

OVFRVIFW:

The Petitioners are requesting approval of a Business Site Plan and Conditional Use in order to construct a new building for the Edward Jones office that exist there today. The conditional use is specifically to allow an existing accessory structure to stay on the southwest corner of the lot at reduced setbacks. The proposed modifications of the site are as follows:

- Demolish the existing ~1,200 SF principal building on site
- Grade parcel and construct a new 1,938 SF office building
- Leave existing garage on southwest corner of lot
- Include a new parking lot on south side accessing off of the alley
- Include amenities for landscaping, lighting, and accessibility (sidewalks around building and to sidewalk along Oakton Ave.)

SUBMITTAL:

The enclosed submittal includes the Building Site Plan/Conditional Use Grant applications and a planset consisting of the site plan, landscape plan, utility plan, lighting plan, floor plan, building elevations, and building renderings.

PLANNER COMMENTS - BUSINESS SITE PLAN:

- 1. **Comprehensive Plan.** The Future Land Use of Community Commercial is consistent with the zoning of B-2 Downtown Business District.
- 1. **Zoning District Requirements.** The proposed continued use of a commercial office is permitted by right in the B-2 Downtown Business District as a "professional office". The B-2 district has the following locational requirements (notes on meeting each requirement are included):



- Max. Building Size/Floor Area Ratio: Shouldn't exceed 5,000 SF
 - o New proposal meets requirement
- Building Height: "... structure should not be less than 1.5 stories nor more than 3 stories by design, and may not exceed 42 feet unless otherwise approved in accordance with the conditional use process."
 - o <u>Proposal looks to be only (one) 1 story in height and may be subject to new architecture</u> or a new CUG for allowing less than 1.5 stories
- Setback: 15' unless approved by CUG
 - Main structure in new proposal meets requirement but accessory structure requires CUG
- Offset: 10' unless approved by CUG
 - o Main structure in new proposal meets requirement but accessory structure requires CUG
- Open Space Ratio: 5%
 - o New proposal meets requirement

The B-2 District has a set of "General Requirements" for uses/structures under Sec. 40-262 (shown below). Staff finds that these requirements all appear to be met with the proposal, however, Plan Commission may wish to talk through these items further upon review:

Sec. 40.262. - General requirements.

(a)All business, servicing or processing, except for off-street parking or loading, shall be conducted within completely enclosed buildings. Outside storage is not permitted except as specifically approved by the planning commission.

(b)Site development shall be approved by the planning commission in accordance with article VII, article VIII and article IX of chapter 40 of this Municipal Code.

(c)The size and location of projects within the district shall be based upon evidence of justifiable community need, satisfactory traffic impact and its potential contribution to the welfare of the community. (d)In approving or disapproving proposed locations for uses under this section the planning commission shall give due consideration to the character and suitability for development of the area in which any such use is proposed to be located and shall also base its decision on such evidence as may be presented to the village planning commission regarding traffic generation, heavy vehicular traffic, ground water impact, sewage disposal impact, soil limitations and the emission of noise, smoke, dust or dirt, odorous or noxious gases attributed to the proposed use. The following uses may be allowed if the planning commission determines that the use would not be detrimental to the character of the surrounding area and/or would not generate a significant adverse impact relative to the above-mentioned elements.

(e)Improve visual and physical access to the Pewaukee River.

(f)Design for "walkable" streets, while maintaining functionality for all traffic types.

(g)Promote pedestrian interconnectivity.

(h)Coordinate public streetscape with private improvements.

(i)Improve the aesthetic qualities of gateways into the downtown.

2. Site & Operation Improvements:

- **a.** Uses and activities: The improvements will have continued use for as a professional office site and facility.
- b. Number of Employees: No employment details are mentioned.
- **c. Hours of operation**: No hours of operation are mentioned the current office operates M-F 8am-3:30pm.
- d. Site. As shown in the drawings a new 1,938 SF one-story office building is to be erected setback 15 feet from Oakton Avenue and 10 feet from the west/east property lines. An existing accessory garage on the southwest corner of the lot is to remain.



- e. Traffic, Circulation and Access. Access to the building will be on the south side of the lot off the existing alleyway. Walking access is found around the structure as well as connected to the Oakton Avenue sidewalk to the north.
- f. Architecture. The building elevations and renderings show a one-story office structure. The structure is proposed with materials consisting of Hardie Plank trim/siding (horizontal and shake) and asphalt shingles. The main color of the siding proposed is "Needlepoint Navy", the trim as "Classic Light Buff" and the shingle as "Grey". The structure contains four-sided architecture throughout, has multiple trimmed windows with muntins, multiple gabled roofline, and multiple decks leading up to the entrances.

The B-2 zoning district has minimal design standards in Sec. 40.274 and there are further codes for commercial properties in Section 40.447. Staff has attached those to the appendix of this document for Plan Commission review. Further, this parcel is subject to the Village of Pewaukee Downtown Design Guidelines which can be found on the Village website <a href="https://example.com/here/beauty-sep-align: review-based-sep-align: review-

For the most part the design requirements appear to have been met. Items for Plan Commission further discussion may include the following:

- 1. No stone or brick is used. The design requirements allow cement board siding (which is the primary material proposed) but the code states that this is usually "in combination with brick or other accepted masonry".
- 2. Roof shingles are not shown as architectural shingles as of now.
- 3. One last note is that it appears that the existing accessory structure is to remain as-is for architecture. The Plan Commission should discuss the architecture intentions with the petitioner and if any of the materials should compliment the principal structure architecture upon completion.



- g. Parking: A proposed parking lot stemming off the southern alleyway is found showing four (4) parking stalls (including one (1) handicap stall). It should be noted that parking today directly attaches to the alleyway whereas the newly proposed parking lot would be internal to the property.
 - Stall depths, widths, and offsets proposed all meet code. The drive aisle for the parking lot is shown as eighteen (18) feet. Code notes that a two-way drive aisle should be 25-feet and a one-way drive aisle should be 18-feet. Plan Commission approval can allow the 18-foot as proposed. It should be noted that the approval is subject to fire department approval as well.
- h. Outdoor Storage: No outdoor storage is proposed.
- i. Landscaping: A new landscape plan and landscape detail sheet is part of the proposal. The plan shows new foundation plantings along the front of the new structure, a couple street trees, a rain garden to the rear, and a row of 5'-6' arborvitaes aligning the new parking lot. The proposed plan appears to satisfy the needs of this smaller commercial lot. Plan Commission may consider requesting more foundation plantings on the west/east portions of the building and possible consideration of a fence along the parking lot to further shield this use rather than the use of an arborvitae wall.
- j. Exterior Lighting: A lighting and photometric plan is found in the submittal showing all lights to be attached on the structures to illuminate the site. Three (3) wall sconces are found on the principal structure at the entrances/exists. A security light is found attached to the accessory structure to illuminate the parking lot area. The photometric plan indicates footcandle levels over 3 along some



property line portions. The code discusses lighting requirements in Section 40.448 and it is stated that lighting should be contained on site to a large degree. The recommendation of approval from staff indicates a condition that a photometric plan and lighting only show up to 0.5 footcandles at a property line.

- **k. Signage:** A monument sign is found along Oakton Avenue today and is shown in the site plans as to remain. The new building renderings show a possible wall sign which would be subject to future permit approvals when final details are known.
- I. Engineering Plans (Storm/Grading/Utilities): Plans have been submitted to the Village Engineer and are under review. The staff recommendation is subject to the review/approval of the Village Engineer. At the time of this submittal the Engineer was still awaiting a proper grading plan to be submitted and more information may be needed from the Village Engineer before a recommendation of approval at the Plan Commission level is warranted.

PLANNER COMMENTS - CONDITIONAL USE GRANT:

As noted, a conditional use grant is required for this project specifically to allow the existing accessory structure in the southwest corner for the parcel to remain. A conditional use grant is required in this case as the accessory structure setbacks are less than what the B-2 zoning district allows. The existing garage is approximately 5.5' off of the side lot line where a 10' offset is required (Section 40.270) and approximately 2' off of the public alley where a 15' setback is required (Section 40.269).

The petitioners have incorporated the existing accessory structure into the new site design and staff doesn't have any issue with the structure remaining. The structure will allow indoor storage needs for the site.

STAFF RECOMMENDATION:

Depending on confirmation by the Village of Pewaukee Plan Commission of the above-described comments, the Village of Pewaukee Plan Commission may take the following actions listed below. Before approvals though a couple discussion items will need to take place including:

- The status of the engineering plans
- The principal structure height (possible deferral needed to change architecture height or pursue CUG)
- The building architecture
- The existing accessory structure building architecture
- Lighting/landscaping

The Village of Pewaukee Plan Commission <u>Approves</u> the Business Site Plan and Conditional Use Grant Request for Edward Jones for the property located at **316 Oakton Ave**, subject to the following conditions:

- 1. That all conditions made by the Plan Commission at their meeting of July 2024 pertaining to architecture, site design, landscaping, lighting, grading, parking, or other, are met.
- 2. That the photometric plan and lighting plans only show up to 0.5 footcandles at a property line.
- 3. This Site Plan/Plan of Operation approval is subject to the Petitioner complying at all times with the plans and documents presented to the Village of Pewaukee Plan Commission. The existing site plan/plan of operation shall remain in effect, except as further restricted or modified herein.
- 4. The Petitioner shall satisfy all comments, conditions, and concerns of the Village of Pewaukee Plan Commission and Board, Village Engineer and Village Planner for the site plan, and other documentation.





- 5. Building Inspection. The Petitioner and/or Property Owner shall comply with any and all recommendations by the Village Building Inspector (or designee) prior to the issuance of an occupancy & use permit for the subject property. Approval by the Village Building Inspector, if granted, shall be solely for the benefit of the Village of Pewaukee, and shall not be relied upon by the petitioner or others as proof of structural integrity or safety of any structure on the property, or as proof of compliance with any particular construction standard that would apply to new construction. The petitioner shall independently determine the suitability of all structures on the property for the petitioner's intended uses.
- 6. Fire Inspection. The Petitioner and/or Property Owner shall comply with any and all recommendations by the Village of Pewaukee Fire Department Chief (or designee) prior to the issuance of an occupancy & use permit for the subject property. Approval by the Village of Pewaukee Fire Department Chief (or designee), if granted, shall be solely for the benefit of the Village of Pewaukee, and shall not be relied upon by the petitioner or others as proof of fire safety of any structure on the property, or as proof of compliance with any particular fire safety standard that would apply to new construction. The petitioner shall independently determine the fire safety and suitability of all structures on the property for the petitioner's intended uses.
- 7. This approval is granted for the express conditions stated herein. Changes or alterations including, but not limited to, a change in use, premises, lands, or ownership of the property in question shall require a new Business Site Plan approval with all the zoning procedures at the time being followed. The allowed uses of the property must at no time be hazardous, harmful, obnoxious, offensive, or a nuisance by reasons of appearance, noise, dust, smoke, odor, or other similar factors. Any use not specifically listed, as permitted, shall be considered to be prohibited, except as may be otherwise specified herein.
- 8. The Property Owner shall keep the exterior condition of the premises in a neat and orderly condition at all times so the premises will not detract from neighboring premises. There shall be no outside storage of junk, debris, construction material, or other refuse materials within the property and all such materials shall be disposed of promptly and properly.
- 9. The Property Owner shall allow Village of Pewaukee representatives to inspect the premises following a 24-hour notice for the purposes of determining compliance with this approval.
- 10. The Petitioner and/or Property Owner shall obtain the appropriate permits from the Village of Pewaukee.
- 11. The Petitioner and/or Property Owner shall, on demand, reimburse the Village of Pewaukee for all costs and expenses of any type incurred by the Village in connection with the review and approval of this application, including, but not limited to, the cost of professional services incurred by the Village for the review and preparation of required documents, attendance at meetings or other related professional services as well as to enforce the conditions in this approval due to a violation of these conditions.

EXHIBIT:

- A. GIS Property Location Map
- B. Petitioner Application

Sec. 40.274. - Building design standards.

Building design shall be generally subject to the standards articulated in the Village of Pewaukee downtown design quidelines, and the following specific requirements:

(1) Acceptable primary materials. Primary materials shall be used for at least 70 percent of the solid (non-window) portion of any elevation. Acceptable primary materials are as follows:



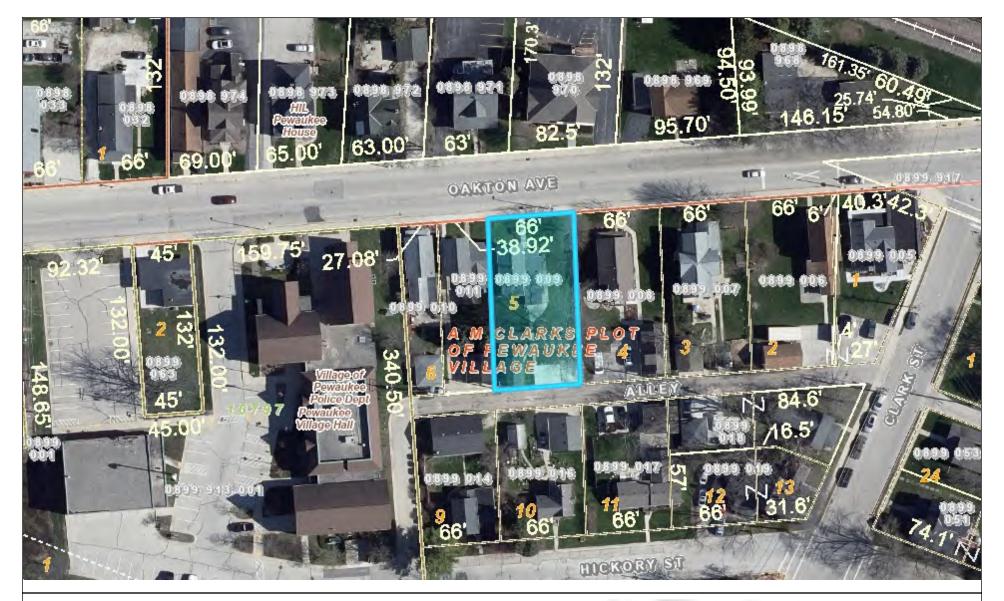


- a. Common size brick is acceptable for the construction of all building types. Special sizes and shapes are acceptable only as accents and decorations.
- b. Native Stone including limestone, fieldstone or lannon stone is acceptable on any building type.
- c. Cedar Siding or cement resin siding may be used in combination with brick or other accepted masonry.
- (2) Acceptable accent and secondary materials. Accents and secondary materials shall comprise less than 30 percent of the solid portion of any building elevation. Acceptable secondary materials are as follows:
 - a. Pre-cast concrete and cast stone are acceptable when used as accents, lintels, sills or decorations. Other uses shall be considered on a case-by-case basis.
 - b. Terra cotta is an acceptable material as cladding or accent.
 - c. Stucco is acceptable as a wall finish material on upper floors and gables.
 - d. Wood shingle siding is acceptable on upper floors and gable ends or as roofing materials.
 - e. Ornamental metals are acceptable as accent materials such as grills, railing, panels, gutters, etc.
 - f. Decorative concrete block is acceptable only when used as a secondary building material or accent. It is considered most appropriate as a material found in the base portion of building. The use of standard, plain gray block or glazed block is not acceptable. Other uses will be reviewed on a case-by-case basis.
- (3) Building facade composition. Design detail of front, side, and rear building elevations shall be subject to the standards identified in the Village of Pewaukee downtown design guidelines.

Sec. 40.447. - Architectural requirements and standards.

The Village of Pewaukee planning commission shall be responsible and have authority to hear, review and act upon proposed commercial, industrial, institutional and multifamily residential architectural plans. Plans shall be submitted in accordance with division 2 of this article. To implement the purposes and findings set forth in this chapter, the following architectural review criteria and processing requirements are established:

- Building scale and mass. The relative proportion of a building to its neighboring existing buildings shall be maintained to the greatest extent possible when new buildings are built or when existing buildings are remodeled or altered.
- (2) Building rooflines and roof shapes. The visual continuity of roofs and their contributing elements (parapet walls, gables, coping, cornices, etc.) shall be maintained in building development or redevelopment. Heating, ventilation, air conditioning and other rooftop mechanical equipment must be appropriately screened from view.
- (3) *Materials*. New retail and office building construction shall consist of quality materials such as brick, wood, stone and glass. New industrial building construction may also use decorative concrete block in addition to the above listed materials. The plan commission may, however, allow the use of metal building components, exterior finish insulation systems, and concrete block if incidental to the primary building architecture, screened from public view, or if used to reflect existing building architecture.
- (4) Colors. Buildings shall generally reflect earth tone colors. Awnings, trim and window colors are allowed greater color latitude subject to plan commission approval.
- (5) Building design and compatibility. Proposed office and retail building design shall reflect traditional architectural styles with gabled rooflines, interesting fenestration and human scale. Proposed industrial building design shall reflect contemporary standards of quality building design (e.g., Fall's Business Park, Brookfield Lakes Corporate Center, Pewaukee Woods and the Mequon Business Park). Extended expanses of walls shall be broken up with the use of creative pilasters, fenestration, soldier courses or elevation offsets.
- (6) Design portfolio. The village shall maintain a building design portfolio illustrating acceptable examples of building architecture and design. Planning commission approval of proposed building architecture shall be based, among other things, on these design concepts.



Village of Pewaukee GIS

Edward Jones Petition

DISCLAIMER:

This map is not a survey of the actual boundary of any property this map depicts.

The Village of Pewaukee does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



Village of Pewaukee 235 Hickory Street Pewaukee, WI 53072 262-691-5660

SCALE: 1 = 74' Print Date: 6/28/2024



APPLICATION PROCESS FOR BUSINESS SITE PLAN APPROVAL REQUESTS

Step 1: Please read through the attached sections of the Village's Development Code that explain the process for requesting site plan approval (Section 40.437 of Land Development Code or web link:

https://library.municode.com/wi/pewaukee/codes/code of ordinances?nodeId=PTIIMUCO CH40LADE ARTIXSIPLDECR DIV2SIPLRECOININPAMUREDE).

