



Regular Village Board Meeting Agenda

Tuesday, December 17, 2024

6:00PM

Village Hall, 235 Hickory Street, Pewaukee, WI 53072

To view the meeting live:

<https://www.youtube.com/live/FnaofO81Z60?si=PQ2jRfBB8sGPOLOE>

1. Call to Order, Pledge of Allegiance, Moment of Silence and Roll Call.
2. Public Hearings/Presentations.
 - a. Presentation by local author Susan Wehrley on recent publication of a children's book
3. Approval of Minutes of Previous Meeting.
 - a. Minutes from the December 3, 2024, Regular Village Board Meeting.
4. Citizen Comments. – *This is an opportunity for citizens to share their opinions with Board Members on any topic they choose. However, due to Wisconsin Open Meeting laws, the Board is not able to answer questions or respond to your comments. All comments should be directed to the Board. Comments are limited to 3 minutes per speaker, with time being indicated by an audible alarm. When the alarm sounds, speakers are asked to conclude their comments. Speakers are asked to use the podium and state their name and address.*
5. Ordinances.
 - a. Review, discussion and possible action on Ordinance No. 2024-09, An Ordinance to Repeal and Recreate Chapter 18 Article V of the Municipal Code Regarding Transient Merchants.
6. Resolutions.
 - a. Review, discussion and possible action on Resolution No. 2024-18, A Resolution Recognizing Village Treasurer Cassie Smith.
7. Old Business.
 - a. Review, discussion and possible action to update Strategic Plan Implementation Tracking Spreadsheet.
8. New Business.
 - a. Review, discussion and possible action on replacement and funding of playground equipment at Kiwanis Village Park.
 - b. Review, discussion, and possible action on the First Addendum and Restatement of the Joint Library Agreement.
 - c. Review, discussion and possible action to confirm the appointment of a Trustee as the Village Board Member to the Library Board.
 - d. Review, discussion and possible action to confirm the appointment of a Village Resident Member to the Library Board.
 - e. Review, discussion and possible action to confirm the Pewaukee School District appointment to the Pewaukee Library Board.



Regular Village Board Meeting Agenda

- f. Review, discussion and possible action to approve a water main easement and an easement release on the property of Pewaukee School District at 404 Lake Street.
 - g. Review, discussion and possible action on Cemetery Application Proposal with Ruckert-Mielke for Forest Hills Cemetery GIS.
 - h. Monthly Approval of Checks and Invoices for All Funds – October 2024.
9. Citizen Comments. – *This is an opportunity for citizens to share their opinions with Board Members on any topic they choose. However, due to Wisconsin Open Meeting laws, the Board is not able to answer questions or respond to your comments. All comments should be directed to the Board. Comments are limited to 3 minutes per speaker, with time being indicated by an audible alarm. When the alarm sounds, speakers are asked to conclude their comments. Speakers are asked to use the podium and state their name and address.*
10. Closed Session - The Village Board of the Village of Pewaukee will enter into closed session pursuant to Wis. Statute Section 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding the Village Administrator; and pursuant to Wis. Statute Section 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically regarding the building lease for the Pewaukee Public Library.
11. Reconvene Into Open Session.
- a. Review, discussion and possible action on the Building Lease for the Pewaukee Public Library.
12. Adjournment.

Note: Notice is hereby given that a quorum of a Village Committee and/or Commission may be present at the Village Board meeting, and if so, this meeting shall be considered an informational meeting of that Committee or Commission and no formal action of that Committee or Commission shall occur. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. To request such assistance, contact the Village Clerk at 262-691-5660.

Posted December 13, 2024

**VILLAGE OF PEWAUKEE
REGULAR VILLAGE BOARD MINUTES
DECEMBER 3, 2024**

<https://www.youtube.com/live/DoiHxg6i4f0?si=YwCPh2Wl3qiqDdTq>

1. Call to Order, Pledge of Allegiance, Moment of Silence, and Roll Call

President Knutson called the meeting to order at approximately 6:02 p.m. The Pledge of Allegiance was recited, followed by a moment of silence.

Roll Call was taken with the following Village Board members present: Trustee Heather Gergen, Trustee Bob Rohde, Trustee Kelli Belt, Trustee Chris Krasovich, Trustee Kristen Kreuser, Trustee Jim Grabowski; and President Jeff Knutson.

Also Present: Village Public Works Director Dave Buechl; Police Chief, Tim Heier; Village Attorney, Matt Gralinski; Village Administrator, Matt Heiser, and Village Clerk, Jenna Peter.

2. Public Hearings/Presentations - None

3. Approval of Minutes of Previous Meeting

a. Minutes of the Regular Village Board Meeting – November 19, 2024

Trustee Gergen moved, seconded by Trustee Rohde to approve the November 19, 2024, minutes of the Regular Village Board meeting as presented. Grabowski Abstained.

Motion carried 6-0.

4. Citizen Comments - None

5. Ordinances – None

6. Resolutions – None

7. Old Business - None

8. New Business

a. Review, discussion and possible action on proposal for 2025 Street and Utility Improvement Program Design Services Proposal.

Director Buechl discussed upcoming projects. He met with the DOT two weeks ago and they were happy to hear the Village had a project to include the quiet zones. Buechl stated the Glacier Road project will need watermain easements from the lot owners.

Grabowski stated that the project on Orchard looks great

Trustee Krasovich moved, seconded by Trustee Grabowski to approve the bid for 2025 Street and Utility Improvement Program Design Services Proposal in the amount of \$159,458.

Motion carried 7-0.

b. Review, discussion and possible action on 2025 Employee Handbook Updates.

Trustee Rohde moved, seconded by Trustee Gergen to accept the updates to the 2025 Employee Handbook Updates as presented.

Motion carried 7-0.

c. Review, discussion and possible action on the process and time-line for the performance review and 2025 goal setting for the Village Administrator.

Trustee Rohde discussed the timeline and process. The Administrator's goals will be reviewed at the December 17th meeting as a closed session item.

No action was taken.

d. Review, discussion and possible action on cancelling the regular Village Board meeting on January 7, 2025.

Trustee Grabowski moved, seconded by Trustee Gergen to cancel the January 7th, 2025, Regular Village Board Meeting.

Motion carried 7-0.

e. Review, discussion and possible action on maintenance request for Bill Brown Island on Pewaukee Lake.

Administrator Heiser stated that in 2015, a private contractor donated labor and materials to install stone/riprap on the shoreline to help prevent erosion. The contractor is requesting \$6,500 to perform the work again.

Trustee Gergen moved, seconded by Trustee Krasovich to approve the expenditure of \$6,500 for Bill Brown Island.

Motion carried 7-0.

9. Citizen Comments - None

- 10. Closed Session.** – *The Village Board of the Village of Pewaukee will enter into closed session pursuant to Wis. Statute Section 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding Village Police Clerk/Clerk of Court and pursuant to Wis. Statute Section 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically regarding contract negotiations with the police labor union.*

Trustee Gergen moved, seconded by Trustee Rohde to move into Closed Session at approximately 6:21 p.m.

Motion carried on Roll Call vote, 7-0.

11. Reconvene into Open Session

Trustee Rohde moved, seconded by Trustee Gergen to reconvene into Open Session at approximately 7:06p.m.

Motion carried on Roll Call vote, 7-0.

a. Approval of a collective bargaining agreement with the police labor union.

Trustee Gergen moved, seconded by Trustee Rohde to approve the collective bargaining agreement as presented.

Motion carried on Roll Call vote, 7-0.

12. Adjournment

Trustee Grabowski moved, seconded by Trustee Gergen to adjourn the December 3, 2024, Regular Village Board meeting at approximately 7:07 p.m.

Motion carried 7-0.

Respectfully Submitted,

Jenna Peter
Village Clerk

DRAFT

MEMORANDUM

TO: VILLAGE OF PEWAUKEE VILLAGE BOARD
FROM: Village Attorney Matthew R. Gralinski
SUBJECT: Ordinance to Repeal and Recreate Chapter 18, Article V of the Municipal Code of the Village of Pewaukee Regarding Transient Merchants
DATE: December 12, 2024

Enclosed for the Village Board's consideration is an Ordinance to Repeal and Recreate Chapter 18, Article V of the Municipal Code of the Village of Pewaukee Regarding Transient Merchants. Also enclosed is a redlined version of our current ordinance for ease of reference to the proposed changes.

The Village of Pewaukee, along with several other communities in Southeastern Wisconsin, received correspondence in summer 2024 from a law firm representing a nationwide pest control transient merchant. The correspondence challenged several aspects of the Village ordinance.

In order to better position the Village to combat potential litigation and to otherwise update and align the Village ordinance with the current state of the law, our office has prepared the enclosed ordinance for Board consideration and possible action.

Relevant changes to the Transient Merchant Ordinance are as follow:

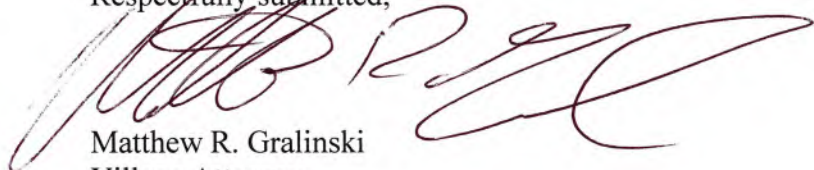
1. The current ordinance contains references to statutory schemes, sections and definitions which are outdated and in some instances no longer exist. The proposed ordinance thus deletes reference to canvassers, peddlers, and charity pleas/charitable solicitors. The ordinance also modifies the definition of transient merchant to align with the definition found in Wisconsin Statute Section 66.0423.
2. Certain exceptions in the current ordinance have been eliminated because they either make reference to outdated statutory schemes, are redundant, or potentially constitute content based distinction. Additionally, a specific state statutory exemption for ex-soldier peddlers has been added for state statutory alignment.
3. The investigation, issuance, and revocation process has been clarified. Structurally, the process remains the same as the current procedure in that the clerk receives an application, the police department conducts an investigation and prepares a report, and the Board reviews the application and report and makes the determination in issuing the license. The proposed ordinance clarifies the reasons the Board may cite as denying an initial license.

The ordinance also clarifies that prior to any hearing on a license revocation, a sworn written complaint from a citizen or Village staff be first filed with the clerk. Additionally, any revocation decision shall be issued in writing to the licensee.

4. The prohibited hours during which a transient merchant may not call at a dwelling or other place is modified from the current scheme of 5:00 p.m. to 9:00 a.m., to 9:00 p.m. to 9:00 a.m. This change better aligns the Village ordinance with case law development on the question of a transient merchant curfew. While this is admittedly a significant change, our office recommends it given review of case law which demonstrates very few, if any, ordinances imposing a 9:00 p.m. curfew being invalidated. Conversely, departure from the 9:00 p.m. curfew even by an hour or two puts additional burden on the Village to demonstrate evidence that such restriction is necessary to advance a significant governmental interest. In order to put the Village in the best position to combat any potential litigation on this questions, our recommendation would be that the curfew for transient merchant activities be set to begin at 9:00 p.m. rather than the current 5:00 p.m.

The requested action of the Board is discussion and approval of the ordinance, or, alternatively discussion and direction of staff on any requested modifications as this is the first draft being reviewed by the Board. In the event modifications are requested, the desired action would be deferring action on the ordinance for staff to make any requested modifications.

Respectfully submitted,



Matthew R. Gralinski
Village Attorney

MRG/sm
Enc.

ORDINANCE NO. 2024-____

**ORDINANCE TO REPEAL AND RECREATE CHAPTER 18 ARTICLE V OF THE
MUNICIPAL CODE OF THE VILLAGE OF PEWAUKEE REGARDING
TRANSIENT MERCHANTS**

The Village Board of the Village of Pewaukee, Waukesha County, Wisconsin do ordain as follows:

SECTION I

Chapter 18 Article V of the Municipal Code of the Village of Pewaukee is hereby deleted and recreated as follows:

ARTICLE V. TRANSIENT MERCHANTS,

DIVISION 1. GENERALLY

Sec. 18.115. Reserved.

DIVISION 2. TRANSIENT MERCHANTS

Sec. 18.116. Definitions.

- (a) The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Transient merchant means, except as otherwise provided, any person engaged in the retail sale of goods or services in any place or manner within the Village of Pewaukee other than from a fixed stationary location in a properly zoned area the person owns, rents or occupies with the consent of the owner for the purpose of conducting retail sales operation. In the foregoing sentence, the “retail sale of goods or services” includes a sale in which the personal services rendered upon or in connection with the merchandise constitutes the greatest part of the value for the price received, but does not include a farm auction sale conducted by or for a resident farmer of personal property used on the farm or the sale of produce or other perishable products at retail or wholesale by a resident of this state.

Sec. 18.117. Exceptions.

The provisions of this division shall not be applicable to the following:

- (1) Any person delivering goods or services, including but not limited to newspapers, fuel, dairy products or bakery products, to persons who, prior to the delivery, have purchased, requested, or ordered such goods or services;

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- (2) RESERVED
 - (3) RESERVED
 - (4) RESERVED
 - (5) Any person holding a sale required by statute or by order of any court and any person conducting a bona fide auction sale pursuant to law;
 - (6) RESERVED
 - (7) Any person selling goods or services at the specific invitation or request of the potential buyer;
 - (8) RESERVED
 - (9) Any individual licensed by an examining board as defined in Wis. Stats. § 15.01(7).
 - (10) Any individual who holds a statewide peddler's license for ex-soldiers pursuant to Wis. Stats. sec. 440.51

Sec 18.118. - RESERVED

Sec. 18.119. License required.

It shall be unlawful for any transient merchant to engage in sales within the Village of Pewaukee without first obtaining a transient merchant license pursuant to this division.

Sec. 18.120. License application.

- (a) Applicants for a transient merchant license must complete and return to the clerk an application form furnished by the clerk, which shall require the following information:
 - (1) Full name, permanent address, telephone number and temporary address, if any;
 - (2) Date of birth, height, weight, color of hair and eyes;
 - (3) Full name, address and telephone number of the person the transient merchant represents or is employed by, or whose goods are being sold or offered for sale;
 - (4) Proposed methods of delivery of merchandise, if applicable;
 - (5) Make, model and license number of vehicle to be used by the applicant in the conduct of the business;
 - (6) A statement as to whether the applicant has been convicted of any crime or ordinance violation directly related to applicant's transient merchant business within the last three years, and the nature of the offense and the place of conviction; and
 - (7) The length of time for which the license to do business as a transient merchant is requested.
- (b) Applicants shall present to the clerk for examination:
 - (1) A driver's license or some other proof of identity as may be reasonably required;

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- (2) A certificate of examination and approval from the sealer of weights and measures where the applicant's business requires use of weighing and measuring devices approved by State of Wisconsin authorities; and
 - (3) A state health officer's certificate where the applicant's business involves the handling of food or clothing and is required to be certified under state law; such certificate shall be dated not more than 90 days prior to the date the application for a license is made.
- (c) At the time the application is made, a fee set by the village board shall be paid to the clerk to cover the cost of processing the application.

Sec. 18.121. Investigation and expiration.

- (a) *Investigation.* The village board shall have the sole authority to grant or revoke transient merchant licenses under this division. The clerk shall first refer each application for a license required by this division to the chief of police, who shall make such investigation of the contents of the application as he deems necessary for the protection of the public health, safety and welfare and shall report the results of the investigation to the clerk within 72 hours. Upon receipt of the report, the clerk shall place the report and application on the next agenda for action by the village board. The village board may refuse to grant a license to an applicant who, pursuant to the investigation called for in this paragraph, is found to have done any of the following:
- i. Make a material omission or materially inaccurate statement in the application; or
 - ii. Been convicted of any crime or ordinance or statutory violation directly related to the applicant's proposed activities as a transient merchant; or
 - iii. Failed to comply with any applicable provision found in Section 18.120.
- (b) *Automatic expiration.* All licenses issued under this division shall be for a term not to exceed 60 days and shall automatically expire at the end of that term. All licenses issued under the provisions of this division shall expire at midnight on the date specified in the license. There shall be no right to a renewal.

Sec. 18.122. License fees.

Every applicant for a license under this division shall pay a license fee set by the village board at the time he receives the license.

Sec. 18.123. Exhibition of identification and license.

All licensees are required to exhibit a photo ID which contains their name, contact information and position. In addition, licensees and employees thereof are required to exhibit their certificate of license from the village at the request of any citizen or any representative of the village.

Sec. 18.124. Prohibited practices.

- (a) A transient merchant shall be prohibited from:
 - (1) Calling at any dwelling or other place between the hours of 9:00 p.m. and 9:00 a.m. except by appointment;
 - (2) Calling at any dwelling or other place where a sign is displayed bearing the words "No Peddlers," "No Solicitors" or words of similar meaning;
 - (3) Calling at the rear door of any dwelling place; or
 - (4) Remaining on any premises after being asked to leave by the owner, occupant or other person having authority over such premises.
- (b) A transient merchant shall not misrepresent or make false, deceptive or misleading statements concerning the purpose of his visit, his identity or the identity of the organization he represents.
- (c) No transient merchant shall impede the free use of sidewalks and streets by pedestrians and vehicles. Where sales are made from vehicles, all traffic and parking regulations shall be observed. No licensee shall have any exclusive right to any location in the public streets, nor shall any be permitted to use or occupy a stationary location on the public streets, nor be permitted to operate in a congested area where such operation might impede or inconvenience the public use of such streets. For the purpose of this division, the judgment of a police officer, exercised in good faith, shall be deemed conclusive as to whether the area is congested and the public impeded or inconvenienced.
- (d) No transient merchant shall make any loud noises or use any sound-amplifying device to attract customers if the noise produced is capable of being plainly heard outside a 100-foot radius of the source. No licensee, nor any person in his behalf, shall shout, cry out, blow a horn, ring a bell or use any sound-amplifying device upon any of the streets, alleys, parks or other public places of the Village of Pewaukee or upon private premises where sound of sufficient volume is emitted or produced to be capable of being plainly heard upon the streets, avenues, alleys, parks or other public places, for the purpose of attracting attention to any goods, wares or merchandise the licensee proposes to sell.
- (e) No transient merchant shall allow rubbish or litter to accumulate in or around the area in which he is conducting business.

Sec. 18.125. Disclosure requirements.

After the initial greeting and before any other statement is made to a prospective customer, a transient merchant shall expressly disclose his name, the name of the company or organization he is affiliated with, if any, and the identity of merchandise or services he offers to sell.

Sec. 18.126. Revocation of license.

- (a) A transient merchant license may be revoked by the village board after notice and hearing, for any of the following reasons, which shall first be alleged by the filing of a sworn written

complaint with the village clerk by any resident of the village, or the village of its own accord:

- (1) Material omissions or materially inaccurate statements in the application for license;
 - (2) Fraudulent, false, deceptive or misleading statements or representations committed by the transient merchant in the course of engaging in sales;
 - (3) Violation of any provision of this Chapter 18 Article V;
 - (4) Conviction of any crime or ordinance or statutory violation directly related to the registrant's activities as a transient merchant; or
 - (5) Conducting the business of transient merchant in an unlawful manner
- (b) Written notice of the hearing shall be served personally on the registrant at least 72 hours prior to the time set for the hearing. Such notice shall contain the time and place of hearing and a statement of the allegations upon which the hearing will be based. The licensee shall have the opportunity to be heard and present evidence in support of their position at any such hearing. The board shall render a written decision based upon the evidence presented at such hearing.
- (c) No licensee whose license has been revoked shall make further application until at least six months shall have elapsed since the last previous revocation.

Sec. 18.127. Records.

The chief of police shall report to the clerk all convictions for violation of this division, and the clerk shall note any such violation on the record of the transient merchant so convicted.

SECTION II

All Ordinances or parts of Ordinances contravening the terms and conditions of this Ordinance are hereby to that extent repealed;

SECTION III

The several sections of this Ordinance shall be considered severable. If any section shall be considered by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other portions of the Ordinance.

SECTION IV

This Ordinance shall take effect upon passage and publication as approved by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Pewaukee, and shall indicate the date and number of this amending Ordinance therein.

Passed and adopted this _____ day of _____ 2024 by the Village Board of the Village of Pewaukee.

APPROVED:

Countersigned:

Jeff Knutson, Village President

Jenna Peter, Village Clerk

**ARTICLE V. TRANSIENT MERCHANTS, ~~CANVASSERS AND CHARITABLE~~
~~SOLICITORS~~¹**

DIVISION 1. GENERALLY

Sec. 18.115. Reserved.

DIVISION 2. ~~CANVASSERS, PEDDLERS AND~~ TRANSIENT MERCHANTS

Sec. 18.116. Definitions.

(a) The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

~~Canvasser or solicitor means any person who goes from house to house, place to place, or street to street soliciting orders for the sale of goods for future delivery, or for services to be performed in the future.~~

~~Peddler means any person who goes from house to house, place to place, or from street to street selling or offering for sale retail goods in his possession.~~

Transient merchant means, except as otherwise provided, any person engaged in the retail sale of goods or services in any place or manner within the Village of Pewaukee other than from a fixed stationary location in a properly zoned area the person owns, rents or occupies with the consent of the owner for the purpose of conducting retail sales operation. In the foregoing sentence, the "retail sale of goods or services" includes a sale in which the personal services rendered upon or in connection with the merchandise constitutes the greatest part of the value for the price received, but does not include a farm auction sale conducted by or for a resident farmer of personal property used on the farm or the sale of produce or other perishable products at retail or wholesale by a resident of this state.

(b) ~~A person who travels from place to place taking orders for goods and who afterwards delivers them is neither a peddler nor a transient merchant. See 30 Op. Atty. Gen. 618 (1914).~~

(Code 1967, § 12.106; Ord. No. 386, § 1(2), 6-2-1992)

~~Cross reference(s) — Definitions and rules of construction generally, § 1.101.~~

Sec. 18.117. Exceptions.

The provisions of this division shall not be applicable to the following:

¹~~Cross reference(s) — Streets, sidewalks and other public places, ch. 78.~~

~~State law reference(s) — Authority to regulate, Wis. Stats. § 66.083.~~

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- (1) Any person delivering goods or services, including but not limited to newspapers, fuel, dairy products or bakery products, to persons who, prior to the delivery, have purchased, requested, or ordered such goods or services;
 - (2) ~~Any person selling goods at wholesale to persons engaged in the business of reselling same at retail;~~
 - (3) ~~Any permanent merchant of the Village of Pewaukee or employee of the village who takes orders at the home of the buyer for merchandise regularly offered for sale by such merchant and who delivers such merchandise in the regular course of business;~~
 - (4) ~~Any person selling or offering for sale a service unconnected with the sale or offer for sale of goods or personal property;~~
 - (5) Any person holding a sale required by statute or by order of any court and any person conducting a bona fide auction sale pursuant to law;
 - (6) ~~Any person selling goods on an occasional basis from property owned or rented by that person;~~
 - (7) Any person selling goods or services at the specific invitation or request of the potential buyer;
 - (8) ~~Any employee, officer or agent of a charitable organization who engages in direct sales for or on behalf of the organization, provided there is submitted to the clerk-treasurer proof that such charitable organization is registered under Wis. Stats. § 440.41 and in compliance with division 3 of this article; provided that any charitable organization engaging in the sale of merchandise and not registered under that statute, or that is exempt from that statute's registration requirements, shall be bound by the provisions of this division; or~~
 - (9) Any individual licensed by an examining board as defined in Wis. Stats. § 15.01(7).

[\(10\) Any individual who holds a statewide peddler's license for ex-soldiers pursuant to Wis. Stats. sec. 440.51](#)

(Ord. No. 386, § 1(3), 6-2-1992)

Sec. 18.118. Survey of state regulations.

~~(a) This section gives a brief survey of current laws and regulations having statewide application which deal with peddlers and transient merchants.~~

~~Note. A seller of goods would have to obtain both a peddler's and a transient merchant's license if he engaged in both kinds of sales methods. See 37 Op. Atty. Gen. 356, 360 (1948).~~

~~(b) Peddlers are governed by Wis. Stats. § 440.81, which provides for the licensing of peddlers; licensing fees are required; license must be obtained each year from the Wisconsin Department of Regulation and Licensing; no license is required of one selling any agricultural product which he has grown in Wisconsin. For violations, notify the department of regulation and licensing, the local district attorney and the Wisconsin Department of Justice's Office of Consumer Protection.~~

~~(c) Transient merchants are governed by Wis. Stats. § 440.85, which provides for licensing of transient merchants; licensing fees are required; license must be obtained each year from the department of regulation and licensing; a \$100.00 fee must be paid to the clerk-treasurer for each day that he is engaged in such business.~~

~~Note. The \$100.00 a day provision may be extremely burdensome to a merchant who does a low volume of business and thus may be open to a constitutional challenge on due process or restraint of commerce grounds. Some municipalities have seen fit to tie the fee to a percentage of the dollar volume of business in order to treat the low volume merchant fairly.~~

In case of violations, notify the department of regulation and licensing, the district attorney and the department of justice's office of consumer protection.

- (d) ~~Peddlers and transient merchants are governed by Wis. Stats. § 440.87, which permits most local governing bodies to further license peddlers and transient merchants. In case of violations, notify the city attorney regarding violations of village ordinances.~~
- (e) ~~The Wis. Admin. Code ch. ATPC 127 states that if a peddler's or a transient merchant's goods or services are primarily for personal, family or household purposes, he is required to disclose certain information to prospective buyers and is prohibited from engaging in certain unfair or deceptive trade practices. For example, every seller must give a written receipt if something is bought. For violations, notify the district attorney, the department of justice's office of consumer protection, or the department of agriculture's trade division.~~

Note: Copies of Wis. Admin. Code ch. ATPC 127 can be obtained from the department of agriculture, and can be found in the Wisconsin Administrative Code.

Department of Justice Office of Consumer Protection 114 East, State Capitol Madison, Wisconsin	Dept. of Regulation & Licensing State of Wisconsin 201 E. Washington Avenue Madison, Wisconsin	Dept. of Agriculture State of Wisconsin 801 W. Badger Road Madison, Wisconsin
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Sec. 18.119. License required.

It shall be unlawful for any transient merchant to engage in sales within the Village of Pewaukee without first obtaining a transient merchant license [pursuant to this division](#).

(Ord. No. 386, § 1(1), 6-2-1992)

Sec. 18.120. License application.

- (a) Applicants for a transient merchant license must complete and return to the clerk-~~treasurer~~ an application form furnished by the clerk-~~treasurer~~, which shall require the following information:
 - (1) Full name, permanent address, telephone number and temporary address, if any;
 - (2) Date of birth, height, weight, color of hair and eyes;
 - (3) Full name, address and telephone number of the person the transient merchant represents or is employed by, or whose goods are being sold or offered for sale;
 - (4) Proposed methods of delivery of merchandise, if applicable;
 - (5) Make, model and license number of vehicle to be used by the applicant in the conduct of the business;
 - (6) A statement as to whether the applicant has been convicted of any crime or ordinance violation directly related to applicant's transient merchant business within the last three years, and the nature of the offense and the place of conviction; and
 - (7) The length of time for which the license to do business as a transient merchant is requested.
- (b) Applicants shall present to the clerk-~~treasurer~~ for examination:
 - (1) A driver's license or some other proof of identity as may be reasonably required;

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- (2) A certificate of examination and approval from the sealer of weights and measures where the applicant's business requires use of weighing and measuring devices approved by State of Wisconsin authorities; and
 - (3) A state health officer's certificate where the applicant's business involves the handling of food or clothing and is required to be certified under state law; such certificate shall be dated not more than 90 days prior to the date the application for a license is made.
- (c) At the time the application is made, a fee set by the village board shall be paid to the clerk-treasurer to cover the cost of processing the application.

(Ord. No. 386, § 1(4), 6-2-1992)

Sec. 18.121. Investigation and expiration.

(a) ~~(a)~~ *Investigation.* The village board shall have the sole authority to grant or revoke transient merchant licenses under this division. The clerk-treasurer shall first refer each application for a license required by this division to the chief of police, who shall make such investigation of the contents of the application as he deems necessary for the protection of the public health, safety and welfare and shall report the results of the investigation to the clerk-treasurer within 72 hours. Upon receipt of the report, the clerk-treasurer shall place the report and application on the next agenda for action by the village board. The village board may refuse to grant a license to an applicant who, pursuant to the investigation called for in this paragraph, is found to have done any of the following:

- i. Make a material omission or materially inaccurate statement in the application; or
- ii. Been convicted of any crime or ordinance or statutory violation directly related to the applicant's proposed activities as a transient merchant; or
- iii. Failed to comply with any applicable provision found in Section 18.120.

- (b) *Automatic expiration.* All licenses issued under this division shall be for a term not to exceed 60 days and shall automatically expire at the end of that term. All licenses issued under the provisions of this division shall expire at midnight on the date specified in the license. There shall be no right to a renewal.

(Ord. No. 386, § 1(5), 6-2-1992)

Sec. 18.122. License fees.

Every applicant for a license under this division shall pay a license fee set by the village board at the time he receives the license.

(Ord. No. 386, § 1(6), 6-2-1992)

Sec. 18.123. Exhibition of identification and license.

All licensees are required to exhibit a photo ID which contains their name, contact information and position. In addition, licensees and employees thereof are required to exhibit their certificate of license ~~from~~ the village at the request of any citizen or any representative of the village.

(Ord. No. 386, § 1(8), 6-2-1992; Ord. No. 2022-05, § 1, 4-6-2022)

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Sec. 18.124. Prohibited practices.

- (a) A transient merchant shall be prohibited from:
- (1) Calling at any dwelling or other place between the hours of 9:00 p.m. and 9:00 a.m. except by appointment;
 - (2) Calling at any dwelling or other place where a sign is displayed bearing the words "No Peddlers," "No Solicitors" or words of similar meaning;
 - (3) Calling at the rear door of any dwelling place; or
 - (4) Remaining on any premises after being asked to leave by the owner, occupant or other person having authority over such premises.
- (b) A transient merchant shall not misrepresent or make false, deceptive or misleading statements concerning the purpose of his visit, his identity or the identity of the organization he represents.
- (c) No transient merchant shall impede the free use of sidewalks and streets by pedestrians and vehicles. Where sales are made from vehicles, all traffic and parking regulations shall be observed. No licensee shall have any exclusive right to any location in the public streets, nor shall any be permitted to use or occupy a stationary location on the public streets, nor be permitted to operate in a congested area where such operation might impede or inconvenience the public use of such streets. For the purpose of this division, the judgment of a police officer, exercised in good faith, shall be deemed conclusive as to whether the area is congested and the public impeded or inconvenienced.
- (d) No transient merchant shall make any loud noises or use any sound-amplifying device to attract customers if the noise produced is capable of being plainly heard outside a 100-foot radius of the source. No licensee, nor any person in his behalf, shall shout, cry out, blow a horn, ring a bell or use any sound-amplifying device upon any of the streets, alleys, parks or other public places of the Village of Pewaukee or upon private premises where sound of sufficient volume is emitted or produced to be capable of being plainly heard upon the streets, avenues, alleys, parks or other public places, for the purpose of attracting attention to any goods, wares or merchandise the licensee proposes to sell.
- (e) No transient merchant shall allow rubbish or litter to accumulate in or around the area in which he is conducting business.

(Ord. No. 386, § 1(7)(a), 6-2-1992; Ord. No. 423, § 1, 12-5-1995)

Sec. 18.125. Disclosure requirements.

After the initial greeting and before any other statement is made to a prospective customer, a transient merchant shall expressly disclose his name, the name of the company or organization he is affiliated with, if any, and the identity of merchandise or services he offers to sell.

(Ord. No. 386, § 1(7)(b), 6-2-1992)

Sec. 18.126. Revocation of license.

- (a) A transient merchant license may be revoked by the village board after notice and hearing, for any of the following reasons, [which shall first be alleged by the filing of a sworn written complaint with the village clerk by any resident of the village, or the village of its own accord](#):
- (1) Material omissions or materially inaccurate statements in the application;

-
- (2) Fraudulent, false, deceptive or misleading statements or representations committed by the transient merchant in the course of engaging in transient sales;
 - (3) Violation of any provision of this division;
 - (4) Conviction of any crime or ordinance or statutory violation directly related to the registrant's activities as a transient merchant; or
 - (5) Conducting the business of ~~peddler, canvasser or~~ transient merchant in an unlawful manner ~~or in such a manner as to constitute a breach of the peace or to constitute a menace to the health, safety or general welfare of the public.~~
- (b) Written notice of the hearing shall be served personally on the registrant at least 72 hours prior to the time set for the hearing. Such notice shall contain the time and place of hearing and a statement of the allegations upon which the hearing will be based. The registrant shall have the opportunity to be heard and present evidence in support of their position at any such hearing. The board shall render a written decision based upon the evidence presented at such hearing.
- (c) No licensee whose license has been revoked shall make further application until at least six months shall have elapsed since the last previous revocation.

(Ord. No. 386, § 1(10), 6-2-1992)

Sec. 18.127. Records.

The chief of police shall report to the clerk ~~treasurer~~ all convictions for violation of this division, and the clerk ~~treasurer~~ shall note any such violation on the record of the transient merchant so convicted.

(Ord. No. 386, § 1(9), 6-2-1992)

DIVISION 3. CHARITABLE SOLICITATIONS

~~Sec. 18.128. Statutes adopted.~~

~~The provisions of subchapter III of Wis. Stats. ch. 440 (Wis. Stats. § 440.41 et seq.), including but not limited to the definitions, are adopted by reference in this section as if fully set forth.~~

~~Sec. 18.129. Definitions.~~

~~The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:~~

~~*Goods* means personal property of any kind, merchandise or materials provided incidental to services offered or sold, and goods retained by a donor or prospective customer on condition that a donation or payment be made to the seller.~~

~~(Ord. No. 386, § 1(2)(b), 6-2-1992)~~

~~Cross reference(s) — Definitions and rules of construction generally, § 1.101.~~

~~Sec. 18.130. Survey of state regulations.~~

Charity pleas are governed by Wis. Stats. § 440.41, which provides for registration of charitable organizations. Where a peddler or a transient merchant also uses a charitable sales pitch (even if he only purports to be engaged in charitable soliciting) he must also be registered with the department of regulation and licensing as a charitable organization. In case of violations, notify the local district attorney, the department of regulation and licensing and the department of justice's office of consumer protection.

Note. A charitable organization which is not selling anything need not be registered as a peddler or transient merchant.

(Code 1967, § 12.106)

~~Sec. 18.131. Penalty.~~

Any person adjudged in violation of any provision of this division shall be subject to section 1.102.

(Code 1967, § 12.03; Ord. No. 386, § 1(11), 6-2-1992)

~~Sec. 18.132. Suspension, revocation of certificate.~~

The operator is limited to working for the sponsor, and if the village board is advised of an unfavorable police check within 60 days after issuance of a registration certificate, such certificate shall automatically be suspended. If the operator does not request a hearing before the village board within ten days after such suspension, the certificate shall automatically be revoked.

(Code 1967, § 12.106)

STATE OF WISCONSIN VILLAGE OF PEWAUKEE WAUKESHA COUNTY

RESOLUTION NO. 2024-18

**A RESOLUTION RECOGNIZING THE SERVICE OF
CASSIE SMITH
TO THE VILLAGE OF PEWAUKEE**

WHEREAS, Cassie Smith began her employment with the Village in 2016 as the Deputy Clerk/Treasurer; and

WHEREAS, Cassie Smith expanded her service to the Village when she became the Village Clerk in 2019 which included countless hours attending Village meetings, a scrupulous maintenance of official Village records and the critical function of running elections for the people; and

WHEREAS, Cassie Smith also took on Human Resource duties when she became Clerk, working with all the employees of the Village on their pay and benefits; and

WHEREAS, Cassie Smith deepened her service to the Village by becoming the Village Treasurer in 2024 which included oversight of all the financial activities of the Village; and

WHEREAS, Cassie Smith showed great teamwork and leadership in the office, guiding the new Clerk and Deputy Clerk through their duties, training the Deputy Treasurer and supporting other new employees as they develop into their roles with the Village; and

WHEREAS, Cassie Smith, in performing those different roles, was a great asset to the community, serving the residents, Village staff and Village Board.

THEREFORE, BE IT HEREBY RESOLVED by the Village Board of the Village of Pewaukee, Waukesha County, Wisconsin, that it hereby extends its heartfelt appreciation for the dedication given to the Village of Pewaukee by Cassie Smith while serving as Deputy Clerk/Treasurer, Village Clerk and Village Treasurer.

Dated this 17th day of December, 2024.

VILLAGE OF PEWAUKEE

Jeff Knutson, Village Board President

ATTEST:

Jenna Peter, Village Clerk



To: Jeff Knutson, President
Trustees of the Village Board

From: Matt Heiser
Village Administrator

Date: December 12, 2024

Re: December 17, 2024 Meeting Agenda Item 7(a)
Review, discussion and possible action to update Strategic Plan Implementation Tracking Spreadsheet

BACKGROUND

During the performance evaluation process for the Administrator Trustee Gergen requested that the strategic plan tracking spreadsheet be reviewed by the Board. It appears this document was last used in 2021 to document the progress of each strategic goal.

ACTION REQUESTED

This item does not require formal action but it is available on the agenda if Board members wish to use it.

ANALYSIS

None.

Attachments:

1. Strategic Plan Tracking Spreadsheet
2. 2024 Strategic Plan

Village of Pewaukee Strategic Planning Implementation

Strategy:	#1: Develop a formal development/redevelopment and land use plan for the Village, considering the fiscal impact and cost of service for varying land uses.				
Objective:	Objective #1: Identify the types of development and/or redevelopment desired within the Village and prioritize locations for this development				
Team Members:	Plan Commission, Village Planner and Administrator				
Item	Action (Task)	Start	Status	Group/Person Responsible	Notes
1	Examine real estate development trends and best practices for similar communities		Completed	Comprehensive Land Use Plan (CLUP) work group, and Plan Commission.	A draft document outlining real estate development trends based on third party reports has been completed and updated. Need to determine where this information should be captured within Strategic Plan documents. Conditions for this topic can change quickly as we witnessed with the pandemic - retail demand has declined further; hospitality sector was significantly and adversely impacted and the demand for office space, which was previously soft, may never recover to previous levels as workers may continue to work from home indefinitely. However, demand for affordable single-family housing has been extremely high in 2021 - not just in Pewaukee but throughout the U.S. 3/7/22: Plan Commission has completed it's work on the CLUP and needs to bring the information to the board. 4/14/22: PC recommended approval of the CLUP to the village board
2	Prioritize potential areas for new development and redevelopment in the Village		Completed	Comprehensive Land Use Plan (CLUP) work group, and Plan Commission.	The Strategic Plan identified seven (7) areas in the Village that are best positioned for development or redevelopment. The work group prioritized these areas as part of the CLUP Chapter 7 development. Update: two areas have been removed (St. Mary's Church property & River Hills Nursing Home) since there are currently active development proposals; These original 7 areas have been further delineated - 1). Downtown Village Center; 2). Downtown Gateway - Oakton Ave from River to RR tracks; 3). Downtown Gateway - Oakton Ave RR tracks to Hwy 16; 4). Downtown Gateway - Southside of RR tracks at Capital to Clark; 5). North side of Capital Dr from Meadow Creek to Hwy 164; 6). Ryan Street - Quinland Dr. to Hwy 16; 7). Westfield Way at Cecilia Dr; 8). Farmland on both sides of Sussex Street north of Hwy 16. (9/16/21): The Plan Commission completed its review of the targeted development/redevelopment areas as part of the Comprehensive Land Use Plan updates.
3	Evaluate economic impacts and potential costs of potential development scenarios		Completed	Comprehensive Land Use Plan (CLUP) work group, and Plan Commission.	The Plan Commission is evaluating these factors as part of Chapter 7 development.
4	Develop initial recommendations for development types and density in key locations in the Village		Completed	Comprehensive Land Use Plan (CLUP) work group, and Plan Commission.	The Plan Commission is evaluating these factors as part of Chapter 7 development.
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Village of Pewaukee Strategic Planning Implementation

Strategy:	#1: Develop a formal development/redevelopment and land use plan for the Village, considering the fiscal impact and cost of service for varying land uses.				
Objective:	Objective #3: Determine appropriate mechanisms and action steps for incentivizing desired development in priority areas based on cost-benefit analysis				
Team Members:	Adminstrator, Village Attorney, Trustee Gergen and Roberts				
Item	Action (Task)	Start	Status	Group/Person Responsible	Notes
1	Inventory existing tools and incentives for development, including tax increment financing and fee waivers		Active	CLUP work group	Trustees Gergen and Roberts; Administrator Gossee and Attorney Blum met with Tim Casey of Waukesha Center for Growth in Q1 of 2020. We discussed various financial tools available to support development. The WCG offered to provide a summary of these options for the Village, but was delayed due to the "safer from home" directive. Also, Tim Casey left WCG. Trustee Roberts and Village Administrator Gossee met with the new WCG director to advise her of our strategic plan initiatives, and offered support as the CLUP is approved. We will need to revisit WCG resources to develop a summary of financial tools. 9/8/22: with new director at Waukesha Center for Growth, need to meet and discuss the targeted areas for development. 4/12/23: Scott, Kelli, and Craig met with new director in November who provided us with list of Wisconsin Economoc Development Corporation (WEDC) Programs. Recommended an open house with developers to promote targeted development areas.
2	Explore best practices in other communities for additional tools for development		CANCELLED		Redundant to task 1, outlined above
3	Proactively attract and engage potential developers, marketing sites for redevelopment and creating site plans		Not Started	Village Board, Plan Commission, Staff	Once the CLUP is completed, the Village Board needs to consider resources for proactive economic development. In Q4 of 2020, Trustees Hopkins and Roberts conferenced with Trustee Hopkin's father, who had a career in economic development, for background information and direction on how to affect this task. The recommendation was to engage / contract with a third party economic development professional to use the CLUP as a guideline to engage property owners in development/redevelopment activities. 9/8/22: Village Board needs to determine if resources should be allocated for active development.
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Village of Pewaukee Strategic Planning Implementation

Strategy:	#1: Develop a formal development/redevelopment and land use plan for the Village, considering the fiscal impact and cost of service for varying land uses.				
Objective:	Objective #4: Invest in improvements and enhancements to Village Parks				
Team Members:	Joint Park and Recreation				
Item	Action (Task)	Start	Status	Group/Person Responsible	Notes
LAIMON					
1	Identify specific improvements,	2019	2019	Joint P&R Board	RA Smith hired to formulate plans on parking lot, drainage, boat launch, Lake Wall and WE Energize Transformer Relocation. Multiple meetings held between key P&R Staff, RA Smith, Beachside Boat & Bait
2	Initial Plan presented to P&R Board	1/8/2020		Nick Phalin	Overall plan reviewed, Nick will get additional information on possible phases and cost estimates. We will need to take into account summer "high use" season and DNR grant cycle.
3	WE Energize Transformer Relocation	1/8/2020	2/12/2020	Nick Phalin	Reviewed new location and costs. It was agreed that this relocation would be the 1st phase of the project, completed in 2020. Additional information on curb, pad and repaving of old site remain.
4	Identify additional funding sources for project	1/8/2020		Nick Phalin and Bob Rohde	Pursue information on DNR Grants and review of 10 year capitol plan budget.
5	Complete DNR Grant application by deadline including approval of Village Board	1/8/2020		Nick Phalin and Bob Rohde	Deadline for DNR "Recreational Boating Facilities Grants" are 2/1/20 and 6/1/20 for 2021 construction. We will verify timeline with DNR.
6	Parking lot and boat launch work completed	8/1/2020	11/30/2020		Received 50% funding through DNR grant
7	Identified 2022 improvements including replacement of main building upper balcony, extending fingers on boat slips and painting exterior of rental building	2022	2022		All funding will come from the Laimon fund

8	Building window replacement and deck replacement on SW deck	2023	2024		All funding will come from the Laimon fund.
9	Balcony deck and rubber roof replacement	2022	2023	Nick Phalin	All funding will come from the Laimon fund. Originally a 2022 budget item moved to 2023 due to inability to attract interested bidders
10	Creation of 10 year capitol improvement plan	2023		Nick Phalin and Bob Rohde	Currently being considered by P&R Board
11	Negotiate new lease with Beachside Boat and Bait/Building Tenant	2023	2023	Nick Phalin and Bob Rohde	Completed and will take effect 4/1/23 includes increases in lease payments (+10%) for the next 5 years
12	Review pricing on boat slips	2024		Nick Phalin and Bob Rohde	Review of competitive pricing on boat slips and possible price increase

LAKEFRONT

1	Develop Plan for improvements at Lakefront Park	2019	2019	Scott Gosse, Bob Rohde, Jeff Knutson, Joint P&R Board	Specific improvements include new or repaired fishing pier, boardwalk with transient boat docking (fingers)
2	Identify specific improvements	#####		Bob Rohde, Scott Gosse	Draft plans including estimated construction timeline received from Lis Stern and Matt Canada (WI DOT)
3	Understand the overall effect on state railroad crossing work and timeline of work	Starting Wk of Jan 27th	Feb '2020	Bob Rohde, Scott Gosse, Nick Phalin	Pewaukee Ski Club, Positively Pewaukee, Interested Downtown businesses
4	Schedule meeting with Lakefront partners to understand needs and concerns on RR work and Lakefront improvements	1/8/2020		Nick Phalin and Bob Rohde	Pursue information on DNR Grants

5	Identify additional funding sources for project	spring 2021	spring 2022		
6	Rip out cement seating structure adjacent to park building	1/8/2020	Completed	Nick Phalin and Bob Rohde	DPW assisted
7	Complete DNR Grant application by deadline including approval of Village Board (Delayed)	2021			Deadline for DNR "Recreational Boating Facilities Grants" are 2/1/20 and 6/1/20 for 2021 construction. We will verify timeline with DNR.
8	Create transient boat dock to provide boat docking for downtown consumers -> Purchase of Great Lakes Antique Boat Pier (Delayed due to lack of service to put in dock)	2022	Phase 1 2022 Completed		Purchased for \$15,000 June 2021
9	Place transient boat dock from fishing pier 50' west in spring 2022	2022	Phase 1 2022 Completed		Boats slips for 5 boats placed on lakefront in June, 2022 by P&R Staff. Additional float pier was provided by City of Oconomowoc.
10	Move fishing pier closer to dam with new ADA path / replace fishing pier utilizing various grant in 2023 (DNR/CBDG)	2023			CDBG grant applied for and awarded for new ADA path to fishing pier. Will be installed April-2023 with new fishing pier installed May-2023. will pay for path from sidewalk to lake for new fishing pier location. By moving fishing pier we will be able to add an additional finger to the boat pier.
11	Extend transient boat dock adding 1 additional finger (April 2023)	2023			Old fishing pier path from sidewalk to lakefront will be used for boat dock pier. Improvements to stability of boat dock will be made 2023.
12	Long Term Vision Plan in works (PWK 2030)	2023			

RIVERWALK

1		Week of 1/27/20		Bob Rohde	
2	Meeting with Charlie Shong (Pewaukee River Partnership)	#####	1/15/2020	Bob Rohde	Establish timeline, actions, possible partnerships and hurdles to overcome.
3	Meeting with Friends of Parks of Pewaukee and Tom Koepp on coordination of improvements to Koepp Riverside Park with this effort.	2022	2022		Initial discussion on coordination including extending current riverwalk across the river north of Penny's Bridge. Discussion on possible partners.
4	P&R and Village Board Approval of Riverwalk Bridge from North shore of river to Koepp Park	2022	2022		Approved Park & Rec 9/8/21 Approved Village Board on 9/21/21
5	Charlie Shong will work with DNR for approval of bridge	2022-2023			Bridge will connect north river walk with Koepp Park
6	Riverwalk partnership/Shong working on approvals with the village engineer.	2023			Funds have been identified for Insurance. Bridge is being delayed with DNR/Village Engineer requiring higher bridge, which extends the ramping needed on the walk (\$\$\$)
7	Long Term Vision Plan in works (PWK 2030)	2023			
8					

1		Week of 1/27/20		Bob Rohde	
2	Meeting with Charlie Shong (Pewaukee River Partnership)	#####	1/15/2020	Bob Rohde	Establish timeline, actions, possible partnerships and hurdles to overcome.
3	Meeting with Friends of Parks of Pewaukee and Tom Koepp on coordination of improvements to Koepp Riverside Park with this effort.	#####		Bob Rohde	Initial discussion on coordination including extending current riverwalk across the river north of Penny's Bridge. Discussion on possible partners.
4	Meeting with Friends of Parks of Pewaukee on coordination of improvements to Koepp Riverside Park with this effort.	#####	7/13/1905		Identified possible partners and funding sources
5	6-8 new trees planted in spring of 2021	Fall/Winter 2021-22	2022		
6	Removal of dead trees in wooded area				
7	Long Term Vision Plan in works (PWK 2030)	2023			

Kiwanis

1		2021	2021	Staff	
2	Plan of action on PAA portion of the park	2022	2022		

3	Determine Tear down / Replace /Repair	2021			
4	Identify possible partners / uses of park (North field)	2021 - 2022	2022		
5	Enhance ponds area /Aeration	2023			Part of 2022 budget improvements. Aeration did not acheive the hoped for improvement, staff is looking for additional information to improve astetics of the pond. 2023 there will be a total of 3 aerators added to the pond. (suggested by experts) All cost will come from the general P&R Fund.
6	Remove Dead trees / Liability concerns Eastern portion of park	2021	2022		20 dead trees were removed from the park
7	Bell Tower Memorial	Fall 2021	Fall 2022		Bell Tower Memorial approved and construction will take place in 2024
8	Field lights/Improvement repairs in partnership with PYB		2022		LED Lights and new electrical control panel was completed in Summer/Fall 2022.
9	Back softball diamond fence removed, score booths removed	2022	2022		Plans for future use of the area could include a small dog park.
10	PAA Concession and picnic shelter demolished and removed	2021	2021		Removed in August 2022
11	Initial discussions and designs for 4 season park building	2021			Intitial plans developed

Village of Pewaukee Strategic Planning Implementation

Strategy:	#2 Develop a plan for updating facilities, improving technology, and making capital improvements over the next ten years and ensure sustainability of the Village's growth and resources moving forward.				
Objective:	#1 Complete assessment of current and future maintenance, infrastructure, and technology needs.				
Team Members:	Public Works and Safety Trustees, DPW Director Naze; Administrator Gosse				
Item	Action	Start	Completion	Group/Person Responsible	Notes
1	initial review with PW&S Committee	2/4/2020			SG reviewed with PW&S Committee this portion of strat plan is being addressed as part of a DPW space needs study in addition to starting an analysis of future technology needs as part of the equip needs
2	Future Maintenance			Scott	SG is getting proposals for Facilities Assessment; 3/7 Facilities Services Group is finalizing a facilities maintenance plan at no cost to Village - pending receipt of plan
3	Infrastructure			Scott	DPW provided 10 year plan for Transportation and Utility projects; 3/7 update of 10-year plan pending information from Dept. Heads on 4/8
4	Technology			Scott	Clerks office & PD provided 10 year plan for technology upgrades; 3/7 updated of 10-year plan pending information from Dept. Heads on 4/8
5	Facility Maint. Plan			Scott	Presented the plan at the VB meeting 8/16/2022
6	GIS - Infrastructure				Add to Capitol Improvement Plan
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Village of Pewaukee Strategic Planning Implementation

Strategy:	#2 Develop a plan for updating facilities, improving technology, and making capital improvements over the next ten years and ensure sustainability of the Village's growth and resources moving forward.				
Objective:	#2 Develop a plan for document management and the scanning and digitizing of records				
Team Members:	All Department Heads				
Item	Action	Start	Completion	Group/Person Responsible	Notes
1	initial review with PW&S Committee	2/4/2020			SG reviewed with PW&S Committee this portion of strat plan advising that staff pulled together software costs to implement this objective in 2019; staff is working on a "going forward" plan at this time in that documents are scanned to PDF as they come in as well as asking for PC apps to be submitted digitally in addition to paper
2	Obtaining Quotes	#####		Cassie/Staff	LaserFiche has a program that reduced the cost for municipalities under 10,000. I have asked for quotes from 3 different vendors.
3	Quotes obtained	Mar-22		Cassie/Staff	Cost per year for maintenance would be \$3,100. Costs for additional set up charges up to \$25,900. Need to discuss funding.
4	Agenda Packets			Cassie	Discuss Agenda Packet - PDF sufficient or do we need to upgrade?
5					

Village of Pewaukee Strategic Planning Implementation

Strategy:	#2 Develop a plan for updating facilities, improving technology, and making capital improvements over the next ten years and ensure sustainability of the Village's growth and resources moving forward.				
Objective:	#3 Create a 10-year capital plan that includes all Village departments and is updated annually.				
Team Members:	Public Works and Safety Trustees, Village President; DPW Director Naze; Administrator Gosse				
Item	Action	Start	Completion	Group/Person Responsible	Notes
1	initial review with PW&S Committee	2/4/2020		Department Heads; SG	SG reviewed with PW&S Committee this portion of strat plan advising that staff is working on extending to 10 years the equip replacement and road plans
2	Infrastructure				DN provided 10 year plan for Transportation and Utility projects
3	Technology				Clerks Office & PD provided 10 year plan for technology upgrades
4	Vehicles and Equipment		ongoing		DPW & PD have provided vehicle & equipment 10 year replacement schedule
5					

Village of Pewaukee Strategic Planning Implementation

Strategy:	#2 - Develop a Plan for updating facilities, improving technology, and making capital improvements over the next ten years and ensure sustainability of the Village's growth and resources moving forward.				
Objective:	#4 - Create a toolkit to respond to potential challenges and threats that could be the result of budget, litigation, environmental, economic or other emergency situations				
Team Members:	Trustee _____, Village Admin, Village Attorney / Timeline 2020, goal of 8/1/20 / Priority A				
Item	Action	Start	Completion	Group/Person Responsible	Notes
1	Cyber Incident Response Plan discussion with Scott	2/3/2020	x	Scott, Tony	Determined the Cyber threat was one with highest velocity that we may not be well equipped to handle
2	Met with R&R (insurance broker) to discuss resources and coverage	#####	x	Scott, Tony	Village has good coverage in place, looked into improving even more. Current WLM is providing coverage
3	R&R to provide training for Cyber to staff	TBD			WLM is preparing Cyber Security training
4	Identify list of threats	10/1		Tony, Scott, Mark and Village Board	We'll work up the initial list and will circulate to the Board for review
5	Develop Risk Map to prioritize the threats	3/1/21		Tony	After the list of threats is established, we can prioritize
6	Explore potential new sources of revenue	2/2/21		Village Board	Transportation Utility Fund creation
7	Develop a list of action steps to respond to financial threats				Trustee Grabowski will reach out to Tony Hopkins for list of identified items.

Village of Pewaukee Strategic Planning Implementation

Strategy:	#2 - Develop a Plan for updating facilities, improving technology, and making capital improvements over the next ten years and ensure sustainability of the Village's growth and resources moving forward.				
Objective:	#5 - Develop how the Village can pay for additional services				
Team Members:	Trustee Hill				
Item	Action	Start	Completion	Group/Person Responsible	Notes
Transportation Utility District	Create a Transportation Utility District for ongoing Maintenance and repairs of Village streets, sidewalks, lighting and traffic control	2/1/2020	2-2-21		Transportation Utility District created and 2021 Fees established effective 3rd quarter 2021
DPW Building	Evaluate existing structures for rehabilitation or replacement.				Kueny Architects completed evaluation. Building replacement is recommended action. VB approved Kueny to proceed with schematic design 2/2/21
9/16/2021	Bids were garnered	#####			Bids were presented to the VB on the 9/21 meeting
9/13/2022	Research grant options	#####		Trustee Grabowski & Admin. Gosse	Work with outside contractors to begin working on grant options.

Village of Pewaukee Strategic Planning Implementation

Strategy:	#3 Improve planning and collaboration with the surrounding communities, Lake Pewaukee Sanitary District, and Waukesha County				
Objective:	#1 - Plan for Future Contracts for shared services				
Team Members:	Trustee Rohde				
Item	Action	Start	Completion	Group/Person Responsible	Notes
1	Village of Pewaukee Current Contract List			Rohde	Spreadsheet given of current contracts. See chart.
2	Fire Contract Discussions with City of Pewaukee	2022		Rohde and citizen Yonke	5 face to face meetings with the city have been held with an update to be presented to the Village Board on 9/20/22 or 10/4/22.
3	Trustee Krasovich and Trustee Gergen appointed by Village Board to handle Library agreement discussions with city	2022		Krasovich and Trustee Gergen	4/20/23 CK: Discussions ongoing. Board updated in closed session on 4/18/23. New contract needed by end of 2024.
4					

Village of Pewaukee Strategic Planning Implementation

Strategy:	#3 Improve planning and collaboration with the surrounding communities, Lake Pewaukee Sanitary District, and Waukesha County				
Objective:	#2 Identify collaborations for shared equipment, consolidation of services, and purchasing				
Team Members:	Trustee Liaisons; Village President; Village Administrator; Village Department Heads				
Item	Action	Start	Completion	Group/Person Responsible	Notes
1	Rescue Vehicle Purchase with 8 other Communities			PD	Purchased.
2	Equipment Sharing with other communities for DPW Equipment		cancelled	DPW	Not pursuing. Not a good way to administer who and when each community can use the equipment and who fixes the machine if it breaks.
3	Weed Harvesting	2021	ongoing	Lake Harvesting Committee	Committee formed at VB meeting on 9/21/2021. Lake harvesting plan approved at 3/1/2022 board meeting.
4	Weed Harvesting	2022		Lake Harvesting Committee	4/20/23: Harvesting plan reviewed following year one implementation. Document updated to include September weed pickup. Issue closed at this time.
5					

Village of Pewaukee Strategic Planning Implementation

Strategy:	#3 Improve planning and collaboration with the surrounding communities, Lake Pewaukee Sanitary District, and Waukesha County				
Objective:	#3 Identify partnerships around future planning needs related to infrastructure and development				
Team Members:	Cassie Smith, Kayla Haack, Scott Gosse				
Item	Action	Start	Completion	Group/Person Responsible	Notes
1	Public Works Mutual Aid Agreement for snow plowing between Village and City of Pewaukee		February 2021		mutual aid agreement for snow plowing assistance when requested and staffing available due to COVID-19 on current staffing
2	Sanitary Sewer Options	2021		Dan	Working with the City on options
3					
4					
5					

Village of Pewaukee Strategic Planning Implementation

Strategy:	#4 Improve communications and operational transparency with Village residents and businesses through the development and implementation of a communications platform that leverages technology				
Objective:	#1 Develop and implement an improved communication plan that focuses on website improvements and prioritizes new methods of disseminating information				
Team Members:	Trustee Krasovich, Cassie Smith, Kayla Haack, Scott Gosse				
Item	Action	Start	Completion	Group/Person Responsible	Notes
1	Meet with website developer to review needs	1/14/20		team	reviewed draft RFP for Village website and discussed website components desired; Eric to follow-up with proposal
2	receipt of proposal		received 1/15/20	Eric	
3	presentation of proposal to Village Board	2/20/20		HG; staff	present website redevelopment proposal to Village Board for consideration; Village Board approved agreement
4	Website to go live		1/6/21	HG; staff	January 2021 the website went live for all residents. Goals will be ongoing.
5	Task items Updates		2021	HG; staff	updates on below tasks are in process
6	Village Facebook page			CK	<p>9/11/22 Per recommendation of Attorney Blum and League of WI Municipalities, plans for a Facebook page are on hold indefinitely (CK)</p> <p>4/18/22 -CK met with Village of Sussex team to discuss their FB pages and consulted with City of Pewaukee regarding the same</p> <p>-CK to review robust training offerings from Meta that can ease the process of page creation and management for village staff and confirm "no comments" option</p> <p>-CK effort on hold based on LoWM input related to archival, open records issues and "unsettled law" regarding municipal use of social media tools</p>
7	Email Marketing Platform				<p>2/20/22 CK: Discussion planned for 2/22/23 VB Meeting</p> <p>4/20/23 CK: Subject revisited. Majority of trustees support some sort of communication with residents but there is a lack of clarity on whether text, email, app, social media, or some combination of those is best. In addition, mailed info will be a requirement for at least the next 12-24 months while water quality issues are communicated, per state, making it cost-prohibitive to make a change at this time.</p>
8					

Due date **Task**

in process Past minutes for Plan Commission
in process Past agendas for Plan Commission
in process Past minutes for DPW
in process Past agendas for DPW
Will be coming with [Budget page](#)
Will be coming with [Financial Dashboard page](#)
Scott [Village administrator page](#)

Village of Pewaukee Strategic Planning Implementation

Strategy:	#4 Improve communications and operational transparency with Village residents and businesses through the development and implementation of a communications platform that leverages technology				
Objective:	2 - Create a Financial Dashboard				
Team Members:	Kelli Belt, Cassie Smith, Kayla Haack, Scott Gosse				
Item	Action	Start	Completion	Group/Person Responsible	Notes
1	Organize Notes and Ideas	3/7/2020	X	Tony	met with Heather to discuss briefly along with our meeting on Recordings
2	Obtained Recommendations on members of the Village that may be able to provide financial advice or experience	3/7/2020	X	Tony	Pat Nauth, Ken Williams, Jamie Truog
3	Tony to arrange a meeting with Scott and Kay	4/27/2020	X	Tony, Scott, Kay	
4	Create list of items Board members would want to see	May 2020	8/31/20	Tony	Budget and Fund Balance comparisons, unbudgeted expenditure list vs. savings from budget, performance YTD, Bond rating and comparison (won't change regularly, but acts as an affirmation of current long-term financial state)
5	Create Dashboard	4/30/20	9/15/20	Tony, Kay	Kay to send out 1x per month to Board, ended up being a Budget Comparison soon due to limitations from Workhorse. Data seems to also be slow to receive (typically working a month or two in arrears).
6	Review Workhorse Software (possibly to improve the financial data)	10/16/20	2/2/21	Cassie, Kay (Tony)	Cassie and Kay did an assessment of Workhorse, including a review of future add-ons and features that are coming, and they came to the determination that it's not the "Cadillac" of packages, but it suits the current needs and a further evaluation is not necessary at this time.
7	Review Civic Systems for new accounting software that will streamline the admin office	7/19/21	5/31/22	Cassie and Kayla	Kayla is working on getting a firm quote from Mike at Civic Systems and creating a list of items that would be streamlined.
8	Report/Present to Village Board a new system.	9/7/21	5/31/22	Cassie and Kayla	Cassie and Kayla have worked together to get a firm quote and hardware requirements to present to the Village Board.
9	Village Board Approved New Software Purchase	9/7/2021	5/31/22	Cassie And Kayla	APPROVED!!! Starting to work on next steps.
10	Implementation of New Accounting & Utility Billing Software	5/1/2022	6/30/22	Kayla	All modules of the software will be fully implemented and in use by the end of May. Kayla will work with Civic in June for first bank reconciliation and in the coming months for the first utility billing.
11	Develop Executive Summary for each Department with highlight of major expenses, projects, goals and previous accomplishments	3/7/2022	10/25/2022		
12	Standardize document to provide to Village Board and create a formal process for 2023	#####		Kayla and Kelli	

Village of Pewaukee Strategic Planning Implementation

Strategy:	#4 Improve communications and operational transparency with Village residents and businesses through the development and implementation of a communications platform that leverages technology				
Objective:	3 - Make permanent recordings of Village meetings including a live webcast				
Team Members:	Chris Krasovich, Jim Grabowski, Cassie Smith, Kayla Haack, Scott Gosse				
Item	Action	Start	Completion	Group/Person Responsible	Notes
1	Determine best (quality/cost) device for recording	3/7/2020	3/7/2020		iPhone is the leading candidate
2	Determine where to upload (YouTube)	2/28/2020	3/7/2020		YouTube over Facebook live - don't have a Village Facebook account, need a login for it, only appeals to certain demographic. Can share the YouTube link to Facebook if we eventually get a Village Facebook page. YouTube also compresses the file size and allows a free storage and access
3	Assess the needs for additional accessories (microphones, cords, wall mount, etc.)				it would be nice, but the iphone seemed to work well enough
4	Provide YouTube Login credentials to certain Plan Commission members	3/7/2020	x	Tony	provided to Jim Grabowski
5	Do sound check/dry run testing		x		it worked well enough, was difficult to upload, had to segment
6	Research if Jim Grabowski has old plan commission videos or if we can somehow transfer those over to new account	X	X		Doesn't have many
7	Link reference documents in YouTube account for the meeting (agenda, minutes, other resources)	4/30/2020	Ongoing	Village staff	
8	Cell Plans if nothing currently - would wifi at Village Hall work?	4/30/2020	X	Tony	Scott currently has a phone
9	Research amount of storage space the village has available	3/7/2020	X	Tony	We're not able to come up with a specific number, but know that additional storage space would need to be purchased. Additional storage space is not very expensive.
10	Conclusion - COVID pushed us into live meetings broadcast via Zoom	5/15/20	X	Tony/Heather	Maintaining the recording was determined not to be worth it. Attendees typically average between 12-35 people to the Zoom Board Meeting, usually being on the lower end of that range.
11	Look at digitizing the agenda packet process before streaming live	9/23/21		Vb / Cassie	Due to the number of attendees Clerk Smith recommending using money on digitizing agendas.
12	VB Digital Packets are currently being distributed as of 2/15/22	2/15/2022		Cassie	If this works, look at moving this to other committees
13	Streaming revisited per resident input, in the interest of village modernization, accessibility and to accommodate remote participation	22-Feb	X	Cassie, Chris	Moving forward with two quotes which will be presented to the board for consideration (July CK).
14	Streaming revisited per resident input and request of Trustee Krasovich, in the interest of village modernization, accessibility, and transparency	16-Aug	2/22/2023	Cassie, Jim, Chr	2/22/23 CK: First streamed and archived VB meeting. Item completed. 11/1/22 CK: VB Voted to approve costs for products and installation using ARPA funds. Presented to the VB on 8/16/2022. Per board feedback, team will work with Kobra KY to refine quote to include all costs, including electrical and post-installation support. Waiting on more information from Kyle at Kobra KY.

Village of Pewaukee Strategic Planning Implementation

Strategy:	#5 Promote activities and organizations that foster stronger neighborhoods and a healthier community				
Objective:	#1 Work with neighborhood residents to actively promote the creation of neighborhood associations in both new subdivisions and older neighborhoods within the community				
Team Members:	Trustee Rohde				
Item	Action	Start	Completion	Group/Person Responsible	Notes
1					
2					
3					
4					
5					

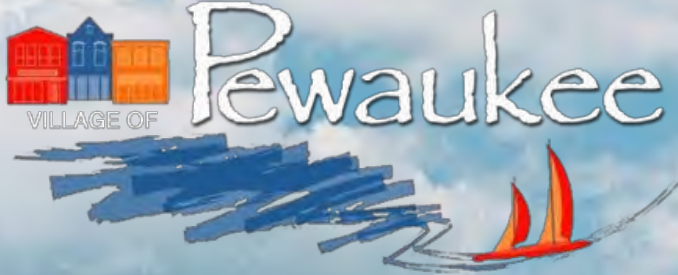
Village of Pewaukee Strategic Planning Implementation

Strategy:	#5 Promote activities and organizations that foster stronger neighborhoods and a healthier community				
Objective:	#2 Develop a platform to communicate, inform, and promote neighborhood and community events				
Team Members:	Trustee Rohde, Trustee Krasovich				
Item	Action	Start	Completion	Group/Person Responsible	Notes
1					
2					
3					
4					
5					

Village of Pewaukee Strategic Planning Implementation

Strategy:	#5 Promote activities and organizations that foster stronger neighborhoods and a healthier community				
Objective:	#3 Create a clearinghouse of individuals, groups, and organizations to assist individuals in need of a helping hand				
Team Members:	Trustee Rohde				
Item	Action	Start	Completion	Group/Person Responsible	Notes
1	Establish a network of organizations to assist people in need.	2022			The village needs to enforce ordinances and codes related to deteriorating properties. When specific properties are identified, can groups within the private sector (churches, scouts) help residents, especially when the neglect is due to their age or physical disabilities.
2					
3					
4					
5					

Interlay church organization, Positively Pewaukee. HG to talk to BR



**STRATEGIC PLAN
2024 UPDATE**



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ENVIRONMENTAL SCAN



Environmental Scan Summary

The following Environmental Scan assesses the existing conditions within the Village of Pewaukee as part of the process for updating the community's Strategic Plan. This document provides an overview of some key topic areas that may affect the Village government's priorities and plans. In particular, this Environmental Scan highlights the following:

- Village of Pewaukee History
- Village of Pewaukee Demographics
- Village of Pewaukee Land Use
- Village of Pewaukee Infrastructure
- Village of Pewaukee Financial Status



Village of Pewaukee History

The Village of Pewaukee is located in Waukesha County, Wisconsin approximately 30 minutes west of Milwaukee and is surrounded by the City of Pewaukee. The Village's history can be traced to around 1817 when merchants began trading with indigenous tribes including the Potawatomi, near Pewaukee Lake. The Village's name "Pewaukee" is likely derived from Potawatomi language which means lake of shells.

The first settlement near the modern-day Village of Pewaukee dates to 1837 when Deacon Asa Clark, a pioneer from New England, built a hotel, sawmill, and church. This early settlement continued to grow throughout the mid-to-late 19th century due to the construction of a train depot. The train depot in Pewaukee allowed agricultural products to be shipped efficiently to areas such as Milwaukee and attracted vacationers who were drawn to Pewaukee Lake. Ice production became a prominent industry in the Village of Pewaukee during the late 19th and early 20th century as ice cultivators shipped more than a half million tons of ice annually to Milwaukee and Chicago.

Pewaukee continued to industrialize after World War II with the establishment of the Pewaukee Mattress Factory, the Braun Lumber Company, the Stark Candy Company, and a Dynex/Rivett hydraulics plant. More recently, the Village realized significant residential and retail commercial development between 1990 and 2005.