Contact Village Planner Mary Censky at (262) 255-1878 to discuss your application and determine whether to proceed with a consultation or move directly to a request for action on an application for site plan approval.

The consultation process is intended to allow applicants an opportunity to conceptually discuss their plans with the Plan Commission and receive valuable feedback prior to drafting detailed plans. The Village Planner will assist the applicant in determining what type of conceptual plans, if any, to submit for this process.

Step 2: Submit a <u>fully completed</u> application form along with 13 copies (<u>and one digital copy</u>) of all attachments that you wish to have considered by the Plan Commission as part of your application. (Please fold all attachments so that they are 8 $\frac{1}{2}$ " x 11" size and with project name/identification visible.) Please note: Incomplete applications will not be accepted.

Please note: Applications must be submitted to Village Hall three weeks prior to the Plan Commission meeting. Plan Commission meetings are held on the second Thursday of each month at 7:00 p.m. The three week submittal requirement allows the Village time to review the application, obtain additional information from you if need be and set up a public hearing, if required.

Step 3: The Village Planner and the Village's consulting Engineer will be reviewing your application and will prepare a report for the Plan Commission, which will include recommendations for action.

Please note: Multiple Plan Commission meetings are often required prior to final project approval.

(Revised 4/12/10; 01/28/19; 6/12/19)



Business Site Plan Application Form

Provide detailed information with your application that addresses the following:

1. Development Plans of the proposed use in sufficient detail to enable the Commission to evaluate the suitability of architectural & landscape treatment, proper placement of the building(s) on the lot, traffic generation & circulation, provision for parking, drainage, exterior lighting, control devices (when necessary) to eliminate noise, dust, odor, smoke or other objectionable operating conditions & general compatibility of the proposed use with the area in which it is located.

- 2. It is the responsibility of the applicant/owner to ensure that the proposed project meets the Village's Land Development Code. It is also highly recommended that the applicant/owner review the Village's adopted Land Use Plan.
- 3. Signage shall be determined through a sign permit process and/or a sign plan approved by the Plan Commission. Permits for individual signs may be applied for with the Village's Code Compliance Officer.

 Signature of Property Owner as listed on this Application:

Mande

Application will not be processed without the Owner's Signature regardless of who is listed as the Applicant. This signature authorizes the Village of Pewaukee to process the Site Plan Approval Application proposed for my property and further authorizes the Village or its representatives to conduct reasonable and routine inspections of my property for the purposes of evaluating this application.

Signature of Applicant (if different than Owner):

Marke

Please return <u>Completed Application Forms</u> along with <u>11 copies</u> of all attachments (<u>as well as a digital copy</u>) you wish to have considered by the Plan Commission as part of your application to Pewaukee Village Hall, 235 Hickory Street, Pewaukee, WI 53072. If you have any questions, please call Village Hall at (262) 691-5660.



PROFESSIONAL SERVICES REIMBURSEMENT NOTICE

Pursuant to the Village of Pewaukee Code of Ordinances, the Village Board has determined that whenever the services of the Village Attorney, Village Engineer, Village Planner or any other of the Village's professional staff results in a charge to the Village for that professional's time and services and such service is not a service supplied to the Village as a whole, the Village Clerk shall charge that service for the fees incurred by the Village. Also, be advised that pursuant to the Village of Pewaukee Code of Ordinances, certain other fees, costs, and charges are the responsibility of the property owner or responsible party.

I, the undersigned, have been advised that, pursuant to the Village of Pewaukee Code of Ordinances, if the Village Attorney, Village Engineer, Village Planner or any other Village professional provides services to the Village because of my activities, whether at my request or at the request of the Village, I shall be responsible for the fees incurred by the Village. In addition, I have been advised that pursuant to the Village of Pewaukee Code of Ordinances, certain other fees, costs, and charges are my responsibility.

The Village will place fees from unpaid invoices on the real estate tax bill of the property that corresponds to the incurred services.

RESPONSIBLE PARTY & MAILING ADDRESS

Positivo LLC / Maggie Spada Name of Company and/or Individual 16680 Mary Cliff Ln Brookfield WI 53005 City Street State Zip E-Mail: Maggie.spada@gmail.com 6/18/24 SEND ALL PROFESSIONAL Signature of Applicant & Date **SERVICES INVOICES TO:** 6/18/24 (Check One) Signature of Property Owner & Date **Property Owner** Village Official Accepting Form **Applicant**



APPLICATION PROCESS FOR CONDITIONAL USE GRANT REQUESTS

235 Hickory St, Pewaukee WI 53072—villagehall@villageofpewaukeewi.gov- 262-691-5660

Step 1: Read through Article **V** of the Village's Development Code regarding the Conditional Use Grant process and regulations.

Step 2: Submit a fully completed application form (see below) along with a digital copy of all attachments you wish to have considered by the Plan Commission as part of your application.

- 11 Paper Copies are only required for documents larger than ledger size (11" x 17"). Any documents larger than 11"x17" are required to be printed on paper (11 copies), folded down to 8.5" x 11" size, and submitted with your original application. The Village will not print your submission. It is your responsibility to ensure the Plan Commission can adequately review your plans.
- Incomplete applications and applications submitted without the required documents and/or payment will not be accepted or processed.

Applications must be submitted to Village Hall by 10:00 a.m. **three weeks + 1 day (22 days) prior** to the scheduled Plan Commission meeting (subject to change based on holiday schedules). Plan Commission meetings are held on the second Thursday of each month at 6:00 p.m. at Village Hall. The three-week + 1 day (22 days) submittal requirement allows the Village time to review the application, obtain additional information from you, and set up the required public hearing. All property owners within 300' of the subject property will be sent a notice of the public hearing.

Step 3: Pay a \$190 application fee. The fee is collected to offset the cost of publishing required legal notices in the local newspaper and the cost of sending required mailings to neighboring property owners.

Step 4: Complete and return the Reimbursement Agreement.

The Village Planner, the Village's consulting Engineer, the Village Attorney, and any other professionals engaged by the Village to review/evaluate/comment on your proposal may bill the Village for their services/expenses. These costs will be passed back through for reimbursement to the applicant and/or property owner. Any fees not paid will be placed on the real estate tax bill of the property that corresponds to the incurred services.

Step 5: If your conditional use request is approved, a document will be prepared that contains the approval conditions. That document is required to be signed by the applicant, the property owner, and the Village. It will then be recorded in the Waukesha County Register of Deeds office. The cost for recording will be billed to the applicant.

Please note: Multiple Plan Commission meetings are sometimes required prior to final project approval.



CONDITIONAL USE GRANT APPLICATION FORM

235 Hickory St, Pewaukee WI 53072—villagehall@villageofpewaukeewi.gov— 262-691-5660

PROPERTY / PROPERTY OWNER INFORMATION				
Property Address:		Tax Key: PWV_		
	ositivo IIC		erty:	
	APPLICANT INFORMA	ATION		
Applicant Name: Ma	ggie Spada	Applicant Phone #	262-408-1102	
	Cliff Ln Brookfield WI 53005	Applicant Email:	Maggie.spada@gmail.d	om
Applicant Email:				
DESCRIPTION OF	REQUEST (Please be thorough a	nd attach additional	pages if needed)	
FEIN, if applicable:	taurant/Retail/Office)			
DIRECTIONS / NOTES—See page 4 for specific items required				
will take place if/when a formal applease include the following required 1. One paper copy of the surequired for documents I 2. One digital copy of the sure 3. Completed Professional S 4. Signatures on page 3	bmittal, including plans/drawings/aparger than ledger size (11" X 17"). bmittal, including plans/drawings/ap	oplicable attachments. 1 oplicable attachments. (1 paper copies are only	ew
For Office Use Only	Staff Initials:	Date/Time Received:		

Provide detailed information with your application that addresses the following:

- 1. Development Plans of the proposed use in sufficient detail to enable the Commission to evaluate your application such as architectural & landscape treatment, proper placement of the building(s) on the lot, traffic generation & circulation, provision for parking, site grading and drainage, exterior lighting, dumpster location and screening, outside storage of any sort, and manner of control devices (when necessary) to eliminate noise, dust, odor, smoke or other objectionable operating conditions & ensure general compatibility of the proposed use within its surroundings.
- 2. It is the responsibility of the applicant/owner to ensure that the proposed project complies with the Village's Land Development Code. It is also highly recommended that the applicant/owner review the Village's adopted <u>Land Use Plan</u> to ensure a proper understanding of the Village's future vision for the area in question.

Maggie Spada

Property Owner Printed Name

Signature of Property Owner

The application will not be processed without the Owner's Signature regardless of who is listed as the Applicant. This signature authorizes the Village of Pewaukee to process the Conditional Use Approval Application proposed for my property and further authorizes the Village or its representatives to conduct reasonable and routine inspections of my property for the purposes of evaluating this application.

Maggie Spada

Applicant's Printed Name

Signature of Applicant

Return the completed application forms along with the required attachments, **\$190** application fee, and a digital copy of the submittal (plus paper copies if required) to Pewaukee Village Hall, 235 Hickory Street, Pewaukee, WI 53072.

If you have any questions, please call Village Hall at (262) 691-5660.

See the municipal code regarding site structure design criteria for the commercial, industrial, park, institutional, and multi-family residential developments for a complete listing of plan requirements. Additional plan details may be required on a case-by-case basis if the Village's review staff or the Planning Commission finds such information is necessary to complete a full and proper project review.

DETAILED SITE PLAN

engineering scale floodplain and/or wetland boundary

Location/vicinity map sign location (may require additional approval)

north arrow exterior light locations

footprint of dimensioned property lines phasing lines

existing & proposed buildings floor area ratio footprint of existing adjacent buildings open space ratio

driveway location site acreage

parking stalls sidewalks/pedestrian walkways adjacent public streets dumpster/recycling area location

easements ground HVAC and/or utility installations

setback & offset dimensions fence location

pond/detention location such other details as may be determined necessary

DETAILED ARCHITECTURAL PLAN

architectural scale dimensioned building façade sign

all building views/elevations w/scale exterior utility boxes

detailed materials specifications
building height dimension exposed HVAC equipment

general floor plan with dimensions dumpster/recycling area location and screening

samples of building materials (for presentation to Planning

exterior building materials and colors Commission

building mounted lighting fixtures

such other details as may be determined necessary

DETAILED LANDSCAPING PLAN

existing and proposed two-foot contour lines at the local datum (floodplain property should be identified at USGS datum)

pond/detention location

stormwater and erosion control devices

SIGNAGE PLAN

scaled design drawing of freestanding and/or facade signs sign specifications and color (wattage, material, dimensions)

EXTERIOR LIGHTING

light fixture design detail and specifications iso footcandle lighting dispersion plan



PROFESSIONAL SERVICES REIMBURSEMENT AGREEMENT

235 Hickory St, Pewaukee WI 53072—villagehall@villageofpewaukeewi.gov—262-691-5660

PROPERTY INFORMATION			
Property Address:	Tax Key: PWV		
Property Owner's Name: Positivo LL	Phone Number:		
RESPONSIBLE PARTY I	NFORMATION - All invoices will be mailed to this address.		
Business Name:	FEIN:		
Person Responsible for Payment / Business 0	Contact Name: Maggie Spada / Positivo LLC		
Mailing Address: 16680 Ma Responsible Party / Contact Phone Number:	ary Cliff Ln Brookfield WI 53005 262-408-1102		
Responsible Party / Contact Email Address: _	Maggie.spada@gmail.com · ·		
AGREEMENT / SI	GNATURES - Property Owner signature is required.		
or other expert consultants are retained by to the Village for that professional's time and whole, the Village Treasurer shall charge the Also, be advised that pursuant to the Village are the responsibility of the property owner. By signing this form, I, the undersigned, haves, if the Village Attorney, Village Engineer, sultants retained by the Village in order to of my activities, whether at my request or a	ge Engineer, Village Planner, or any other of the Village's professional staff the Village in order to complete a proper project review results in a charge and services and such service is not a service supplied to the Village as a cose service fees incurred by the Village to the applicant/property owner. It of Pewaukee Code of Ordinances, certain other fees, costs, and charges or or responsible party. The been advised that pursuant to the Village of Pewaukee Code of Ordinance Village Planner, or any other Village professional staff or other expert concomplete a proper project review provides services to the Village because the request of the Village, I shall be responsible for the fees incurred. In to the Village of Pewaukee Code of Ordinances, certain other fees, costs,		
The Village will place fees from unpaid in incurred services.	voices on the real estate tax bill of the property that corresponds to the		
Property Owner Signature:	Printed Name: Maggie Spada Date: 6/18/24		
Applicant Signature:	Printed Name: Maggie Spada _{Date} : 6/18/24		
For Office Use Only	Staff Initials: Date Received:		

EDWARD JONES

316 OAKTON AVE PEWAUKEE, WI 53072

DRAWING INDEX:

SP-I PROPOSED SITE PLAN, DRAWING INDEX,

SITE LOCATION
SP-2 LANSCAPE PLAN, LANDSCAPE SCHEDULE
SP-3 EXISTING SITE PLAN
SP-4 LIGHTING PLAN
A-1 FLOOR PLAN
A-2 ELEVATIONS
A-3 ELEVATIONS

PROJECT DESCRIPTION:

REMOVAL OF EXISTING \pm 1,200 S.F. PRINCIPAL STRUCTURE AND EXISTING ACCESSORY GARAGE TO REMAIN.

NEW CONSTRUCTION OF \pm 2,000 S.F. BUILDING AND PARKING STALLS TO SUPPORT EXISTING OFFICE OPERATIONS. MATERIALS / FACADE DESIGN TO REFLECT EXISTING SITE CONTEXT AND SUPPORT HISTORICAL CORRIDOR OF OAKTON AVENUE IN VILLAGE OF PEWAUKEE.

EXISTING SITE INFORMATION:

SITE AREA:	8,717 S.F.	(0.2 ACRE)
BUILDINGS / PORCH FOOTPRINT:	± 1,228 S.F.	(14.1%)
PARKING / SIDEWALK AREA:	± 980 S.F.	(11.2%)
TOTAL GREEN SPACE AREA:	6,509 S.F.	(74.7%)
TOTAL IMPERVIOUS SURFACE AREA:	2,208 S.F.	(25.3%)

PROPOSED SITE INFORMATION:

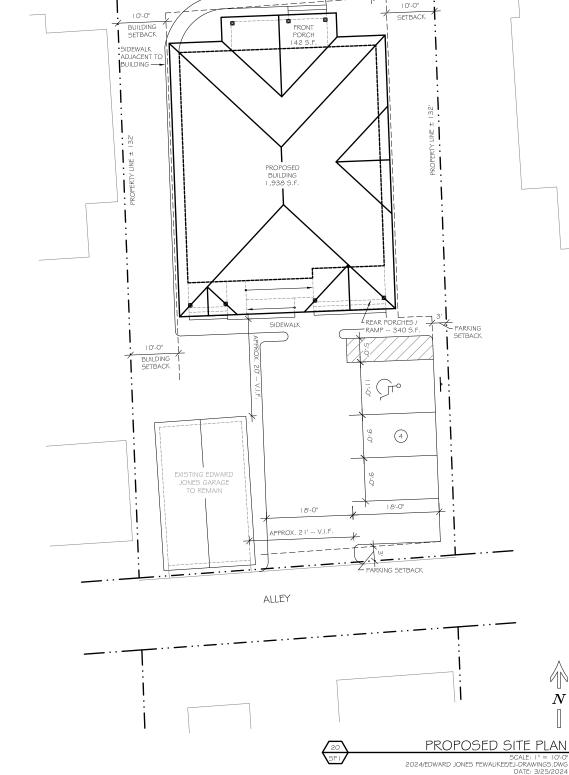
SITE AREA:	8,717 S.F.	(0.2 ACRE)
PROPOSED BUILDING / PORCH FOOTPRINT:	2,420 S.F.	(27.8%)
EXISTING GARAGE FOOTPRINT:	± 500 S.F.	(5.7%)
PARKING AREA:	1,630 S.F.	(18.7%)
SIDEWALK AREA:	500 S.F.	(5.7%)
TOTAL GREEN SPACE AREA:	± 3,667 S.F.	(42.1%)
TOTAL IMPERVIOUS SURFACE AREA:	± 5,050 S.F.	(57.9%)

SITE LOCATION

RIPS CALLS FOR PETINIMANT PUTION

VERIFY ALL CONDITIONS AND DIMENSIONS ON THE JOB AND NOTIFY THE DESIGN ALLIANCE ARCHITECTS, INC. OF ANY DISCREPANCIES





OAKTON AVE



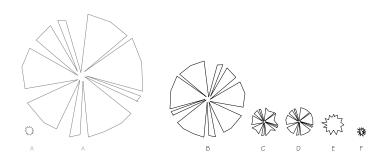
and the \mathcal{O} EDWARD JONES 316 OAKTON AVE PEWAUKEE, WI 53072 DRAWING NAMES DRAWING INDEX SITE LOCATION REVISIONS PROJECT DATA

DATE: 6/27/2024 DRAWN BY: C.J. CHECKED BY: P.W.

SHEET NO.

N

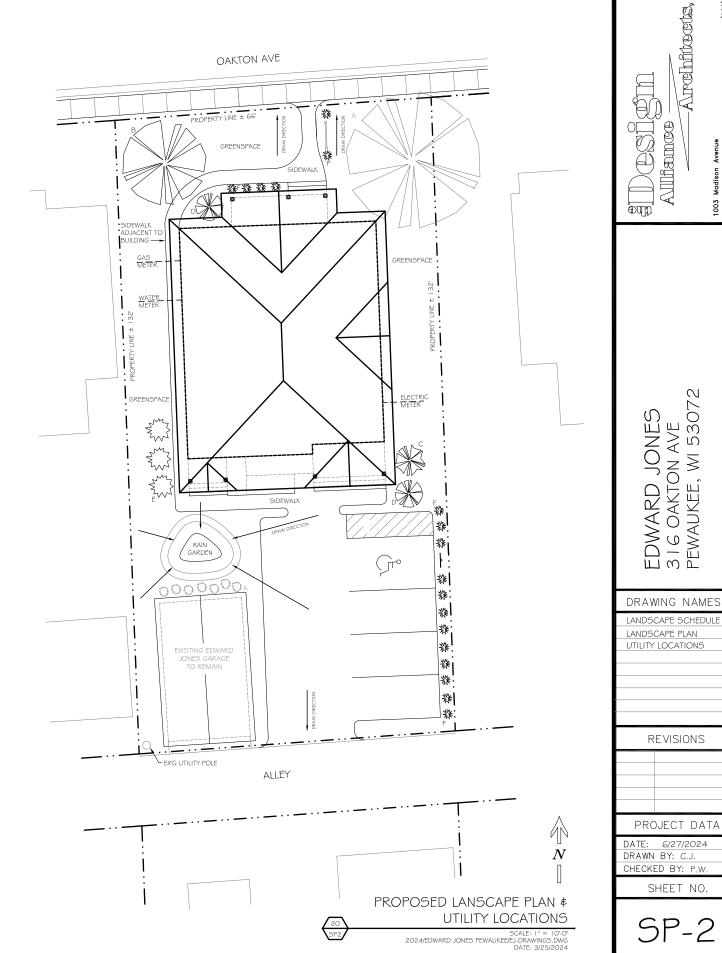
RISCAL STOWN PRELIMINARY ROTTON



PLANTING SCHEDULE

TYPE	DESCRIPTION	MATURE HEIGHT	MATURE WIDTH	<u>QUANTITY</u>
Α	EXISTING TREES TO REMAIN	-	-	-
В	PRAIRIE FIRE CRABAPPLE TREE	15' - 20' H	15' - 20' DIA	1
С	VARIEGATED BOXWOOD SHRUB	5' - 8' H	5' - 8' DIA	1
D	ANNABELLE HYDRANGEA	4' - 5' H	4' - 5' DIA	2
E	WINTER GEM BOXWOOD	4' - 6' H	4' - 6' DIA	3
F	EMERALD PETITE ARBORVITAE	5' - 6' H	1' - 2' DIA	18





Arrehitteets, line

1003 Madison Fort Atkinson,

Alliance Alliance

EDWARD JONES 316 OAKTON AVE PEWAUKEE, WI 53072

LANDSCAPE PLAN

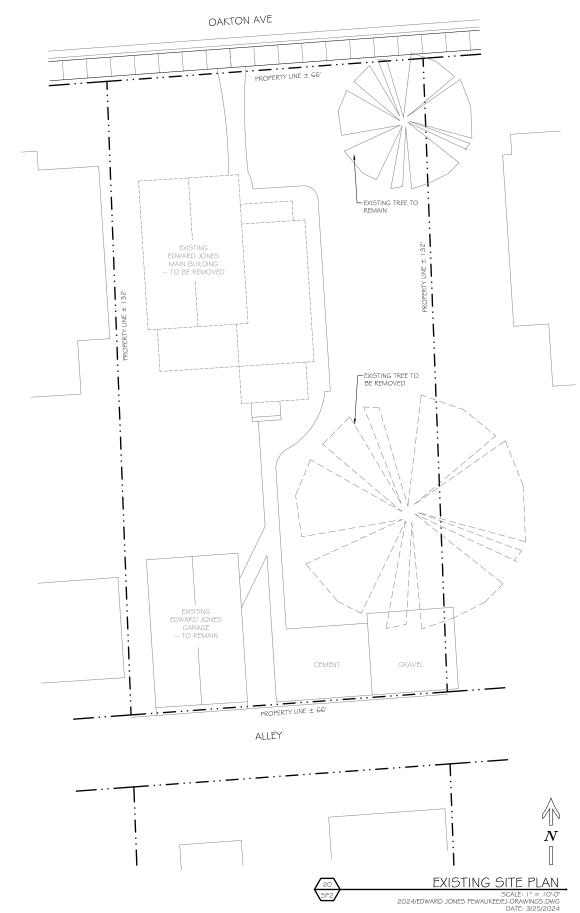
UTILITY LOCATIONS

REVISIONS

PROJECT DATA

CHECKED BY: P.W. SHEET NO.

REPORT OF STANDS OF STANDS



EXISTING SITE INFORMATION:

SITE AREA:	8,717 S.F.	(0.2 ACRE)
BUILDINGS / PORCH FOOTPRINT:	± 1,228 S.F.	(14.1%)
PARKING / SIDEWALK AREA:	± 980 S.F.	(11.2%)
TOTAL GREEN SPACE AREA:	6,509 S.F.	(74.7%)
TOTAL IMPERVIOUS SURFACE AREA:	2,208 S.F.	(25.3%)



EXISTING SITE INFORMATION

SCALE: N.T.S. 2024/EDWARD JONES PEWAUKEF/EJ-DRAWINGS.DWG DATE: 3/25/2024 SP-3

Airehitteets, line

1003 Madison Fort Atkinson,

Alliance Alliance

EDWARD JONES 316 OAKTON AVE PEWAUKEE, WI 53072

DRAWING NAMES

EXISTING SITE PLAN

EXISTING SITE INFO

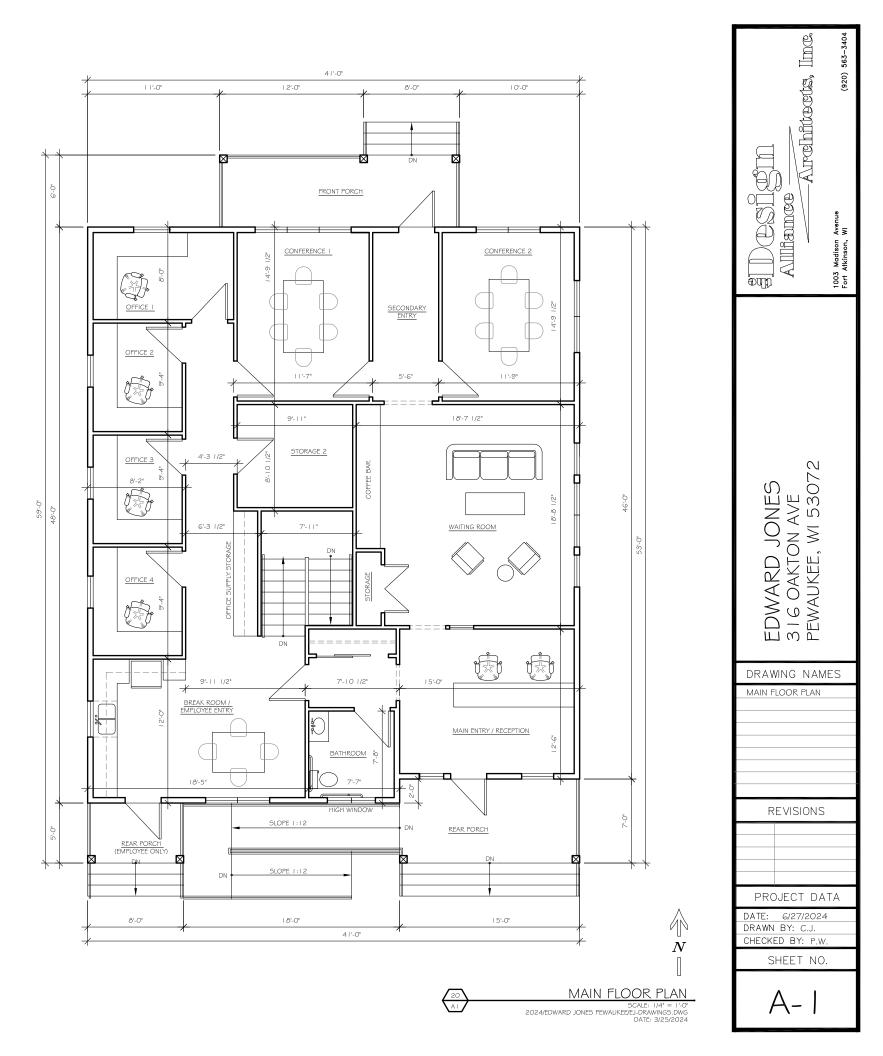
REVISIONS

PROJECT DATA

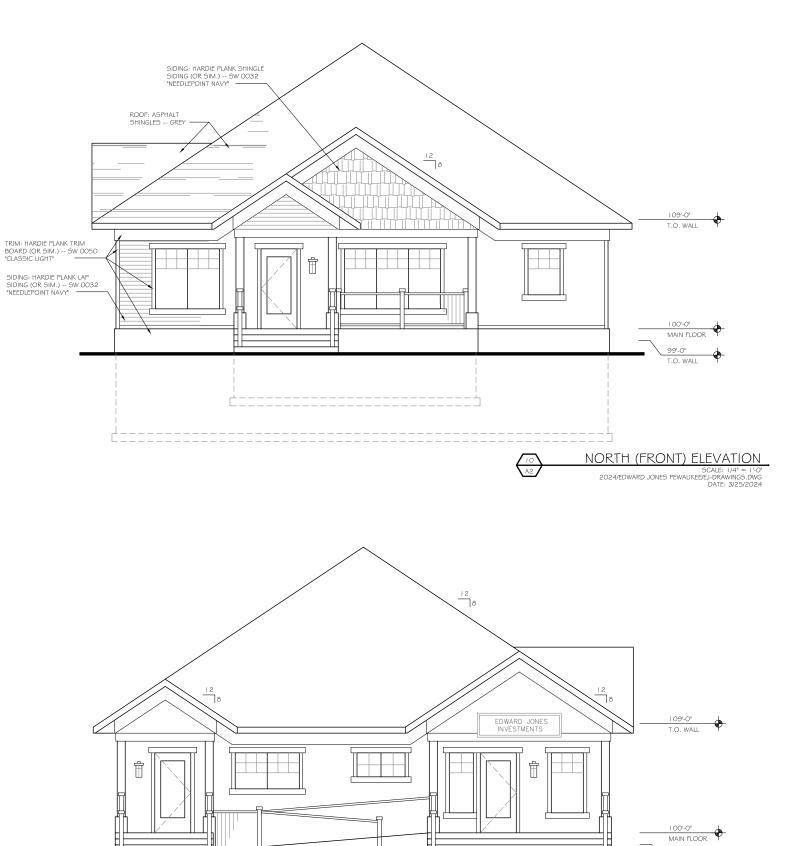
SHEET NO.

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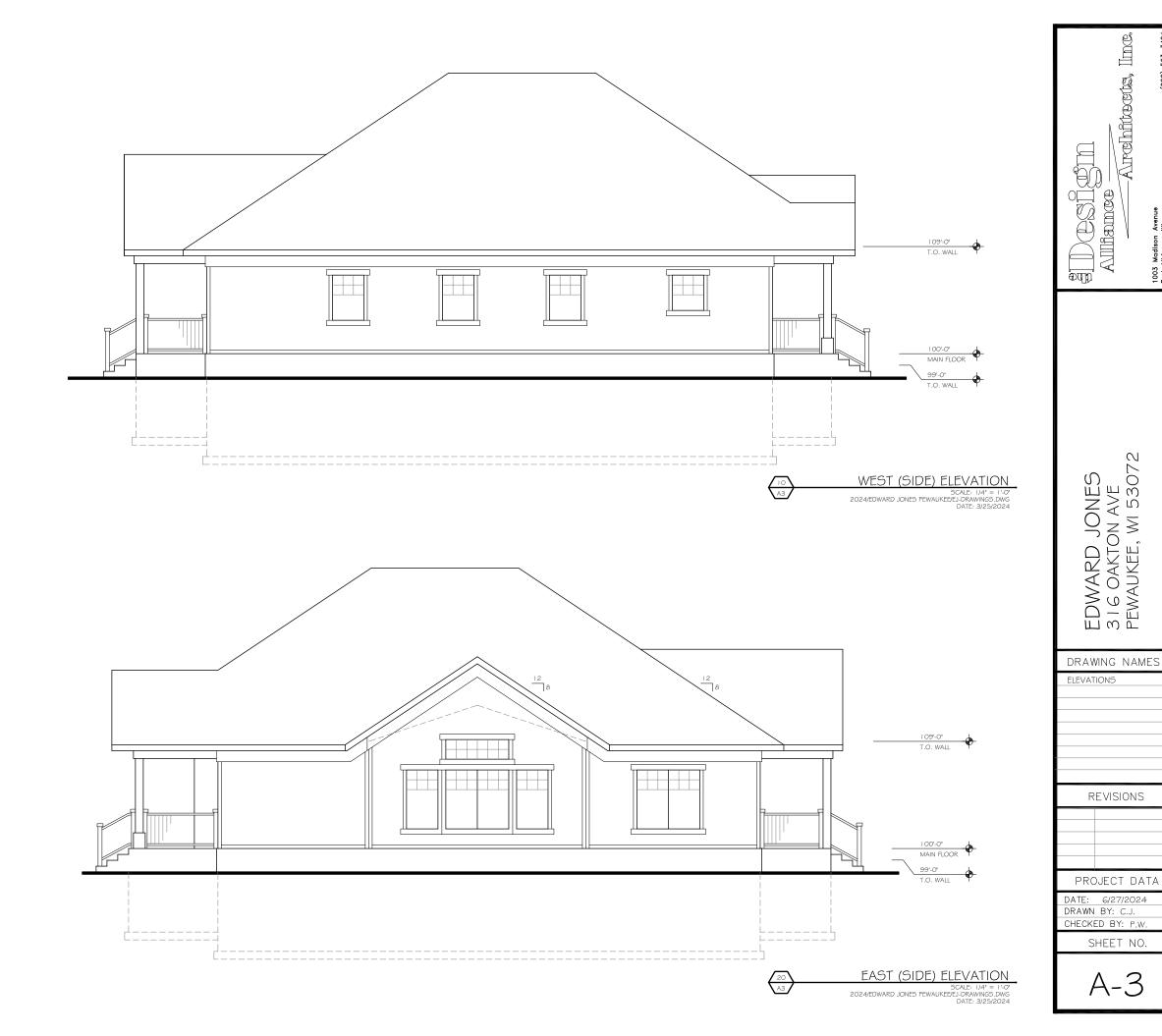
Alliance Alliance 1003 Madison / Fort Atkinson, / \mathcal{O} EDWARD JONES 316 OAKTON AVE PEWAUKEE, WI 53072 DRAWING NAMES ELEVATIONS REVISIONS PROJECT DATA DATE: 6/27/2024 DRAWN BY: C.J. CHECKED BY: P.W. SHEET NO. A-2

T.O. WALL

SOUTH (REAR) ELEVATION

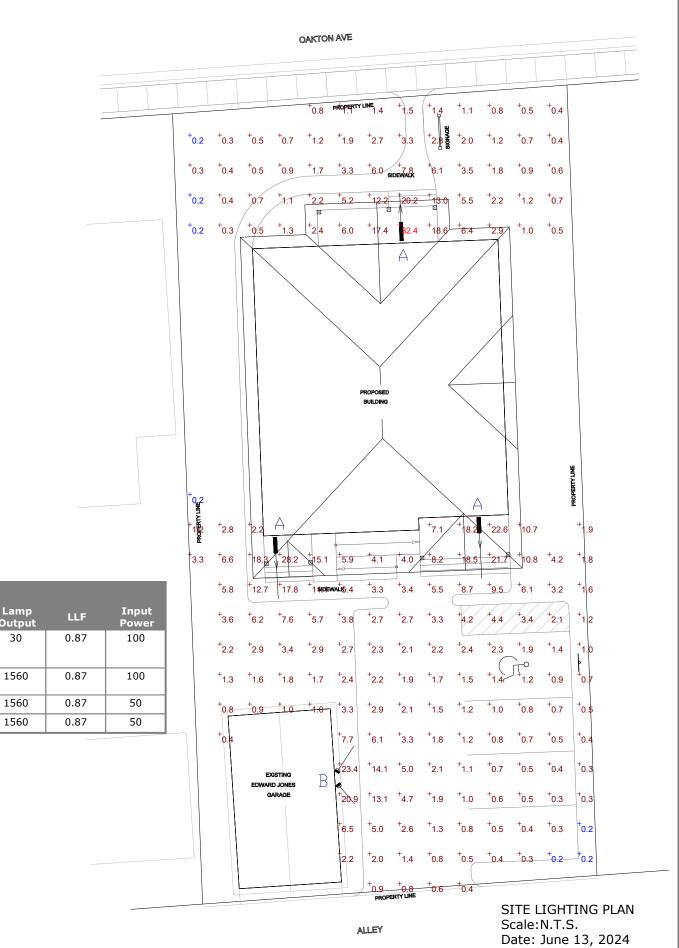
SCALE: 1/4" = 1'-0" 2024/EDWARD JONES PEWAUKEE/EJ-DRAWINGS.DWG DATE: 3/25/2024 Arrehitteets, Inc.

AL SOURCE SAND RETURNANT RUCHON



Airehitteets, line

1003 Madison . Fort Atkinson, ¹



Allifance Architects, Inc.

EDWARD JONES 316 Oakton Ave Pewaukee, WI 53072

Designer CL Date 06/17/2024 Scale Not to Scale Revision No.

Summary

SP-4

Schedule

Symbol

Label

A

В

Statistics Min Max/Min Avg/Min Calc Zone #1 + 4.0 fc 32.4 fc 0.2 fc 162.0:1 20.0:1

QTY Manufacturer

1

Westinghouse

Existing Security Light

Existing Security Light

Existing Security Light

Catalog

Model: 6732800

Description

2) 50 watt light bulbs.

2) 50 watt light bulbs.

2) 50 watt light bulbs.