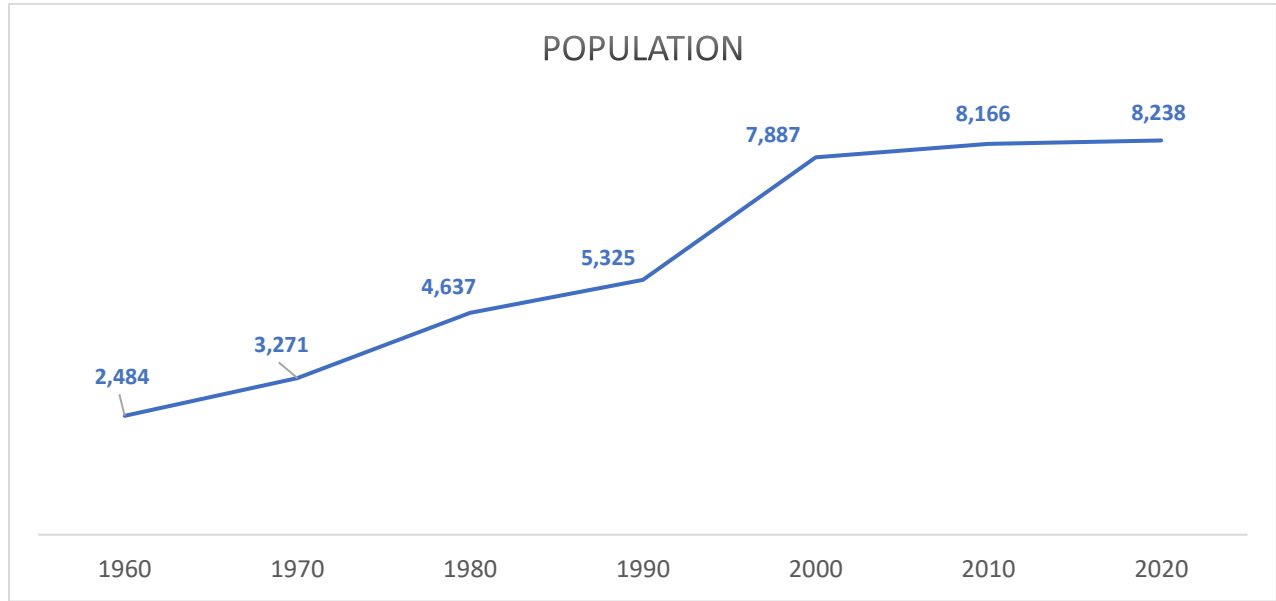


Demographics

Population

The Village of Pewaukee has grown from a small community of less than 2,500 residents in 1960 to over 8,000 residents today, a 230.7% increase as shown in Figure 1. However, since 2010, the population has remained level. Over the same period, Waukesha County grew by 153.2% and Wisconsin overall grew by 46.2%.¹

Figure 1: Village of Pewaukee Population 1960-2020



The population of the Village of Pewaukee is homogeneous; 91% of the residents are White, with less than 1% Black or African American, 3% Asian, and 3.9% Hispanic.

However, the composition of Village residents is significantly different compared to the City of Pewaukee that surrounds the Village, and to Waukesha County as a whole. Median household income and home values among Village residents are lower than surrounding communities, and the Village has a much lower level of owner-occupied housing.²

Table 1: Comparative Demographics

	Percent with Bachelor degree or higher	Median household income	Median value of owner occupied home	Owner-occupied housing
Village of Pewaukee	39.4%	\$59,569	\$219,500	61.7%
City of Pewaukee	54.1%	\$110,269	\$350,800	84.8%
Waukesha County	46.9%	\$94,310	\$306,300	76.1%

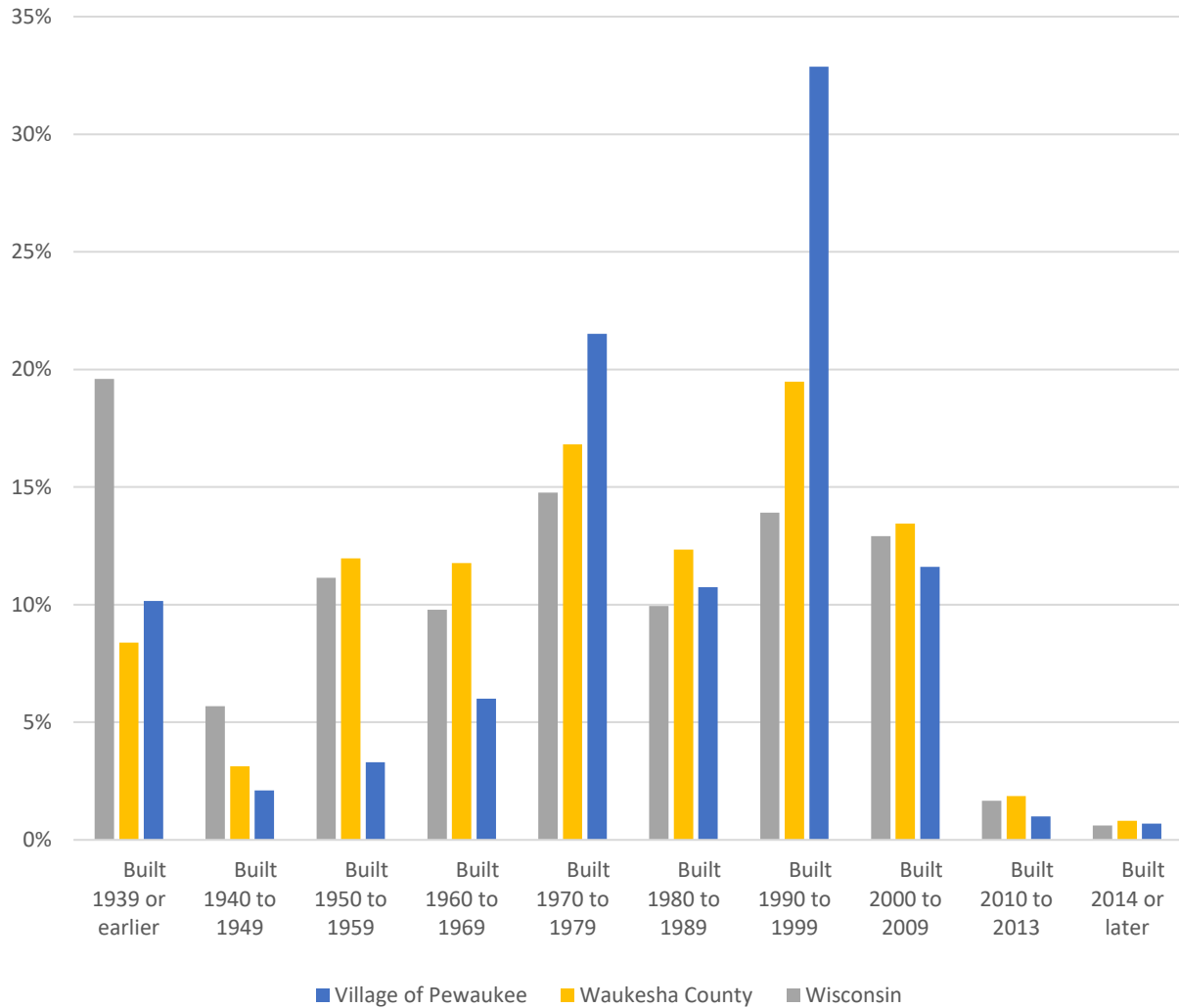
¹ U.S. Census Bureau, Population Estimates.

² U.S. Census Bureau, 2020 census data.



As a result of the building boom in the 1990’s, housing in the Village is significantly newer than in Waukesha County or Wisconsin. The majority of units in the Village were built between 1970 and 2009, with 76.7% of units being constructed during this time. However, only 1.7% of units have been constructed in the Village since 2010. Both Waukesha County and the state have seen a higher percentage of more recent construction – 2.7% and 2.3% respectively. However, 35.2% of the housing units in the County and 46.2% of units in the state were built before 1970 compared to only 21.6% of the units in the Village.³

Figure 2: Housing by Year Structure Built in the Village of Pewaukee



³ U.S. Census Bureau, American Community Survey, 2012-2017 Estimates.



Workforce

As noted in the previous 2019 Strategic Plan update, most Village residents work outside of the Village, and most people employed at Village-based businesses live elsewhere.

For the Village-based employers, the Village recognizes the following workforce development resources:

WOW Workforce Development Board

The Waukesha-Ozaukee-Washington (WOW) Workforce Development Board provides workforce support for employers and residents in Waukesha, Ozaukee, and Washington Counties as one of eleven regional boards in Wisconsin. These boards act as the mechanism for carrying out the federal Workforce Innovation and Opportunity Act (WIOA) to help connect job seekers with employment and training.

Wisconsin Fast Forward

Wisconsin Fast Forward (WFF) is a grant program for Wisconsin businesses that are looking to train highly skilled workers in the state. To date, the program has provided over \$20 million to 200 projects. Requirements include collaboration between businesses and workforce training partners, programs that fill current skills requirements of local employers, and that place workers in positions that allow for career growth and professional development.⁴

On the Job Training Funds

For businesses working with the WOW Workforce Development Board, On the Job Training funds may be available to provide reimbursements to employers who provide training assistance to employees in order to provide them with the skills to perform a specific jobs or occupations.⁵

Wisconsin's Youth Apprenticeship Program

Wisconsin's Youth Apprenticeship Program provides mentored on-the job training for potential employees by combining school and work-based learning for specific occupational skills needed by a local area's key industries.⁶ In Waukesha County, the Youth Apprenticeship program is supported by the Waukesha County Technical College and offers a wide array of programs.

GROW HERE Campaign

The GROW HERE campaign is part of the Milwaukee7 Talent Partnership that looks to grow and develop talent within the Milwaukee region. The goal is to focus on career-based learning by connecting employers to students through an online platform called INSPIRE. This effort has created a network of 320 coaches, 332 companies, and 1,042 career-based learning experiences.

⁴ Wisconsin Department of Workforce Development, "Fast Forward," <http://wisconsinfastforward.com/about.htm>

⁵ Waukesha County Center for Growth, "Financial Assistance for Training," <https://www.waukeshagrowth.org/workforce-development/financial-assistance-training/>

⁶ Wisconsin Department of Workforce Development, "Youth Apprenticeship Employers," <https://dwd.wisconsin.gov/youthapprenticeship/employers.htm>



Land Use

Natural

The Village of Pewaukee's natural environment has been shaped by four major stages of glaciation the last of which ended approximately 10,000 years ago. The forces of glaciation are responsible for much of the physiography, topography, and soils of the Village of Pewaukee and Waukesha County and led to the formation of conical hills, small lakes, glacial deposits of rock and soil. Glacial deposits range from 500 feet thick to 20 feet thick or less to bedrock. The thinnest glacial deposits can be found in portions of the Village of Pewaukee which is important to consider as geologic properties can influence land use. Factors such as the depth to bedrock can affect the cost feasibility of site development and infrastructure.

Groundwater is abundant in shallow aquifers in Waukesha County and is derived mainly from precipitation which adequately recharges the supply annually. However, studies have shown groundwater in deep sandstone aquifers in the County may be depleted at a rate greater than is available. It should also be noted that certain sandstone formations in southeastern Wisconsin produce relatively high amounts of radium, a potentially harmful radioactive element that can get into ground water. Most radium contamination in this area occurs in deep sandstone aquifers and exceeds EPA standards in approximately 50 of the 1,300 municipal water supplies in Wisconsin. Most of the water supplies with high amounts of radium draw water from deep sandstone aquifers that exist in a narrow band from the Illinois-Wisconsin border through Kenosha, Racine, and Waukesha Counties and north through Green Bay.

Violations of the EPA's current radium standard have been reported in the Village of Pewaukee's water supply. The impact of these radium levels in the Village of Pewaukee's water supply is mandated by the State to reduce radium levels. This will require the Village's Water Utility to expend significant funds to meet State standards. As a result, water utility rates will need to be increased to fund these remediation efforts.

Additionally, the Village completed a study of its water system in April, 2022. The study determined that the Utility has sufficient supply and storage capacity to meet current needs, but will likely be inadequate based on projected growth needs by 2035. Furthermore, the Utility will need to make significant investments on maintenance of the current system.

The Village of Pewaukee has valuable surface water assets that are important to residents and visitors as they offer recreational opportunities. The Village's most notable natural asset is Pewaukee Lake which has a surface area of 2,437 acres, making it the largest lake in Waukesha County's "lake country." The lake is a popular destination for sailing and fishing. National sailing competitions and events are regularly held on the lake and are often hosted by the Pewaukee Yacht Club. Pewaukee Lake also has a variety of sportfish including largemouth bass, smallmouth bass, bluegill, muskie, northern pike, walleye, and perch. The Pewaukee River is another aquatic asset in the Village of Pewaukee. The river is a popular destination for kayakers and canoers due to the natural scenery that creates a scenic feel such as thick woods. An annual tradition on the river is the RiverRun which is a canoe and kayak race.



Development

The Village of Pewaukee is considered an Urban Place, based on its incorporation: it has over the required threshold of 2,500 inhabitants, and maintains a distinct community identity.⁷ All of Pewaukee's residents live in the Village's urbanized area. The Village has a suburban character accentuated by single-family residential development. In addition to residential development, the Village has unique commercial lakefront development along Pewaukee Lake, which is an attractive quality of life amenity. Some areas in the Village are characterized by significant multifamily development which creates a diverse offering of housing stock for the Village's residents. The Village's character is underscored by an abundance of public parks and an environmental area that creates a natural atmosphere within the urbanized area.

Land use in the Village of Pewaukee is varied and balanced as land is dedicated to residential, commercial, industrial, environmental, public, and institutional uses. Industrial development is concentrated in the center of the Village and is surrounded by various types of commercial, residential developments, parks, and environmental land uses. Commercial space is mixed in throughout the Village but is predominantly located near the Village's eastern boundary.

In 2022, the Planning Commission completed its review and update to the Village's Comprehensive Land Use Plan, which was subsequently adopted by the Village Board.

A significant portion of land use on the southern part of the Village is zoned for institutional space to accommodate Waukesha County Technical College and the Pewaukee School District campuses. Both of these large properties are exempt from property tax. The Village is comprised of 2,123.542 acres. Of this amount, 627.196 (or 29.5%) are tax exempt lands owned by federal, state, county, technical college, school district, village, other tax exempt entities such as churches, or categorized as subdivision outlots.

Some residential zoned areas abut industrial-business park zones which may not be ideal. However, the Village's Zoning does incorporate buffers between residential and industrial areas in many other parts of the Village through environmental, commercial, and park spaces.

Over the past few years, the Village Plan Commission and Village Board have taken pro-active steps to amend many of the zoning ordinances to reduce the adverse impact of these juxtaposed land uses, and to encourage development:

- Senior housing was moved from Institutional and Public Services (IPS) zones (which are typically surrounded by residential neighborhoods) to B-1 and B-3 zoning districts, as a "Housing for the Elderly Overlay District" which moves these large developments away from residential areas
- Parking requirements were reviewed to see if relaxing those requirements could result in development of new outlot buildings in shopping center properties
- Development parameters such as open space calculations, building height, set-backs, and onsite parking requirements were simplified to enhance development opportunities
- The creation of a residential in-fill overlay zone to allow for higher density single-family home developments in certain targeted redevelopment areas with at least five (5) contiguous acres

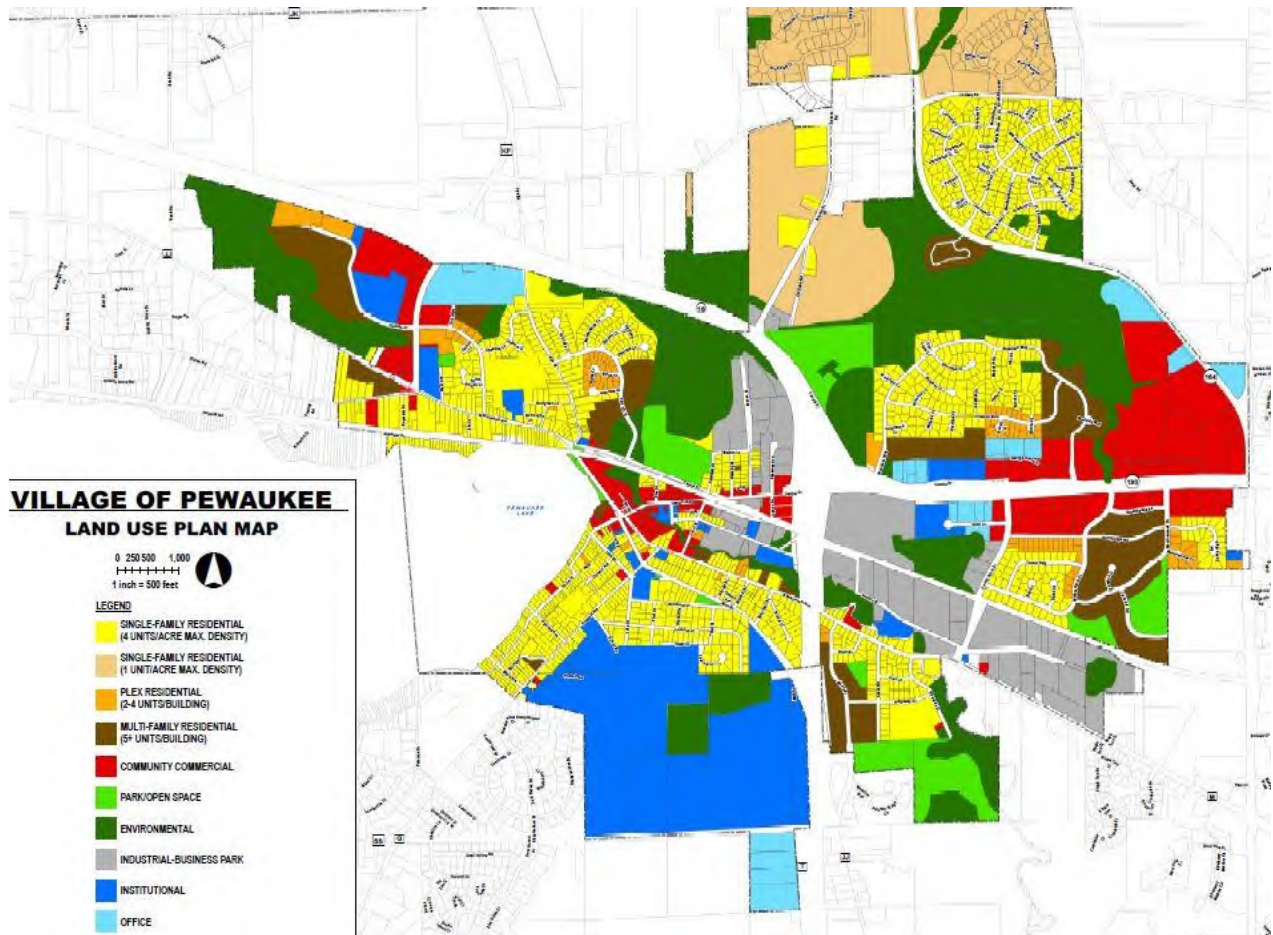
⁷ The Urban and Rural Classifications. (n.d.). Retrieved April 9, 2019, from <https://www2.census.gov/geo/pdfs/reference/GARM/Ch12GARM.pdf>



Yet, future development and growth in the Village may be constrained due to a number of factors:

- The Village is “landlocked” by the City of Pewaukee and Pewaukee Lake. As a result, there is no future land growth opportunities through annexation.
- There are relatively few remaining undeveloped land parcels with many of those parcels having development challenges such as being oddly shaped, relatively small, or otherwise undevelopable due to DNR designations such as wetlands, conservation areas or floodplains. Since “net new construction” is the driving factor in calculating the allowable property tax levy increase, the limited undeveloped or developable land for new construction reduces the opportunity for the Village to make a positive impact on revenue.

Figure 3: Village of Pewaukee Land Use Map 2022





Given these conditions, it is also important to review our property tax base by property class, which directly impacts our tax levy.

Table 2: 2023 Total Equalized Value by Property Class (excludes personal property)

Property Class	2023 Total Equalized Value (land and improvements)	% of Category of Total
Residential	\$ 928,827,700.00	69.15%
Commercial	\$ 388,930,900.00	28.96%
Manufacturing	\$ 25,089,900.00	1.87%
Agricultural	\$ 37,400.00	0.00%
Undeveloped	\$ 310,900.00	0.02%
Total of Categories	\$ 1,343,196,800.00	100.00%

Table 2 demonstrates the over-reliance on commercial property and an under-representation of manufacturing businesses.

The "Commercial" property class is predominantly comprised of "retail" enterprises. Considering the state of retail - bankruptcies due to the growth of online shopping, the risks associated with the current "dark store tax loophole" and the burden created on Village resources such as our Police Services - the Village of Pewaukee should take steps to mitigate this risk by encouraging the growth of other business classifications, such as personal / professional services or light manufacturing, to achieve greater balance among the business classifications.

Real Estate Development

As part of the 2019 Strategic Plan update, and then incorporated into the Comprehensive Land Use Plan, the Village identified specific areas that were believed to provide the best opportunities for development or redevelopment in the relatively near future:

- Sussex Road between Lindsay Road and Cecilia Drive
- Queen of Apostles School property
- 321 Riverside Drive property
- Ryan Street from Quinlan Drive to Hwy 16
- The Downtown / Village Center
- Gateway to Downtown
 - Oakton Ave from the river to the railroad tracks
 - Oakton Ave from the railroad tracks to Hwy 16
- Trackside at Clark Street and Oakton Ave

Since the initial review process, the following activities have occurred:



- The Queen of Apostles School property was divided. The church and surrounding property was purchased by Agape Church, and the organization has made significant updates to the building and grounds. The school and surrounding property was sold to Cornerstone Development and utilizing the residential in-fill overlay zoning ordinance, the property is currently under development for a single-family home development



- The 321 Riverside Drive property was re-zoned to single-family residential with the residential in-fill overlay zone, the plat was approved, and is in development for additional single-family homes.
- The Village was accepted by the University of Wisconsin – Madison to participate in a Capstone project with their Department of Planning and Landscape Architecture. Village staff, trustees, citizens and business leaders worked with a student to create a vision of how the Downtown / Village Center could be redeveloped in the future
- The State DOT and the Office of the Commissioner of Railroads (OCR) required that the Village prohibit left hand turns from Oakton Avenue to Clark Street as well as from Oakton Avenue to westbound Capitol Drive. This directive impedes convenient traffic flow to the area designated “Trackside at Clark Street and Oakton Avenue”

Park Systems

Since 1997, the Park & Recreation Department has been a joint venture with the City of Pewaukee. Under the terms of the agreement, each municipality owns its own parks and is responsible for the upkeep of the buildings and equipment. Below is a table summarizing the parks and amenities:

		ADA Accessible	Baseball Field	Basketball Court	Born Learning Trl	Building Rental	Nature Areas	Parking Spaces	Picnic Area	Playground	Portable Toilet	Programs	Public Boat Launch	Restrooms	Shelter	Softball Field	Soccer Field	Swimming	Tennis Court	Volleyball Court
 City Parks																				
Balmer	N44 W23875 Lindsay Rd.	•	•	•	•	•	•	56	•	•	•	•	•	•	•	•	•	•	•	•
Nettesheim	N26 W27495 Prospect Ave.	•	•	•	•	•	•	55	•	•	•	•	•	•	•	•	•	•	•	•
Pewaukee Sports Complex	N45 W23440 Lindsay Rd.	•	•	•	•	•	•	550	•	•	•	•	•	•	•	•	•	•	•	•
South	N5 W27300 Northview Rd.	•	•	•	•	•	•	47	•	•	•	•	•	•	•	•	•	•	•	•
Springdale	W226 N2400 Oakwood Ln.	•	•	•	•	•	•	0	•	•	•	•	•	•	•	•	•	•	•	•
Wagner	N31 W23320 Green Rd.	•	•	•	•	•	•	172	•	•	•	•	•	•	•	•	•	•	•	•
 Village Parks																				
HJ Koepf Riverside Pkway	201 Oakton Ave.	•	•	•	•	•	•	110	•	•	•	•	•	•	•	•	•	•	•	•
Laimon Family Lakeside*	129 Park Ave.	•	•	•	•	•	•	7	•	•	•	•	•	•	•	•	•	•	•	•
Lakefront	222 W. Wisconsin Ave.	•	•	•	•	•	•	0	•	•	•	•	•	•	•	•	•	•	•	•
Liberty	440 Concord Rd.	•	•	•	•	•	•	20	•	•	•	•	•	•	•	•	•	•	•	•
Opie	450 West St.	•	•	•	•	•	•	0	•	•	•	•	•	•	•	•	•	•	•	•
Peffer	330 Main St.	•	•	•	•	•	•	0	•	•	•	•	•	•	•	•	•	•	•	•
Simmons Woods	889 Cecelia Dr.	•	•	•	•	•	•	5	•	•	•	•	•	•	•	•	•	•	•	•
Valley Forge	206 Morris St.	•	•	•	•	•	•	0	•	•	•	•	•	•	•	•	•	•	•	•
Kiwanis Village	325 Capitol Dr.	•	•	•	•	•	•	100	•	•	•	•	•	•	•	•	•	•	•	•



In 2019, the Park & Recreation Board conducted a strategic plan to consider the current and projected Park and Recreation needs for the community. The plan provides for an assessment of each park and recommended needs in the future

For complete details, here is a link to the final comprehensive Park & Recreation plan:

<https://www.cityofpewaukee.us/DocumentCenter/View/3837/Final-Comprehensive-Plan-2021-2025>

For the Village, the maintenance and upkeep of the facilities must be part of long-term fiscal planning.

Laimon Family Lakeside Park is the Village's newest park addition, and is the most unique. This park generates revenue from boat rentals, boat launch fees and gasoline sales. Residual funds have allowed for significant updates and enhancements to the property without taxpayer funds. More recently, with many of the planned updates to Laimon Family Lakeside Park completed, residual funds can be used to selectively pay for updates to other Village-owned parks.

Given the current financial situation with the Laimon Family Lakeside Park, the Village may want to create a "mini addendum" to the comprehensive Park & Recreation plan that outlines and prioritizes facility updates to the Village-owned parks based on projected Laimon Family Lakeside Park revenue.

Economic Development Policy and Programming

The Village of Pewaukee supports economic development in the Village and surrounding region through several mechanisms. The Village partners with the Waukesha County Center for Growth for county economic development efforts. Other regional economic development resources are the Milwaukee7 group and the Wisconsin Economic Development Corporation.

Waukesha County Center for Growth

The Waukesha County Center for Growth was created in 2016 as a partnership between Waukesha County, the City of Waukesha, the Waukesha County Business Alliance, the Wisconsin Small Business Development Center, and local municipalities (including the Village of Pewaukee) to centralize economic development efforts in the County. The Center liaisons with Milwaukee7, the regional economic development organization and the Wisconsin Department of Commerce to provide support to potential and existing businesses. The Waukesha County Revolving Loan Fund offered in partnership with the Wisconsin Economic Development Corporation provides loans of between \$25,000 and \$200,000 to businesses in the County for capital expenditures.

Milwaukee7

The Milwaukee 7 (M7) is the regional economic development organization for the Milwaukee region. Formed in 2005, M7 represents seven counties: Kenosha, Milwaukee, Ozaukee, Racine, Walworth, Washington, Waukesha. M7 works cooperatively with local level economic development officials to promote the area's assets for business and provide support to local and relocating companies when it comes to site selection, workforce, and business growth. The organization also helps develop the Comprehensive Economic Development Strategic Plan (CEDs) for the region.



Wisconsin Economic Development Corporation

The Wisconsin Economic Development Corporation (WEDC) provides state level policy and incentives for economic development within Wisconsin. The WEDC works with Milwaukee7 and Waukesha County Center for Growth to provide support for prospective and existing businesses within Waukesha County and the Village of Pewaukee. Some state level incentives and programs are listed below:

- Brownfield Site Assessment Grants
- Brownfields Grant Program
- Business Development Loan Program
- Business Development Tax Credits
- Industrial Revenue Bond
- Wisconsin Manufacturing and Agriculture Credits

Infrastructure

The Village Hall / Police Department building and the Library building were constructed in the mid 2000's. Both of these facilities continue to meet the needs of the community. However, capital improvements such as HVAC, updated LED lighting, roofing, etc. will be needed in the near future.

Beginning in 2020, the Village recognized that the Department of Public Works (DPW) facilities, which were built in the late 1960's and early 1970's when the Village was one-third its current size, were inadequate and in poor physical condition. Additionally, much of the Village equipment was old and in poor condition. As a result:

- A capital improvement plan was created to plan out the replacement of equipment and several significant purchases have been completed
- A new DPW facility was built that can now store equipment and consolidate operations

The DPW has been taking pro-active measures to monitor and repair water and sewer mains to avoid catastrophic failures and have mapped out the maintenance and repair of Village roads over the next 10 years.

The Village commissioned a study of its Water Utility's capacity to assess its ability to meet current and future demand, and the condition of its operating systems and ability to meet regulatory demands. Some of the key findings include:

- The system is able to meet current demands for water, but projects that there will be shortfalls by 2035
- The Village does not meet State DNR radium standards at all of its wells and will need to make significant mitigation investments to become compliant
- Short, medium and long range capital improvements have been evaluated and presented as part of the study for future maintenance, capacity and system operational improvements.

In early 2024 the Village Board approved \$6.0 million debt to address many of the infrastructural needs as outlined above.

Village of Pewaukee Fiscal Status

Over the past ten years, the Village of Pewaukee has experienced a positive fiscal position. However, like many other Wisconsin municipalities, the Village of Pewaukee has continued to face financial headwinds. Below are key financial indicators to clarify the Village's financial position for the future.

Assets

Across all funds including government and business-type activities, the net position of the Village at the end of 2023 was \$53,140,893, an increase of \$1,181,145 from 2022.⁸

Of the \$53,140,893 of the Village's net position, 72% or \$38,013,056 is invested in capital assets, such as land, buildings, machinery, and infrastructure.

One of the initiatives from the 2019 Strategic Plan update included the development of a Capital Planning document to map out anticipated capital expenses over the next ten years so funding of those needs can be addressed.

Fund Balances

The Village maintains both restricted and unrestricted funds that are used for specific municipal operations. The balance of the General Fund, which is the Village's primary operating fund, was at 40.0% of the General Fund expenditure – at the maximum target of 40% - at the end of 2023.

In 2022, the Village created the Transportation Utility Fund to help address road maintenance needs, and through this financing mechanism, all properties (including tax exempt properties) contribute to the fund. This approach allocates the burden of road maintenance costs to all properties. However, the Wisconsin Manufacturing Association filed a lawsuit against the Transportation Utility Fund. If this financing mechanism is ultimately found to be unlawful, there will be a significant, adverse financial impact on the Village.

In 2023 the City of Pewaukee notified the Village that the existing contract for Fire & EMS services needed to be changed. Due to increasing costs to provide these services, the current "fixed cost" funding was not viable to the City, and looked for the Village to share in a significantly larger share of the cost. As a result, the Village had insufficient funds within the general tax levy to cover these costs. As a result, in the fourth quarter of 2023 the Village Board adopted an ordinance to shift the funding of Fire & EMS costs from the property tax levy to a fee-base. This shift allowed the Village to charge all properties (including tax exempt properties) for these services and to distribute the costs for these services based on the historical use of Fire & EMS services.

⁸ Village of Pewaukee, "Financial Statements Including Independent Auditors' Report As of and for the Year Ended December 31, 2023."



Below is a list of the funds, their purpose, the fund balance as of December 31, 2023:

Table 3: Village Funds

Fund	Purpose	Fund Balance 12/31/23
General Fund	Chief Operating fund of the Village primarily funded through the tax levy, shared revenue and other fees	\$3,421,544
Debt Service Fund	Accounts for the accumulation of resources for and payment of long-term debt principal, interest and related costs not associated with utility funds	\$444,989
Capital Projects	Used to account for the purchase and/or construction of major capital items, other than those reported in other capital project funds	\$368,659
Water Utility	Operating fund for the Village's municipal water utility which is a self-supporting utility regulated by the Public Service Commission	\$1,868,643
Sewer Utility	Operating fund for the Village's sanitary sewer utility which is a self-supporting utility	\$2,937,361
Stormwater Utility	Operating fund for the Village's stormwater utility to address stormwater discharge and water quality	\$40,340
Transportation Utility	Operating fund established to provide dedicated funding for timely maintenance, construction, and reconstruction of the Village's transportation system	\$317,904
Infrastructure	Fund balance in excess of 40% of the Village's operating budget assigned for capital or infrastructure related projects to reduce the need for debt for projects	\$1,294,047
TID #3	Fund created to account for revenues and expenses related to the redevelopment of the former St. Mary's School property	\$132,138
ARPA Funds	Fund created to segregate funds received from the Federal government as part of the COVID-19 recovery	\$560,189



Debt

The 2023 fiscal audit provided the following insights of the Village’s debt service:

- The Village’s general obligation debt was **\$21,581,626**, well below the statutory limit of **\$68,091,835**
- Compared to other Wisconsin municipalities of a similar size, the Village carries less debt. Also, several previous debt issuances will be retired in the next few years.

Bond Rating

The Village maintains a bond rating of Aa2. This is a very strong rating for a community this size, which is important for the opportunity to borrow money in the future

Budgeting

The Village of Pewaukee’s annual operating revenue comes from multiple sources.

The ability to increase the property tax levy, which provides **63%** of the revenue for the Village, is based on a formula established by the State legislature. The driving factor affecting the allowance for an increase in the property tax levy is “net new construction”. For municipalities that have significant developable land, and are in desirable markets, this levy formula allows for significant increases in funding. For municipalities, like the Village of Pewaukee, which is nearly fully developed, the opportunity for significant growth in levy revenue is diminished.

Additionally, over the past several years, key historical revenue sources, such as Shared Revenue and Transportation Aid from the State have either stagnated or decreased.

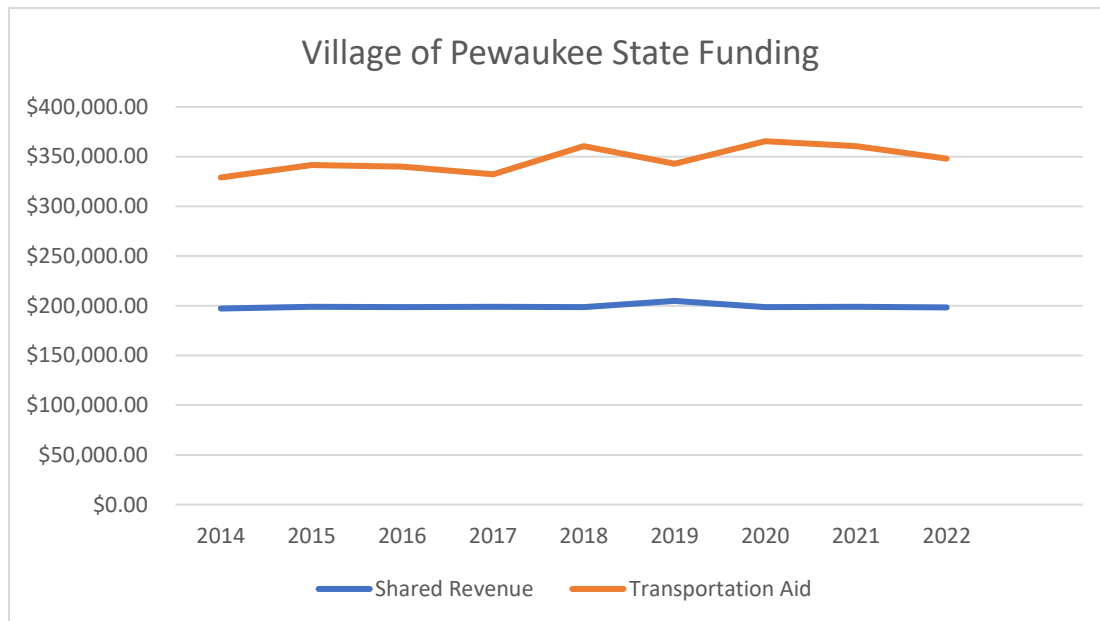


Figure 3: Shared Revenue and Transportation Aid



Wisconsin’s practice of sharing state taxes with local governments dates back in origin to 1911 when the state earmarked a share of the new state income tax for local governments to compensate them for property tax exemptions enacted at the same time. Beginning in 1972, the “return to origin” practice was changed to a “needs-based” allocation with allocations based four components: Per capita; utilities; percentage of excess levies; and minimum guarantee. This format was revised in 1977 which lasted until 2003 at which time the distribution of aid was changed to a “county and municipal aid” payment beginning in 2004. The 2004 payment was based on the sum of payments in 2003 under the shared revenue program, county mandate relief, and small municipalities shared revenue programs.⁹ The funding level for County and Municipal Aid in 2003 was \$938.5 million statewide and is now \$753 million (2023).¹⁰

As a result, while preparing the 2023 budget, the Village realized a **decrease** in overall revenue compared to 2022.