Burnham Single Light 13" Tall Outdoor Wall

336

2

2

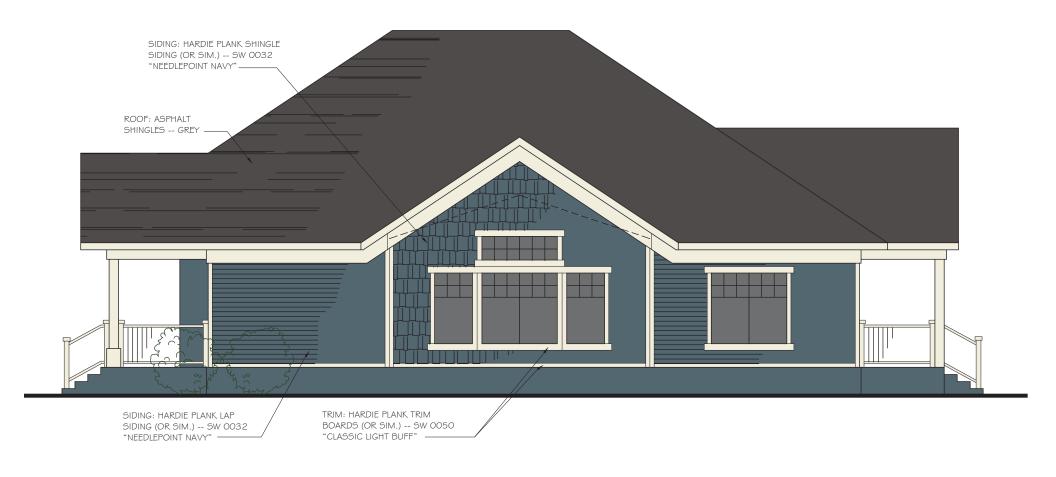




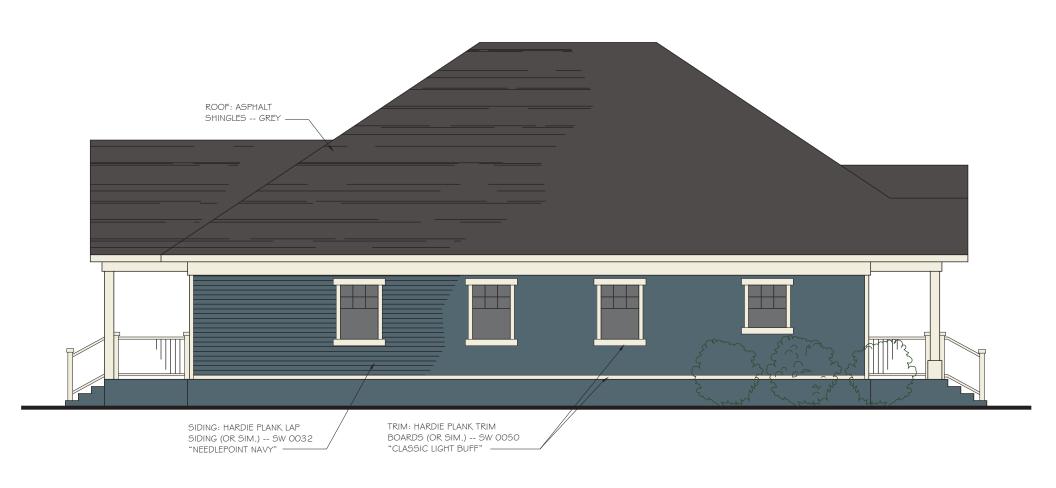












EDWARD JONES | WEST (SIDE) ELEVATION

Staff Review



TO: Village of Pewaukee Plan Commission

CC: Scott Geese, Jenna Peter

FROM: Jeff Muenkel AICP, Planning Consultant

RPT DATE: June 28, 2024 MTG DATE: July 11, 2024

RE: Pewaukee School District – Site Plan/Plan of Operation Request

BACKGROUND:

1. Petitioner: Pewaukee School District

2. Property Owner: Pewaukee School District

Location/Address: 510 Lake Street
 Tax Key Number: PWV 0899235001

5. Area: ~80 AC

6. Existing Zoning: IPS Institutional and Public Service District

7. Proposed Zoning: N/A

8. Future Land Use: Institutional

9. Proposed Future Land Use: N/A

OVFRVIFW:

The Petitioner is requesting to make modifications to the buildings and site at the Pewaukee High School. Specifically, the modifications are as follows:

- Demolish ~16,690 SF of the existing building on the west side of the high school
- Construct ~34,950 SF in its place resulting in a total SF gain of 18,260 SF
- Internal building modifications will be for the high school STEAM education programs
- Site changes will include new parking lot configurations and stormwater management needs
- Private storm sewer and public water main re configurations are required

The project is noted to be completed in two (2) phases as follows:

- 1. Phase 1: Site preparation/grading activities and relocation of underground utilities
- 2. Phase 2: Architectural/Building/Lighting Elements

Plan Commission will note that the plans submitted herein are only for what the petitioner has outlined as Phase 1 of their project above. The intention is to bring in the architectural drawings and other site element drawings (lighting plans) later this year. Staff has noted the condition for a future submittal and approval in the recommendations below.

SUBMITTAL:

The enclosed submittal includes the Building Site Plan application, a "Phased Construction Document", a site demolition plan, site layout plan, site signage & traffic control plan, grading plan, utility plans, erosion control plan, and a landscape plan.

PLANNER COMMENTS:



- 1. **Comprehensive Plan.** The Future Land Use of Institutional is consistent with the zoning of IPS Institutional and Public Service District.
- 2. **Zoning District Requirements.** The proposed continued use of a public school facility is permitted by right in the IPS Institutional and Public Service District. The IPS district has the following locational requirements (notes on meeting each requirement are included):
 - Building Floor Area Ratio: 30% (new proposal meets requirement)
 - Building Height: 42' (<u>Unknown if proposal meets requirement; subject to future architectural plan review/approval</u>)
 - Setback: 50' (new proposal meets requirement)
 - Offset: 20' or 30' next to residentially zoned lot (new proposal meets requirement)
 - Open Space Ratio: 30% (new proposal meets requirement)

3. Site & Operation Improvements:

- a. Uses and activities: The improvements will have continued use for public school and recreational activities.
- b. Number of Employees: No employment details are mentioned.
- **c.** Hours of operation: No hours of operation are mentioned but all future activities are intended to operate within normal school-related business and recreational hours.
- d. Site. The proposed building addition and parking lot configuration is essentially in a dead end portion of the Pewaukee High School site on the southwest corner of the main building just east of the main Athletic football field. As shown in the drawings the new building addition will extend further south than what currently exists. All parking lot needs will also be required to extend further south than what's there today stemming into what are general athletic fields today. The plans show where a future indoor athletic practice field is intended in the future.
- e. Traffic, Circulation and Access. Traffic to this area will continue down what is known as Lake Street along the west side of the main high school building. Traffic can continue around the new parking lot and exit back to the north along Lake Street. The proposed improvements reconnect to the existing frontage road that wraps around the south half of the current structure. The proposal is subject to fire department approval for access requirements.
- f. Parking: A parking lot exists today with seventy-eight (78) stalls (including four (4) handicap stalls). The proposed improvements will shift a new parking lot further south on the lot and would now consist of ninety-three (93) stalls (including four (4) handicap stalls). The school was originally approved under the Village of Pewaukee code requiring: "One space per teacher and staff member, one-half space, per classroom, plus one space per six students 16 years of age and older." Historically it has been deferred to the District that their parking meets their needs. Plan Commission is allowed to approve parking waivers as



Commission is allowed to approve parking waivers as part of a Building Site Plan process. Stall depths, widths, and drive aisles proposed all meet code.

- g. Outdoor Storage: No outdoor storage proposed.
- h. Landscaping: A new landscape plan and landscape detail sheet is part of the proposal. The plan shows new foundation plantings around the building plantings on the endcaps of the new parking lot, and some new tree plantings on the south end of the parking lot. The main zoning code applying to landscaping for this proposed development is as follows:



a. 40.445(b)Parking lot landscaping. Off-street parking lots with more than ten stalls shall have at least ten percent of the interior parking area landscaped. The species of landscape plantings are subject to plan commission approval.

The proposed new parking lot does not have 10% landscaped per the code. However, the proposed landscaping on the end islands is similar to how the existing lot is landscaped today. Plan Commission may wish to discuss the need for additional landscaping should they desire.

- i. Exterior Lighting: No lighting plan is part of the proposal at this time. It is indicated that this is forthcoming for future Plan Commission approvals.
- j. Signage: No signage is part of the proposal at this time. Signage details will be subject to standards in the Chapter 70 Sign Code of the Village of Pewaukee General Code of Ordinances.
- k. Engineering Plans: Plans have been submitted to the Village Engineer and are under review. The staff recommendation is subject to the review/approval of the Village Engineer.
 - i. Stormwater/Grading/Erosion Control: A grading and erosion control plan are part of the planset as well as a stormwater management plan. The plans indicate the grading limits required along with showing a bioretention basin in the southwest corner of the construction limits. Underground storm sewer structures are required.
 - ii. **Utilities**: A public watermain is required to be re-routed as part of the project.

STAFF RECOMMENDATION:

Depending on confirmation by the Village of Pewaukee Plan Commission of the above-described comments, the Village of Pewaukee Plan Commission may take the following actions:

Business Site Plan

The Village of Pewaukee Plan Commission <u>Approves</u> the Business Site Plan Request for Pewaukee School District for the property located at 510 Lake Street, subject to the following conditions:

- 1. That a future Business Site Plan approval is required for the architecture and any other structural element within the project area (lighting, etc.).
- 2. That the petitioner operates at their own risk for any construction activities for this approval without having architectural approvals by the Plan Commission.
- 3. That all conditions made by the Plan Commission at their meeting of July 2024 pertaining to architecture, site design, landscaping, lighting, grading, parking, or other, are met.
- 4. This Site Plan/Plan of Operation approval is subject to the Petitioner complying at all times with the plans and documents presented to the Village of Pewaukee Plan Commission. The existing site plan/plan of operation shall remain in effect, except as further restricted or modified herein.
- 5. The Petitioner shall satisfy all comments, conditions, and concerns of the Village of Pewaukee Plan Commission and Board, Village Engineer and Village Planner for the site plan, and other documentation.
- 6. Building Inspection. The Petitioner and/or Property Owner shall comply with any and all recommendations by the Village Building Inspector (or designee) prior to the issuance of an occupancy & use permit for the subject property. Approval by the Village Building Inspector, if granted, shall be solely for the benefit of the Village of Pewaukee, and shall not be relied upon by the petitioner or others as proof of structural integrity or safety of any structure on the property, or as proof of compliance with any particular construction standard that would apply to new construction. The petitioner shall independently determine the suitability of all structures on the property for the petitioner's intended uses.
- 7. Fire Inspection. The Petitioner and/or Property Owner shall comply with any and all recommendations by the Village of Pewaukee Fire Department Chief (or designee) prior to the issuance of an occupancy & use permit for the subject property. Approval by the Village of Pewaukee Fire Department Chief (or designee), if granted, shall be solely for the benefit of the Village of Pewaukee, and shall not be relied

Staff Review

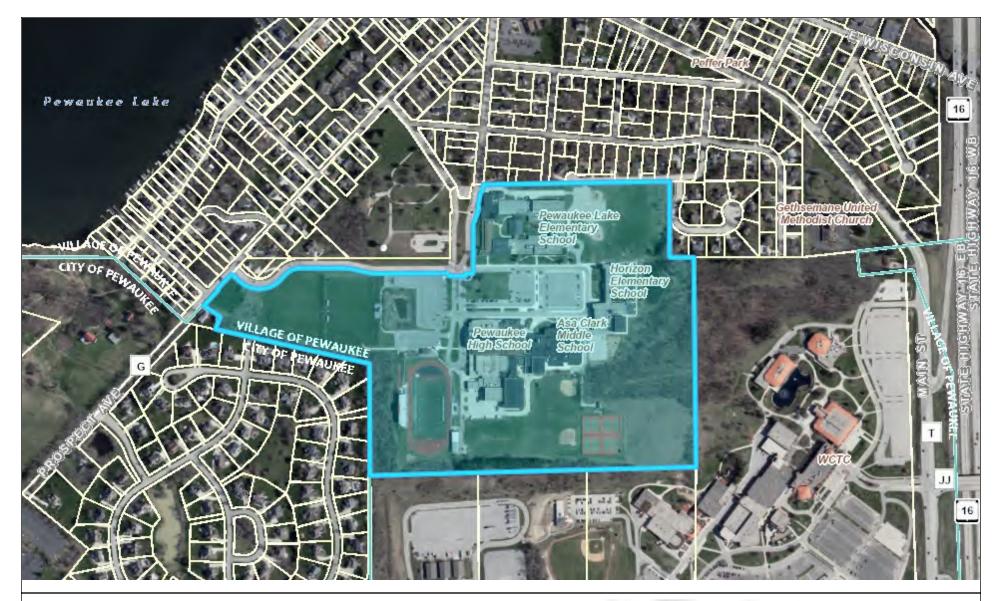


upon by the petitioner or others as proof of fire safety of any structure on the property, or as proof of compliance with any particular fire safety standard that would apply to new construction. The petitioner shall independently determine the fire safety and suitability of all structures on the property for the petitioner's intended uses.

- 8. This approval is granted for the express conditions stated herein. Changes or alterations including, but not limited to, a change in use, premises, lands, or ownership of the property in question shall require a new Business Site Plan approval with all the zoning procedures at the time being followed. The allowed uses of the property must at no time be hazardous, harmful, obnoxious, offensive, or a nuisance by reasons of appearance, noise, dust, smoke, odor, or other similar factors. Any use not specifically listed, as permitted, shall be considered to be prohibited, except as may be otherwise specified herein.
- 9. The Property Owner shall keep the exterior condition of the premises in a neat and orderly condition at all times so the premises will not detract from neighboring premises. There shall be no outside storage of junk, debris, construction material, or other refuse materials within the property and all such materials shall be disposed of promptly and properly.
- 10. The Property Owner shall allow Village of Pewaukee representatives to inspect the premises following a 24-hour notice for the purposes of determining compliance with this approval.
- 11. The Petitioner and/or Property Owner shall obtain the appropriate permits from the Village of Pewaukee.
- 12. The Petitioner and/or Property Owner shall, on demand, reimburse the Village of Pewaukee for all costs and expenses of any type incurred by the Village in connection with the review and approval of this application, including, but not limited to, the cost of professional services incurred by the Village for the review and preparation of required documents, attendance at meetings or other related professional services as well as to enforce the conditions in this approval due to a violation of these conditions.

EXHIBIT:

- A. GIS Property Location Map
- B. Petitioner Application



Village of Pewaukee GIS

Pewaukee High School Petition

DISCLAIMER:

This map is not a survey of the actual boundary of any property this map depicts.

The Village of Pewaukee does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



Village of Pewaukee 235 Hickory Street Pewaukee, WI 53072 262-691-5660

SCALE: 1 = 588'

Print Date: 6/28/2024



Business Site Plan Application Form

Address/Parcel No. of Property Involved: 510 Lake Street, Pewaukee, WI 53072

Zoning of Property: IPS - Institutional and Public Service

Current Owner of Property: Pewaukee School District - John Gahan

Applicant - Name: Michael J. Froehlich

Address: 788 North Jefferson Street, Suite 900, Milwaukee, WI 53202

Phone: 414-751-7245

Fax: 414-716-0233

Email: mfroehlich@kapurinc.com

Name of Business that Corresponds to Site Plan: Pewaukee High School

Summary of Request (New Construction, Addition, Modification, etc.):

The proposed project at Pewaukee High School consists of demolishing 16,690 SF of the existing building on the west side of the high school and constructing a 34,950 SF building addition, for a total net gain of 18,260 SF. In conjunction with the building addition, internal building renovations will occur as well, and both the addition and renovations will support the High School's STEAM education programs. A new parking lot will be constructed to the south of the building addition to replace parking that will be lost, and the existing parking lot east of the addition will remain but be reconfigured. A new bio-retention basin will be constructed west of the new parking lot to meet the Village's Storm Water Management requirements. In addition, both an existing private storm sewer and a public water main will be re-routed around both a future indoor practice facility and the new building addition. Lastly, the building pad for the future indoor practice facility will be brought to within 1 foot of the proposed floor elevation, and the discuss field event will be relocated. This project will be completed in two phases. Please see the attached Phased Construction Document for additional information about phasing, architectural design and construction timeline.

Provide detailed information with your application that addresses the following:

1. Development Plans of the proposed use in sufficient detail to enable the Commission to evaluate the suitability of architectural & landscape treatment, proper placement of the building(s) on the lot, traffic generation & circulation, provision for parking, drainage, exterior lighting, control devices (when necessary) to eliminate noise, dust, odor, smoke or other objectionable operating conditions & general compatibility of the proposed use with the area in which it is located.

- 2. It is the responsibility of the applicant/owner to ensure that the proposed project meets the Village's Land Development Code. It is also highly recommended that the applicant/owner review the Village's adopted Land Use Plan.
- 3. Signage shall be determined through a sign permit process and/or a sign plan approved by the Plan Commission. Permits for individual signs may be applied for with the Village's Code Compliance Officer. Signature of Property Owner as listed on this Application:

Application will not be processed without the Owner's Signature regardless of who is listed as the Applicant. This signature authorizes the Village of Pewaukee to process the Site Plan Approval Application proposed for my property and further authorizes the Village or its representatives to conduct reasonable and routine inspections of my property for the purposes of evaluating this application.

Signature of Applicant (if different than Owner):

michael J. Arochlico

Please return <u>Completed Application Forms</u> along with <u>11 copies</u> of all attachments (<u>as well as a digital copy</u>) you wish to have considered by the Plan Commission as part of your application to Pewaukee Village Hall, 235 Hickory Street, Pewaukee, WI 53072. If you have any questions, please call Village Hall at (262) 691-5660.



PROFESSIONAL SERVICES REIMBURSEMENT NOTICE

Pursuant to the Village of Pewaukee Code of Ordinances, the Village Board has determined that whenever the services of the Village Attorney, Village Engineer, Village Planner or any other of the Village's professional staff results in a charge to the Village for that professional's time and services and such service is not a service supplied to the Village as a whole, the Village Clerk shall charge that service for the fees incurred by the Village. Also, be advised that pursuant to the Village of Pewaukee Code of Ordinances, certain other fees, costs, and charges are the responsibility of the property owner or responsible party.

I, the undersigned, have been advised that, pursuant to the Village of Pewaukee Code of Ordinances, if the Village Attorney, Village Engineer, Village Planner or any other Village professional provides services to the Village because of my activities, whether at my request or at the request of the Village, I shall be responsible for the fees incurred by the Village. In addition, I have been advised that pursuant to the Village of Pewaukee Code of Ordinances, certain other fees, costs, and charges are my responsibility.

The Village will place fees from unpaid invoices on the real estate tax bill of the property that corresponds to the incurred services.

RESPONSIBLE PARTY & MAILING ADDRESS

Pewaukee School District - John Gahan

Name of Company and/or Individual 404 Lake Street Pewaukee, WI 53072 Street 262-695-5038 Fax: 262-691-1052 E-Mail: gahajoh@pewaukeeschools.org SEND ALL PROFESSIONAL SERVICES INVOICES TO: (Check One) Signature of Property Owner & Date Property Owner Village Official Accepting Form **Applicant**



Phased Construction Document

Project Background:

Following the successful passage of a public referendum in April, the Pewaukee School District is moving forward with the construction of a high school addition.

Phased Construction Approach:

To minimize disruption to daily operations, students, families, and staff, the project will be completed in phases. The initial phase will focus on:

- Site preparation and grading activities as outlined in the approved plans.
- Relocation of underground utilities as outlined in the attached plans.

Timeline:

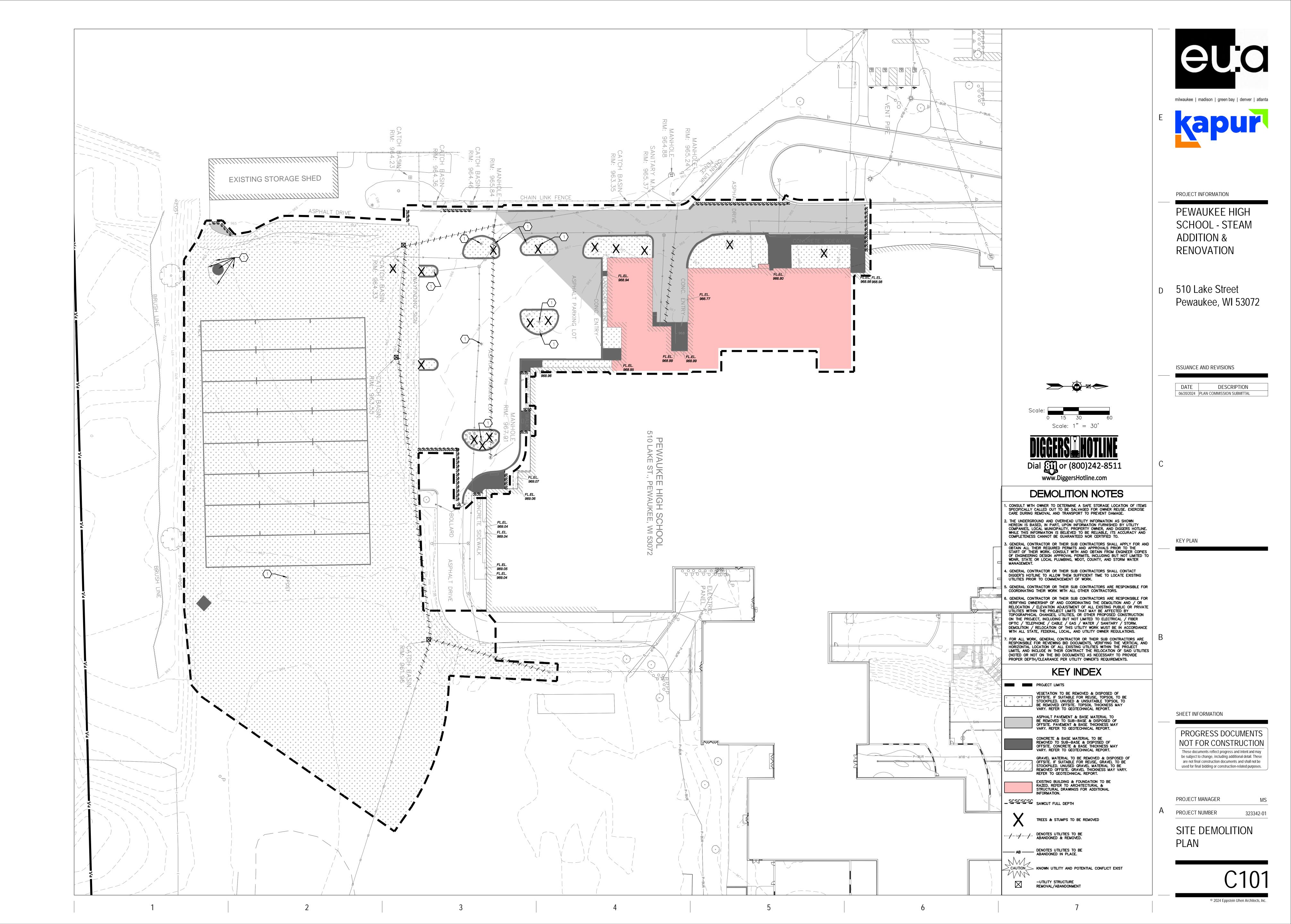
• **Critical Completion Date:** December 2024. Completing this phase by year-end is essential to ensure the overall project adheres to the established timeline and allows for the addition to be operational for the 2026 school year.

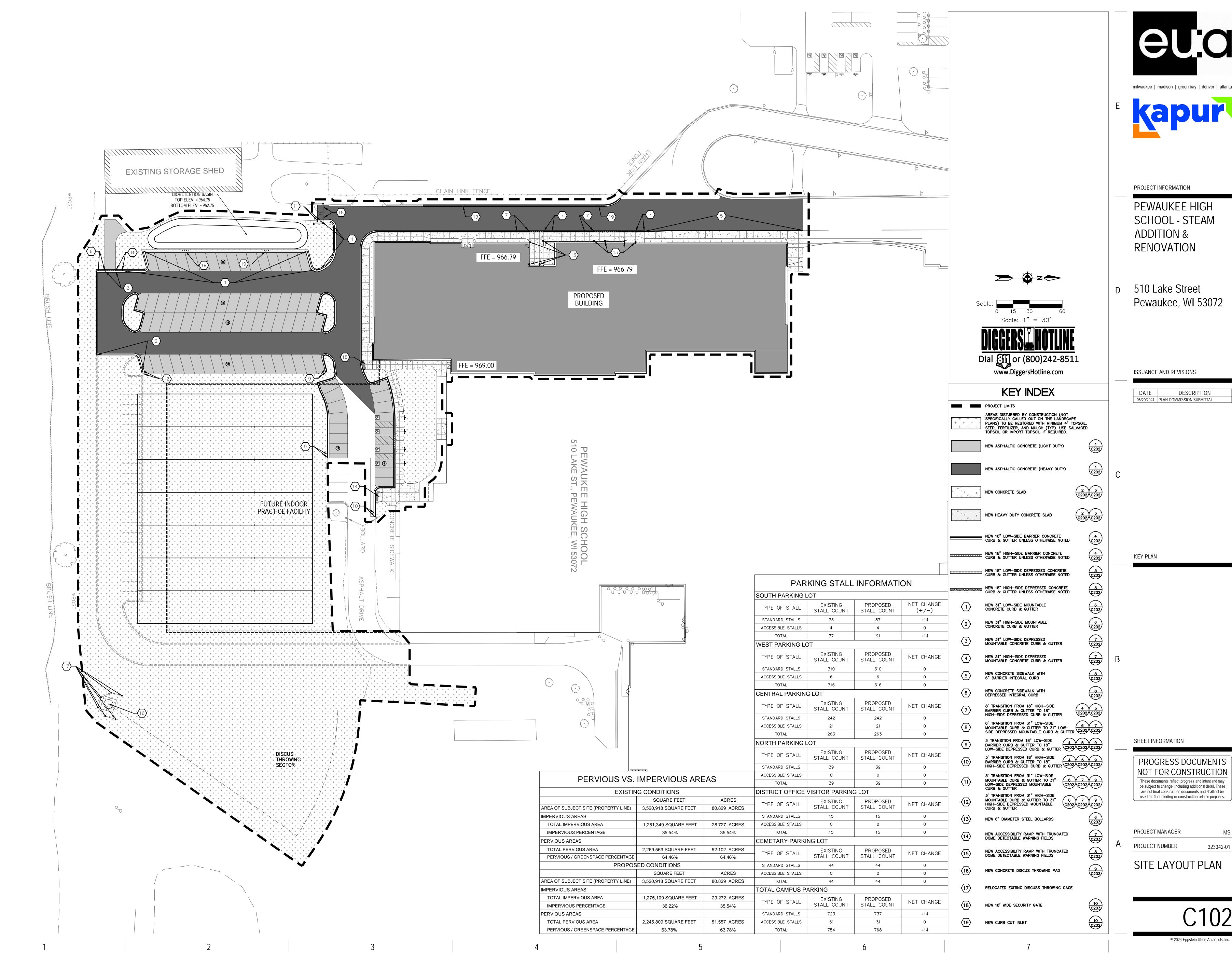
Architectural Design:

The final architectural design is currently under development. However, the team has identified all necessary programmatic elements for the addition. We are committed to maintaining the square footage and footprint as presented in the submitted project drawings.

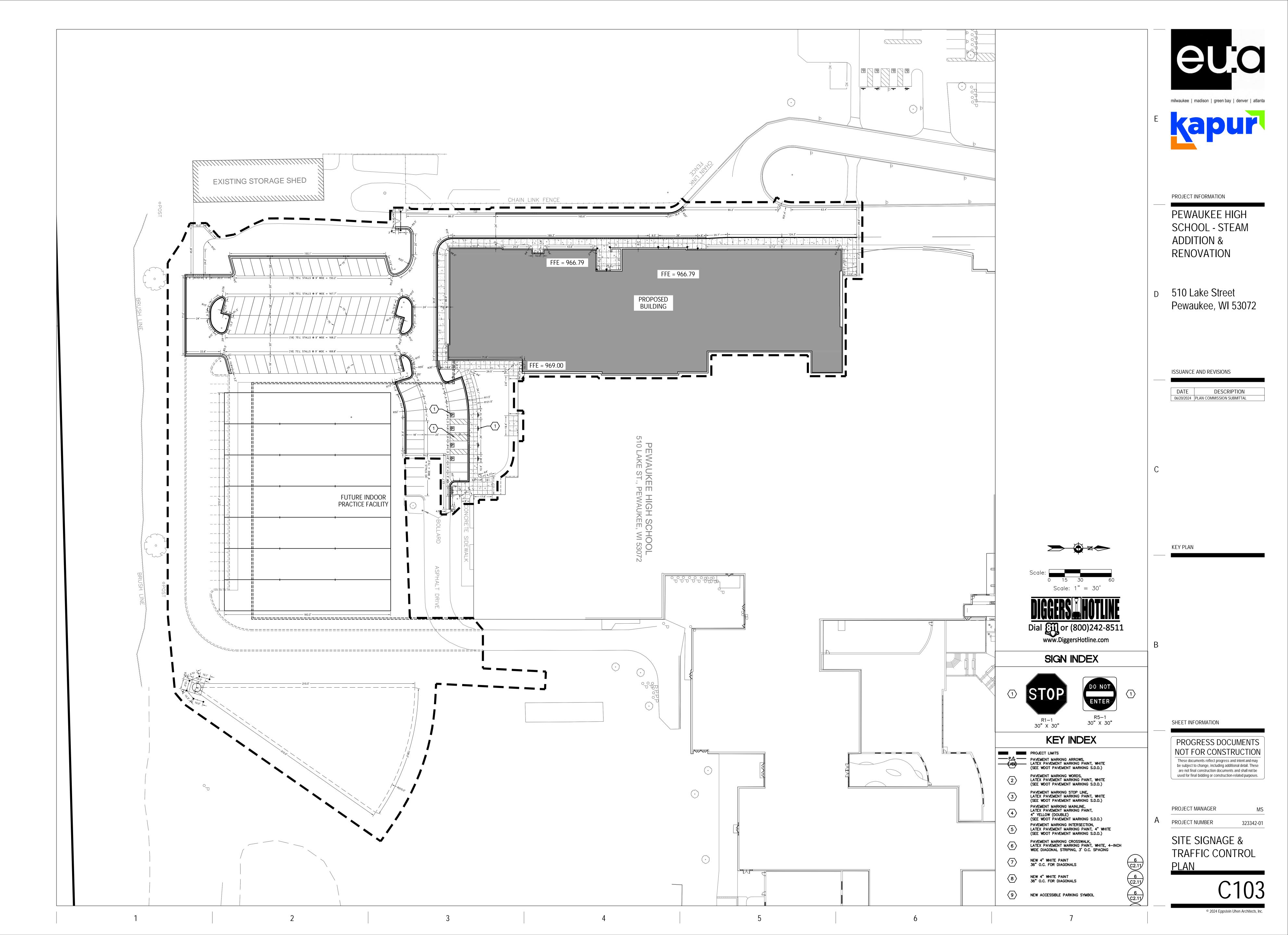
Upcoming Documents:

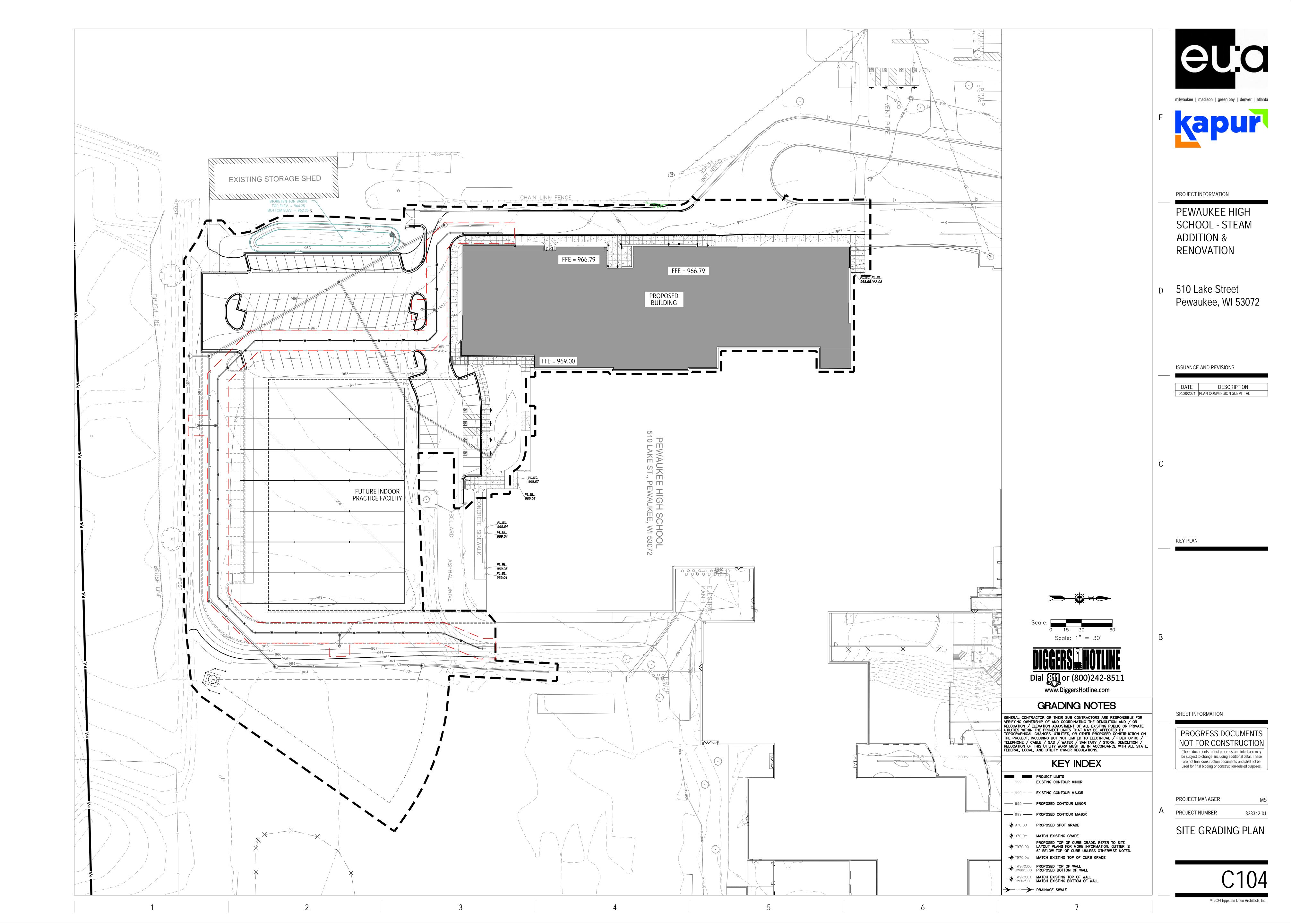
A complete architectural submission, including detailed site lighting plans (as some lighting will be mounted on the building itself), will be provided this fall for your review and approval.