With a moderate overall operating cost increase of 5.0% (well below the CPI inflation rate), the Village was faced with a \$387,000 operating deficit. To prevent the deficit from eroding the general fund, the Village designated ARPA funds (funds provided by the Federal government for COVID relief) to cover 2023 budget shortfalls. This stop-gap measure was done to provide the Village an opportunity to seek alternative methods to increase revenue or reduce costs to cover essential municipal services.

In 2023, the State Legislature enacted ACT 12. As a result of this Act, the Village of Pewaukee will recognize a \$211,861 increase in State shared revenue in 2024 on an ongoing basis.

The Board also approved the engagement of an investment organization used by many schools and municipalities to invest fund balances in safe, short-term investments to help enhance Village revenues through these investments.

These additional sources of revenue along with the change in the Fire & EMS fees allowed the Village to prepare a 2024 budget that was essentially “balanced”.

Additional Challenges

Like many municipalities in Wisconsin, the Village faces financial challenges to properly fund essential municipal services:

- **Dark Store tax loophole:** This Wisconsin tax loophole provides businesses an opportunity to have their property assessed at a level equal to an empty or “dark” store. The Village has three major retailers who have legally challenged their assessments and have won as a result of this loophole. When this occurs, the costs of running the Village is shifted to the residents and other private businesses. More recently, there has been a Wisconsin Supreme Court ruling, *Lowe’s Home Centers, LLC v. City of Delavan, 2023 WI 8*, which may ultimately benefit the Village and all municipalities across the state.
- **External Influences:** Factors beyond the control of the village, such as the Covid crisis, have resulted in an inflationary cost environment that will have long term effects on all aspects of village governance. Federal and state government responses, including some emergency funding, did provide short-term relief but inevitably will just delay the budget issues that will result.

⁹ Source: WI Legislative Fiscal Bureau, January 2017 Informational Paper 18

¹⁰ Source: LWM January 2023 presentation



Key Findings

Based on the current environmental scan, we outline these key findings:

Key Finding #1

The Village of Pewaukee has several unique natural resources, including Pewaukee Lake, which provides recreational and tourism opportunities for both residents and visitors.

Key Finding #2

Future development and growth in the Village is constrained. The Village is “landlocked” by the City of Pewaukee and Pewaukee Lake, and is about 95% developed. As a result, the ability to increase property tax levies to fund current services will become more difficult without the opportunity for a corresponding increase in “net new construction”. Additionally, in recent years, much of the newer developments in the Village have been retail. These retail businesses consume significant municipal resources, and due to tax loopholes in the state, many major retail stores are finding ways to reduce their property assessments which then shifts the property tax burden to residents and other businesses in the Village.

Key Finding #3

The population of the Village of Pewaukee grew rapidly between 1990 and 2005, but has remained level for the past 19 years. The median income of Village residents is significantly less than the City of Pewaukee or Waukesha County as a whole.

Key Finding #4

The Village of Pewaukee has a significant number of renter-occupied housing units, 38% of all units, especially compared to that of surrounding communities or Waukesha County. Most of the single-family units in the Village were built between 1970 and 2005. The median value of Village of Pewaukee single-family homes is also well below surrounding communities and the County.

Key Finding #5

The Village of Pewaukee has successfully managed its debt, maintained a strong bond rating, retained adequate fund reserves, and produced fiscally conservative budgets.

With the passage of ACT 12, investing fund balances, and implementing the Fire & EMS fee, the Village is positioned to continue to operate financially sound. However, if pending lawsuits related to the Transportation Utility and the Fire & EMS fee are successful, the Village will once again face financial headwinds.



FEEDBCK SUMMARY



INTRODUCTION

When the 2019 Strategic Plan was developed, interviews were conducted with the Village Board, Village staff and a select number of Pewaukee organization and business leaders.

In 2023, the Village Board took a slightly different and more comprehensive approach to community feedback.

Four feedback sessions were held with individuals representing “organizations”, “businesses”, “residents” and Village department heads. The expectation is that each group would have unique perspectives on the needs and priorities for the Village of Pewaukee.

The following organizations were invited to participate: Positively Pewaukee, Kiwanis, **Waukesha Center for Growth, WCTC, Pewaukee School District, Pewaukee River Partnership, Pewaukee Area Arts Council**, Agape Community Church, and Pewaukee Area Historical Society. The organizations in boldface type attended and participated.

The following businesses were invited to participate: **Forester Company, Siepmann Realty, Dynex**, Century Fence, PM Plastics, Chiropractic & Wellness on Pewaukee Lake, Craft Beer Cellars, Lake & Pine, Lueth American Family Insurance Agency, and Park Avenue Pizza. The businesses in boldface type attended and participated.

Each group was provided a worksheet defining “Strengths”, “Weaknesses”, “Opportunities” and “Threats”, and asked each participant to be prepared to discuss their perspectives on how these apply to the Village of Pewaukee.

Below is a summary of the feedback groups:



STRENGTHS

Participants were asked to share their views on the strengths of the Village of Pewaukee – or what Village attributes should we focus on retaining or reinforcing:

Group	Comments
Organizations	<ul style="list-style-type: none"> • The community benefits from many different community-based organizations, such as those represented in the meeting. All organizations work to enhance the quality of life in the Village • The lakefront and the many natural resources that exist within the Village • An excellent public school system and a top-rated technical college • A healthy and diverse business sector – retail, hospitality, service, healthcare, light industry • An excellent park system and library
Businesses	<ul style="list-style-type: none"> • The lakefront and the Pewaukee River running through the Village • Having our own independent police force is a plus – interactions with police have been very positive • The school system – a top tier school is a draw to the community • Our location next to Hwy 16 and I-94 is a benefit • A Village Board that has been more open and flexible to development ideas
Residents	<ul style="list-style-type: none"> • The lakefront – one of only a few communities in “lake country” with a public lakefront • A top-rated school district • An outstanding library • Great and diverse park system and recreation programs • Great Village services and staff <ul style="list-style-type: none"> ○ Administration staff friendly and helpful ○ DPW does a great job with snow removal, work on utilities, etc. ○ Appreciate having our own police department and their great relationship with residents, businesses and community organizations • The Village has retained its sense of “small town community” even with growth over the past 25 years – growth with quality and controlled developments • Residents feel safe in our community
Staff	<ul style="list-style-type: none"> • The lakefront – an attraction that brings in people and businesses • A large number of community events – creates a sense of community unique to Pewaukee • Many strong community organizations that support the community in many ways – from financial to volunteer services • A base of residents who readily volunteer their time for many activities



	<ul style="list-style-type: none">• A wide range of housing stock – from inexpensive, older apartments to high-end single-family homes• A park system with diverse offerings, and strong participation by residents in the recreation programs• A well-respected and recognized independent police department that has a great working relationship with the residents, organizations and the businesses• A Board that is willing to make investments in Village infrastructure and equipment vital to providing essential services to Village residents and businesses• A healthy commercial corridor that provides urban amenities within a rural/suburban living environment• Everything in the Village is within five minutes of each other – from homes to school to shops to parks.
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WEAKNESSES

Participants were asked to share their views on the weaknesses of the Village of Pewaukee – or what areas of improvement the Village needs to address, or issues that we need to change.

Group	Comments
<p>Organizations</p>	<ul style="list-style-type: none"> • Several organizations feel that the Village does not always work collaboratively with community-based organizations to advance projects intended to enhance the community • The Village does not financially leverage the assets of the lakefront – charging for the use of the beach or public parking spaces • Like much of Waukesha County, the Village lacks “affordable housing” to attract a younger demographic • The Transportation Utility could have a negative impact on the future development of the business sector – the perception of the Village as not “pro business” – or at least do a better job of communicating the rationale for this utility fee • Easy access to information about the Village – for example, finding the Board agenda is several layers down into the website
<p>Businesses</p>	<ul style="list-style-type: none"> • The Transportation Utility – the businesses felt that it was a tax targeting businesses and that the formula used has no “appeal” process. Not clear on why this was implemented • Lakefront concerns with increased traffic, lack of parking, unmonitored beach activities, safety concerns • Very challenging to get developments moving or approved in the Village. There is no “point person” who will champion an idea through the process • Businesses felt there is a disconnect between the business community and the Village – little communication to businesses, slow responses, processes unclear • Many of the “business processes” are manual, labor-intensive or complex. These can/should be simplified.
<p>Residents</p>	<ul style="list-style-type: none"> • A “free” lakefront – while an asset is also a challenge <ul style="list-style-type: none"> ○ The Village has not figured out how to monetize use of lakefront ○ There are ongoing safety and “behavioral” concerns of those who visit the beach ○ It seems a lot of resources are spent to support the lakefront – what is the benefit to the Village as a whole? • Lack of public parking – and minimal penalty for those who violate the parking ordinances • The railroad running through the Village <ul style="list-style-type: none"> ○ New turning restrictions on Oakton / Capital / Clark streets ○ Train horn noise • Still many empty storefronts in existing business properties, yet additional retail buildings have been built



	<ul style="list-style-type: none"> ○ Some types of current businesses are not viewed as being consistent with a “family-oriented” community ● Communications with residents from the Village <ul style="list-style-type: none"> ○ With so many communication technologies available now (texting, email, social media) there should be better means to push out information rather than simply posting on website
Staff	<ul style="list-style-type: none"> ● The lakefront – chronic issue with weed control, limited space & parking, aging utilities in this portion of town ● The lack of “new” rental properties ● Having a major railroad line bisecting the Village ● The commercial corridor – demand on public services, especially the police department with a rising theft rate ● Financial resources <ul style="list-style-type: none"> ○ Levy limitations to properly staff or fund essential public services ○ Village funding formula on items such as Park equipment ○ Challenge to attract and retain staff if financial position of Village is tenuous ● Limited staff resources to accomplish an ever-growing list of tasks, with many outside the priorities outlined in the strategic plan ● Many tasks are still labor-intensive rather than automated or provided online to free-up staff for other responsibilities



OPPORTUNITIES

Participants were asked to share their views on opportunities that the Village of Pewaukee should leverage – or what “gaps” exist in the Village that we should help fill.

Group	Comments
Organizations	<ul style="list-style-type: none"> ● Foster and leverage relationships with many of the community-based organization to solve some of the issues / concerns facing the Village – increased collaboration with WCTC and the School District for labor resources on various projects – such as apprenticeships ● Enhance communications to Village residents and businesses, and those in surrounding communities, on the many assets within the Village ● Leverage the lakefront and environmental assets by promoting them within and outside of the Village, and possibly monetize these assets ● Showcase the outstanding educational opportunities offered within the Village to attract resident and business growth ● Focus redevelopment on “affordable housing” to bring young families to the Village ● Seek ways to simplify or streamline “processes” to make it easier to work with the Village ● Regular and on-going communications with our legislative representatives on the “state of the village” ● Work toward making the Village a railroad “quiet zone”
Businesses	<ul style="list-style-type: none"> ● Exploit the presence of the Pewaukee River with planned developments. Need someone to lead the “vision” of the downtown for re-development ● “Connecting” businesses with Village, organizations and residents ● Make the “downtown” or Oakton Street area more pedestrian-friendly with paths for walking, bikes, etc. See that area as a key development area ● Find ways to make it easier to do business with the Village – clearly defined and streamlined processes for review & approvals, review ordinances to provide more flexibility, have a “business advocate” to help facilitate communication or business activities with the Village ● Promote the types of developments the Village would like to see
Residents	<ul style="list-style-type: none"> ● Transition the downtown / lakefront area to be more “pedestrian friendly” – bike or walking paths; less reliance on cars ● Redevelopment of the corridor of Oakton Ave from Wisconsin Ave to Hwy 16 ● Greater collaboration between Village, organizations and businesses to address issues together – such as communications or special projects ● Foster the re-development of a Chamber of Commerce to help with development or re-development within the Village ● Enhance a sense of community with more “events” throughout the year ● Monetize use of the lake front – beach fee, parking fee – and use funds to support additional safety and activities on the lake front ● Enhance Park resources/buildings for more “rental” opportunities



Staff	<ul style="list-style-type: none">• The on-going, planned re-development along the lakefront and along Oakton, Main and Wisconsin Ave.• Leverage the lakefront, river and parks for more walkways, bike paths, lake access, etc.• Achieve “quiet zone” status with the railroad• Create a Lake Management District to help address management of Pewaukee Lake and establish a funding mechanism to provide services – as is done in other neighboring communities
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THREATS

Participants were asked to share their views on issues that the Village of Pewaukee should proactively address – or what key challenges they anticipate might face the Village.

Group	Comments
Organizations	<ul style="list-style-type: none"> • With a significant retail sector, which continues to have viability “head winds”, the Village needs to have a long-term business development strategy to plan for market place changes • Managing the needs of a changing community while retaining the Village’s “small town” identity • Work with organizations and businesses to help address the chronic labor shortages • Monitor development of “artificial intelligence” to proactively address potential risks associated with it • With train tracks bisecting the Village and the increase in the number of train accidents and derailments in the region recently, the Village needs to make sure we have an emergency response plan in place. • The tenuous nature of appropriate State funding for future budgets to support essential services • Lack of attention to care of the lake – weed management and monitoring the beach front is a chronic issue
Businesses	<ul style="list-style-type: none"> • Crime – it is growing in the community from theft to trespassing to panhandling, etc. • Being landlocked and nearly completely built-out makes re-development more challenging
Residents	<ul style="list-style-type: none"> • Insufficient funding for essential services – such as fire, rescue and police • Radium in water supply – costs to remedy • Labor shortages – especially with the DPW – to provide municipal services • Facility management – what is the condition of Village owned buildings; planning for maintenance and upkeep; how to fund the upkeep • Development – with limited space available, making sure quality development is addressed proactively
Staff	<ul style="list-style-type: none"> • Ever-increasing, unfunded state regulations that impacts quality of life, burdens limited staff with work, and costs property tax payers more money <ul style="list-style-type: none"> ○ The DNR with new regulations regarding discharges into the Fox River ○ The DNR and radium remediation • Labor shortage – the ability to attract and retain quality personnel to provide essential services to the public

Based on this feedback, each community-based group was asked to provide some direction on which is more important – maintain or enhance Village services even if that means higher costs, or reduce services to reduce the costs of operating the Village. All groups were unanimous that services should be maintained or enhanced, even if that means higher costs.



INSIGHTS

When taking into account the comments by all four feedback groups, several common topics surfaced:

LAKEFRONT & RIVER

While the lakefront and river were cited as a unique asset, most recognized that they created several challenges, and that the Village was not capitalizing on these resources.

All groups voiced a desire for the Village to focus on the re-development of the Wisconsin Avenue / Main Street / Oakton Avenue area to:

- Encourage development of more housing in the downtown area
- Make the area more pedestrian-friendly with walking paths, bike trails, etc.
- Add more way-finding signage
- Address parking shortages

POLICE DEPARTMENT

All three community-based groups (organizations, business and residential) expressed their appreciation for the Village Police Department and the importance of maintaining an independent, locally-controlled department. The groups commented on their responsiveness, their cooperation and engagement in the community.

COMMUNICATIONS

In many different ways, “communications” was cited as an issue that needed to be addressed. For example:

- There is a desire for the Village to provide an “opt-in” communication platform so that as information is placed on the Village website, a push notification is deployed
- Individuals in all three community-based groups either made comments that demonstrated that they were not aware of accomplishments or activities (such as development plans) or misunderstood issues (such as the Transportation Utility). This may indicate that the Village has not been effective in presenting information in a clear or compelling manner.
- Several groups believed that there is a disconnect between the Village and the community organizations, businesses and residents. All believed that a lot more could be accomplished if there were more collaboration between the segments.



PROACTIVE MANAGEMENT

Similar to “Communications”, several of the groups expressed a need for the Village to be more proactive on several fronts:

- The Village should look for ways to streamline its “business operations” to make it easier to do business with the Village – perhaps looking for ways to move functions online
- Encourage the ongoing and proactive maintenance of Village assets (roads, parks, buildings, utilities, etc.) to avoid large costs in the future
- Proactively seeking more collaboration between the government, businesses, community organizations and residents
- Be more proactive and deliberate in development and redevelopment activities
- Identify and address any anticipated “threats” to the wellbeing of the community
- Establishing Pewaukee as a railroad “quiet zone

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Community Survey



Overview

In April of 2024, the Village of Pewaukee conducted a community-wide survey to quantify the perceived strengths or weaknesses of the Village in order to provide the Village Board and Staff with direction on Strategic Planning objectives and priorities.

Survey Questionnaire

- The questionnaire was developed based on the following:
 - Questions asked in the original questionnaire in 2019
 - Insights gained from the development of Environmental Scan
 - Insights gained from the community feedback sessions
 - Issues or topics recently addressed by the Village Board & staff
- An online Google Forms platform was utilized to create the survey

Promotion of the Survey

To encourage a strong participation rate of the survey among the community, we employed a multi-channel communication approach:

Data

- The data to promote the community survey included three sources:
 - A list of all registered voters (5,064 records)
 - A list of all real property owners in the Village (3,056 records)
 - A list of all personal property tax payors in the Village to capture businesses that do not own the property on which they operate their businesses (328 records)
- Data management
 - All addressees outside of Wisconsin were eliminated. These were primarily tax departments of corporations who have no direct engagement with our municipality
 - The voter registration list was submitted to a third-party data vendor to append email addresses. After the append, we had 3,570 email addresses of the 5,064 voter registration records (70.5%).
 - The three lists were merged and then de-duped so we mailed to only one postcard per postal address. The final list had 4,049 records. After submitting the list to NCOA and CASS certification for mailing purposes, the final list had 3,979 records.



Communication Channels

1. A 6x9 four-color postcard was mailed to 3,979 individuals or businesses. The postcard provided both a URL and a QR code to facilitate engagement. The mailing was deployed on April 1 and began arriving on April 4, 2024. Recipients were advised that the survey would be open until April 30, 2024.
2. Two emails were deployed:



Email 1 was deployed on April 9, 2024 to 3,426 records. This email received the following results:

Records	Opens	Open Rate	Clicks	Click Rate	Unsubscribe	Unsubscribe Rate
3,426	1,350	46.37%	539	18.51%	24	0.82%

Email 2 was deployed on April 18, 2024 to 3,071 records. This email received the following results:

Records	Opens	Open Rate	Clicks	Click Rate	Unsubscribe	Unsubscribe Rate
3,071	960	33.45%	215	7.49%	8	0.28%

3. A notice was placed in the Utility Bill insert using the same message as the postcard and emails, and included the QR code.
4. A small flyer was handed out to all residents who voted on April 2, 2024. There were about 1,400 voters who received this flyer.
5. We identified several “restricted” Village neighborhood Facebook pages and asked individuals to post the survey link.

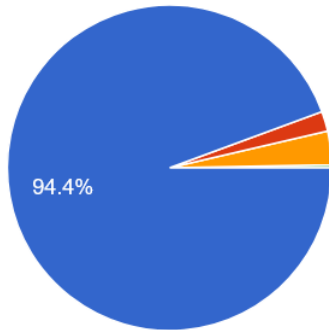


RESULTS

Respondent Information

There were 660 respondents:

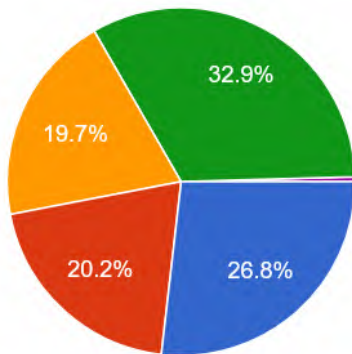
- 94.4% (625) were residents
- 2.0% (13) were businesses
- 3.3% (22) were both residents and Village businesses owners



- I am a resident of the Village of Pewaukee
- I own/operate a business in the Village of Pewaukee
- Both: I am a resident of and own a business in the Village of Pewaukee
- I reside in the Village of Pewaukee

Analysis: Considering that the Village has about 8,000 residents among about 2,000 residential units, receiving 660 responses represents a significant response rate. Additionally, with this level of response, the results also have statistical significance and validity. An item to note: In the raw data, there were 61 respondents who indicated they own or operate a business in the Village, which differs from the graphic provided in the results.

Residency Tenure:

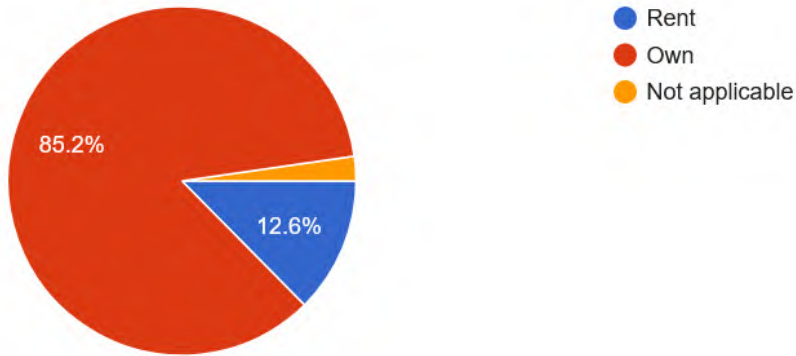


- 0-5 years
- 6-10 years
- 11-20 years
- More than 20 years
- Not applicable

Analysis: Residency tenure was fairly well distributed among the respondents

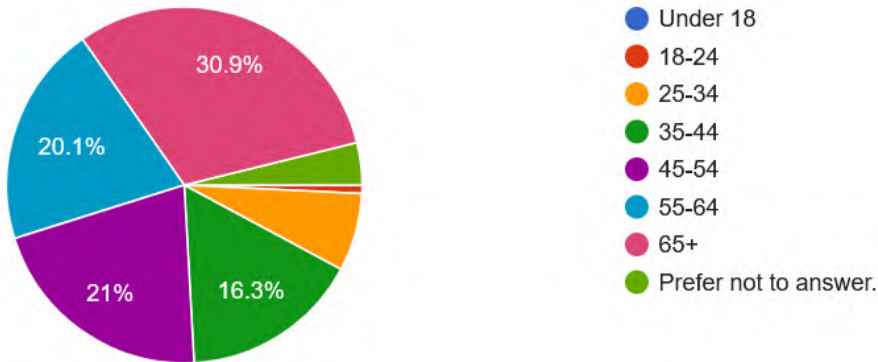


Type of Housing:



Analysis: Most respondents were home owners. Since 43% of residential units in the Village are “rental”, responses by that group is under represented in the results.

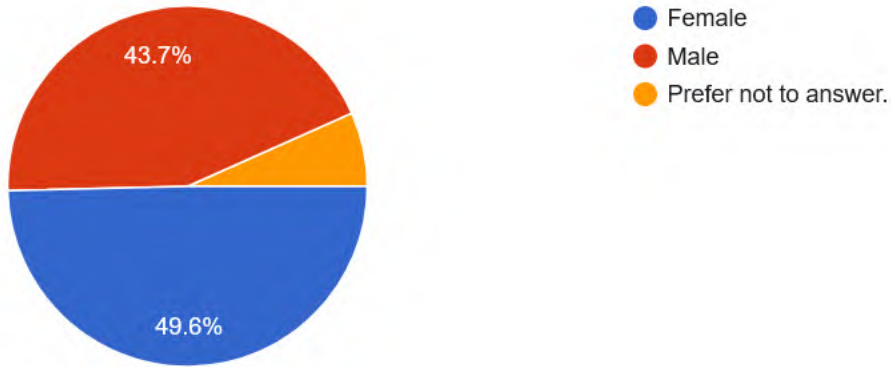
Respondent’s ages:



Analysis: Respondent’s ages skewed older – 51% were aged 55+

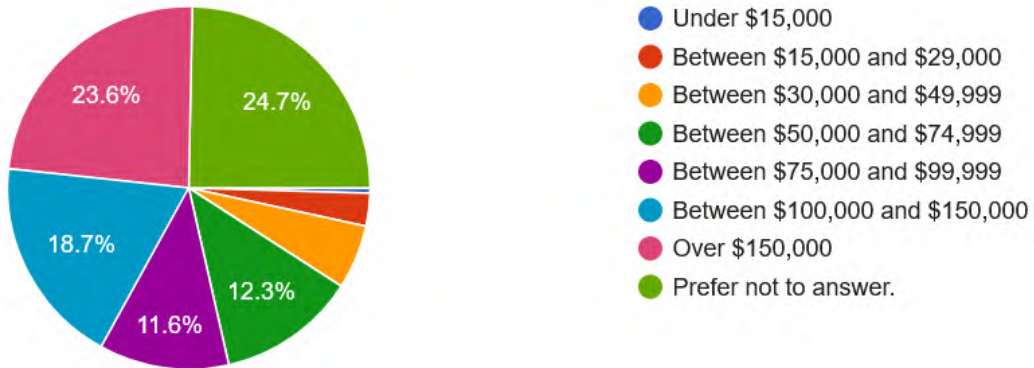


Respondent's gender:



Analysis: The gender of respondents fairly evenly split

Household income:



Analysis: Household income of respondents was fairly well distributed, but skewed slightly higher than the median Village household income, per census data

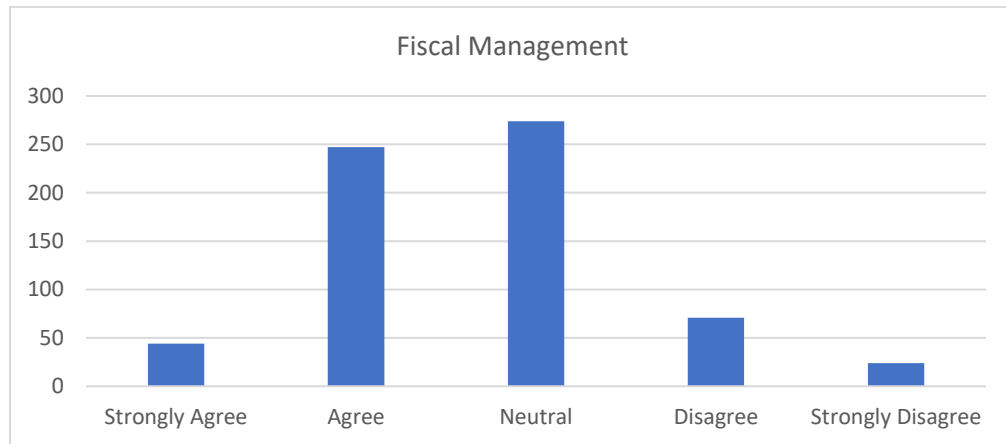


Questionnaire Responses

Village Performance

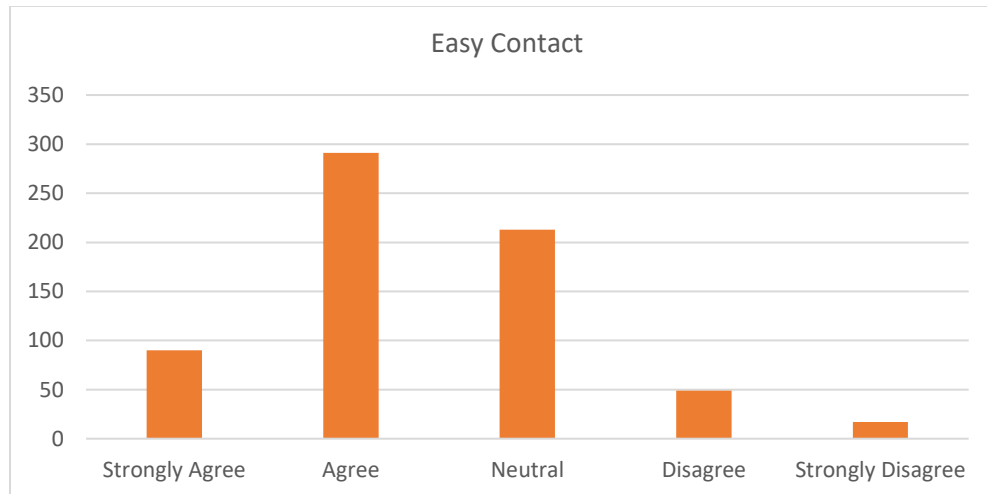
We asked respondents to indicate their level of agreement, on a five-point scale from Strongly Agree to Strongly Disagree, to a series of seven statements regarding the overall performance of the Village:

- I feel that the Village Board and staff are careful and thoughtful in the management of tax dollars



Analysis: 44% believe the Board and staff are fiscally responsible. Only 14% disagreed.

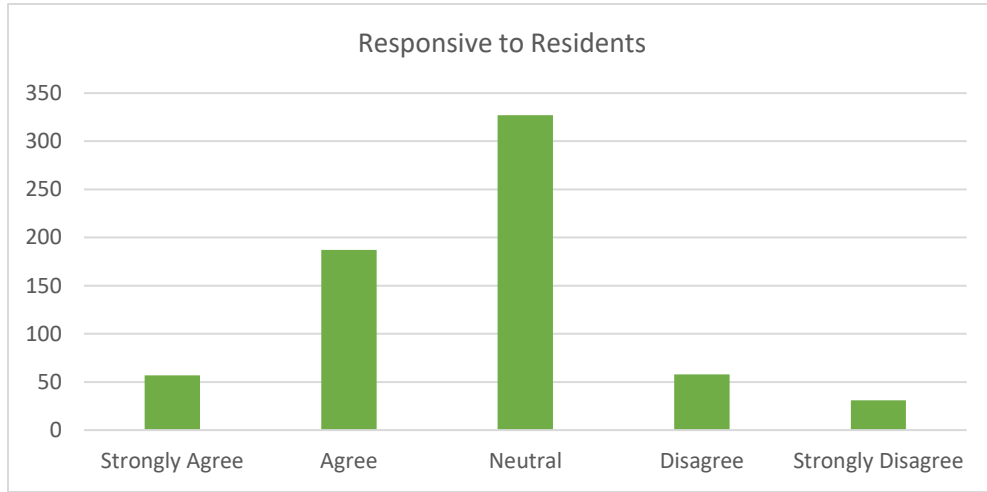
- The Village makes it easy/convenient to contact them if I have a question or concern



Analysis: 57.7% believe that the Village makes contact easy/convenient. About 10% disagreed.

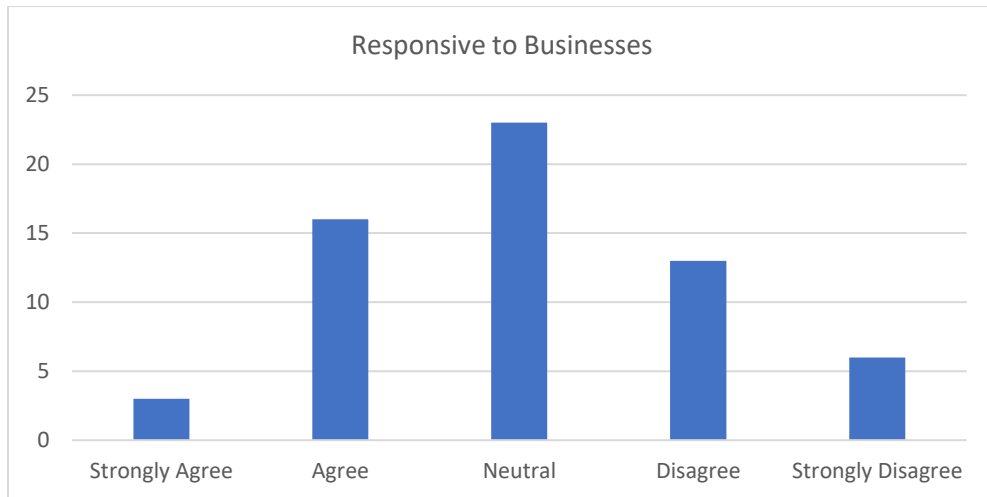


- Village Trustees and staff are responsive to the needs and concerns of the **residents**



Analysis: 57.3% believe the Village is responsive to the needs of its residents.

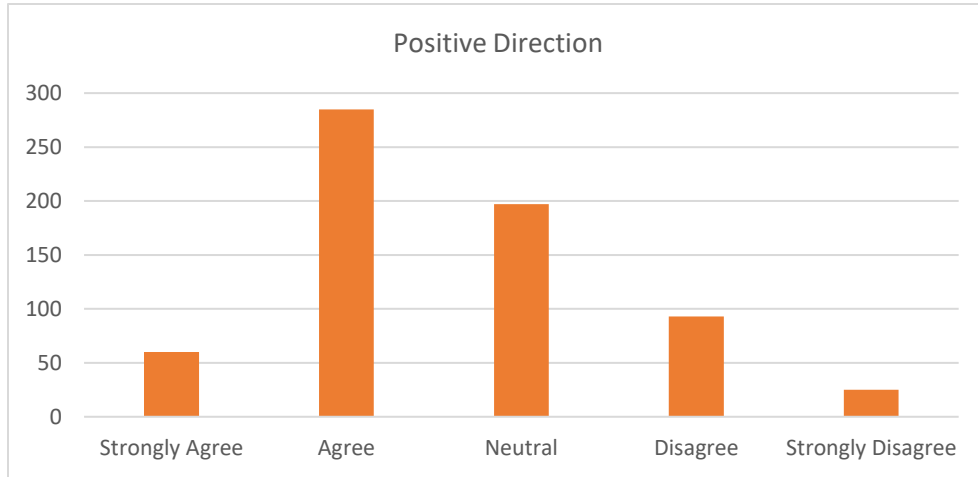
- Village Trustees and staff are responsive to the needs and concerns of the **businesses**



Analysis: There were 61 respondents who indicated that they own or operate a business in the Village. Compared to residents, business owners or operators don't believe the Village is as responsive to their needs. Here, only 31% of businesses agree with this statement, and 31% disagreed.

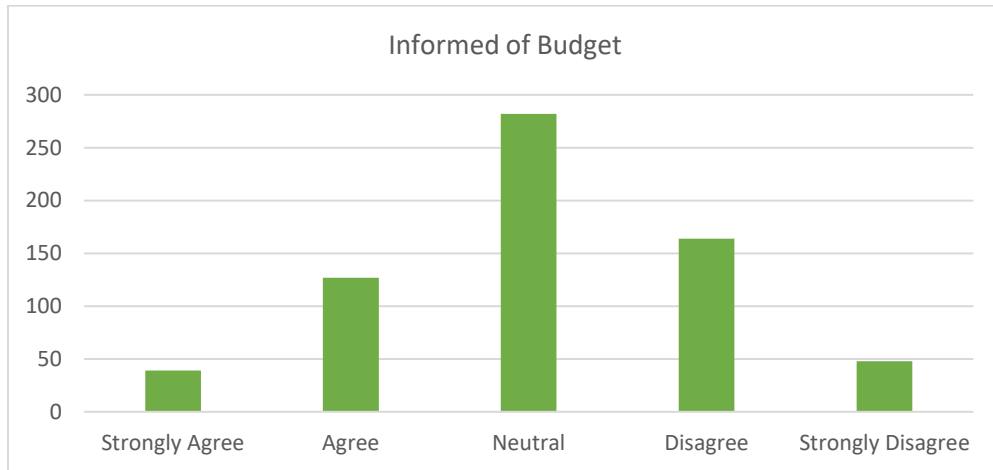


- I feel positive about the direction of the Village



Analysis: Overall, respondents are very positive about the direction of the Village with 60.4% in agreement with this statement.