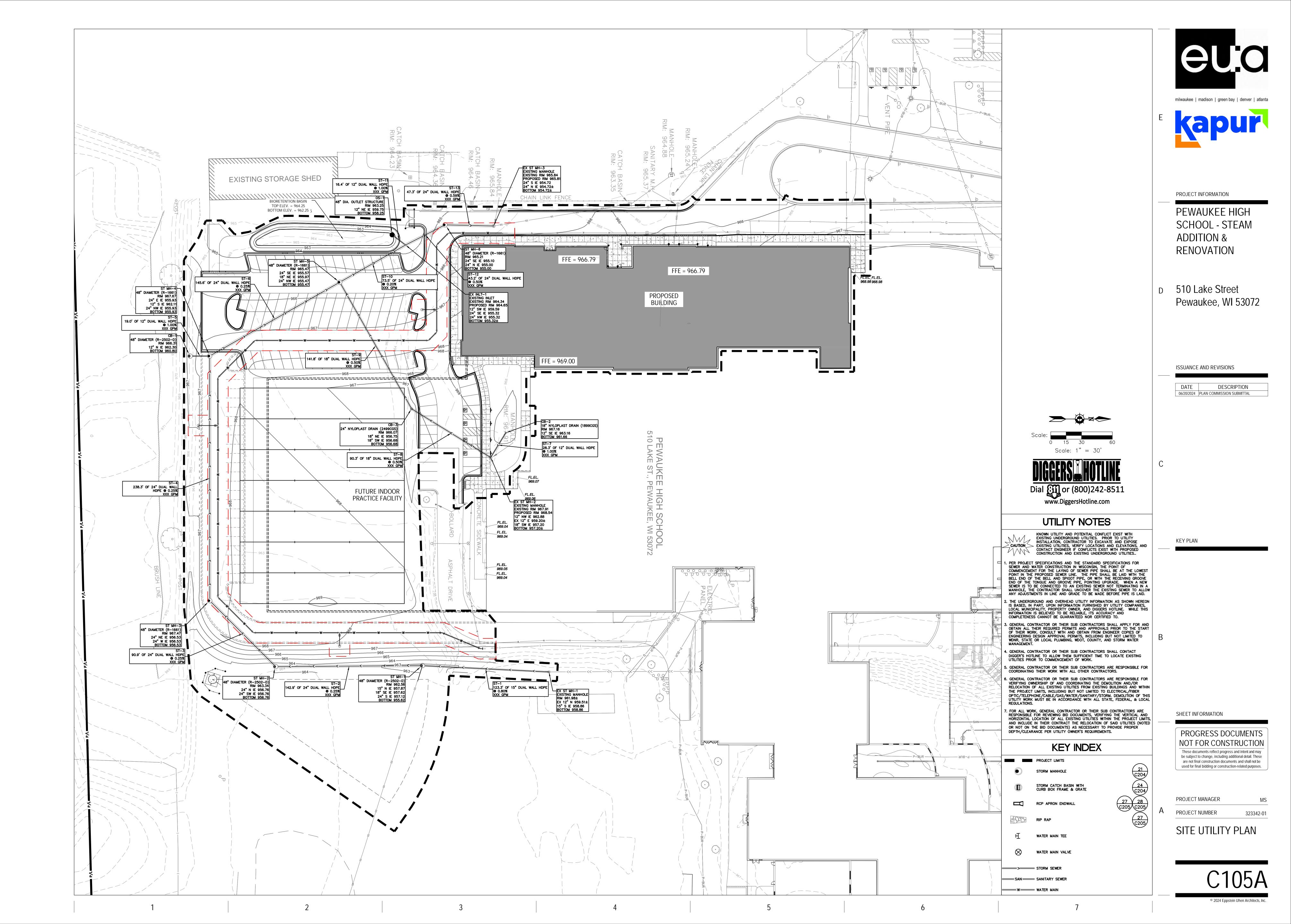


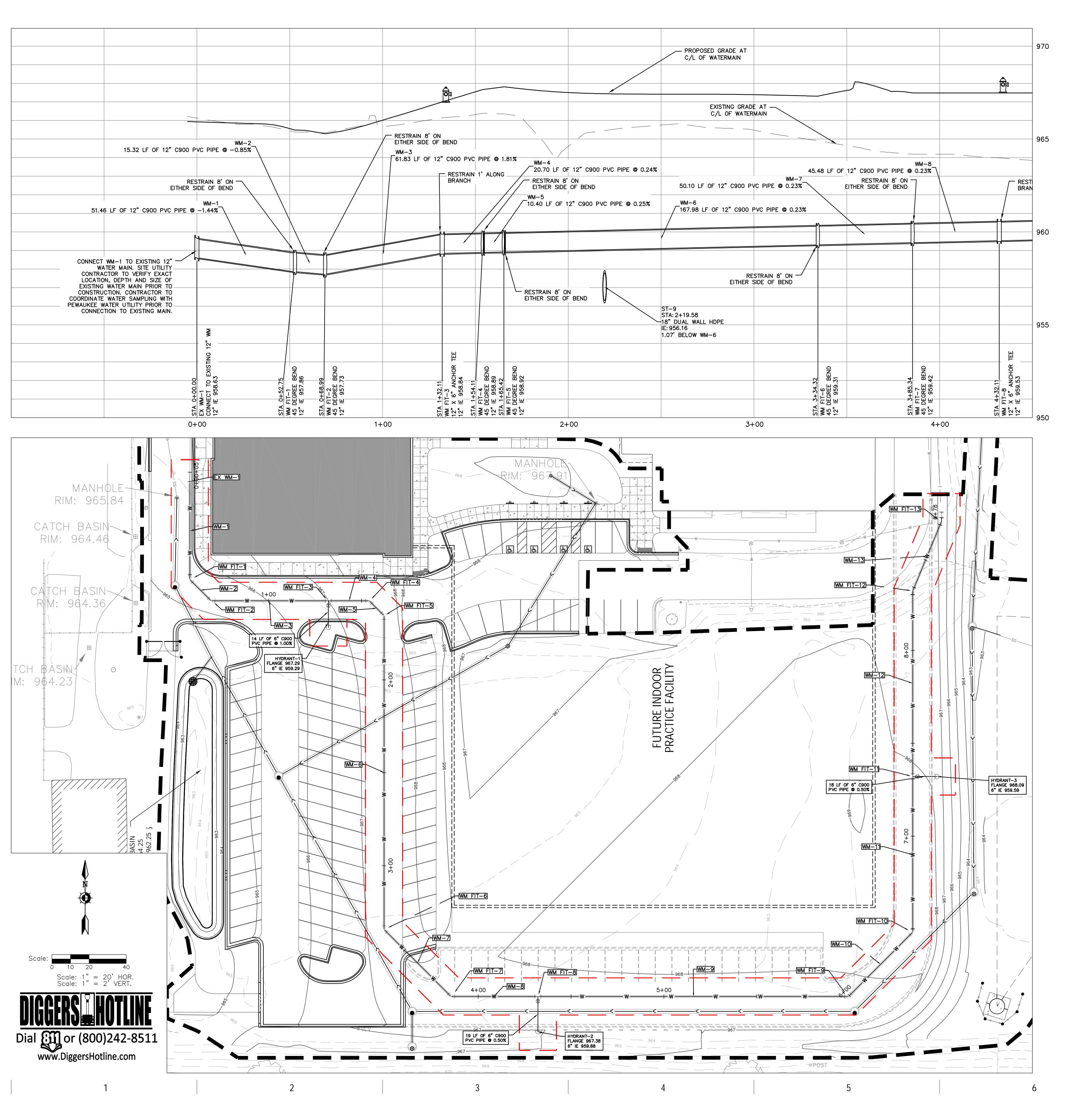












GENERAL NOTES

- 1. ALL WATER MAIN MATERIALS, INSTALLATION, CONSTRUCTION, AND TESTING SHALL BE DONE PER APPLICABLE SECTIONS OF THE LATEST EDITIONS OF THE STANDARD SPECIFICATIONS FOR SEWER AND WATER CONSTRUCTION IN WISCONSIN, WISCONSIN ADMINISTRATION PLUMBING CODE, AND THE PEWAUKEE WATER UTILITY STANDARDS.
- 2. CONTRACTOR SHALL COORDINATE WITH PEWAUKEE WATER UTILITY FOR ALL CONSTRUCTION INSPECTION 72 HOURS PRIOR TO COMMENCING WORK.
- 3. PROPOSED WATER MAIN SHALL REMAIN ISOLATED FROM EXISTING WATER MAIN UNTIL PROPOSED WATER MAIN HAS PASSED ALL REQUIRED TESTS.
- 4. ALL WATER MAIN AND SERVICES ARE TO BE BEDDED AND COVERED WITH STONE CHIPS PER SWS 8.43.2(A), AND BACKFILLED WITH MECHANICALLY COMPACTED GRANULAR BACKFILL PER SWS 8.43.4 IN PAVED AREAS/SHOULDERS AND WITHIN 5 FEET OF THE PAVED/SHOULDER AREAS. SPOIL BACKFILL WILL BE ALLOWED IN NON-PAVEMENT AND NON-SHOULDERED AREAS. SLURRY BACKFILL REQUIRED IN EXISTING PAVED AREAS.
- 6. PIPE MATERIAL SHALL BE PVC MEETING THE FOLLOWING: FOR 4"-12" DIAMETER MAIN, AWWA C900, CLASS 150 WITH DR 18 OR LESS. FOR 6" DIAMETER HYDRANT LATERALS, AWWA C900, CLASS 200 WITH DR 18 OR LESS.
- 7. CONTRACTOR SHALL PROVIDE DOUBLE POLYWRAPPING AROUND ALL VALVE, TEES, AND FITTINGS.
- 8. RESTRAIN ALL VALVES, FITTINGS, BENDS, REDUCERS, AND DEAD ENDS AT THE PIPE CONNECTION.
- 9. HYDRANTS SHALL BE FULLY RESTRAINED. ALL HYDRANT LEADS SHALL BE RESTRAINED WITH CONCRETE BUTTRESS AT TEE AND HYDRANT SHOE.
- 10. ALL STATIONING ALONG CENTERLINE OF WATER MAIN.

PROJECT LIMITS

11. CONTRACTOR SHALL TEST WATER MAIN MAINLINE AND LATERAL TRACER WIRE TRACEABILITY OF THE ENTIRE WATER MAIN SYSTEM INSTALLED DURING THE PROJECT.

UTILITY NOTES

20' PROPOSED UTILITY EASEMENT

I. PER PROJECT SPECIFICATIONS AND THE STANDARD SPECIFICATIONS FOR SEWER AND WATER CONSTRUCTION IN WISCONSIN, THE POINT OF

COMMENCEMENT FOR THE LAYING OF SEWER PIPÉ SHALL BE AT THE LOWEST POINT IN THE PROPOSED SEWER LINE. THE PIPE SHALL BE LAID WITH THE BELL END OF THE BELL AND SPIGOT PIPE, OR WITH THE RECEIVING GROOVE END OF THE TONGUE AND GROOVE PIPE, POINTING UPGRADE. WHEN A NEW SEWER IS TO BE CONNECTED TO AN EXISTING SEWER NOT TERMINATING IN A

ANY ADJUSTMENTS IN LINE AND GRADE TO BE MADE BEFORE PIPE IS LAID.

INFORMATION IS BELIEVED TO BE RELIABLE, ITS ACCURACY AND COMPLETENESS CANNOT BE GUARANTEED NOR CERTIFIED TO.

4. GENERAL CONTRACTOR OR THEIR SUB CONTRACTORS SHALL CONTACT

COORDINATING THEIR WORK WITH ALL OTHER CONTRACTORS.

STATE, FEDERAL, LOCAL, AND UTILITY OWNER REGULATIONS.

UTILITIES PRIOR TO COMMENCEMENT OF WORK.

DIGGER'S HOTLINE TO ALLOW THEM SUFFICIENT TIME TO LOCATE EXISTING

5. GENERAL CONTRACTOR OR THEIR SUB CONTRACTORS ARE RESPONSIBLE FOR

6. GENERAL CONTRACTOR OR THEIR SUB CONTRACTORS ARE RESPONSIBLE FOR VERIFYING OWNERSHIP OF AND COORDINATING THE DEMOLITION AND / OR RELOCATION / ELEVATION ADJUSTMENT OF ALL EXISTING PUBLIC OR PRIVATE

TOPOGRAPHICAL CHANGES, UTILITIES, OR OTHER PROPOSED CONSTRUCTION ON

THE PROJECT, INCLUDING BUT NOT LIMITED TO ELECTRICAL / FIBER OPTIC / TELEPHONE / CABLE / GAS / WATER / SANITARY / STORM. DEMOLITION / RELOCATION OF THIS UTILITY WORK MUST BE IN ACCORDANCE WITH ALL

FOR ALL WORK, GENERAL CONTRACTOR OR THEIR SUB CONTRACTORS ARE RESPONSIBLE FOR REVIEWING BID DOCUMENTS, VERIFYING THE VERTICAL AND HORIZONTAL LOCATION OF ALL EXISTING UTILITIES WITHIN THE PROJECT LIMITS, AND INCLUDE IN THEIR CONTRACT THE RELOCATION OF SAID UTILITIES (NOTED OR NOT ON THE BID DOCUMENTS) AS NECESSARY TO PROVIDE PROPER

UTILITIES WITHIN THE PROJECT LIMITS THAT MAY BE AFFECTED BY

THE UNDERGROUND AND OVERHEAD UTILITY INFORMATION AS SHOWN HEREON IS BASED, IN PART, UPON INFORMATION FURNISHED BY UTILITY COMPANIES, LOCAL MUNICIPALITY, PROPERTY OWNER, AND DIGGERS HOTLINE. WHILE THIS

GENERAL CONTRACTOR OR THEIR SUB CONTRACTORS SHALL APPLY FOR AND OBTAIN ALL THEIR REQUIRED PERMITS AND APPROVALS PRIOR TO THE START OF THEIR WORK. CONSULT WITH AND OBTAIN FROM ENGINEER COPIES OF ENGINEERING DESIGN APPROVAL PERMITS, INCLUDING BUT NOT LIMITED TO WDNR, STATE OR LOCAL PLUMBING, WDOT, COUNTY, AND STORM WATER

MANHOLE, THE CONTRACTOR SHALL UNCOVER THE EXISTING SEWER TO ALLOW | C

KNOWN UTILITY AND POTENTIAL CONFLICT EXIST WITH EXISTING UNDERGROUND UTILITIES. PRIOR TO UTILITY INSTALLATION, CONTRACTOR TO EXCAVATE AND EXPOSE

PROPOSED CONSTRUCTION AND EXISTING UNDERGROUND

EXISTING UTILITIES, VERIFY LOCATIONS AND ELEVATIONS, AND CONTACT ENGINEER IF CONFLICTS EXIST WITH

euic

milwaukee | madison | green bay | denver | atlanta



PROJECT INFORMATION

PEWAUKEE HIGH SCHOOL - STEAM ADDITION & RENOVATION

510 Lake Street Pewaukee, WI 53072

ISSUANCE AND REVISIONS

DATE DESCRIPTION
06/20/2024 PLAN COMMISSION SUBMITTAL

KEY PLAN

DEPTH/CLEARANCE PER UTILITY OWNER'S REQUIREMENTS.

KEY INDEX	
>	STORM SEWER REFER TO STORM SEWER PLANS FOR MORE INFORMATION SANITARY SEWER REFER TO SANITARY SEWER PLANS FOR MORE INFORMATION
	WATER MAIN
	STORM MANHOLE
	SANITARY MANHOLE
	RECTANGULAR STORM CATCH BASIN WITH CURB BOX FRAME & GRATE
	ROUND STORM CATCH BASIN WITH ROUND FRAME & GRATE
	APRON ENDWALL
	RIP RAP
H	WATER MAIN TEE
7	WATER MAIN BEND
\otimes	WATER MAIN VALVE
	HYDRANT
٦	

UTILITY PLUG

SHEET INFORMATION

PROGRESS DOCUMENTS
NOT FOR CONSTRUCTION

These documents reflect progress and intent and may be subject to change, including additional detail. These are not final construction documents and shall not be used for final bidding or construction-related purposes.

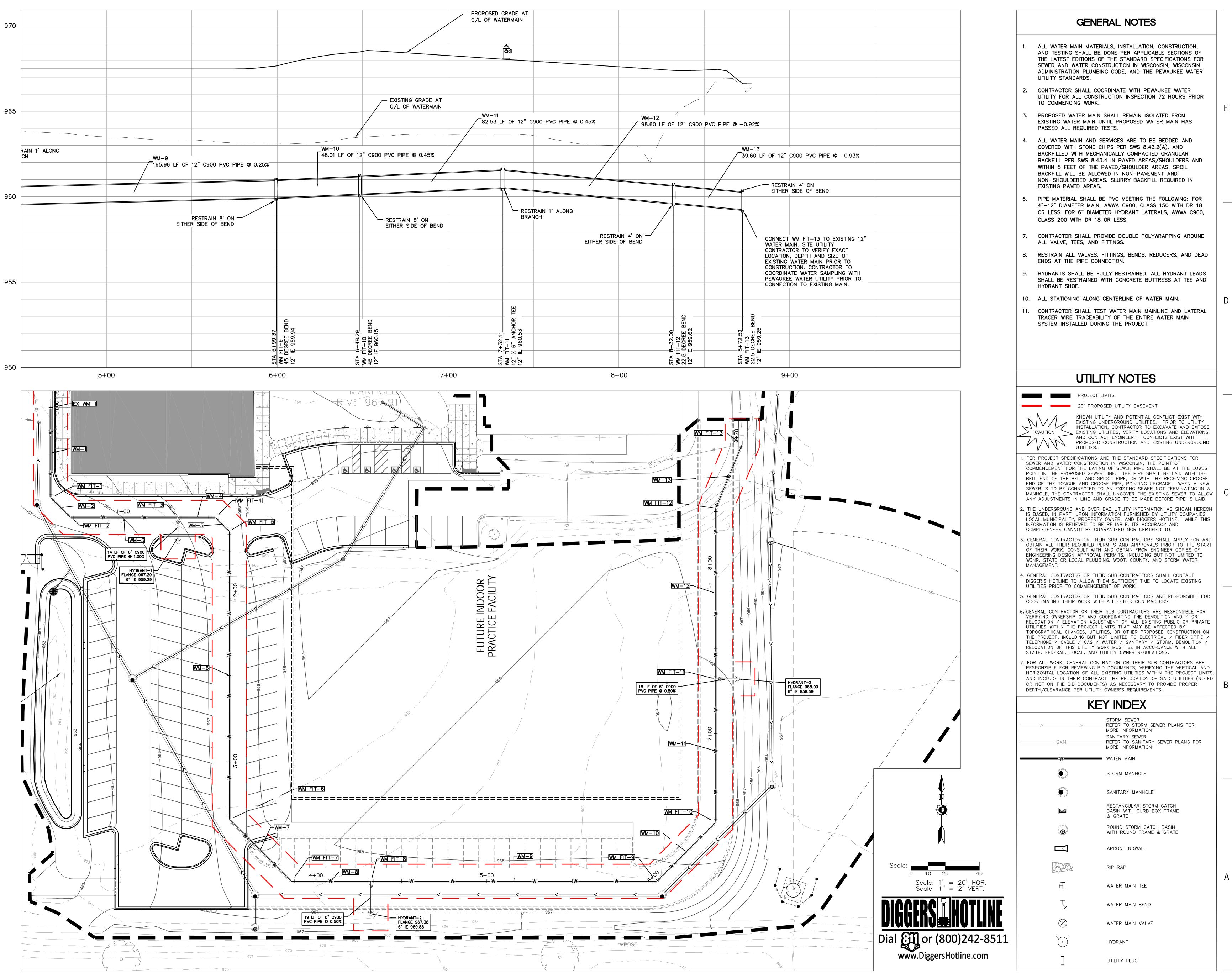
PROJECT MANAGER

PROJECT NUMBER 32334

PUBLIC WATERMAIN PLAN & PROFILE STA. 0+00 TO STA. 4+50

C105B

© 2024 Eppstein Uhen Architects, Inc.