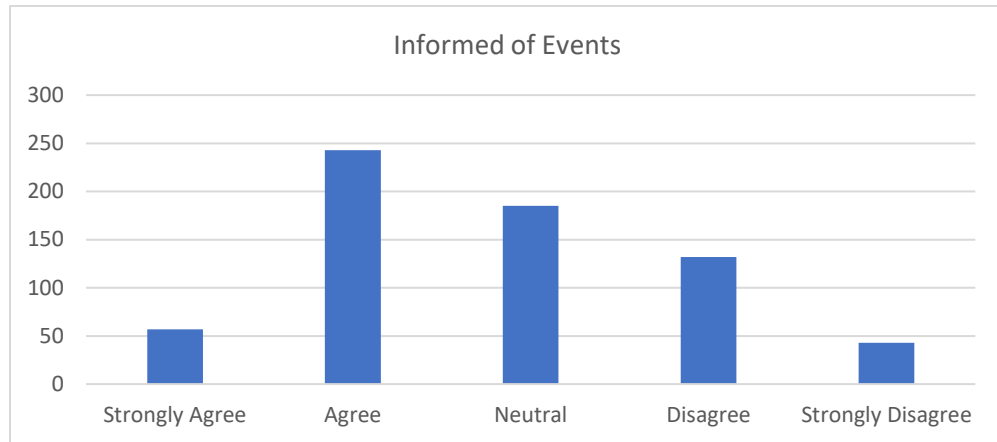
- I am well informed of the Village’s budget and expenditures



Analysis: Even though the budgeting process is done publicly, only 39% of respondents agree with this statement. This may reflect comments from the feedback sessions that residents and businesses desire improved communications from the Village.



- I am well informed of Village activities and newsworthy items



Analysis: When it comes to newsworthy information, here the respondents feel that Village is doing a much better job. 45.5% of respondents agree with this statement. However, compared to other performance measures, there is room for improvement with public communications.

Below are the verbatim comments made regarding the section of “Village Performance”:

I am concerned about the direction of the village since all of the railroad changes. The ugly fence, signage and cheap barricades have eroded the beauty of our quaint village. We need some beautification!
A light pole fell over the winter on Quinlan and staff just put a bucket over it and it's been sitting there since
A lot of cheerleading but not leading.
Abortion should be legal as it is a fundamental human right
After half a dozen individual emails to all Village Trustees about a concern for safety, only two responded. For the last nine months later I've been brushed off and still have not received an answer to my concern.
After spending \$1000+ to install an exemption water meter I was informed by letter out of the blue that it was no longer viable without significant additional quarterly costs. Unacceptable. Had I been informed this was under consideration I would have taken my position up with the board of trustees.
Board members do not respond well to emails if at all.
Each high-density building creates need for more services!!!
Facebook posts are helpful to keep me informed.
Fix the no left turns by the train tracks on Oakton
For the last 15 years or so, I have seen increasingly better quality trustees run to represent the village residents. But then suddenly we had people aligning with politics parties and I don't know who to trust anymore. I've never felt our village was lacking by being free of state or national politics. Now that we have candidates who align with parties, I am at a loss. My neighbors and I all agree, it makes no sense. We want non-partisan back. We want to be able to trust again.



<p>How am I supposed to be informed besides going to the board meetings? Hate to see fields disappear and skyscraper monstrosities, (senior living facilities) taking over the landscaping. Brookfield voted such an eyesore down :)</p>
<p>I am a 63 year old working professional who lives at Quail Pointe. I just moved back to Pewaukee Nov 1st and am facing having to leave due to the recent fire/ems assessment. I strongly feel that the residents at Quail Pointe should not have gotten the high accessment due to it being a senior living complex. It is very unfair and discriminatory. If I had the money to fight this I would. We should have been accessed and charged the same amount as any other apartment complex in the community. I contacted the state legislator to see if they could assist. I feel very bamboozled in this situation. I should not have to move out of what I consider to be my home however I am not going to pay an additional 100.00 a month to live here. I was really excited to be back in Pewaukee and was looking forward to becoming a part of the community. I hope that your appeal with Hawthorne and Cecilia's Place results in a reduction of the assessment to that I can continue living in Pewaukee. Of all the people in the state of Wisconsin who cannot afford that much of an increase, it would be seniors. How could you put that burden on us? Consider the situation if you had a family member living here and the stress it would cause them. I have had many sleepless nights worried and upset about the situation. PLEASE FIX THIS!!!!</p>
<p>I am aware you post the minutes and notes from your meetings, but it would be more convenient if these were also shared on Facebook</p>
<p>I am mainly informed of village events and news through Trustee Krasovich's Facebook page. It's a great resource. Otherwise, I'd never hear about what's going on.</p>
<p>I am not sure about upcoming plans for Pewaukee</p>
<p>I appreciate our VB and subcommittees.</p>
<p>I couldn't get any help when a house was built too close to my property line and the elevation is so high my property is severely damaged from rain run off</p>
<p>I feel I am typically seeking out the information that I need versus having it provided to me in a formalized format.</p>
<p>I feel there are too many activities at the lakefront. Almost every weekend the road is shut down.</p>
<p>I feel you should not make a living being on the board. I think the village will fall because over 50% of tax hours goes towards school</p>
<p>I have enjoyed being a business owner and building owner in the Village for the past 25 years. I love the community, the police and fire dept. and Village staff</p>
<p>I have not heard positive feedback on how the village works with business owners and residents. It's not positive and how you have handled situations with homeowners who have lived in the village for over 20 years is disappointing.</p>
<p>I have not taken an active role in learning about the Village of Pewaukee meetings and agenda until recently.</p>
<p>I live here, but know little about the goings on. It is a fine place to live and while I know the Village Board is there, I couldn't really tell you what they do.</p>
<p>I live in a retirement home and am no longer able to read so it's hard to keep up with all the news.</p>
<p>I still work 60 hrs/wk. Get info from neighbors and fb pages</p>
<p>I would like to receive more information. Other communities have an e-newsletter.</p>
<p>I would like to see a lot of transparency on the financials</p>



I'd like to see the village attract more businesses that are family friendly and attract foot traffic at the lakefront. It is a shame to see businesses leaving our village.
I'm not educated enough on village board activities and plans
I'd prefer we focus on paying more for better maintenance services. Plowing, keeping the beach clean, and better road maintenance.
I'm new to the area, so I'm not familiar with the above yet.
I'm not aware of where to find the village budget and expenditures.
In 20 plus years as a Village resident, I do not recall ever receiving or seeing budget information. And the fact that the Taste of Lake Country was cancelled last year and not widely known, makes me think that communication could be better.
Is there someone I can follow or subscribe to in order to make sure I'm getting all of the communication?
it is almost impossible to get important relevant information! The website is hardly ever updated! For example: the progress of establishing the RR Quiet Zone - is this EVER going to happen? I have emailed almost 1/2 a dozen people to try and get answers on the tax rates on the property bill - specifically regarding how the Pewaukee Schools tax rate is generated and approved. All I get is canned answers but NO ONE will actually provide INFORMATION how how these numbers are generated!! If you bill people, it should be a requirement to show HOW these numbers are generated!
It's hard to say because some trustees and staff are super responsive (shout out to Trustee Krasovich) and others are abysmal. Also, Positively Pewaukee is not doing its job. It needs a total revamp.
Just moved to the village in February, 2023, so don't know much about it yet.
Keep up the good work
Keep up the great work!
Keep us informed on Pfas in water but what are they going to do about it!
Left voice mail (x2) and was never called back. Also called a different trustee and was told to never call again but to call the village hall.
Many Village trustees have said they would work to remove the train horn, but it has not happened. Other communities around us have no whistle zones.
Merge with the City of Pewaukee! Should have been done long ago.
Miss reading village news in publication such as Lake Country Reporter. Maybe a quarterly newsletter online??
Most of my concerns are regarding the public works department. Will give the new administration a chance, but the previous management was unresponsive and seemingly uncaring. Financial concern is regarding the new public works building. Seems extravagant for a village concerned about our financial status.
Need to trim hedges back on the corner of spring and maple. Blind spot pulling away from stop sign on spring. Accident waiting to happen!!spring and maple. Cannot see traffic coming down the hill on maple when stopped at stop sign on spring. Cars need to
Normally the residents find out about projects after they are already approved.
Not a peaceful community anymore, lake has been destroyed and overused since I swam in Crystal clean waters as a child.
Not computer savy miss lakecountry reporter
Our roads need fixing!!! Clean up all the litter. Bike riders should be made to stop at stop signs!!!



Our village is clean, safe and wonderful!
Pewaukee is pricing out people who have lived there their entire lives. Decisions can't ALWAYS be about more money!!
Please take down the plexiglass. It inhibits interactions with the public and negates any positive impressions I may have of interactions
Quad annual reports would be better than just on er
Seems like we should be making the lakefront a destination zone to bring more visitros in to enjoy the lake
Seperare "staff" from "Village Trustees" By far, I deal more with staff than i ever will with the trustees. Abd the village staff personnel are wonderful
Since there is basically no representation in the center of the village ie near 16 it's hard to figure out who to contact
Social media presence is surface/ superficial and without teeth. Great to "support local businesses" yet local businesses say actions are otherwise. Roads are awful. Water bill has increased unsubstantiated costs. Didnt read the meter yet charged? Stealing??!.
Some of the trustees are very responsive and others have yet to respond back regarding concerns I've expressed.
Street cleaner on mondays when garbage cans on the street. Not smart
Taxing 55+ communities for fire and elms services at a greater rate than others is clearly discrimination against older adults. If I were to use such a service I would pay for what Medicare does not. My rent was raised \$100 to cover these excessive charges by my landlord. I am a nurse who before being retired provided my expertise to all ages, young and old. Picking out older citizens and charging them more is not caring for all constituents. I have contemplated bringing in the news media to make them aware of this discrimination. Not all communities in Wisconsin have done this. SHAMEFUL that pewaukee has done so. Heartless. As seniors now on fixed incomes this is a hardship. You have taken some of the most vulnerable of us and taken advantage. How despicable. Reverse this unfair assessment which is age related. I will be taking my protest to the highest levels.
The condition of our lake has a major impact to this village. I am concerned that you are not taking care of this resource.
The Village Board and Trustees NEED to get a handle on and LOWER the School property taxes. They are ridiculously high! Additionally, HOW did you allow a 2nd school referendum to be put up when the tax payers are already paying on one for the schools through 2038! if the schools want more money they should ask the parents to fundraise - not force their neighbors to foot the bill! This is disgusting and wholly unfair. DO BETTER!
The village does a poor job communicating when the board is meeting, what is being discussed, and how they come to their conclusions.
The village needs to lean in on social media.
The Village needs to modernize downtown, and adopt beautification project on main road coming in from 16. Make the beach wider and safer for recreation by closing one of the lanes of traffic and making it one way. Make parking payable for outside visitors. Designate and paint bike lanes on the streets to safely separate the car traffic and make biking less hazardous for families and kids. A newsletter should be published by the village of all the plans, project status updates and invitations and distributed to all residents. Especially, ahead of major board meetings.
The Village NEEDS to provide a Train QUIET ZONE "ASAP"!!

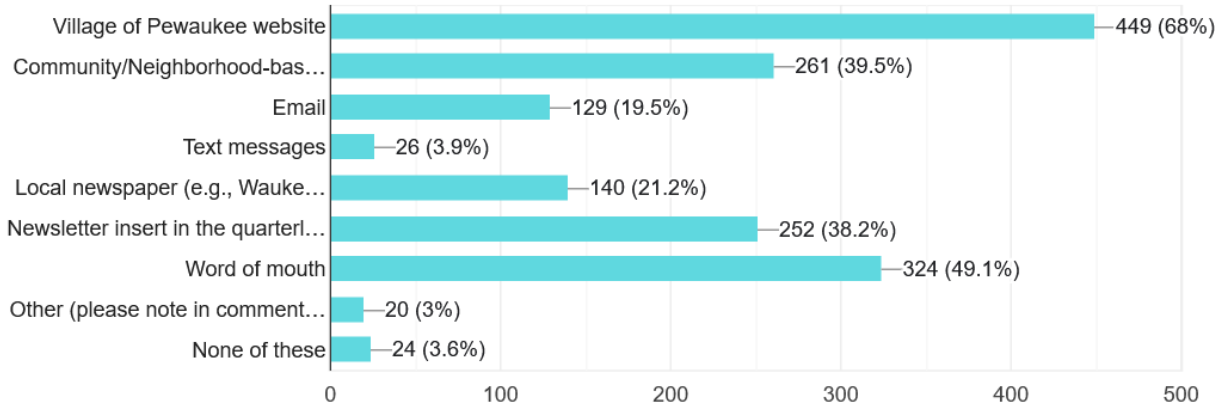


The Village of Pewaukee is one of the best places to live in SE WI in large part due to the Village Board and their thoughtful decisions.
The Village of Sussex has a great Facebook person, the Village should follow for announcements.
There is no communication about the events in the village. I never seem to know what is happening . sometime missing the event or hearing from word of mouth at the last minute.
There is no reliable source (news wise) that I can easily refer to of happenings with the village and it's meetings.
They are good at caring for their senior citizens
We are seeing an increase in crime and its concerning
We live at Hawthorne Apartments. Our owner got a HUGE tax increase for fire/EMS because supposedly we are considered in with assisted living communities and skilled care communities. We live in a 55 plus community with individual apartments. We have lived here since July 2023 and have never seen fire or EMS here. This additional money that Fire and EMS needs for the village should be spread out between all Pewaukee Village residents not just senior citizens.
We need a ponderosa steakhouse
We need better stores down by the beach, hardly any of those stores draws outside interest compared to Hartland or Oconomowoc.
We need to do more to focus on developing our downtown so that ppl spend their money here. I don't want to drive to Delafield or Hartland for dinner! Same with shopping. Let's have a downtown farmers market and shut the street down like Appleton. So much untapped potential!
we need to know more about the happenings around the village. The web sight not aways up to date. It was nice when things were in print form .
We need transparency and the village trustees need to be more responsive in other words actually call a resident back.
Website is not informative about activities.
We're new here a still learning.
What is the status of the drinking water quality improving?
When are we going horn free from the trains?
Why are we still hearing the train horn???
Wood be nice to receive an info pack if new to Village



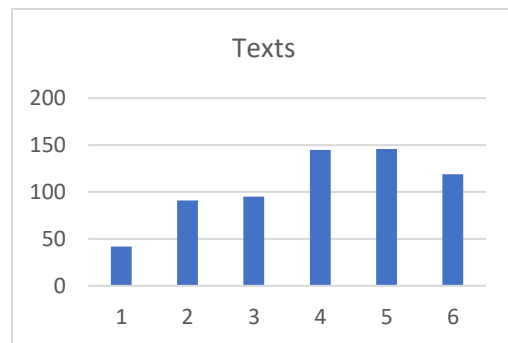
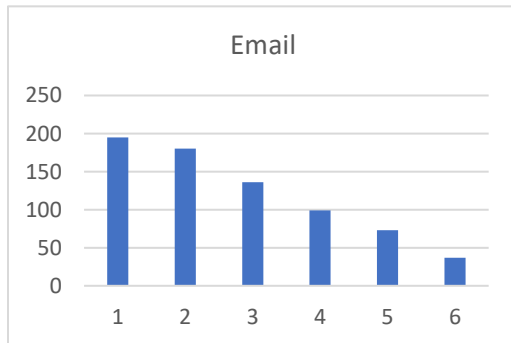
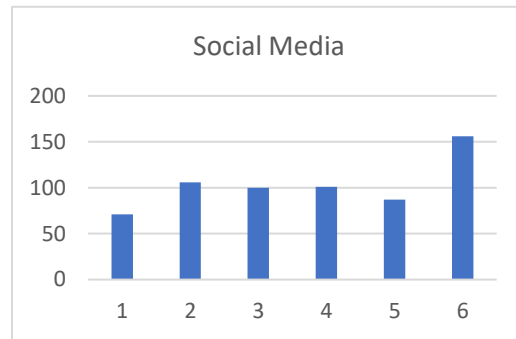
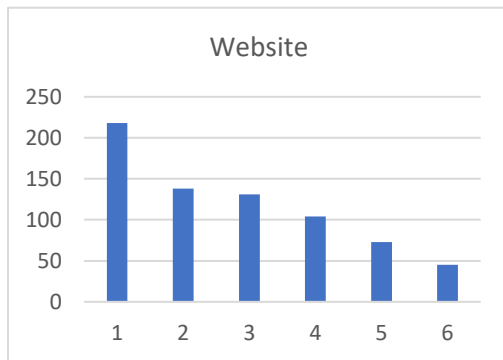
Communications

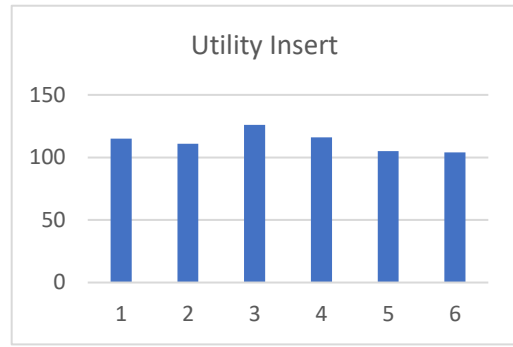
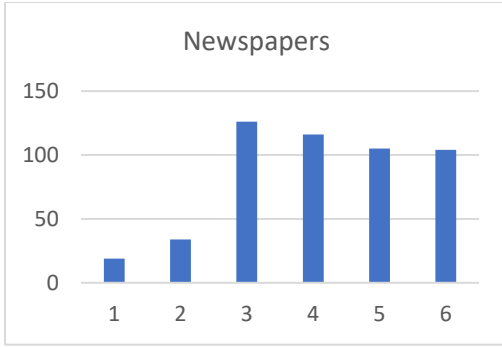
We asked respondents to indicate the ways they receive information about Village activities and their communication preferences:



Analysis: The majority of respondents receive their information from the Village website, followed by community-based social media pages and the quarterly utility billing insert.

Next, we asked respondents to RANK their communication **preferences** to receive Village of Pewaukee information with 1 being the most important and 6 being the least important method.





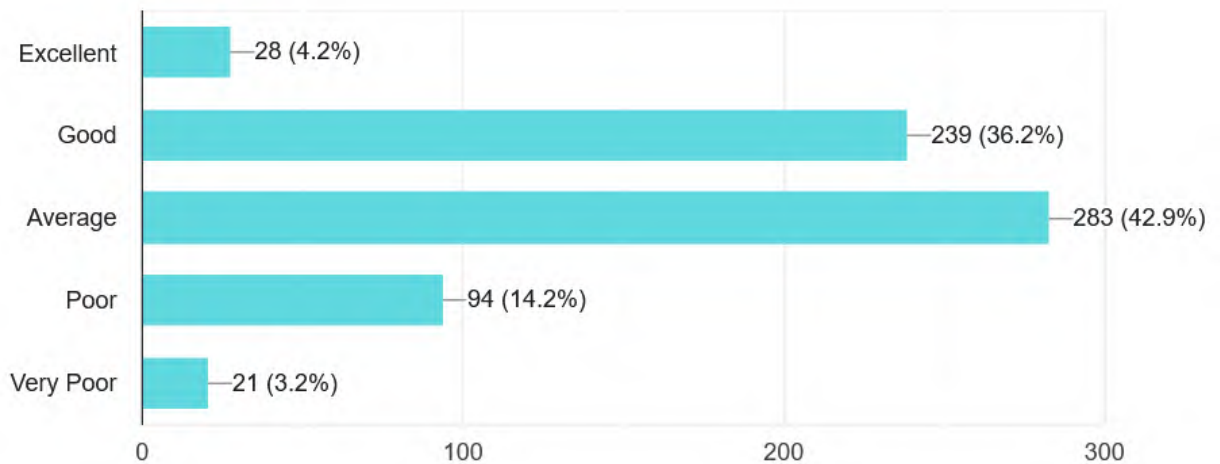
Analysis: Based on these results, respondents are primarily interested in receiving information about the Village from the Village website and from emails. Below are the relative importance scores for each communication channel using a weighted average:

Channel	Relative Importance Score
Email	2.70
Website	2.73
Utility Insert	3.44
Social Media	3.80
Text Messages	3.97
Newspaper	4.12

(Side note: the emails used to promote the survey were well received and had very strong opening and click through rates).

Social media and the quarterly utility insert had mixed results. The least preferred communication methods were local newspapers and texting.

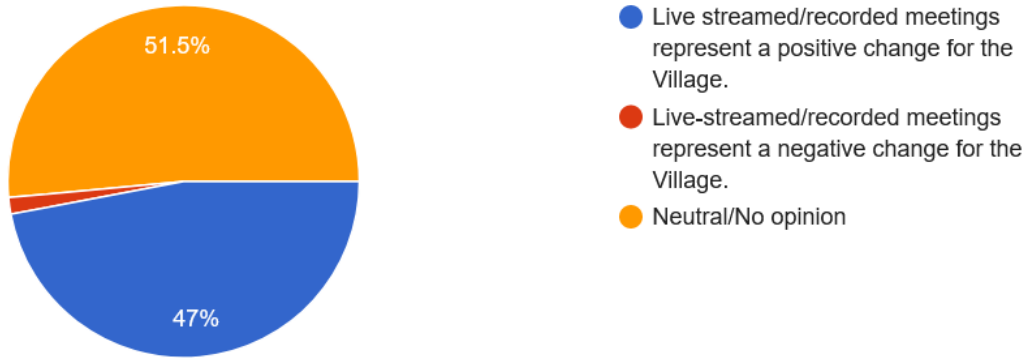
Finally, we asked respondents to rate the effectiveness of Village of Pewaukee communications regarding Village services, programs or activities using a five-point scale from Excellent to Very Poor:





Analysis: Overall, the Village scored fairly well. About 40% were pleased with Village communications; about 42% believed it was “average”. Only 17% believed communications was poor.

Finally, we asked respondents about Village meetings being live-streamed on the Village’s YouTube Channel:



Analysis: Overall, respondents were positive with this added communication channel. Based on comments, some were not aware or did not access this channel.

Below are the verbatim comments from respondents regarding how the Village could enhance communications to the public:

Email new or changed regulations, ordinances. 2. An email could be sent when agenda/agenda packets are loaded to the website.
A flyer at banks and other businesses for us to pick up quarterly.
A monthly emailed newsletter would be appreciated.
A signup/registration for a monthly community newsletter would be fantastic!
Allow viewing of live streamed meetings after meeting date
Annual newsletter by mail
As stated above, website information needs to be improved/expanded. More detailed information and updated more frequently.
Be more direct
Being able to talk to village hall, also being able to talk to village board
Bulletin board at ponderosa steakhouse
Clarify how we can reach Village Trustees with our questions.
Continued use of live-streamed, recorded, and archived meetings (of all meetings) to be transparent about issues discussed, decisions agreed upon, and adopted.
Didn’t know about live streams. The most effective advertising I’ve seen from Pewaukee is the signs posted on Oakton and G for the beach party.
Didn't know they live streamed anything an email would be nice or text message
Didn't know you live streamed...
Drastically improve social media. Use email and/or text. I don’t believe I’ve ever received either from the village. Also, there’s a bulletin spot downtown that is underused.
Email



Email updates would be so appreciated!
emails
Emails would be greatly appreciated and more timely
Find ways to communicate more with renters who don't receive water bills.
Friendly office staff
Get on Facebook and use email.
Have a fully functioning up to date web site. A real timely newsletter would be nice, just not some insert in the utility bills.
Have one or two options for standard communications and just one method for urgent communications.
Having an email list to the residents. Weekly or bi-monthly reports.
Having only lived here 2 years, I'm still learning how and where to get information happening in the area, and/or how to get involved
I am new to this community and I am not informed of the information sources.
I believe capturing everything that the residents need to know on the Village website is a very informative way of communicating and keeping the information up to date.
I didn't know you did this and nor how to access it.
I feel that the website should be revamped. It is difficult to find things and could be. More user friendly.
I find it challenging to locate information on the website - it is not always intuitive
I had no idea these were livestreamed
I have free TV. This would need to be online.
I mostly rely on the newsletters. With those being sent quarterly, I feel like I'm not as in the loop. Emails would be great!
I prefer text communication for urgent and important matters and email for non-urgent communications
I think it would be good to have a small monthly newsletter delivered to residents monthly with updates on activities/events/things to know about the community.
I was not aware meetings were available via live stream.
in person meetings
Increase your social media presence. Look at the Village of Sussex Facebook page. They are always posting things. They have "ask questions Wednesday".
Information given to NEW homeowners/renters upon arrival
Informational flyers to your mailbox, also posted in Village businesses
Is anything posted outside the village hall on or near the building for after hours visits?
I've signed up for village newsletters (to be emailed) in the past - several times, but have not received any.
Keep up the good work
keep website more up to date and give more info. on upcoming events
Live stream ALL Village Trustee Meetings. Don't delete or otherwise have "missing" episodes / meetings [i.e. November 7 & 15, 2023] especially those of such importance to residents-- These omissions are blatantly inexcusable and suggest lack of transparency, if not intentional coverup!!!
mail
Make residents more aware/informed of info



Media postings
More detailed quarterly newsletter, including building projects in village, business changes, etc.
More info needs to be available on website including complete info about candidates in elections including their views
More user friendly website.
Most of the communication now come through Trustee Krasovich via Facebook. She does a fantastic job getting the word out about events and other items. But I think there should be a more formal avenue for official Village communications.
News letter
News letter
no clue, wasn't aware that Village was live streaming or recording meetings
No idea
No one can pick up the phone at the village? Lousy customer service
Now that i just learned that there is a newsletter in the utility bill, I will read it. Since my bill s paid automatically, I rarely look at what's included in the envelope other than the bill itself. perhaps a one time mailing calling attention to the newsletter insert might work.
occasional mailings are a good idea
Old-school newsletter mailed to residents
Perhaps a monthly newsletter with a synopsis of what occurred or was up for discussion at board meetings.
Please add Virtual Meetings options such as we had during Covid!
Please see previous statement
Postcard invites to sign up for channels
printed newsletter
Public works communications with public lacking
Publish a weekly newspaper that lists community activities
Rank in above question didn't let me click on desired answer
Real issues and less cheerleading
Send a monthly newsletter to residents. I live in an apartment and don't get a water utility bill.
Social media
Social media
Social media
Solid social media, emailed newsletters and/or announcements
tell us when roads will be going under construction in advance. the mess on capitol was a complete surprise to us and was quite the inconvenience at first.
Text links to a YouTube video
Text tornado warnings - we can't hear the siren
The changes since 2021 have been positive! I love the live streamed meetings, and the increased info in the utility bill insert. Emails would be good too.
The physical Quarterly leaflet that you call a newsletter is not effective. It should be sent monthly as an e-newsletter. To save on printing costs you can distribute it by email.

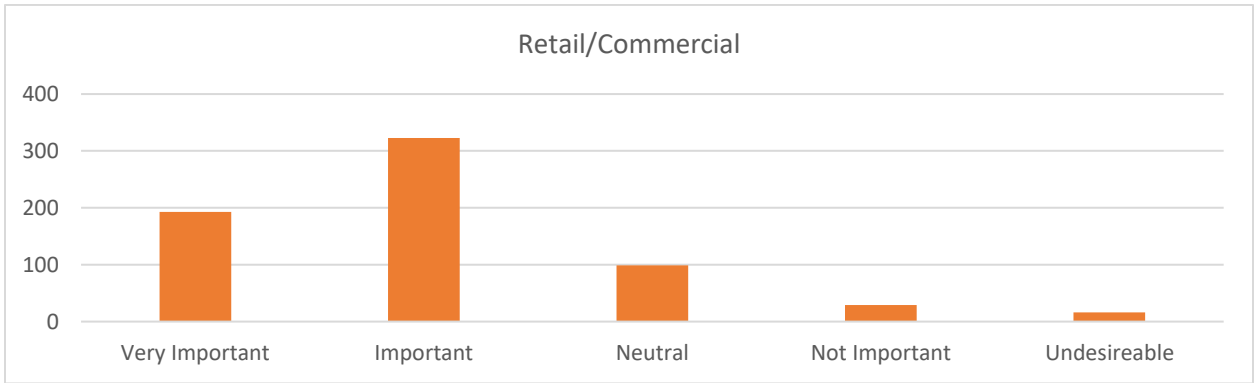
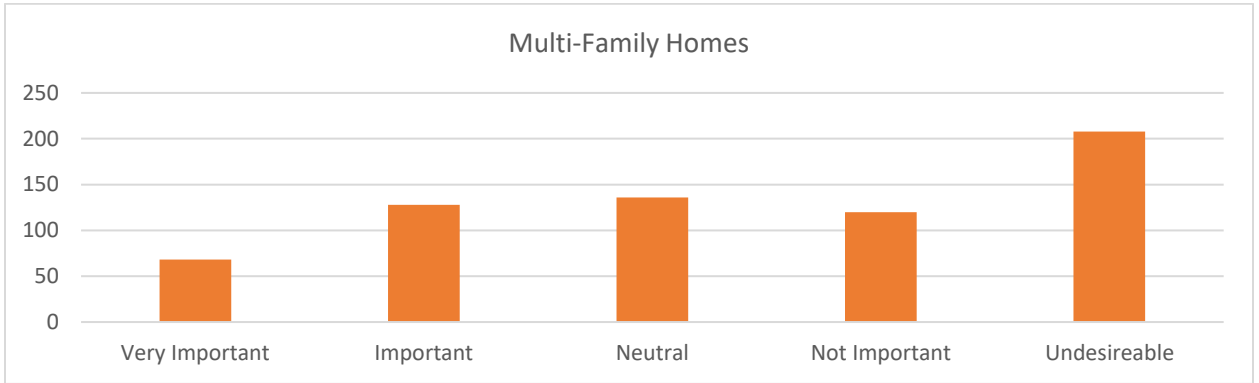
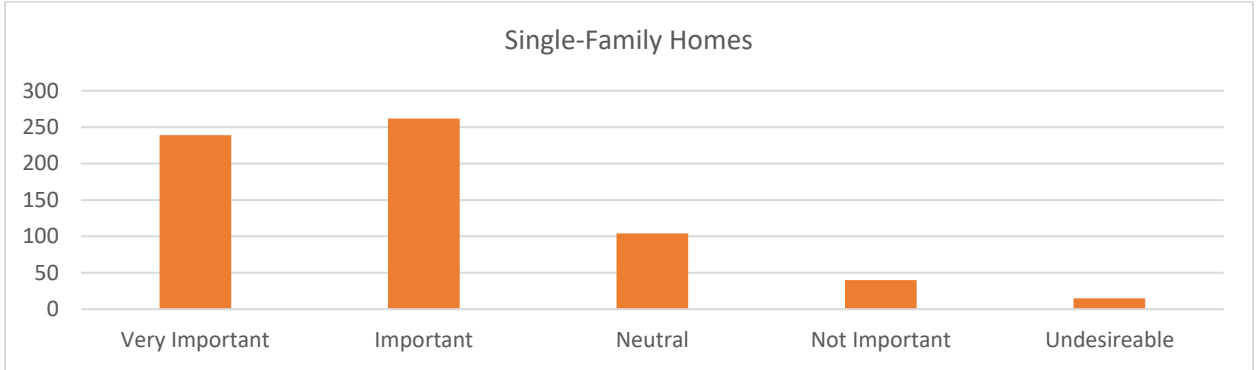


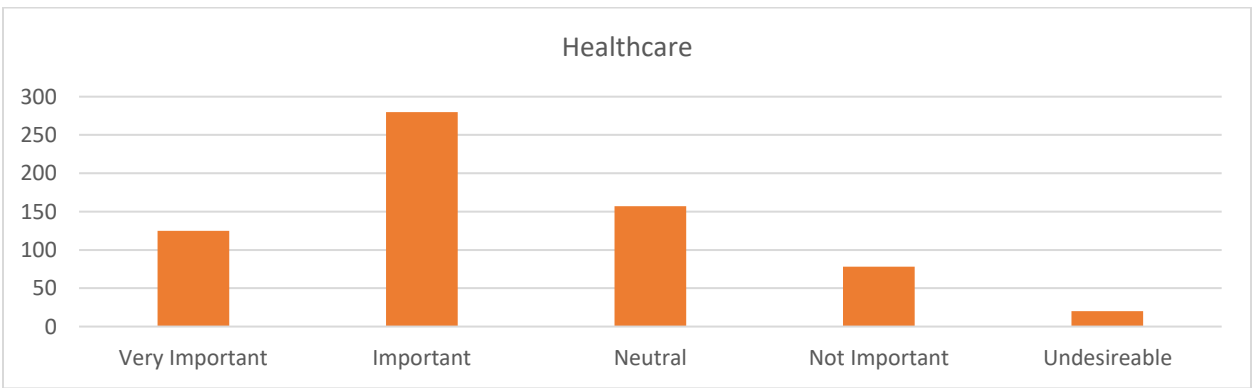
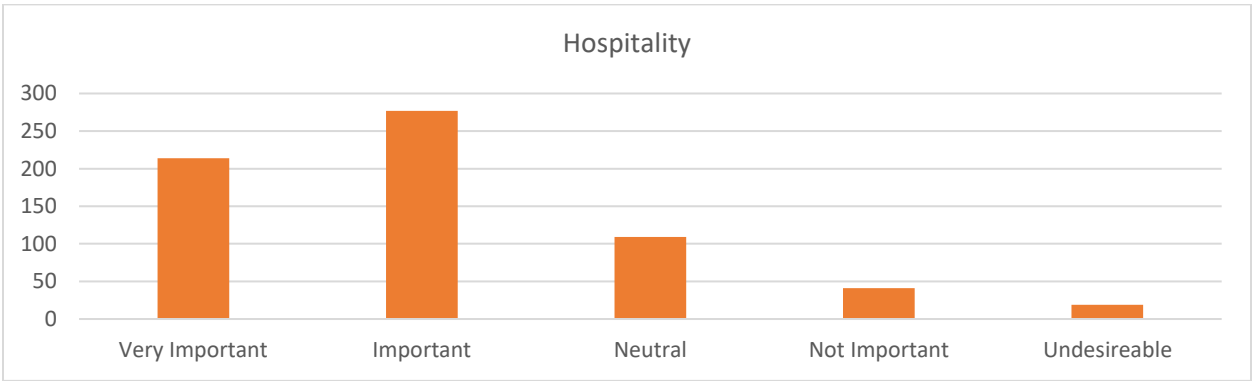
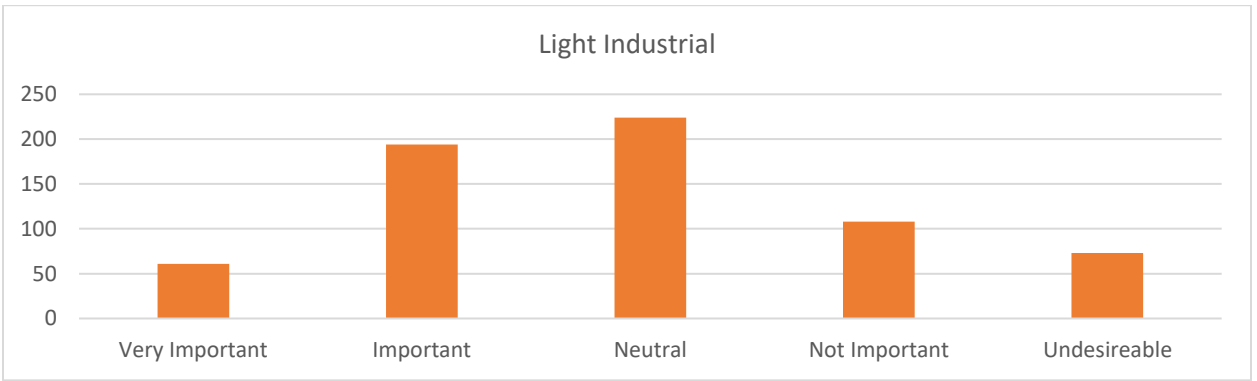
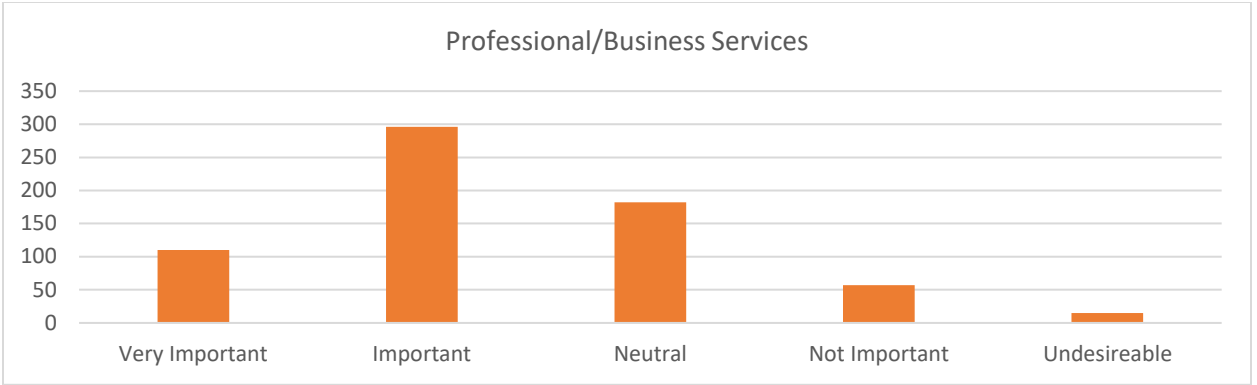
<p>The utility bills are not an effective way to communicate with renters. As long as that information is available elsewhere it works out. The village website is not easy to find certain information on and often people end up asking on social media.</p>
<p>Up until now I didn't know about the Village web-site. Am going on my 10th year here was mostly concerned about what Menards is doing behind their store. Earth crawlers @ 7a:m for weeks at a time. Piling dirt to the roof of the building in the back, for what reason? Will go back through board notes to see if any clues were given re: sr. living bldgs.and the extra charges added to our property taxes, any thought put into the extra traffic they will bring to Capitol Drive, why Capitol Drive is being ripped up, why there's not more police presence on Capitol Drive, (my daughter & grandson were affected by a black truck with silver pipes driving erratically from Wal-mart to Brookfield Rd. last Thurs. the 25th) A red vehicle cut in front of her the either the red car or the truck hit a turkey so feathers were flying at her after she had to slam on the breaks cuz that red car had to get behind the truck. She didn't know if it was road rage or those two vehicles were together. Dangerous!</p>
<p>Use of social media and email.</p>
<p>Village is doing a great job!</p>
<p>Was not aware of meetings nor them being recorded</p>
<p>We have to ask the question, then wait for a detailed answer and then there is information missing. A response from those that are making a decision instead of the worker saying that's what we were told.</p>
<p>Weekly village newsletter by email</p>
<p>Why are we still hearing the train horn??</p>
<p>Y'all are doing fine. Keep electronic communication simple for us oldies. Stay easy to reach!</p>
<p>You CANNOT communicate import information via the local newspaper or via social media as not everyone is on/uses those platforms!! How idiotic!</p>