GENERAL NOTES

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UTILITY NOTES

KNOWN UTILITY AND POTENTIAL CONFLICT EXIST WITH EXISTING UNDERGROUND UTILITIES. PRIOR TO UTILITY INSTALLATION, CONTRACTOR TO EXCAVATE AND EXPOSE

EXISTING UTILITIES, VERIFY LOCATIONS AND ELEVATIONS, AND CONTACT ENGINEER IF CONFLICTS EXIST WITH AND CONTACT ENGINEER IF CONFLICTS EXIST WITH PROPOSED CONSTRUCTION AND EXISTING UNDERGROUND

20' PROPOSED UTILITY EASEMENT

PROJECT LIMITS

milwaukee | madison | green bay | denver | atlanta



PROJECT INFORMATION

PEWAUKEE HIGH SCHOOL - STEAM **ADDITION &** RENOVATION

D 510 Lake Street Pewaukee, WI 53072

ISSUANCE AND REVISIONS

DESCRIPTION 06/20/2024 PLAN COMMISSION SUBMITTAL

KEY PLAN

KEY INDEX STORM SEWER REFER TO STORM SEWER PLANS FOR MORE INFORMATION SANITARY SEWER REFER TO SANITARY SEWER PLANS FOR MORE INFORMATION WATER MAIN STORM MANHOLE SANITARY MANHOLE RECTANGULAR STORM CATCH BASIN WITH CURB BOX FRAME & GRATE ROUND STORM CATCH BASIN APRON ENDWALL RIP RAP WATER MAIN TEE WATER MAIN BEND WATER MAIN VALVE

UTILITY PLUG

SHEET INFORMATION

PROGRESS DOCUMENTS NOT FOR CONSTRUCTION These documents reflect progress and intent and may be subject to change, including additional detail. These

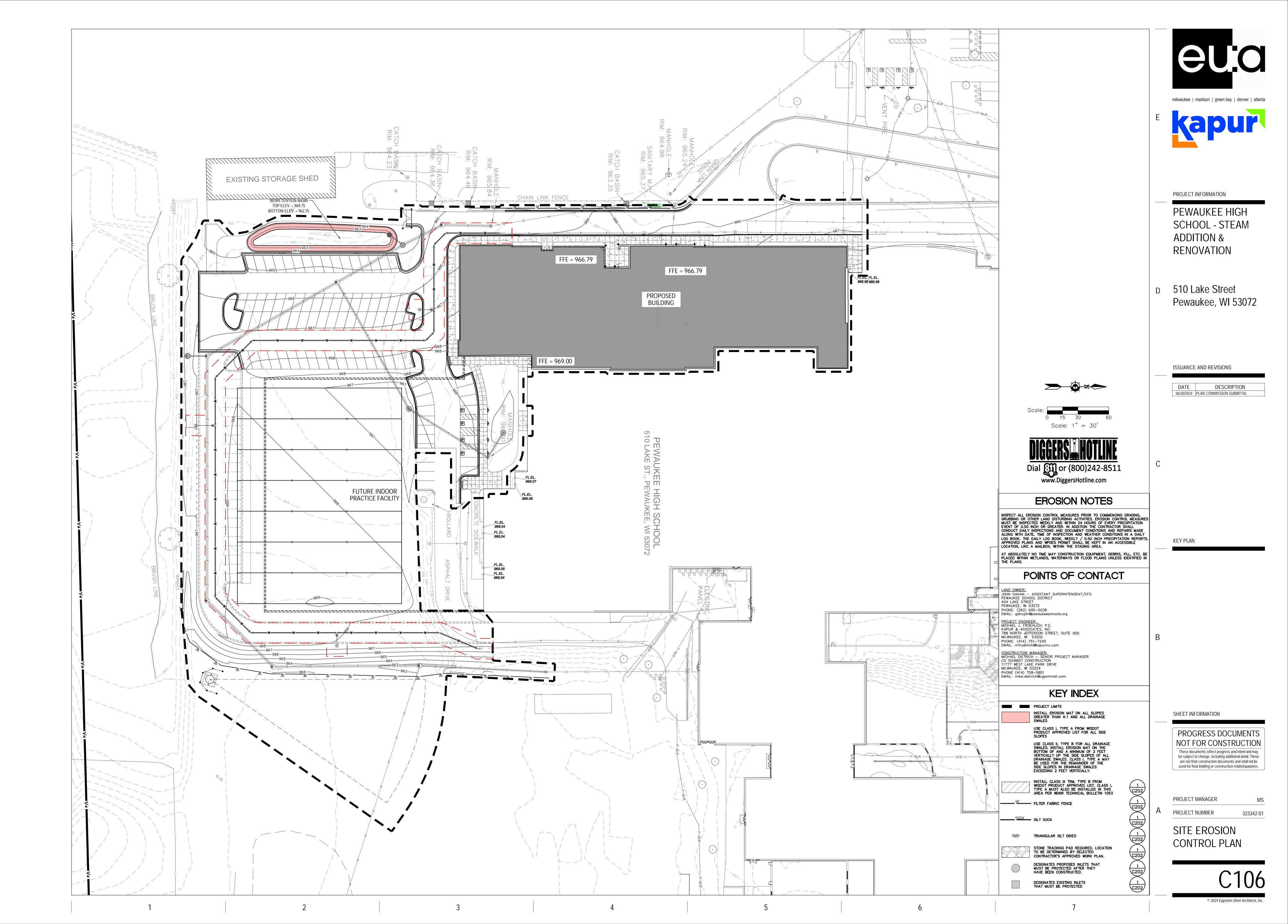
are not final construction documents and shall not be

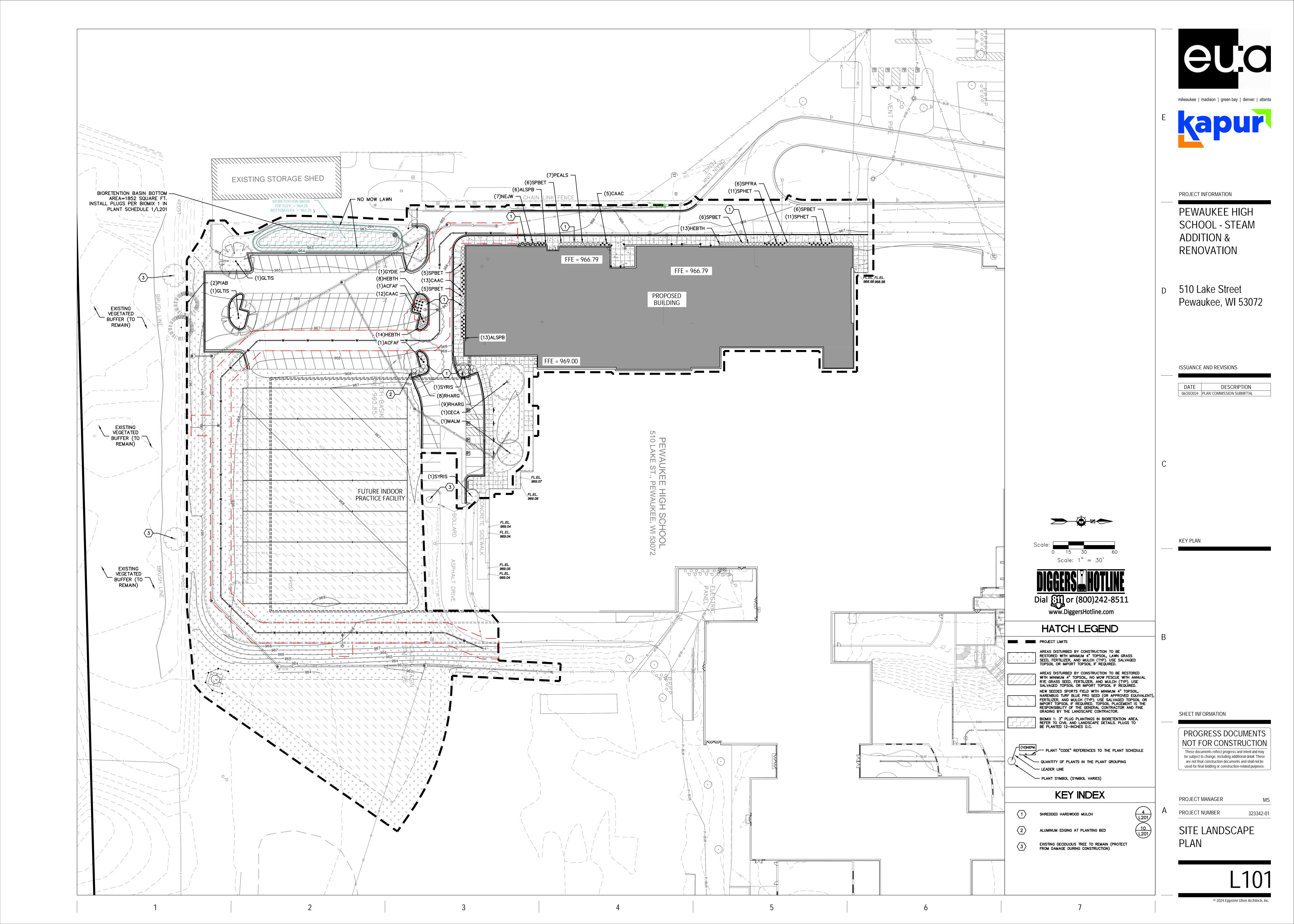
used for final bidding or construction-related purposes.

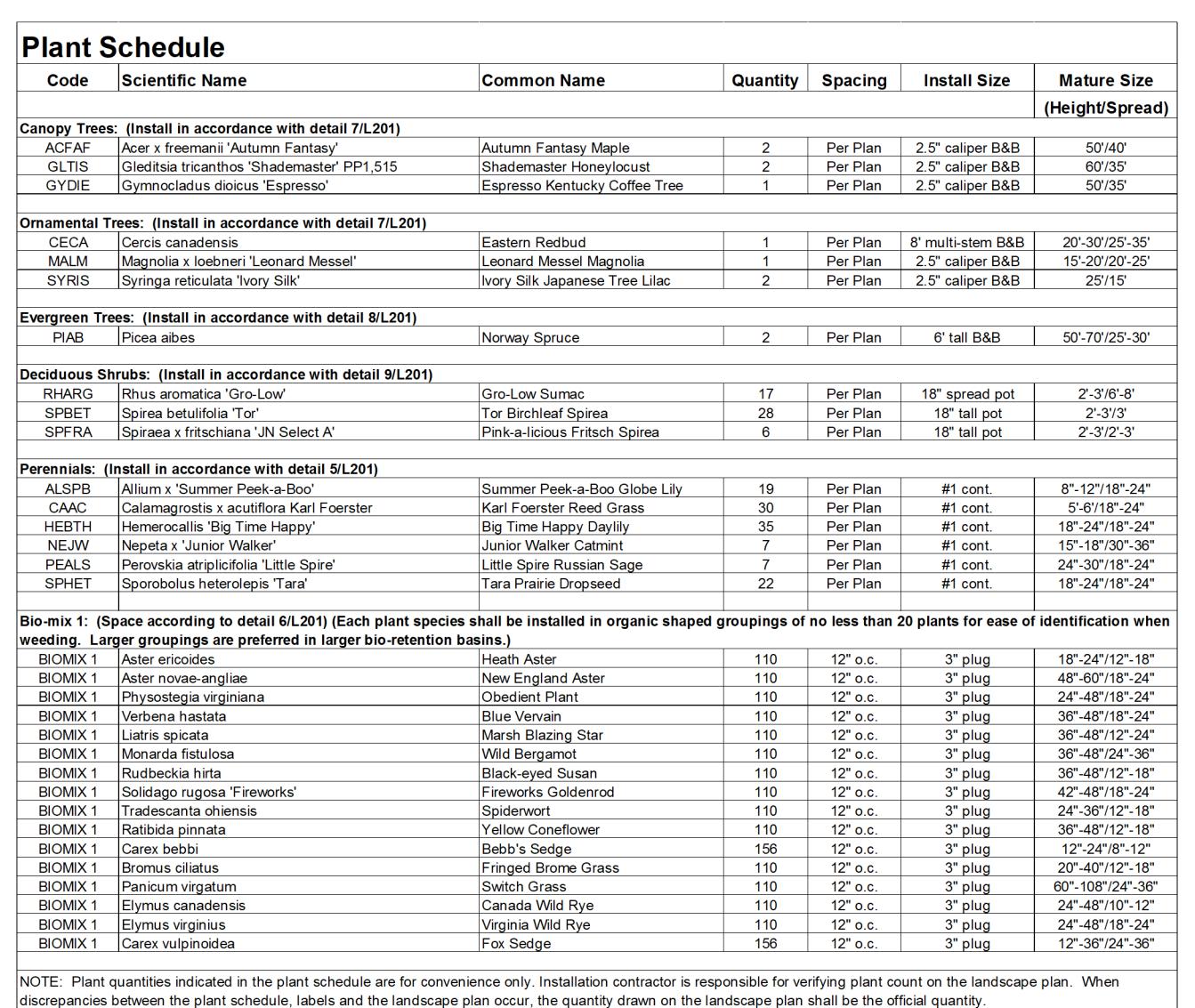
PROJECT MANAGER PROJECT NUMBER

PUBLIC WATERMAIN PLAN & PROFILE STA. 4+50 TO STA. 8+72.52

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REFER TO SPECIFICATIONS FOR ADDITIONAL INFORMATION

LANDSCAPE CALCULATIONS

Village of Pewaukee Landscaping Requirements

Street trees shall be provided at a rate of not less than one tree every 40 feet of new roadway Not applicable (no new roadways)

Street trees shall have an average trunk dimension of 2.5" at a point one foot above the grade. Not applicable (no new roadways)

parking area landscaped. The species of landscape plantings are subject to plan commission landscape island required

Street Trees

frontage and located within the road right-of-way

Street trees shall be balled and burlaped and staked

Parking Lot spaces provided = 91 parking spaces

Off-street parking lots with more than ten stalls shall have at least ten percent of the interior

Every development shall provide sufficient screening to shield adjacent properties from any

A compact landscaping hedgerow or landscaped undulating berm shall be located between

be maintained so as to form a continuous, unbroken, solid, visual screen within a maximum of

Dumpsters shall be located and screened in accordance with plan commission approval.

adverse external effects of that development and/or to shield the development from the negative

parking areas and public roads. Hedges shall be planted at an initial height of two feet and shall public road.

The undeveloped area of any commercial or multifamily residential site (exclusive of areas under Required

No tree, as measured from its center, shall be located within five feet of a vehicular accessway, Required

roof and pavement) shall be landscaped with approved living trees, shrubs, vines, flowers, grass

and groundcovers and may include water bodies, crushed rock, sand, wood chips, landscape

bike trail or public sidewalk or within ten feet of a street light, stop sign, fire hydrant, street sign

All landscaping material located within a sight distance triangle shall be two feet or less in

height or have a clearance of eight feet beneath the lowest branch or projection.

the area to be landscaped. Planting size and type shall be subject to plan commission

Parking Lot area = 33,279 square feet

impacts of adjacent uses, streets or railroads.

Parking Lot Landscaping

one year after time of planting.

Landscape Standards

furniture and ornamental pieces.

Amount required

or directional sign.

Amount required

Screening

Required

Required

Required

Not applicable, dumpster area is not

Required

 $(13,780 \text{ sf} / 1,000 \text{ sf}) \times 2 \text{ shrubs} = 27.6$

proposed in this project.

|33,279 sf parking lot x 0.10 = 3328 sf of

Not applicable (no new roadways)

1. ALL PLANT MATERIAL SHALL BE OBTAINED FROM A NURSERY LOCATED IN ZONE 5, CONFORM TO APPLICABLE REQUIREMENTS OF THE CURRENT EDITION OF THE AMERICAN STANDARD FOR NURSERY STOCK, AND BOTANICAL NAMES SHALL BE ACCORDING TO THE CURRENT EDITION OF "STANDARDIZED PLANT NAMES" PREPARED BY THE AMERICAN JOINT COMMITTEE ON HORTICULTURE NOMENCLATURE.

. CONTRACTOR TO PROVIDE TO THE LANDSCAPE ARCHITECT SAMPLES OF ALL BARK AND MINERAL/STONE MULCHES, DECORATIVE GRAVELS, MAINTENANCE STRIP STONE, OR OTHER GROUND COVER MATERIALS FOR APPROVAL PRIOR TO

3. BARK MULCH TO BE FRESHLY ACQUIRED HARDWOOD SHREDDED BARK MULCH. DOUBLE MILLED, EXCESSIVE DIRT AND DUST LIKE MATERIAL OR OLD MATERIAL IS NOT ACCEPTABLE.

4. LANDSCAPE EDGING TO BE ALUMINUM EDGING. REFER TO SPECIFICATION 32 93 00 PLANTS FOR ADDITIONAL INFORMATION

5. ALL PLANTING AREAS TO RECEIVE A 3-INCH THICK LAYER OF HARDWOOD SHREDDED BARK MULCH OVER TYPAR PROFESSIONAL WEED FABRIC WITH EDGING. EDGING TO BE INSTALLED BETWEEN DIFFERENT TYPES OF MULCHES, BETWEEN MULCHES AND TURF, AND/OR WHERE SPECIFICALLY NOTED ON THE PLAN. REFER TO SPECIFICATION 32 93 00 PLANTS FOR ADDITIONAL INFORMATION.

6. INSTALL SHOVEL CUT EDGE AROUND ALL INDIVIDUAL TREES AND SHRUBS IN LAWN AREAS AND ALONG PAVEMENT WHERE PLANTING AREAS ABUT TO PREVENT HARDWOOD SHREDDED BARK MULCH FROM SPILLING OUT OF PLANTING AREA. 7. CONTRACTOR RESPONSIBLE FOR MAINTENANCE OF PLANT MATERIAL FOR 90 DAYS FROM INSTALLATION, INCLUDING WATERING, WEEDING, ETC. CONTRACTOR IS RESPONSIBLE FOR MAINTENANCE OF SEEDED AREAS FOR 60 DAYS FROM INSTALLATION, INCLUDING WATERING, WEEDING, ETC. CONTRACTOR TO PROVIDE AND REVIEW MAINTENANCE INSTRUCTIONS WITH THE OWNER PRIOR TO THE COMPLETION OF THESE MAINTENANCE PERIODS. REFER TO SPECIFICATIONS FOR

8. CLEANLY PRUNE AND REMOVE DAMAGED BRANCHES, DEAD WOOD, AND ROOTS IMMEDIATELY PRIOR TO PLANTING. DO NOT CUT LEADERS OR LEAVE "V" CROTCHES OR DOUBLE LEADERS UNLESS A MULTI-STEM TREE IS SPECIFIED.

9. REMOVE BURLAP, WIRE BASKET, ROPE, TWINE, AND ALL SYNTHETIC MATERIAL FROM THE ROOTS, TRUNK, OR CROWN OF

10. REMOVE EXCESS SOIL ABOVE ROOT COLLAR.

IF PLANT IS INSTALLED IN POOR SOILS.

ADDITIONAL REQUIREMENTS.

11. PLANT TREES AND SHRUBS SO THAT THE ROOT COLLAR IS 2" ABOVE FINISHED GRADE OR SEVERAL INCHES ABOVE GRADE

12. PLANT TREES AND SHRUBS WITH SAME ORIENTATION AS WHEN HARVESTED FROM THE NURSERY OR TO SHOWCASE THE MOST AESTHETIC VIEW.

13. PLANT ALL TREES WITH THREE SLOW RELEASE FERTILIZER PACKETS, SPACED EQUIDISTANT AROUND THE EDGE OF THE ROOT BALL.

14. PLANT ALL SHRUBS WITH ONE SLOW RELEASE FERTILIZER PACKET, PLACED BELOW THE ROOTING SYSTEM.

15. WATER AND TAMP BACKFILL AND ROOTS OF ALL NEWLY SET PLANT MATERIAL SO THE SOIL AND ROOTS ARE THOROUGHLY SOAKED AND AIR POCKETS ARE REMOVED.

16. FOR INDIVIDUAL TREES & SHRUBS PLANTED IN TURF AREAS, PROVIDE CONTINUOUS 3" SOIL SAUCER TO CONTAIN WATER & MULCH (TREES ON SLOPES SHALL BE SAUCERED ON THE DOWNHILL SIDE)

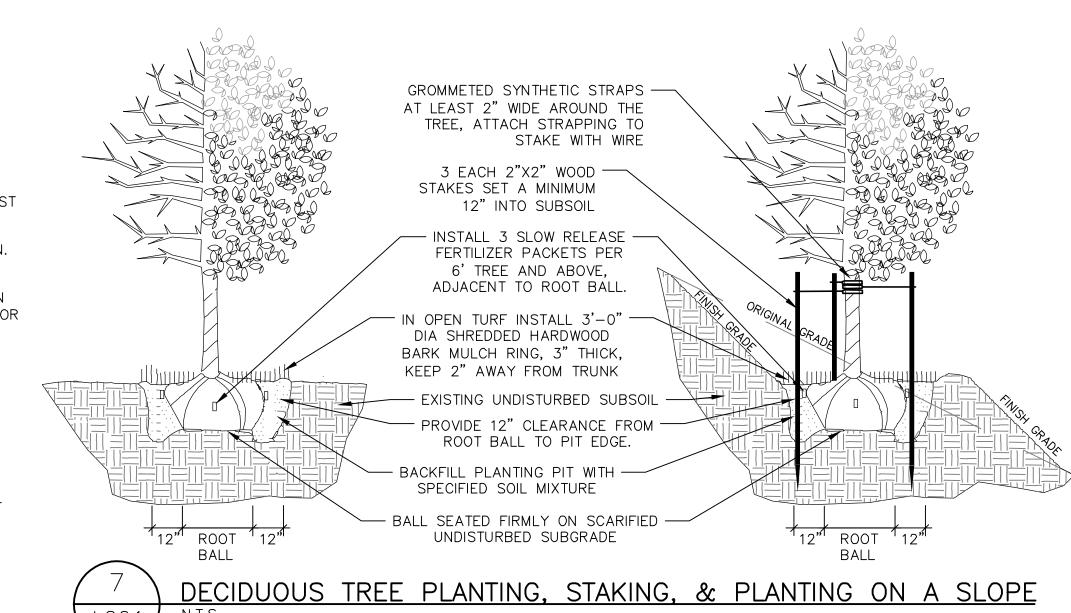
17. INSTALL 3" THICK SHREDDED HARDWOOD BARK MULCH RING 3'-0" DIA. FOR DECIDUOUS TREES AND ALL INDIVIDUAL SHRUBS IN LAWN AREAS, 5'-0" DIA. FOR EVERGREEN TREES. KEEP MULCH 2" AWAY FROM TRUNKS.

18. STAKING — ONLY STAKE EVERGREEN TREES 5'-0" OR GREATER IN HEIGHT OR TREES THAT ARE UNABLE TO REMAIN UPRIGHT AFTER PLANTING. TREES WILL BECOME STRONGER FASTER WHEN THE TOP 2/3 OF THE TREE IS FREE TO SWAY DO NOT ATTACH WIRE DIRECTLY TO TREES OR THROUGH HOSES - UTILIZE GROMMETED, SYNTHETIC STRAPS AT LEAST 2" WIDE AROUND THE TREE, ATTACH STRAPPING TO STAKE WITH WIRE. STAKE ONLY WHEN NECESSARY. STAKES SHOULD BE DRIVEN DEEPLY INTO THE GROUND TO PREVENT DISLODGING. CHECK AT LEAST EVERY THREE MONTHS FOR BINDING OR OTHER PROBLEMS. STAKES AND TIES SHOULD BE REMOVED SIX MONTHS TO ONE YEAR AFTER PLANTING.

19. NO MOW TO BE NO MOW FESCUE SEED MIX WITH ANNUAL RYE NURSE CROP FROM PRAIRIE NURSERY, INC. OR REINDERS REFER TO SPECIFICATIONS FOR ADDITIONAL INFORMATION. PRAIRIE NURSERY ADDRESS: PO BOX 306 WESTFIELD, WI 53964 TELEPHONE: 1-800-476-9453 FAX: 608-296-2741. REINDERS TELEPHONE: 1-800-782-3300 WEBSITE WWW.REINDERS.COM.

20. REFER TO SPECIFICATIONS 32 93 00 PLANTS AND 32 92 00 TURF AND GRASSES FOR ADDITIONAL INFORMATION.





GROMMETED SYNTHETIC STRAPS -

AT LEAST 2" WIDE AROUND THE

STAKES SET A MINIMUM

- INSTALL 3 SLOW RELEASE —

FERTILIZER PACKETS PER

6' TREE AND ABOVE,

ADJACENT TO ROOT BALL.

— INSTALL 5'-0" DIA SHREDDED —

HARDWOOD BARK MULCH RING, 3"

THICK, KEEP 2" AWAY FROM TRUNK

PROVIDE 12" CLEARANCE FROM -

BACKFILL PLANTING PIT WITH

SPECIFIED SOIL MIXTURE

EVERGREEN TREE PLANTING & STAKING

——— BALL SEATED FIRMLY ON ———

SCARIFIED UNDISTURBED SUBGRADE

- EXISTING UNDISTURBED SUBSOIL -

ROOT BALL TO PIT EDGE.

TREE, ATTACH STRAPPING TO

3 EACH 2"X2" WOOD —

12" INTO SUBSOIL

STAKE WITH WIRE





PROJECT INFORMATION

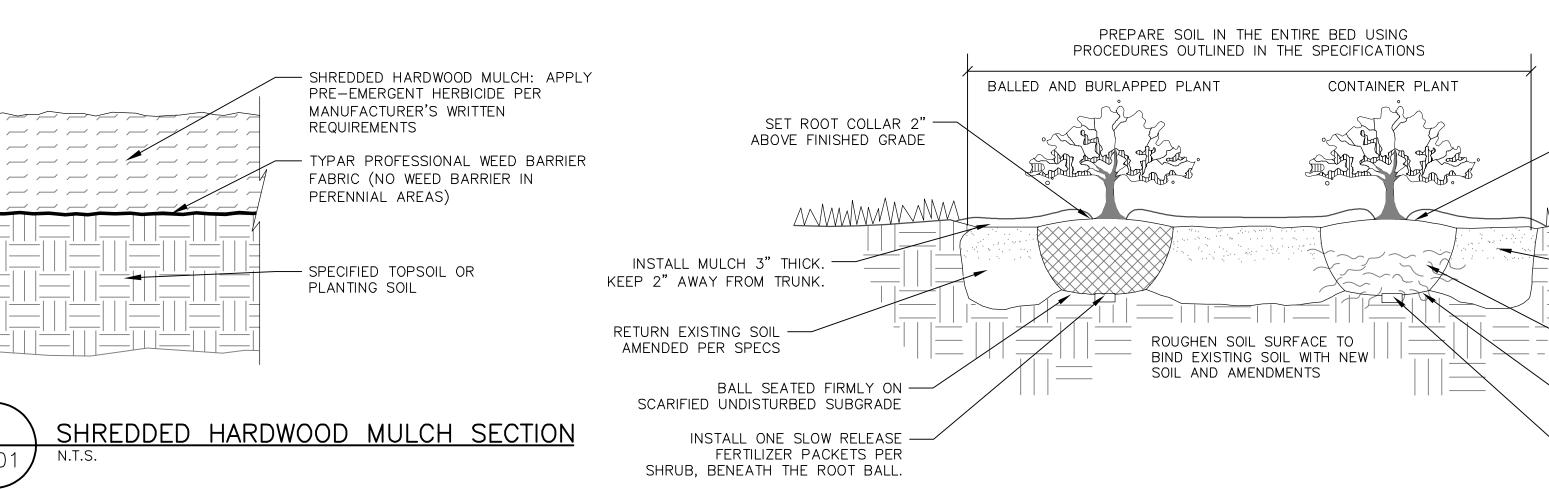
PEWAUKEE HIGH SCHOOL - STEAM **ADDITION &** RENOVATION

Pewaukee, WI 53072

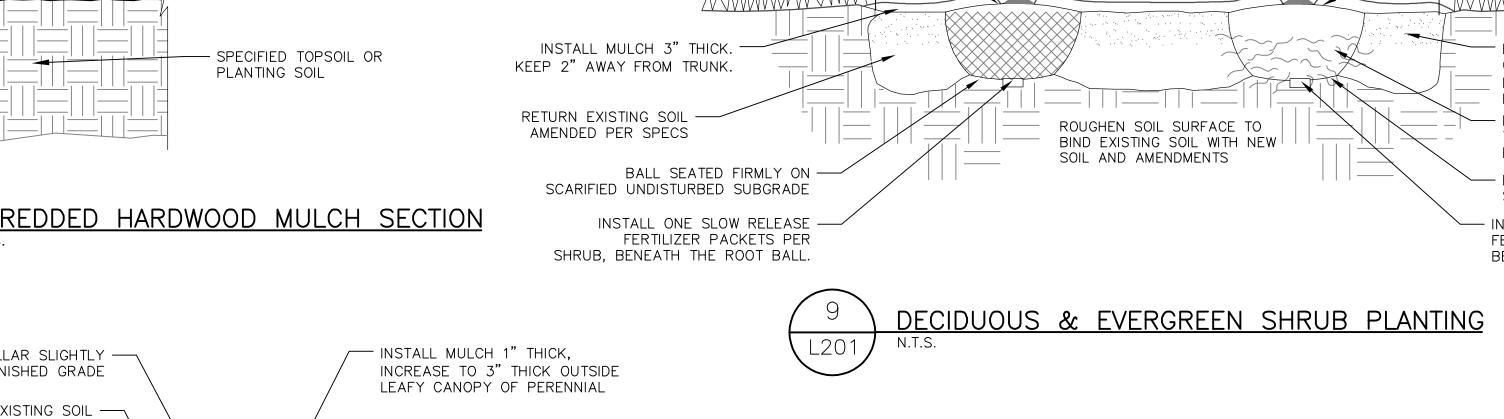
ISSUANCE AND REVISIONS

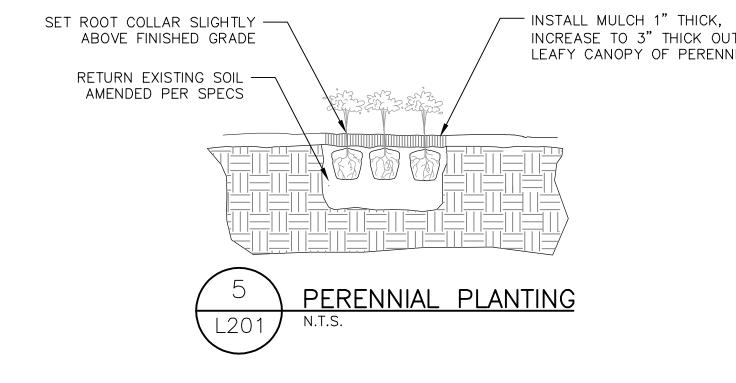
DESCRIPTION 06/20/2024 PLAN COMMISSION SUBMITTAL

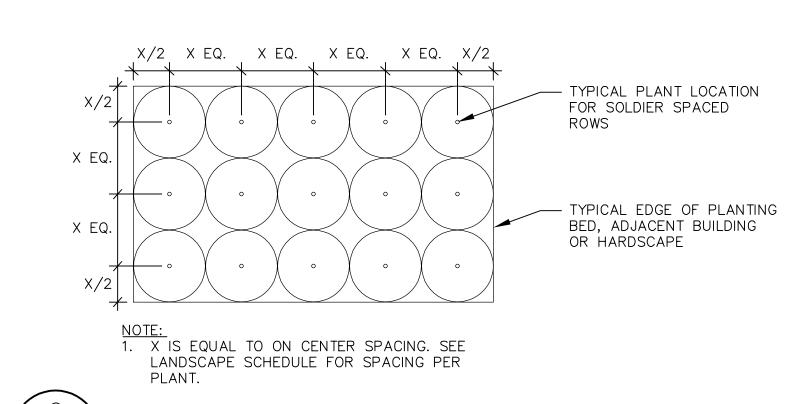
KEY PLAN



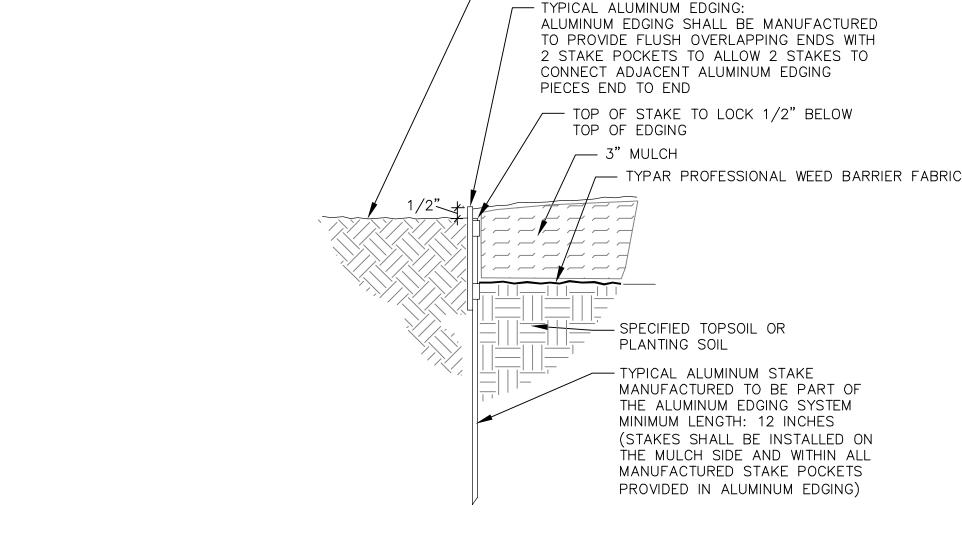
- REMOVE PLANT FROM POT. SET ROOT COLLAR SLIGHTLY ABOVE FINISHED GRADE BEFORE PLANTING, ADD 3" TO 4" OF AMENDMENTS TO BED AND TILL INTO TOP 2" OF PREPARED SOIL REFER TO SPECIFICATIONS LOOSEN AND PULL OUT ROOTS TO PREVENT PLANT FROM BECOMING ROOT BOUND - BALL SEATED FIRMLY ON SCARIFIED UNDISTURBED SUBGRADE INSTALL ONE SLOW RELEASE FERTILIZER PACKETS PER SHRUB, BENEATH THE ROOT BALL.







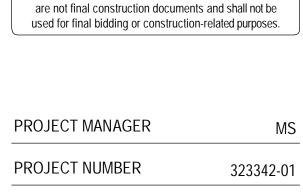
PERENNIALS AND GROUNDCOVERS SPACING: SOLDIER



— LAWN FINISH GRADE



2 X BALL DIA.



SITE LANDSCAPE **DETAILS**



At least one tree and two shrubs shall be planted for each 1,000 square feet or portion thereof of (13,780 sf / 1,000 sf) x 1 tree = 13.8 trees

Landscape area provided = 13,780 square feet (Does not include proposed athletic fields, future buildings, future drives or future parking areas.)

ANDSCAPE CALCULATIONS

shrubs required

Provided

Provided

Provided

Project area only abuts south property line. Existing

Not applicable, dumpster area is not proposed in this

Provided

3 Existing Trees + 11 Proposed Trees = 14 Trees

vegetated buffer provided along the south property

line to remain

51 Shrubs provided

Provided

Not applicable, project area does not abut a Not applicable, project area does not abut a public

3446 sf of parking lot llandscape islands provided

|Not applicable (no new roadways)

Not applicable (no new roadways)

Not applicable (no new roadways)

ALUMINUM EDGING AT PLANTNG BED SECTION

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