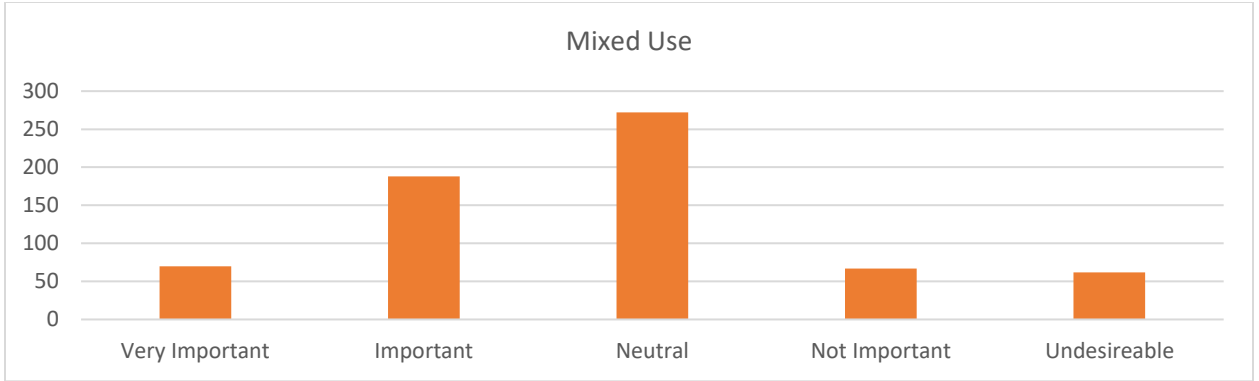


Economic & Land Development

Similar to questions asked in 2019, we asked respondents to indicate the importance of different types of development possible in the Village. Here are the results:



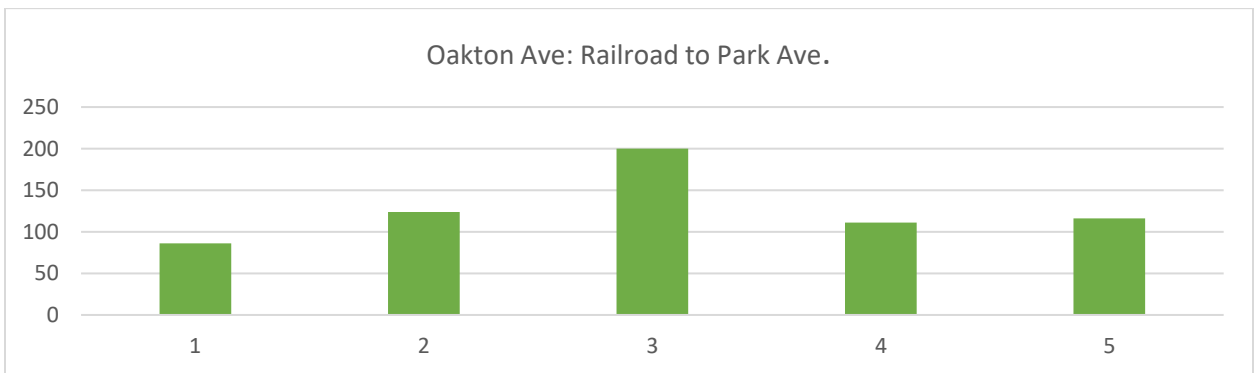
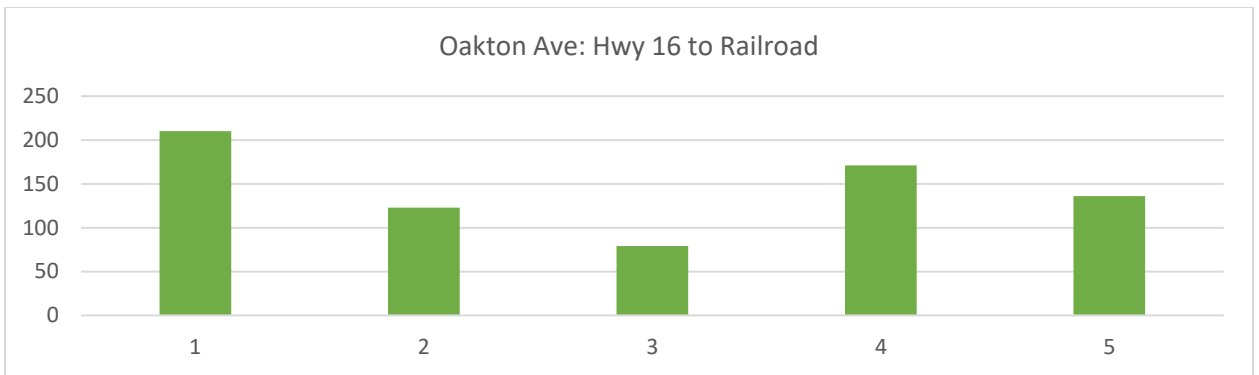


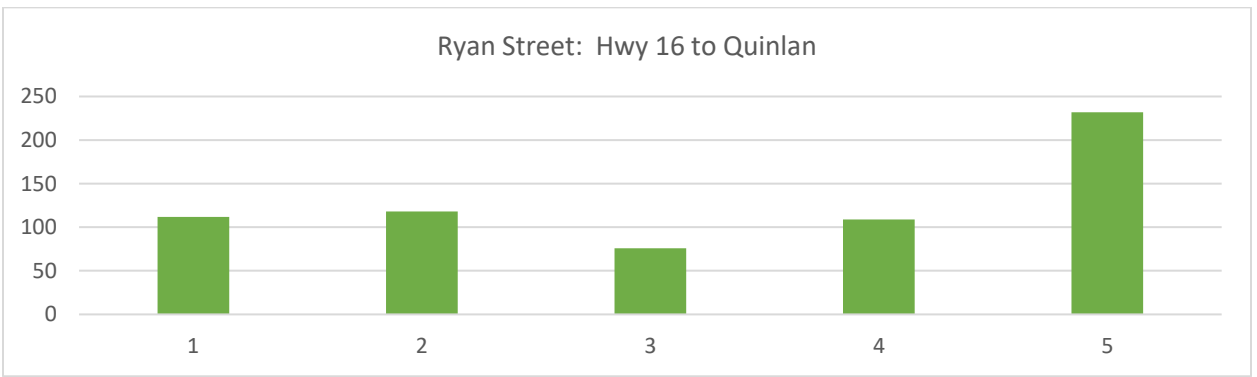
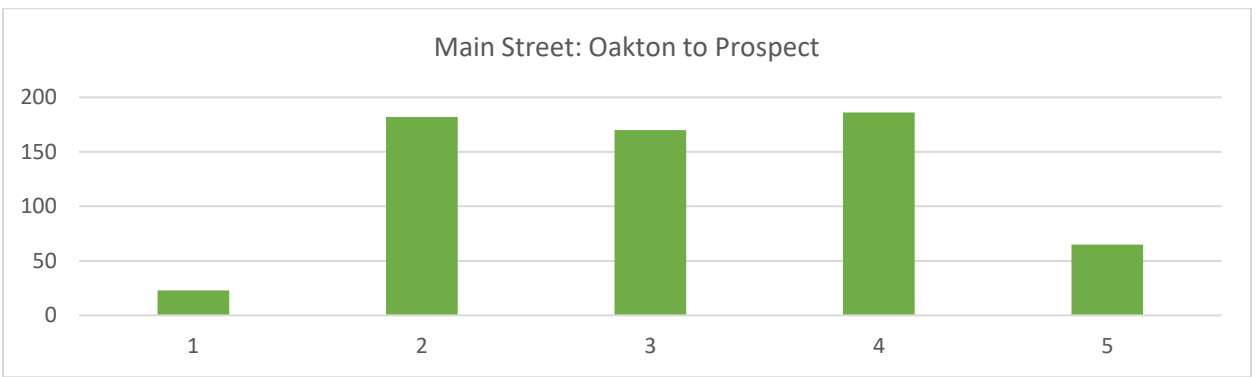
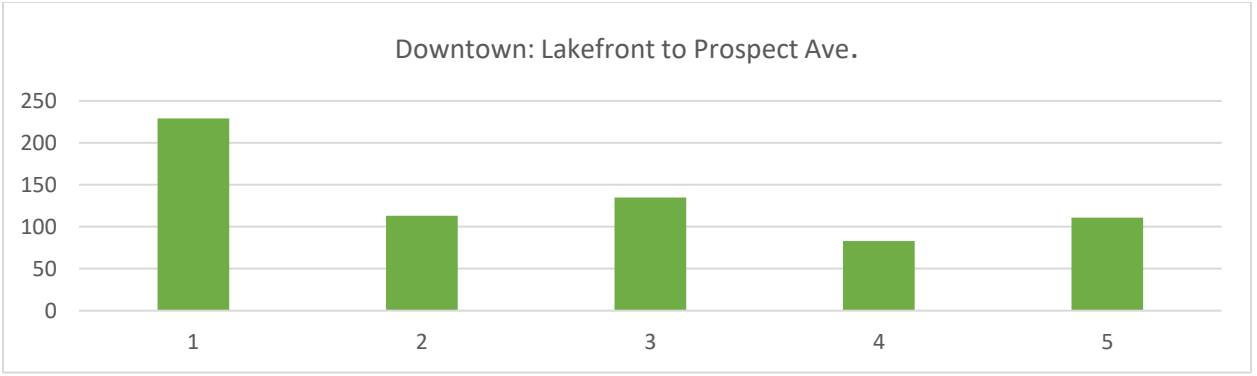


Analysis: Overall, for residential development there continues to be a strong desire to develop more single-family homes, but little interest in additional multi-family (rental) developments.

For the business sector, all development types have strong support. Mixed Use and Light Industrial developments have slightly less interest.

We also provided respondents with a list of five key areas for development and redevelopment and asked them to rank the level of importance for each. Here are the results:





Analysis: The Relative Importance Scores revealed this order of importance:

Development Area	Relative Importance Score
Downtown: Lakefront to Prospect Ave.	2.60
Oakton Ave: Hwy 16 to Railroad	2.86
Oakton Ave: Railroad to Park Ave.	3.07
Main Street: Oakton to Prospect	3.14
Ryan Street: Hwy 16 to Quinlan	3.36

While there isn't a significant spread among these six areas, the lakefront & Oakton areas are perceived to be the most important to the respondents. Of course, these rankings do not account for feasibility of development / redevelopment or the impact on the net new construction calculations which impact the property tax levy.

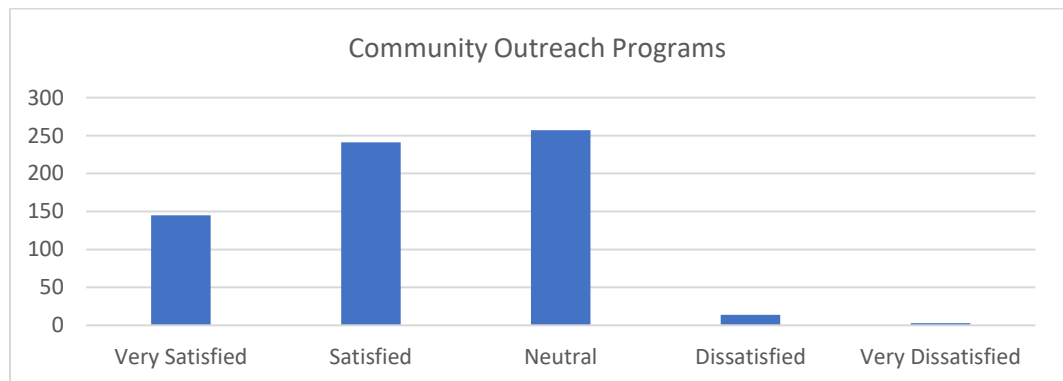
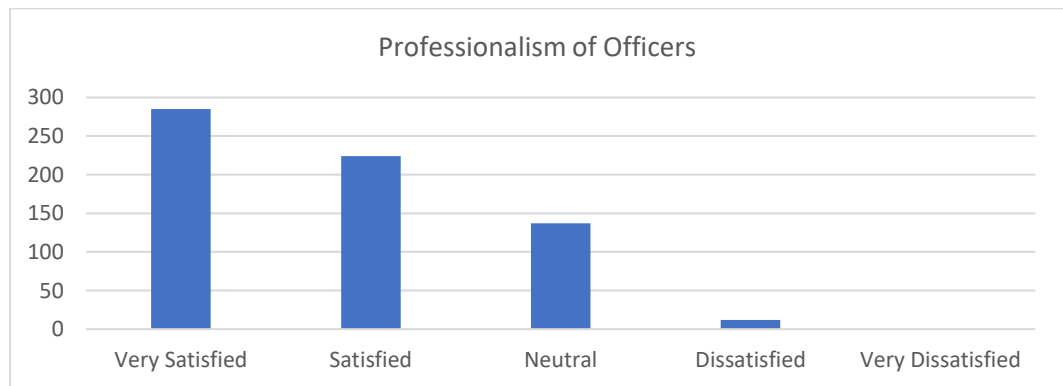
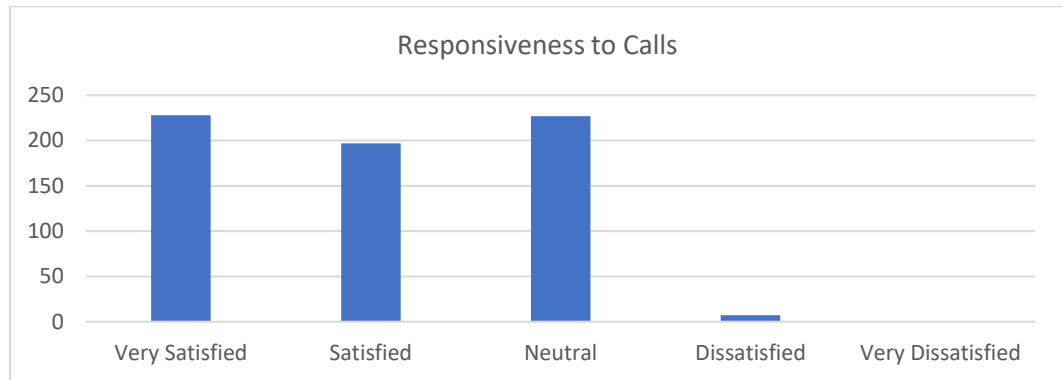


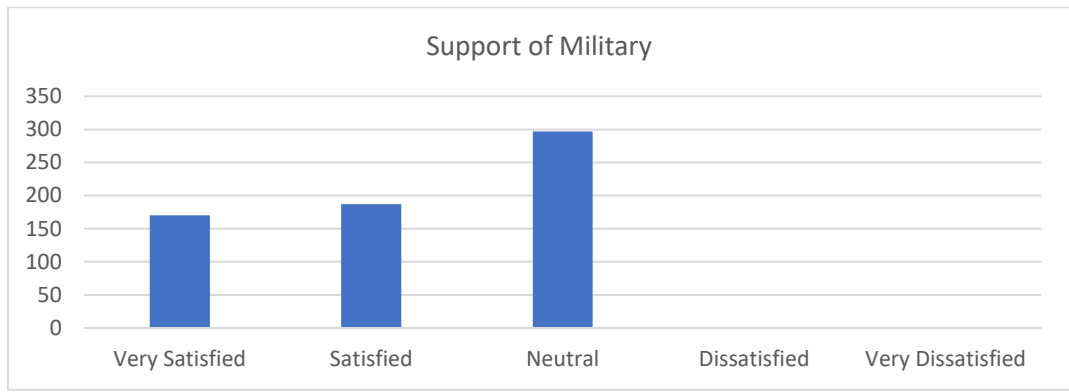
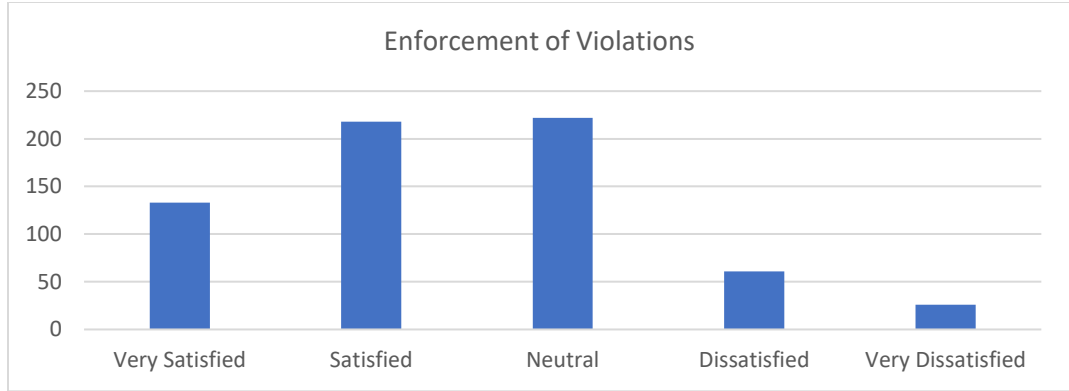
Public Services

Police Services

For Police Services we identified five attributes. We asked respondents to rate their level of satisfaction in the performance of these attributes, and then we asked respondents to rank the respective order of importance for these attributes:

Satisfaction:

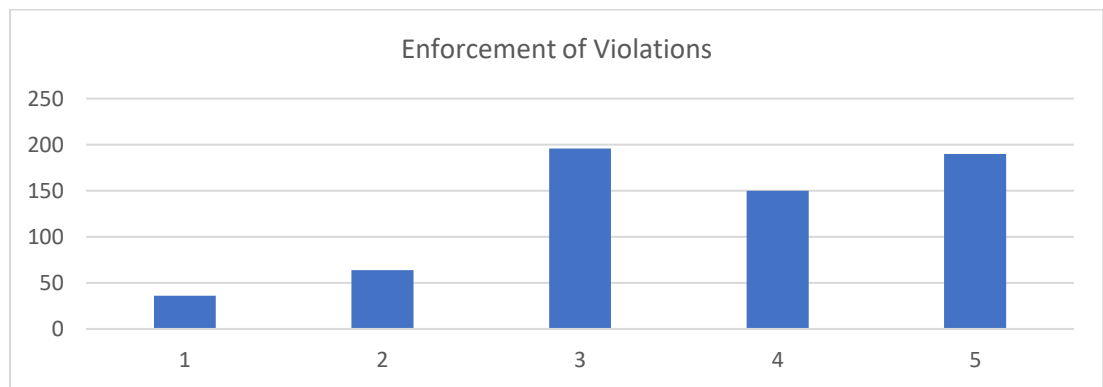
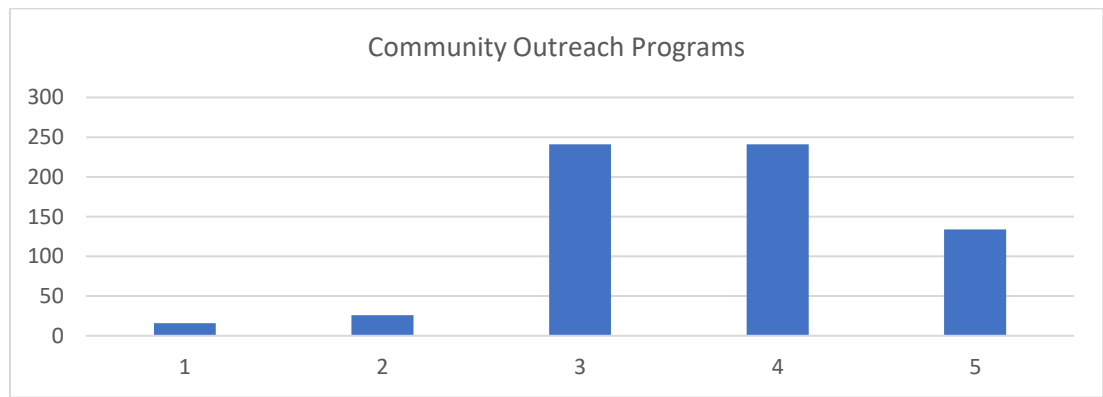
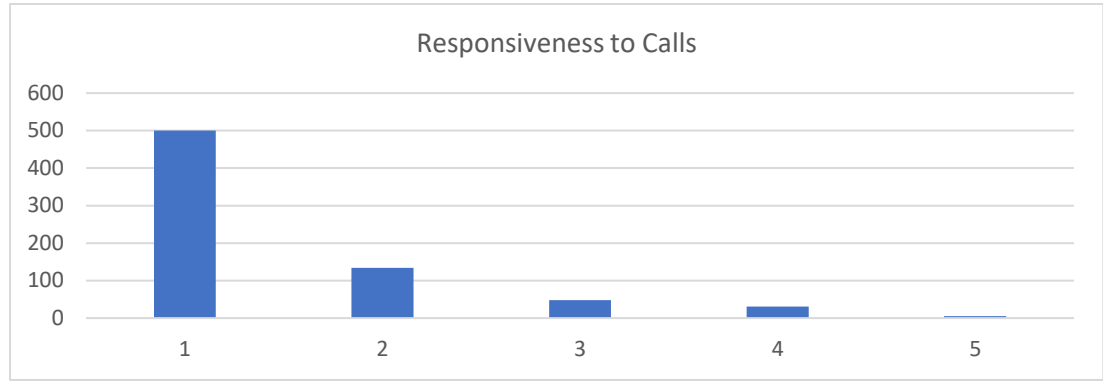


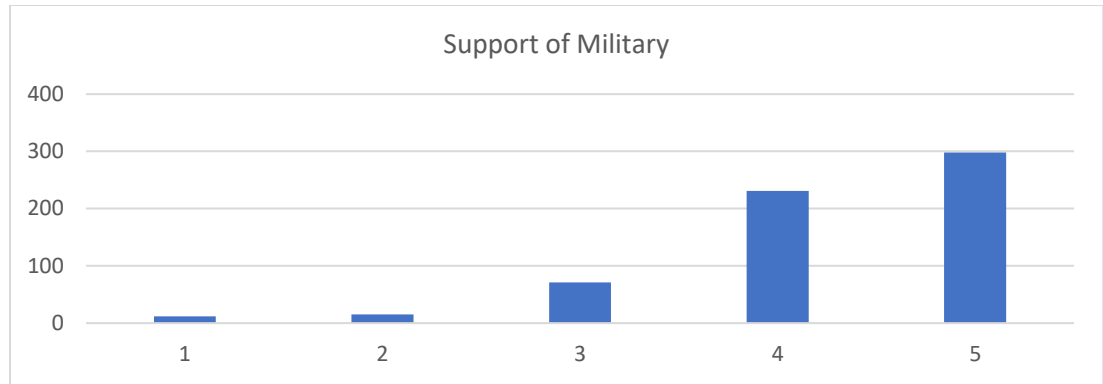


Analysis: Overall, very high levels of satisfaction regarding the key performance indicators of our Police Department. The only relatively slight level of dissatisfaction (13%) was on enforcement of violations.



Importance





Analysis: Below are the relative importance scores for these attributes:

Attribute	Relative Importance Score
Responsiveness to Calls	1.48
Professionalism of Officers	2.16
Enforcement of Violations	3.62
Community Outreach Programs	3.69
Support of Military	4.26

“Responsiveness” and “Professionalism” are considered the most important attributes, and on these measures, the Police Department scores very well on satisfaction. The data indicates that there are no “gaps” or issues to address on these attributes by the community.

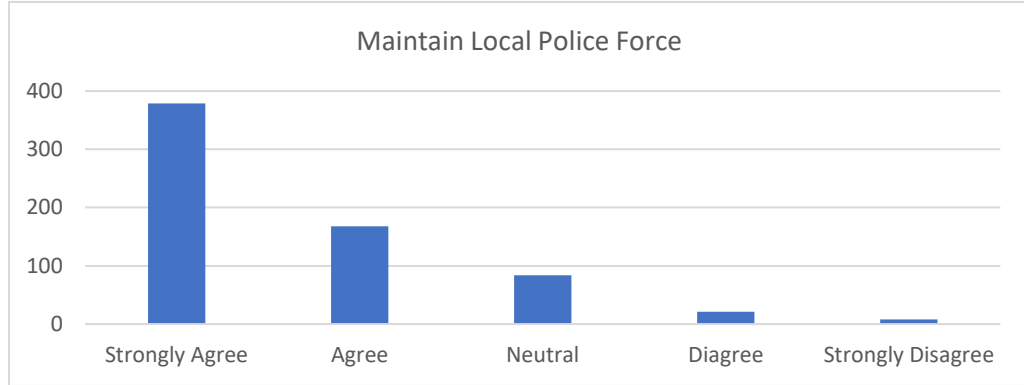
Interestingly, the one attribute that had some dissatisfaction (13%) was “Enforcement”, yet this attribute ranks relatively low on the level of importance. Considering these facts, this does not necessarily rise to a level of concern to address.

The two least important attributes are “Outreach” and “Military Support”. While satisfaction levels are strong on these attributes, the relatively lower degree of importance may be a consideration when allocating resources to these efforts.

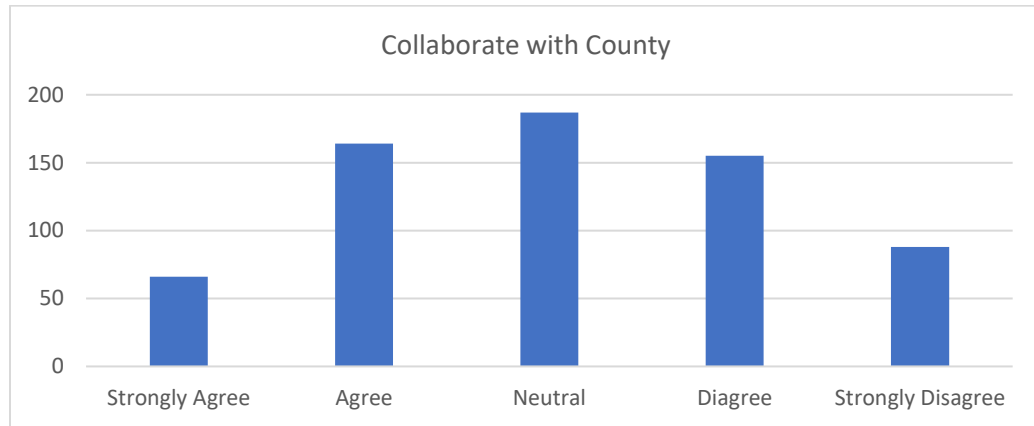


Finally, we asked respondents to provide their level of agreement (from “strongly agree” or “strongly disagree”) to the following two statements :

- The Village should maintain an independent, locally-controlled police department:



- The Village could effectively collaborate with the County for police services:



Analysis: The data shows that there is clearly strong support of maintaining our local police department, but the second statement indicates that the public would be open to exploring ways to collaborate with the County on public safety services.



Below are the verbatim comments from respondents regarding our Village Police Department:

As a business owner and resident we appreciate having our own local PD
Be careful where you build. That usually means more traffic and one of the wonders of Pewaukee is the Foot/bike friendliness downtown. Please don't lose that!
Collaborate with City of Pewaukee on services.
county sheriff is trash. bums.
Do not feel that the Police Department effectively enforces speed limits and noise limits on vehicles.
Do not reduce law enforcement support
Enforce the snow removal ordinance!
Every community needs their own police department. Officers directly in touch with the community and ckontrol of local laws and policies are more important than saving a tax dollar
Excellent job
Fantastic job overall - hate the overnight parking ordinance
From my experience with our Village police, they are very community involved than other municipalities.
Great job
Great Team :)
Happy to have a strong police presence in our community and schools
I believe it is advantageous to continue to maintain our current, independant Village police department
I don't care about parking violations. Enforcing those is unnecessary except for major events or students parking near the school. But there seems to be virtually no police enforcement, even with small children walking around after school. People speed and blow through stop signs because everyone knows there is zero enforcement in our village.
I have not seen Police out in the Community. I see them driving around but they need to be out on foot and available to meet and talk to the citizens.
I haven't had the need to use the services, thank God. I do appreciate the rate at which I see cops patrolling the village.
I like seeing their presence all around the community, within the Village - it is reassuring. Thank you!
I live on Park Ave. The traffic uses this street like the Indy 500. Need radar and tickets issued to stop this. like the Indy 500. We need radar to catch these speeders
I think it would be more effective to combine City of Pewaukee with Village of Pewaukee
I think the two questions above are not mutually exclusive. We could maintain a locally controlled police and collaborate with the county where it makes sense.
I wish they would enforce laws on modified exhaust. We have plenty of these noisy cars that are issues and it seems to be something they don't want to deal with.
I would move out of pewaukee if we removed the local police dept and relied on the county.



I'd like to maintain independence from the county so as not to diminish response times.
If they need more help then it might be best to collaborate with the County for police services.
If we pool our officers with the county, does it mean we risk having other officers respond? Most of my interactions with village PD folks have been positive - they are empathetic, compassionate and they care about inclusion. I fear we would lose that if we expand our coverage by letting county take over. I'm the parent of a child on the spectrum. Pewaukee has proven to me repeatedly that they strive to understand ALL types of people to best serve them. I don't want to lose that!
Is this being asked so that a pull out fee will be attached to residential units?
It is nice to have local law enforcement. As long as we can afford it!
It will slow response times and promote more crime
It's very silly to me that parking on the street is not allowed more than 3 times per month as some of us do not have adequate parking in our rental unit lots. Not to mention, there is very poor signage indicating overnight parking must be called in and those rules pertaining to street parking.
It's nice to have our own department but the cost could become a problem.
Just haven't seen much police presence since the roads have gotten tore up. Saw one car parked on the hill going north on 164 in the last month.
Let's quit trying to contract everything out - the services will get worse and worse. It's okay to pay a little more if our community members are working and using that money here anyway. It's shortsighted to have outsiders policing here
Lighten up on overnight street parking in front of one's own home
Love the amount of community outreach and pride of the police force. Speeding is a huge issue especially during the summer especially with the 25 mph areas. Go the speed limit and you are sure to be tailgated! Also understand there are more pressing issues, but it is an annoyance.
Love the local police; do not want to pay higher taxes for collaboration with the county for police services
Main Street from WCTC to library has drivers speeding all day long. Used to have an officer park on a side street and catch speeding cars. Haven't seen that for years. We need a permanent solar powered speed sign on our street. We would all pay for it. It's ridiculous and there are more young families who have moved into the neighborhood and I'm concerned for the kids crossing to the park and safety overall. Please do something.
More needs to be done with speeders on Wisconsin Ave !
More traffic enforcement on Main Street (from WCTC into the village) - lots of speeding and illegal passing off school buses stopped picking up children.
Need police presents and enforcement in school area. Prospect, Maple and spring street. Cars drive way too fast especially on maple and prospect.
Need to go easy on the locals. If it's a holiday, there's no snow to be cleared and I park in front of my house, let it go. There's no need for a ticket.
No complaints
None
Only good experiences



Our neighborhood along the straightaway of east Park ave would like the speeders to slow down.
Overnight parking restrictions give the message that people should drive after drinking alcohol. I can see it during snow storms, but otherwise people should be able to not have to drive to keep from getting a ticket. 3 times per month is not enough to call in. Stop ticketing people except when plows have to get through
Over-paid. Don't do the job.
Piling parking tickets on someone's windshield isn't protecting or serving. I see this when walking around neighborhoods. Go knock on the door and see if the person is ok instead of writing the 14th ticket
please KEEP OUR POLICE DEPARTMENT!!!!
Police presence needs to be increased during summer months on beach - the smell of pot was frequent last summer- we don't allow smoking - why are we allowing an illegal substance
Professional, trustworthy.
Response times would be big consideration if police services were out-sourced.
Responsive police in collaboration with the county makes the most fiscal sense.
Severe decrease in patrolling. Rumor has it the police don't write a lot of tickets because of OT for court, which is wrong.
Sheriff's Department law enforcement has been successful in other municipalities.
Speeding enforcement needed on Hw 164 between Costco and Meijers
Speeding needs to be addressed!!! Especially on Capital dr and Park Hill Dr. Give out more tickets!
Speeding tickets and parking tickets are just another tax and is undesirable
Sustaining the local police force for such a small community doesn't make sense. Also investing in the latest and greatest police vehicles with tax payer's money when no major threat of crimes exists is squandering tax payers' funds.
Thank you for your service!
Thank you!
Thank you, Police department.
The county may have more money and resources to contribute, but the county would also control it all and our little ol' village wouldn't be a priority due to size of population.
The enforcing of overnight parking is just encouraging drunk driving. Sure give out tickets but encourage people to take a cab by being able to pay the ticket with an Uber receipt
The police do not give out parking tickets at the lake front or speeding tickets. Unless I park my car in front of my house where I live for many years paying taxes!
The worst decision was to get rid of independent town police department doing that to the village would be even worse
There's been a change in allowing fireworks in the last 10 years to any time for any length of time that was not agreed to by residents
They could put more on their social media pages to keep the public informed



They seem nice & thoughtful however they don't patrol not seem to effectively curtail deviant driving not behavior. They usually have a squad outside Walmart at night... How much are we paying for that?
This survey is ridiculous Very Important/Important? Choosing numbers 1-5?
Very professional, efficient, helpful and kind. They have been there whenever I needed them. Very professional, efficeinent
very satisfied
Village and City Police Depts cooperat Very well enough for this area.
Village of Pewaukee police officers would provide a much quicker response time, could also have more community relationships
Village should also explored shared police services with adjacent communities such as City of Pewaukee.
Was unimpressed with response to a parking ticket I received. Thought it could have been handled differently.
We could use some work on speeding on the main roads in the center of the village (Wisconsin Av, Main St, Oakton). Permanent signs measuring speed as well as squads positioned to detect/deter speeders.
We need to keep our local police department, end of story.
We need to keep the village police
We should always have our own Police dept.
Why are we still hearing the train horn??
Window service should be open until at least 4:30pm when Village Hall closes. Maybe 1 nte per week later too.:30pm until Village Hall closes. Maybe a little later 1 nite per week.
Wish they would focus on traffic safety around the school and school traffic, not just on school grounds
Working with the county for policing services would be an awful decision
Would be great to see officers patrolling the beach on foot.
Would like to hear overall updates on crime and student safty alerts/updates

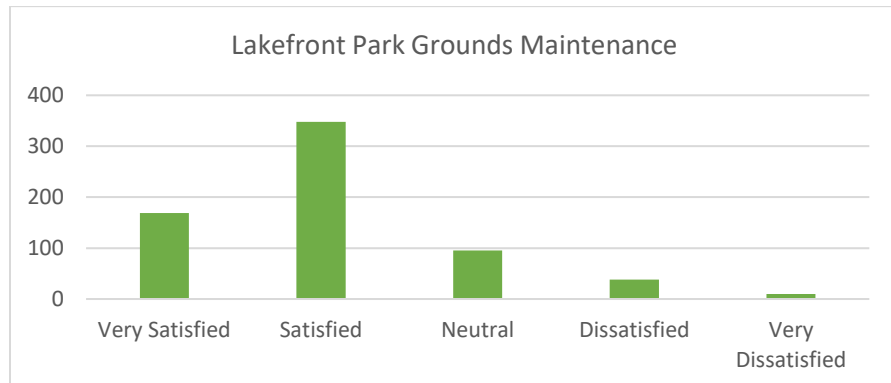
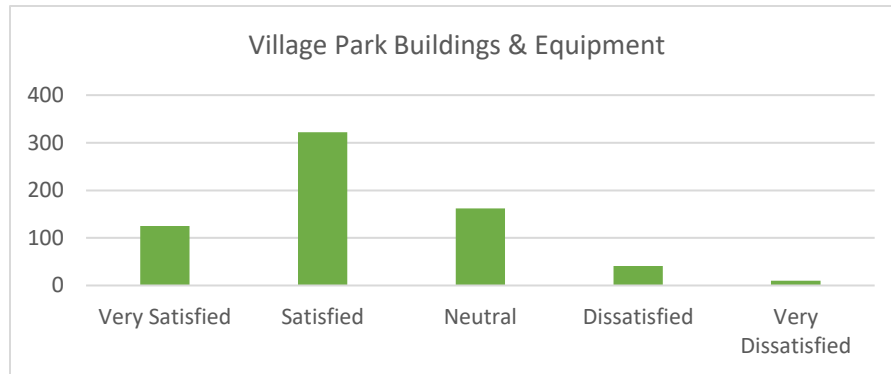
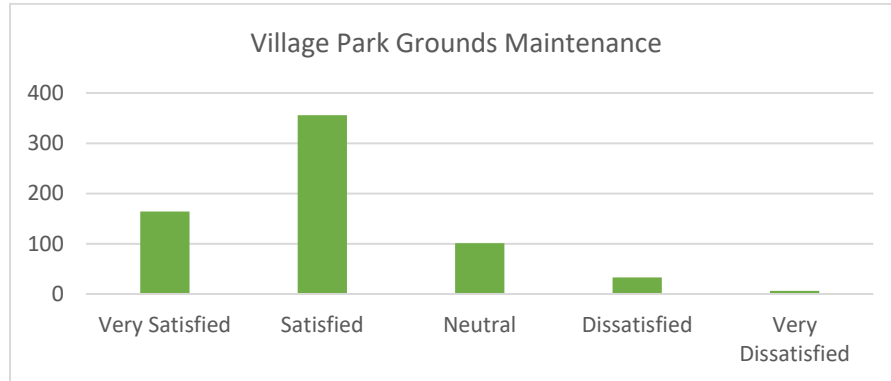


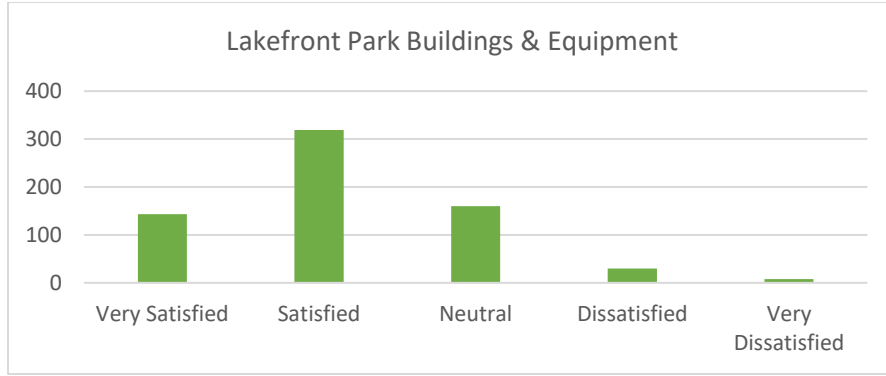
Park & Recreation

For Park & Recreation we identified attributes related to the two key Village-owned parks (Lakefront and Village Park) and corresponding recreation programs. First we asked respondents to rate their level of satisfaction, then we asked respondents to rank the relative order of importance for these services:

Satisfaction

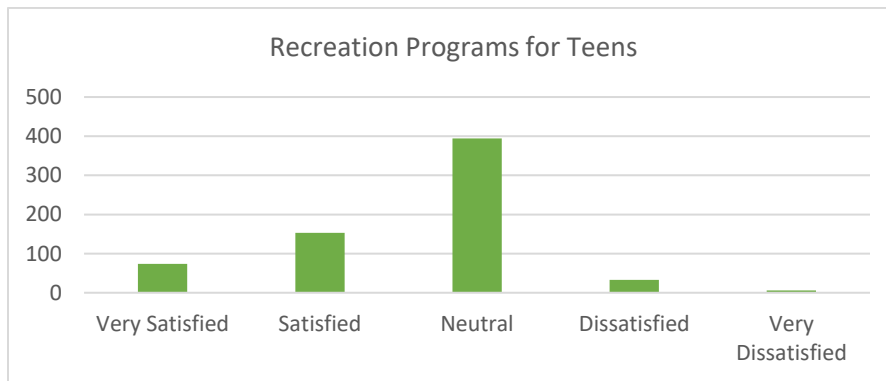
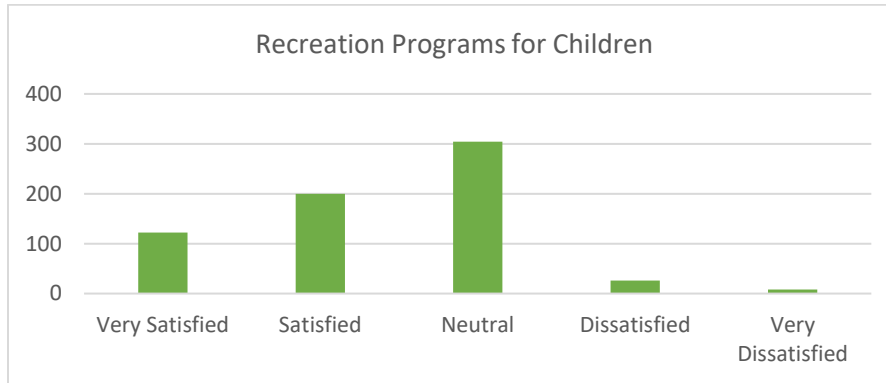
Park Grounds & Equipment:

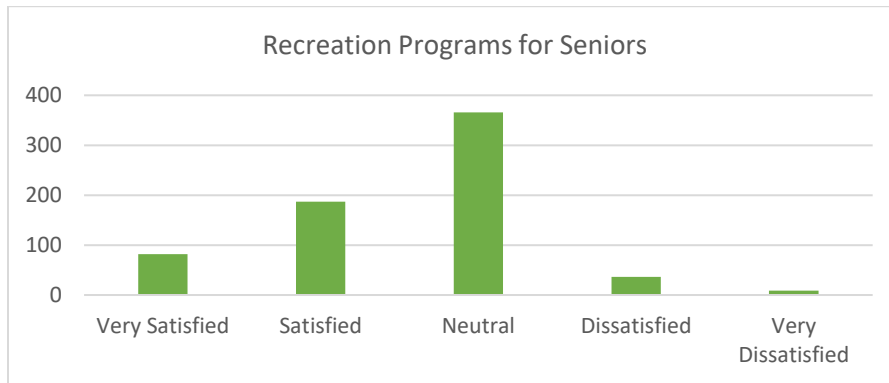
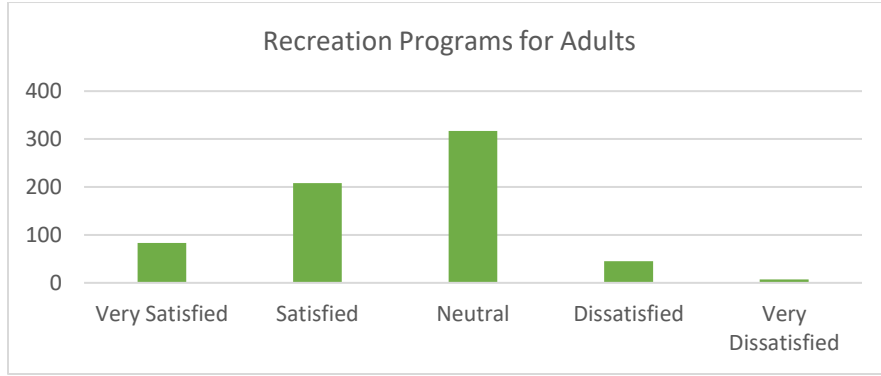




Analysis: Overall, there is a high level of satisfaction among respondents regarding the ground maintenance and equipment provided for the Villages two key parks.

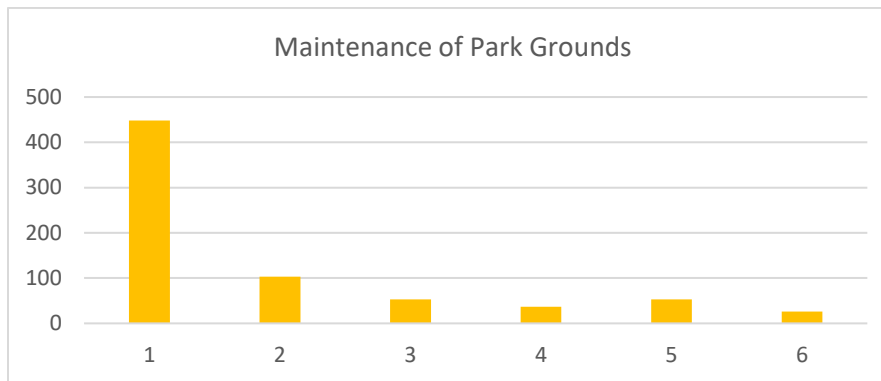
Recreation Programs:

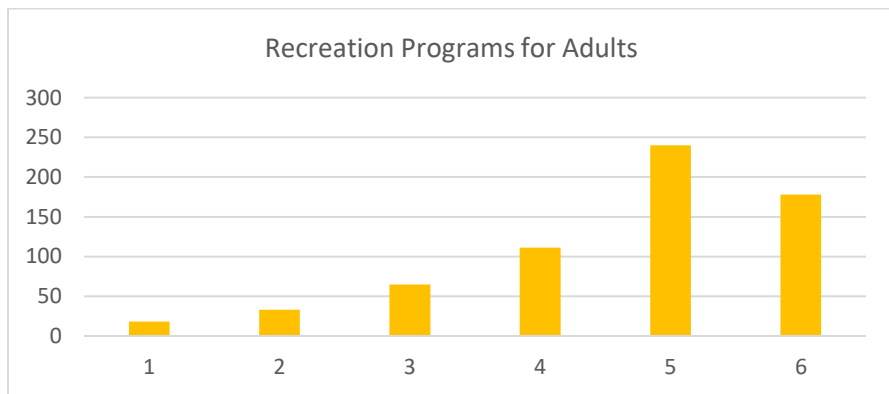
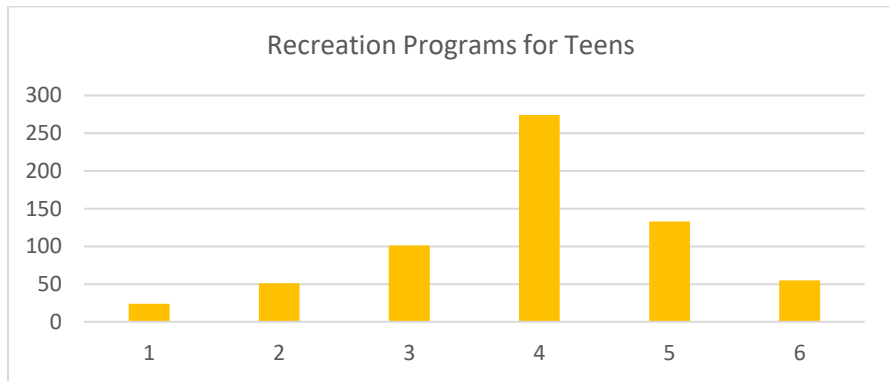
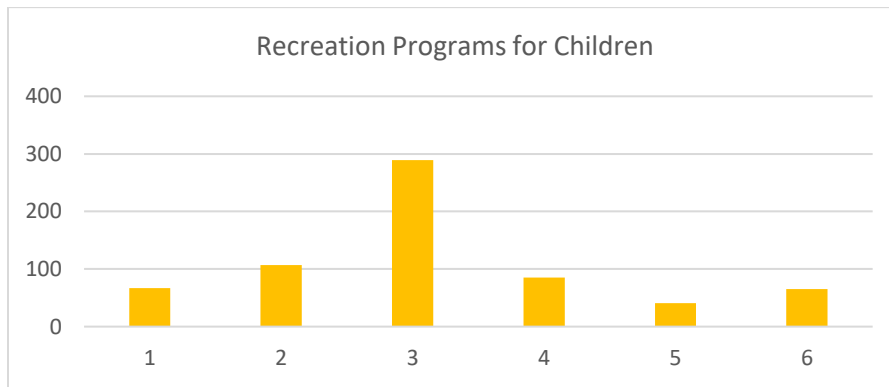
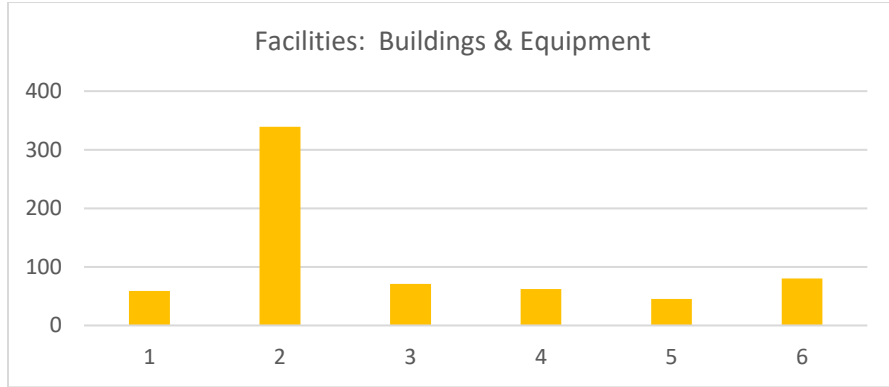


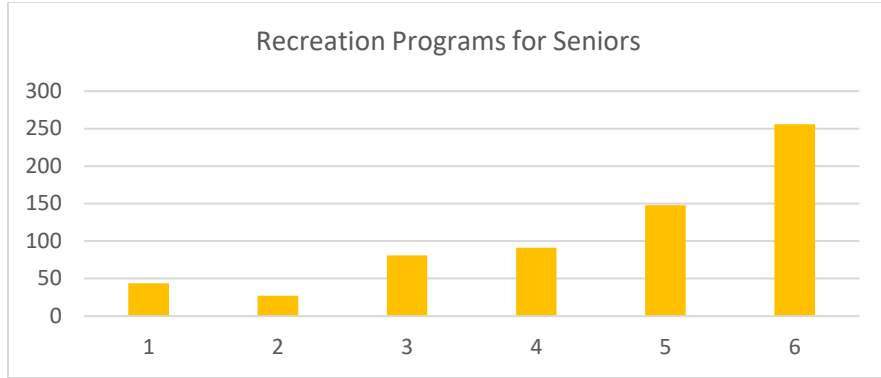


Analysis: Consistent with the Park conditions, respondents indicated a strong level of satisfaction for all program types.

Relative Importance







Analysis: Here are the relative importance scores for Park & Recreation attributes:

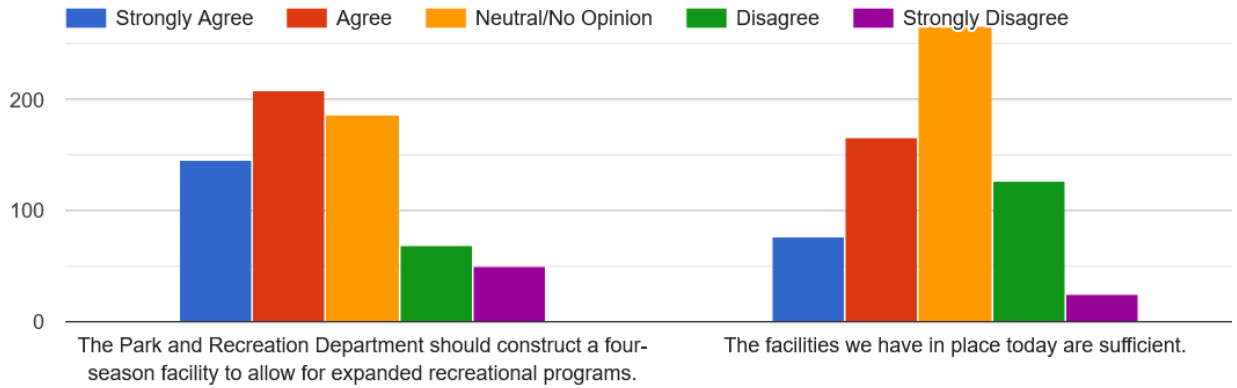
Attribute	Relative Importance Score
Maintenance of Park Grounds	1.92
Facilities: Buildings & Equipment	2.90
Recreation Programs for Children	3.19
Recreation Programs for Teens	3.95
Recreation Programs for Seniors	4.61
Recreation Programs for Adults	4.64

Here the results were definitive. Respondents place a high priority on maintaining the park grounds, buildings and equipment compared to recreational programs. Within recreational programs, activities for children have the highest priority. This is understandable since there are community activities for other age groups through the school system, the library, Positively Pewaukee and other civic groups.

From a Board perspective, there are no issues (i.e., “gaps”) that rise to a level of concern, however the data may provide guidance when making budgetary considerations between facilities vs. programs.



Finally, we asked respondents their level of agreement on creating a four-season facility (i.e., Civic Center) or focusing on current facilities.



Analysis: Here the results are mixed.

- For constructing a four-season facility, 53.64% agree while 18.03% disagree.
- For maintain current park facilities, 36.67% agree while 23.03% disagree

The “take-away” from this set of questions is that more clarification and feedback from the community is needed.

Below are the verbatim comments from respondents related to Park & Recreation:

A 4 season, multi-use facility could be used to generate revenue with rental to local sports clubs for practice and even games depending on the setup. Think of indoor soccer (turf field), indoor baseball practice, indoor space with basketball courts that double as futsal courts. Space for pickleball or cornhole leagues. There are so many possibilities!
Adults would like to see more daytime programs; like cooking classes, crafts, etc.
Anything we can do to help keep kids off of drugs and out of trouble we should do.
As a senior I would like to see a Park and Recreation Department inside walking track for the residents of the Village of Pewaukee.
Can school buildings be used as a 4 season facility? Fees for rec programs paid into the school budget.
Classes have gotten a lot more expensive :(
Continue to improve the Pepper park in Main St. many young families have moved into this area and I've seen increased activity there. Thank you for the new equipment. I don't know if anyone is caring for the veteran memorial but the plants are not looking as good as years past. Needs attention.
Current program scheduling often does not accommodate working seniors. More opportunities for seniors should be offered during the weekends and/or evenings.
Currently there is no safe bike path from the Liberty Park Neighborhood across 16 to downtown. Need more bike and pedestrian connectivity to link the neighborhoods east of 16 to downtown
Disregard my choices #1-5 or 1-6 since I can't choose correctly



Do something to discourage lakefront park from becoming another West Allis in the summer. Sounds harsh, but no way I'm alone on this
Dog park would be welcome
Dog park, PLEASE
Facilities need updates, maintenance, but the time for a 4 season space seems to have already passed.
good variety
Great work in striving to get an all inclusive playground built
Have people pay for parking! Clean up beach garbage quickly! Take care of the sewer smell emanating from the depot. Fix our roads! Silence the train!
I am intrigued by the idea of a 4 season facility, but at what cost? And where?
I believe the park does what they can, with the budget, but some of the facilities could use a simple coat of paint.
I disagree with the use of pesticides on park lawns. It's unsafe for children and pets. I'd like to better understand leash laws in the area
I don't know where a 4 season facility would go as the Village isn't that big and I'm afraid that we would lose the Village "feel/look".
I don't really use them
I grew up in Sheboygan and they have amazing parks and rentals buildings for the public. I am somewhat embarrassed wheny family comes to visit and goes to a park here.
I think a four season building would be great, but I'd much rather a community YMCA that can serve all
I think a four season facility with swimming pool would be fantastic. However, we can't even keep the beach clean and put away the dock on the lakefront - can we really afford to add yet another building. Let's take care of what we have first.
I think it would be nice to have a location indoors to play pickleball especially now that UW Waukesha campus is closing.
I think our senior and kid programs are vital to the community. Teens do need things to do but it would take a gargantuan effort to put something together and our school district does a pretty adequate job. Park grounds are important and having buildings - for the sake of summer programming and year-round recreation in a snowy climate like ours - buildings are a touch more important than grounds.
I wish Pewaukee had even a few more parks and walking trails. I think this should be SERIOUSLY considered. The Village should even consider buying available land over commercial development and turning it into a park and developing a walking trail. This is an investment in the entire community and raises the value of all properties and entire Village. Especially along 164 between Capitol and Lisbon.
i would loke to see more and better offerings for our seniors with a facility that is welcoming for them. where they can come and do senior fun things.
I would love a four seasons place to bring my kids, but it's not the end of the world if it doesn't happen.
I would love to see the parks no longer spraying pesticides; they are harmful to children and the lake they run off into.



I'd like to see more volunteer coordination to help maintain our parks. I understand lack of labor and interest puts this low on priority list for parks and rec, however, if not maintained, it becomes more expensive down the road.
I'd like lake water quality tested more often and more timely results
I'd really like to see a bike/walking path to connect the neighborhoods east of HWY 16 (meadowcreek and the like) to downtown.
If the referendum provides more space at the schools for community space and usage, then that would decrease the need for funding of village space.
If you build it, staff it, and maintain it, they (locals and others) will come.
Improvements should directly benefit tax payers vs those who simply visit our community. Example: you keep beach clean and attractive but the lake owners who pay taxes are 2nd class citizens.
In regards to the beach area, there is room for improvement in regards to trash pickup, traffic control, and general safety.
In the summer, more should be done to keep the lakefront park clean. Trash bins are often overflowing. Perhaps a garbage pick up later in the day.
Include a senior center
Isn't it "Kiwanis" Village Park?
It's a shame that the Pewaukee Sports Complex is available, but there have been SEVERAL years where youth cannot play there on weekends because of the upkeep/maintenance required on weekends. It's a shame that after just one year of collaboration, a well attended flag football program was taken back in house by the rec program after years of poor leadership. PLEASE take advantage to collaborate with others that can HELP the community!
Keep building rentals affordable, and accessible to Lake Country non profit groups
Kiwanis is eye sore (buildings, fences) but it is maintained.
Modernize the parks, add floral gardens along the lakefront and a large fire pit. Build more attractive playgrounds and a skate park downtown for teens and kids to play.
Mor community building activities are needed
More AFFORDABLE summer programs for school aged children. The competitiveness of trying to enroll in a. Summer camp is incredibly undesirable.
More attention needed at LakeFront Park with garbage overflow
More children's programs directly through the village would be great.
More investment into the parks
More is always better and will attract people to the area
MORE SHOULD BE DONE TO CLEAN UP THE LAKE.
Need more coverage on playground, and need buildings for possible bad weather.
No more added tax burdens
Our Park and Rec Department is a big asset to our community.
Park n rec activities are affordable ways to get engaged in physical activities and may attract young families to Village of Pewaukee
Please find a new place to store the pier at the beach. The beach and lake front our crown jewels of our area and the haphazard placement of the pier just looked messy and trashy. One of the best time to visit the beach is in the winter and this made a



beautiful scene look like terrible with all the caution tape etc. Surely there is tax funds to pay for movement and storage?
Pool- the beach doesn't count
Poor Winter maintenance. Docks left on beach is an eyesore and they appeared to have been damaged. Nothing is maintained over the Winter.
Programs for young adults
Sites are not currently used to their full potential.
Some of the equipment is getting old. It would be nice to have better basketball hoops! The new playgrounds are great!
Splash pad at Village Park. The sports complex will mainly serve sussex. I would not drive out there, I would go to Hartland before I went to the sports complex.
Stop building!!!! Valley Forge Park is a mess.
sufficient
Swimming pool
The beach/park spaces are great!
The inclusive playground and splash pad needs to be a priority
The lakefront park needs better weed management and police presence.
The more recreation opportunities that can be provided for the community, the better. Given our climate, mroe indoor opportunities for recreation are needed. We should also ensure funds are spent on parks/amenities that will be available to a wide swath of the community and not just organized sports.
The new pier is terrible! Nothing wrong with old one. The new pier was purchased on the cheep to satisfy high paying lake land owners.If Pewaukee Village wants the small tiown feel and look go back to wooden piers at a higher cost!
The park system should continue to grow and improve
The Parks Dept does a pretty good job with the garbage, however the lakefront in the summer gets to be a mess. Would increase garbage collection at peek times. Also potentially look at starting a Street Keepers group. Alderman in certain areas in Milwaukee have started that as an effort to get a grip on the amount of garbage that accumulates. For the Village, the lakefront and along HWY 16 are the spots where garbage seems to accumulate the most.
The village needs to take control back of its parks. We pay a ridiculous amount of money to the city for Park n Rev
The village should have a senior center like other even smaller communities
The Village/City of Pewaukee NEEDS more walking trails. There is currently only ONE!! There is plenty land area available for the city/village to purchase and convert into more greenspace/park specifically for developing WALKING TRAILS and PATHS. This would benefit and enhance the entire community.
There are not enough parks. The parks could have more accessible features as well as toddler-safe features.
There is already plenty to do here.
There should be bathrooms available at the Lakefront Park. They are usually closed. Hard for everyone from seniors to children to not have public bathrooms always available.
They are messy and I've seen employees urinating in public



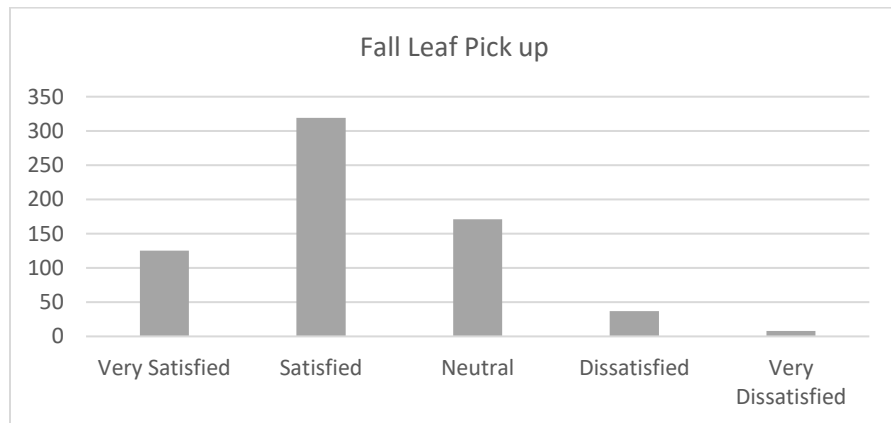
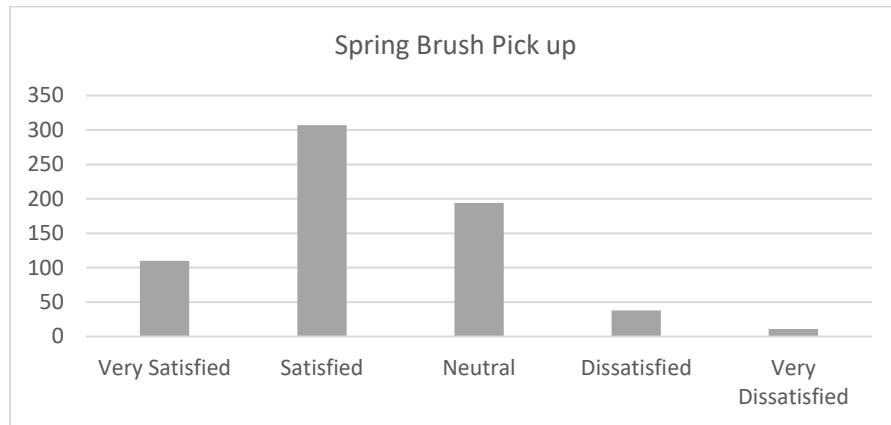
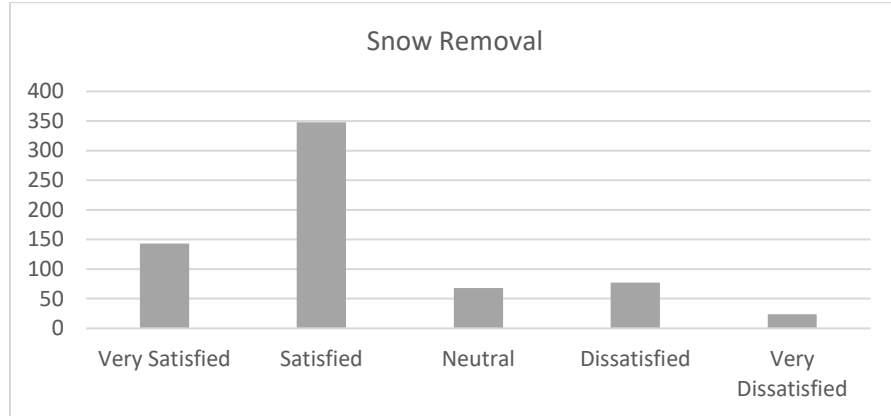
They RARELY have programs for adults who work! Very disappointing. The classes they actually do have are repetitive boring but I still go. I feel uncomfortable giving real feedback because I've been trying for years so I've just given up.
Trash everywhere
Village park bathrooms need work.
Village park building needs to be tore down and rebuilt.
Village Park will have to be renovated if WCTC expansion eliminates Pewaukee sports (Pewaukee Baseball,etc.)
Wagner Park would be a perfect place for a 4 season facility (pickleball)
We have a beautiful library that seems under utilized
We have sufficient areas for this already.
We love the full day summer camps for kids!
We need a community splash pad or pool asap i know the splash pad is in the works but its taking too long have to visit other communities to enjoy them while i pay taxes here
We need a multi-use path all over the village for walking and bicycling
We need a senior center or some such public building for events that build community and support without alcohol. Beach events are "drunk fests" that are not appealing to community building
Where is the senior citizen center? Also quick building all old age living facilitys.We have more than enough.
Why are we still hearing the train horne??
Why is it not possibly to use existing school, church and business buildings.
Winter building activity center would be good, convert what we already have
would like a pool
Would love to see a more permanent beer garden run in one of the parks
You can't have great programs for the community but then not have great maintenance of grounds and buildings. It goes hand and hand.
your rental fees are too high. Most families who need to rent park facility

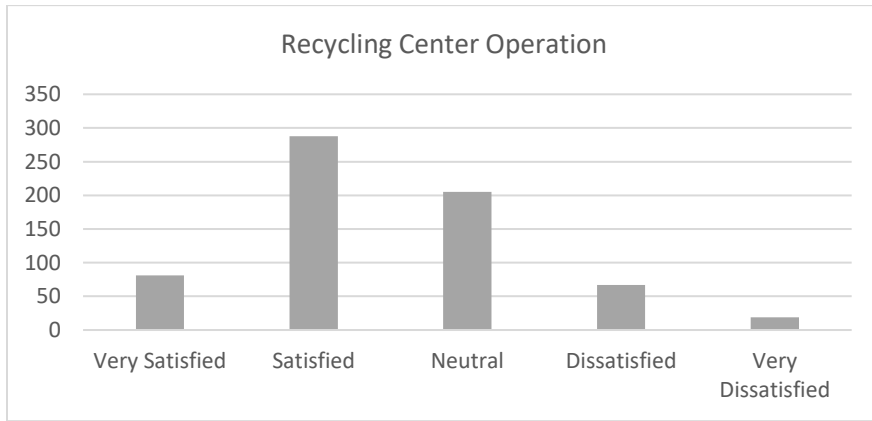
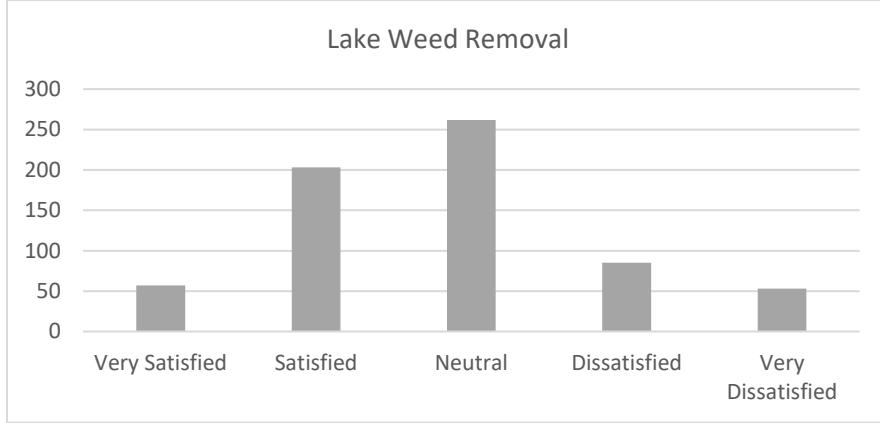


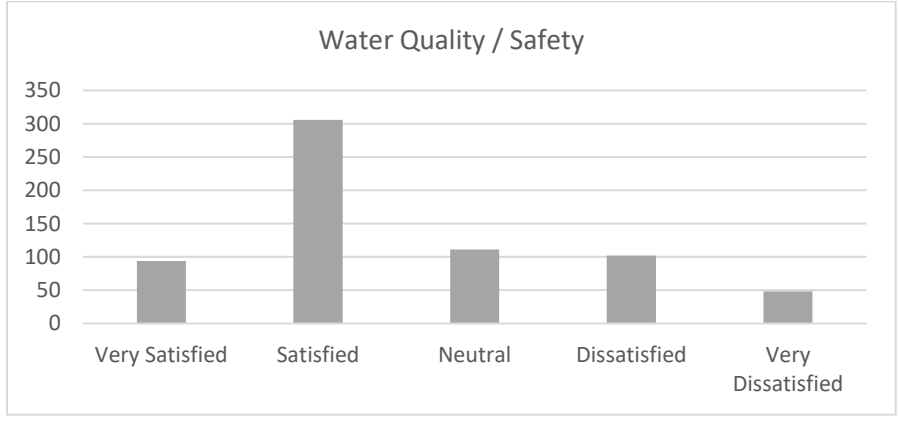
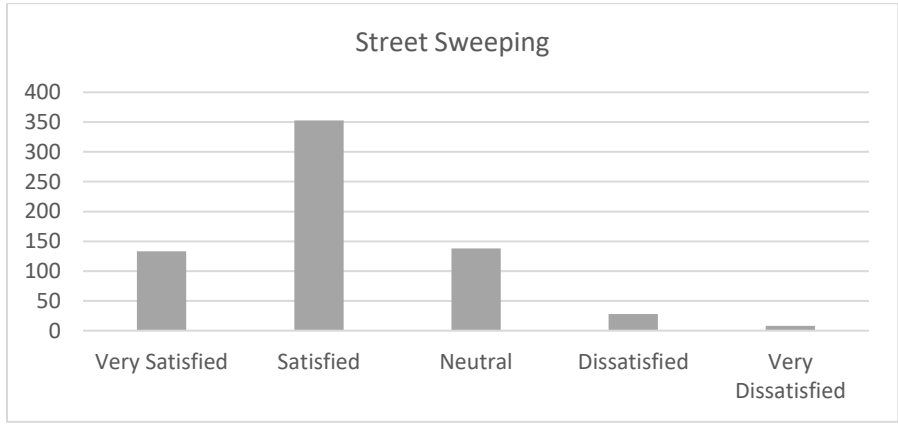
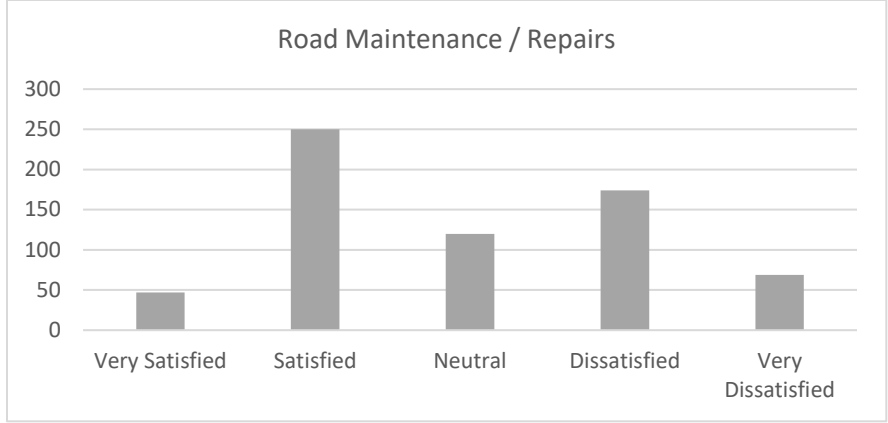
Public Works Department

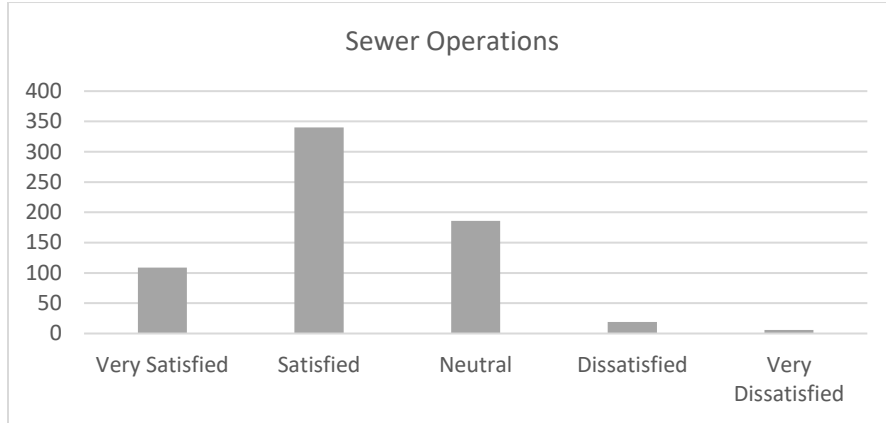
For Public Works we identified a series of services provided by the DPW. We asked respondents to rate their level of satisfaction and then the degree of importance for these services:

Satisfaction



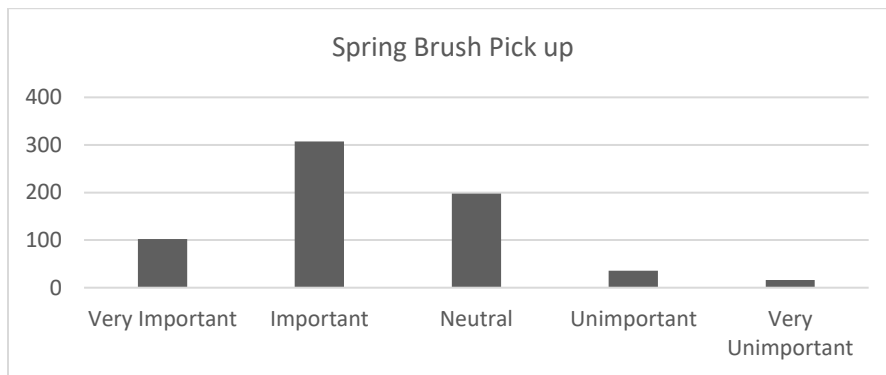
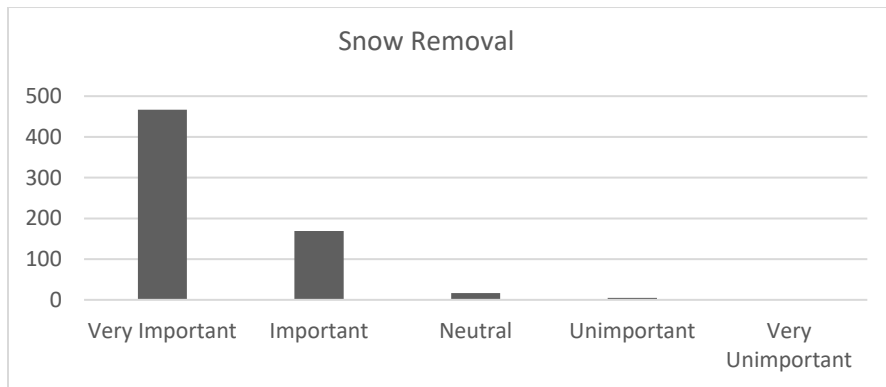


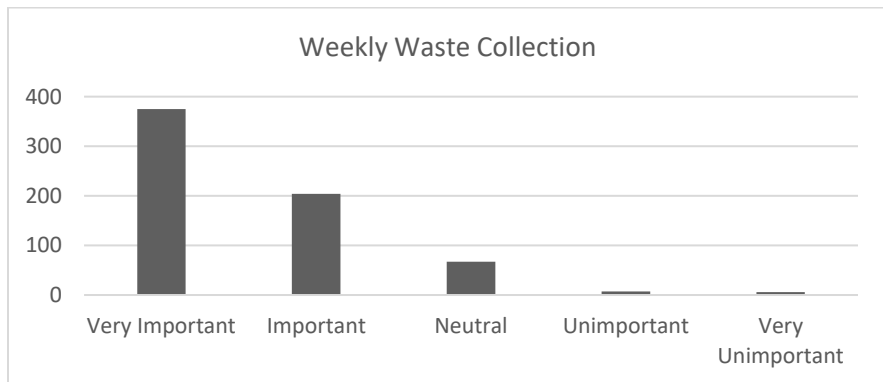
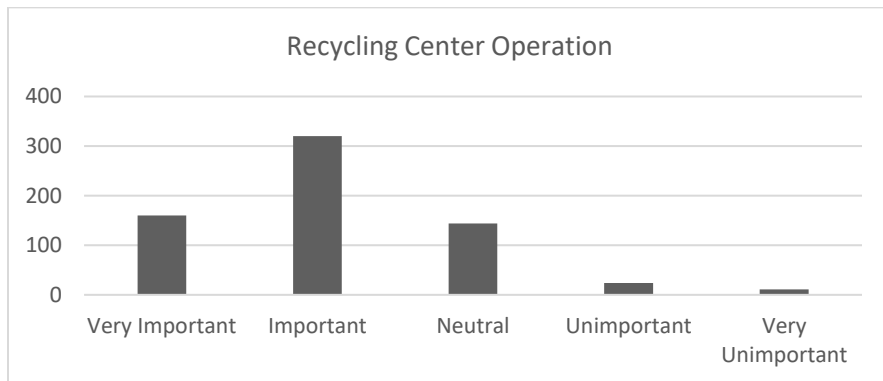
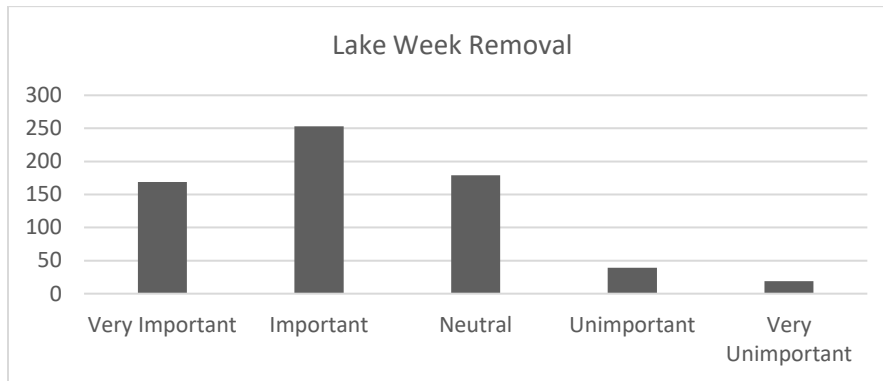
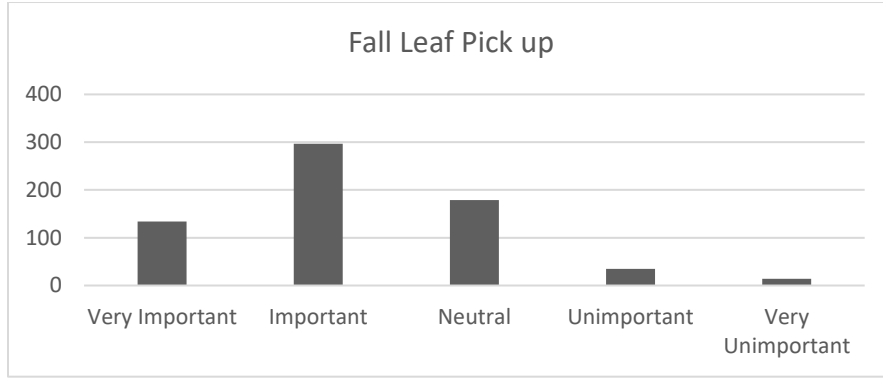


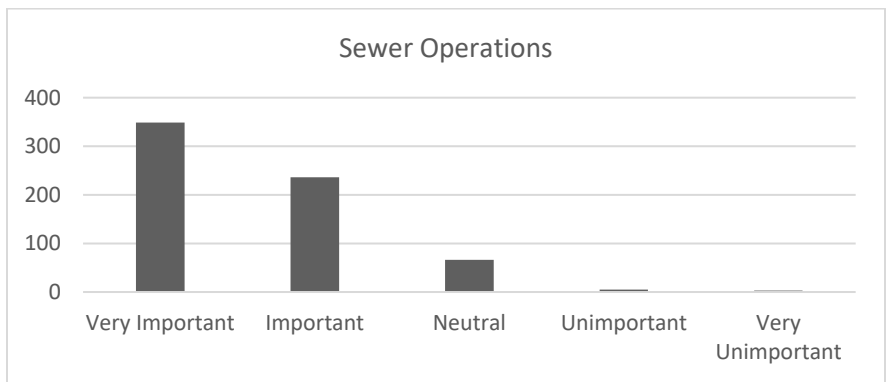
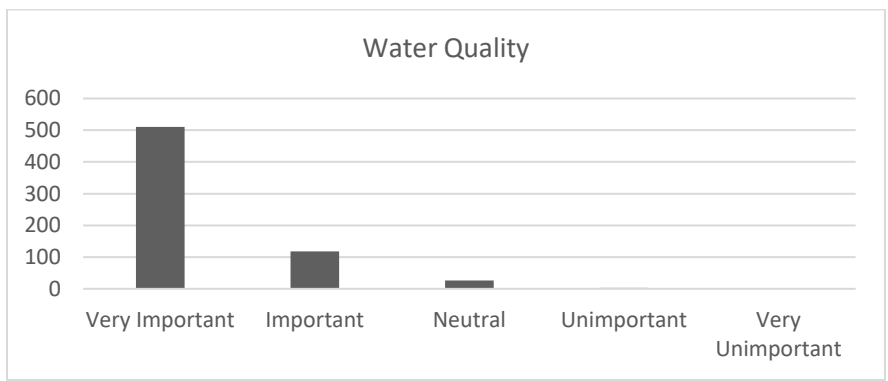
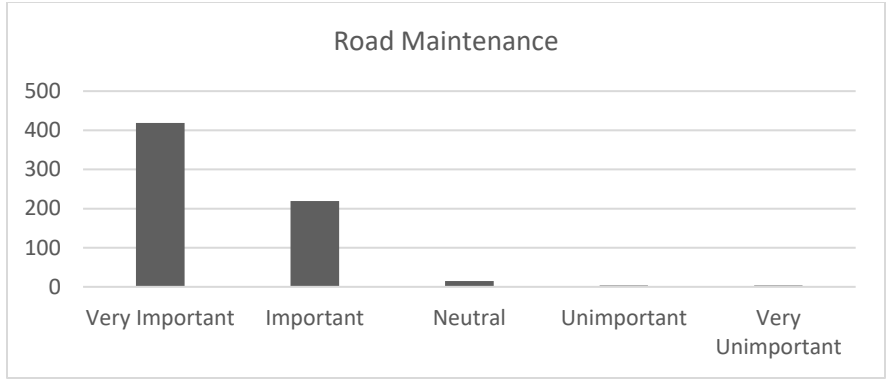


Analysis: Overall, DWP services received strong satisfaction scores. The services that had the highest levels of dissatisfaction included “Road Maintenance” at 37% dissatisfied; “Water Quality” at 23% dissatisfied; and “Lake Weed Removal” at 21% dissatisfied.

Importance









Analysis: Respondents, overall, view all of the DPW services as fairly important. The services respondents believed were the most important:

1. *Water Quality*
2. *Snow Removal*
3. *Road Maintenance*

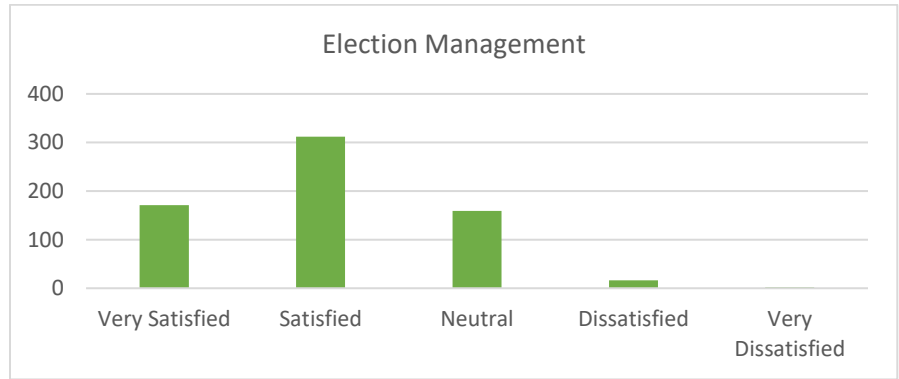
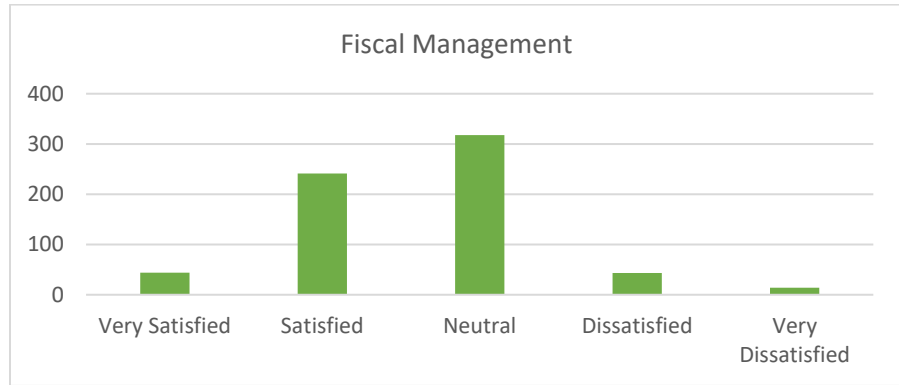
The services with relatively lower levels of importance include:

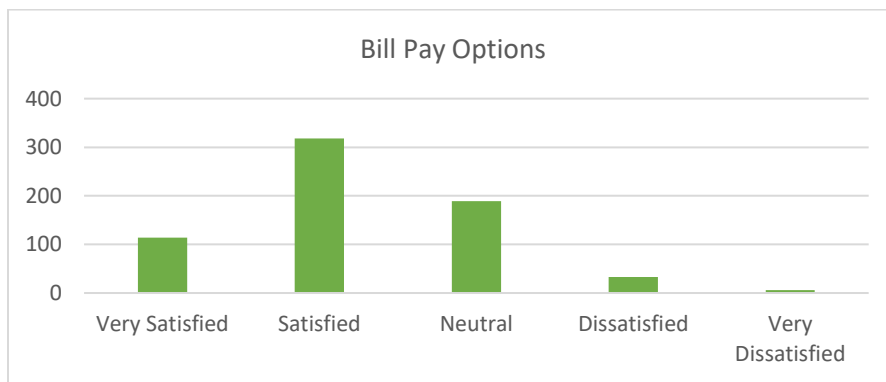
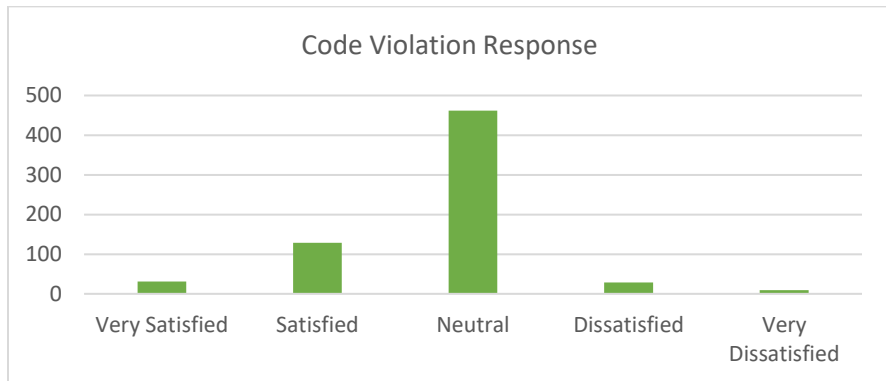
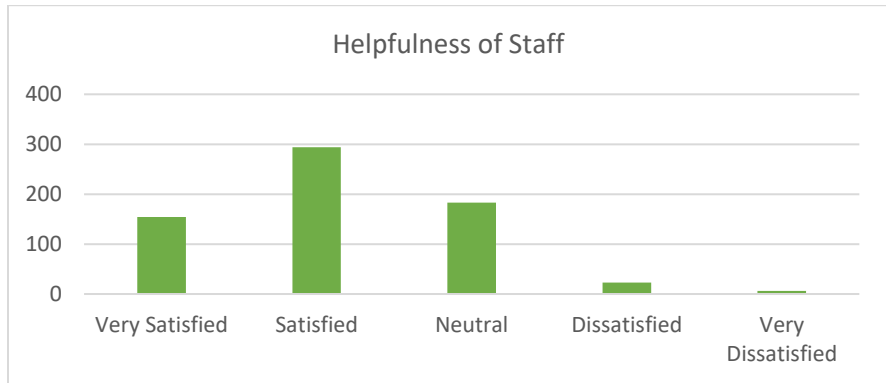
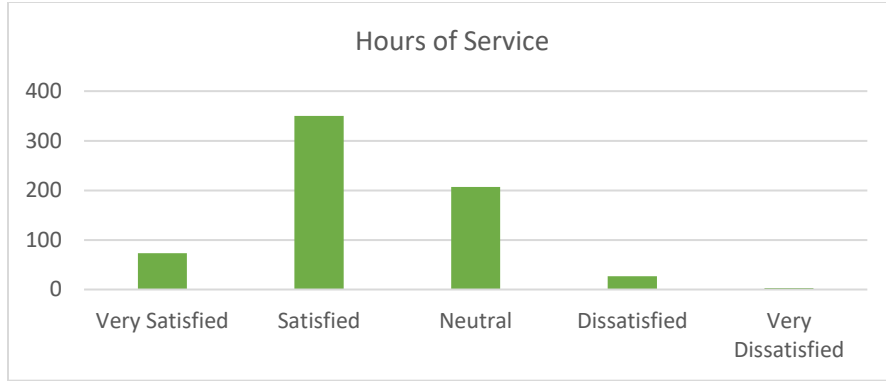
1. *Street sweeping*
2. *Lake Weed removal*
3. *Spring brush pick up*

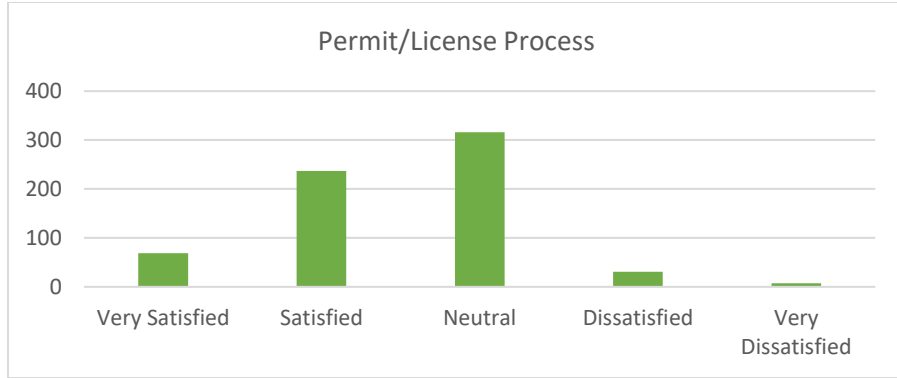
Comparing “Satisfaction” and “Importance” measures, the one gap that continues to persist is “road maintenance”. It is deemed fairly important, but has relatively lower levels of satisfaction.

Village Administration

For General Administration we identified seven attributes. We asked respondents to rate their level of satisfaction in the performance of these attributes and then the respective order of importance for these attributes:





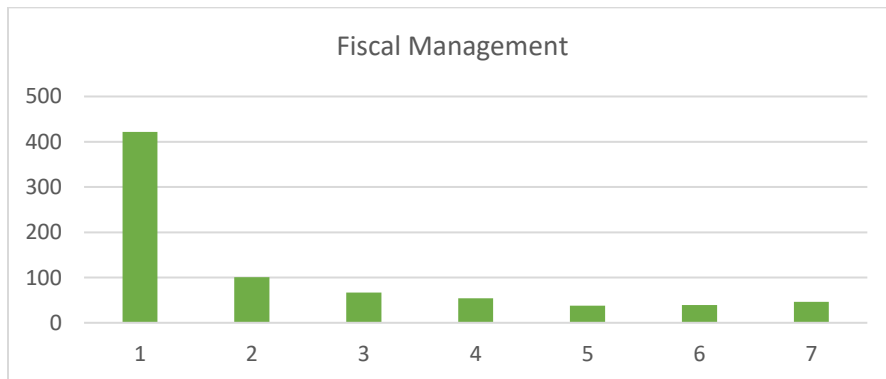


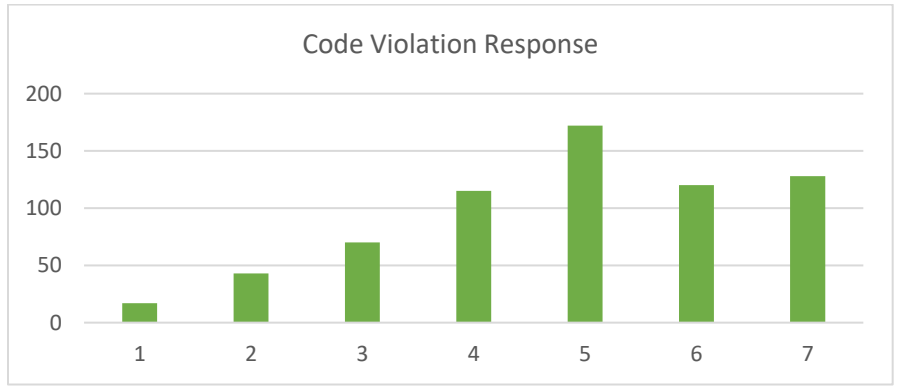
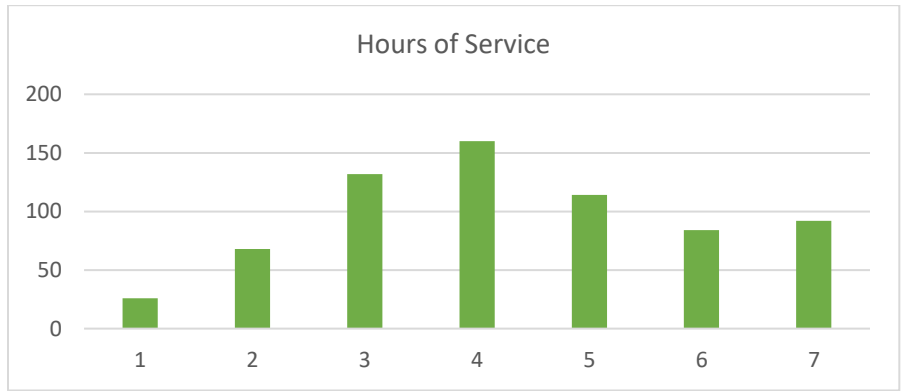
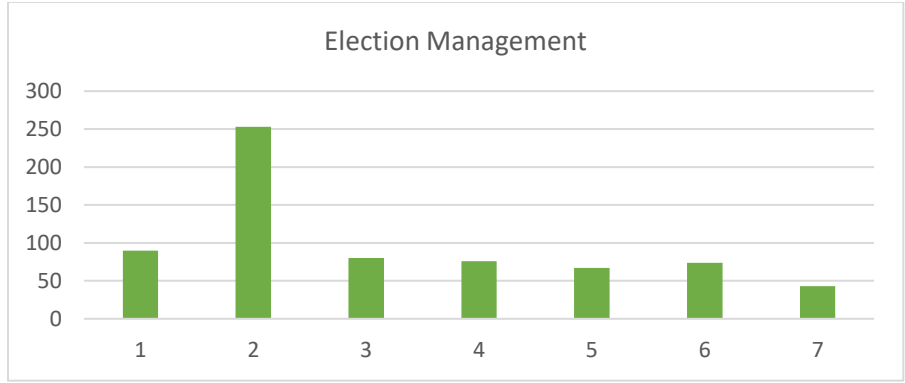
Analysis: Overall, “satisfaction” scores were significantly better than “dissatisfaction” scores:

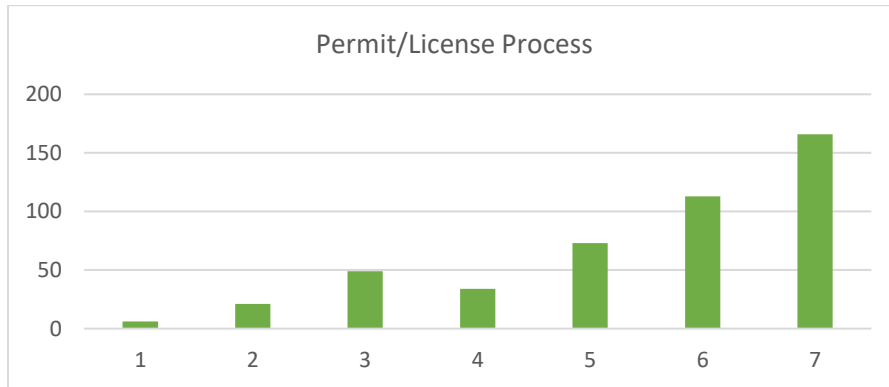
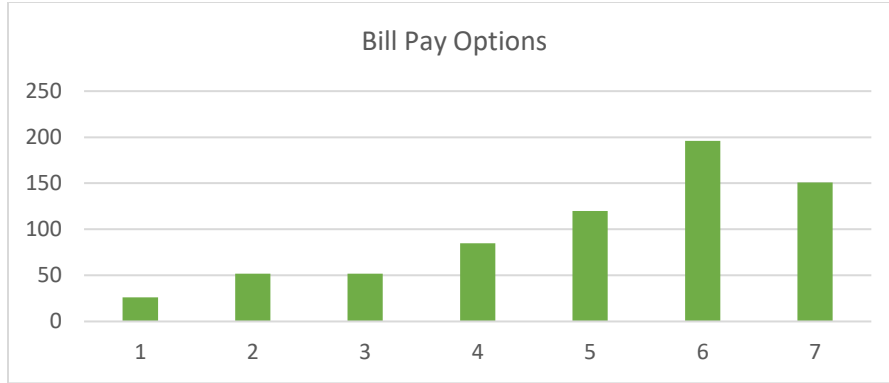
	<i>Percent Satisfied</i>	<i>Percent Dissatisfied</i>
<i>Fiscal Management</i>	<i>43.18%</i>	<i>8.64%</i>
<i>Election Management</i>	<i>73.18%</i>	<i>2.73%</i>
<i>Hours of Service</i>	<i>64.09%</i>	<i>4.55%</i>
<i>Helpfulness of Staff</i>	<i>67.88%</i>	<i>4.39%</i>
<i>Code Violation Response</i>	<i>24.24%</i>	<i>5.76%</i>
<i>Bill Pay Options</i>	<i>65.45%</i>	<i>5.91%</i>
<i>Permit/License Process</i>	<i>46.36%</i>	<i>5.76%</i>

The lowest levels of satisfaction are addressing code violations and fiscal management. In both situations, these scores might reflect more of a communications issue than an actual issue.

Importance







Analysis: In reviewing the relative importance scores by the respondents, fiscal and election management are the most important. Here are the weighted averages for the relative importance scores:

Attribute	Relative Importance Scores
<i>Fiscal Management</i>	2.33
<i>Election Management</i>	3.25
<i>Helpfulness of Staff</i>	3.38
<i>Hours of Service</i>	4.31
<i>Code Violation Response</i>	4.89
<i>Bill Pay Options</i>	5.07
<i>Permit/License Process</i>	5.49

The combined results infer that there may be room to improve communications on the budgeting process so the community understands budgeting parameters, processes and needs that drive Board decisions.



Below are the verbatim comments related to Village Administration:

164 and Lindsay rounds needs a roundabout. Too much speeding and it is dangerous during rush hours to cross 164
Accepting credit cards without a fee and online payment processing should be a priority to bring the Village payment options to 21st century standards.
Administrative staff is responsive; Village Board is not.
Cannot give a blanket response for helpfulness of staff. As stated earlier certain areas of village staff are not good(DPW pre-change)
Comment ia for public works. Summer clean up and cutting of median grass needs to be better maintained garbage and animals kills along hwy 16 need to be cleaned up
Fiscal management seems to have become being cheap for the sake of lower taxes. Of course our services are going to suffer if we don't increase taxes. Inflation goes up but taxes haven't the years...how does that work
From what I've encountered, they are doing a great job. Some of the questions asked, I didn't need. I'm not sure this is where I would say this, but it would be awesome if stop signs were on Capitol coming into the village before and leaving by the railroad tracks. It would help leaving by the park and not have to rush out hoping not to get hit by oncoming traffic from both directions. Very rarely are people doing the speed and do they leave room open when a train is going through for traffic continuing onto Capitol.
great clerk!
Great staff!
I am getting bored filling out the 1-7 ranking
I would think in order to assess a condo someone would have to make a visit to that condo :)
If Village code states property regulations, the City building services department should not say "that regulation is stupid, people can do what they want on their own property" and let people build fences over the property line. Very displeased with lack of close, safe parking to vote in elections.
In question above Forgot: Process to apply for permits/licenses
Incorrect layout of last question. Only 6 options.
Live in a condo and have never had to use these services as your trash is picked up by contractor which are part of HOA fees.
Mail in ballots are the best way to vote
Need to be open late one night per week.
None
Once again I can't choose numbers correctly
Please keep in mind the fiscal management affects renters. Cost of living in this area is incredibly high and spending frivolously only pushes families out of the area as rent is an absolute crisis.
Some of these services don't feel comparable. Helpfulness of staff compared to fiscal management?!? Not even relatable. Both are important but you certainly don't sacrifice one for the other. I think we should offer extended office hours at least once a month for folks who work outside the village and I also think we could hire a part-time code enforcement officer to maintain our quality of living as outlined by our

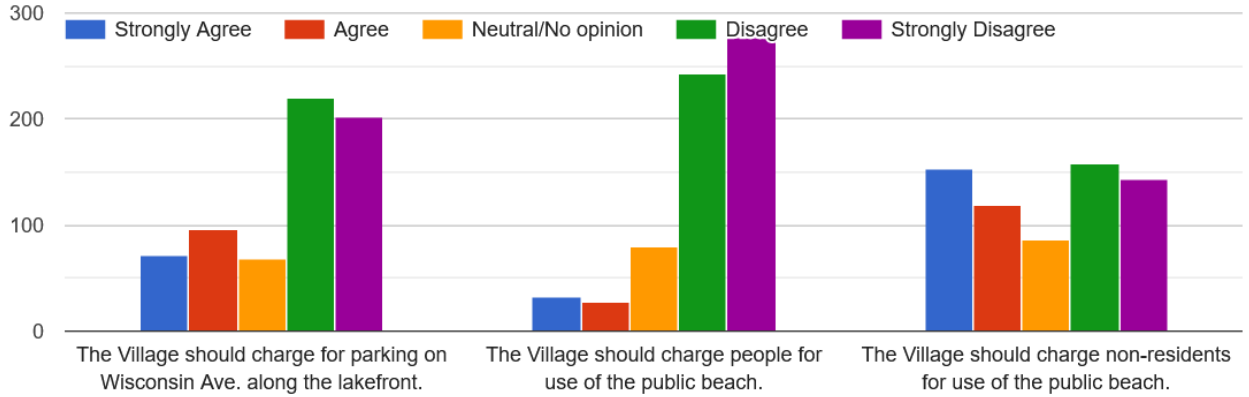


Village Plan and all the policies our Board works hard to pass and maintain. My neighbors CONSTANTLY have broken down unregistered cars in their driveway and dogs off leashes. I shouldn't have to call everytime I see it, at minimum because the owner is likely to come after his neighbors when he suspects someone has called. If we're going to pass rules, let's do better with consistent enforcement.
Start giving out parking tickets at the beach. Stop charging tax paying residences for the recycle center!
Take down that huge plexiglass. You can never hear me when I talk. Stop charging to use the dump.
Thank you for making payments available on web portal! Much easier.
Thank you for moving voting from village hall to wctc. So much better.
The hours opened are inconvenient to anyone who works during the day. Payment methods are archaic and to charge residents for certain transactions is unacceptable. Permitting process is a joke that involves too many people and the resident to do all of the work in order to get approval for the most basic projects.
The website for paying utility bills needs improvement, it is a poor piece of software development.
There are two things the village could and should have acted on in my 25 plus years here. 1) the train quiet zone. 2 the draw down of the dam to remove weeds muck and weeds
there weren't 7, just 6.
This survey has the misplaced assumption that most important or very important can occur only once. There should and used to be overlap.
Train whistle!
Utilities- I would like to see slightly less salt being used on the roads. And replace street trees that have died over the years.
Village needs to take action to prep the roads and intersections so the village can become a QUIET ZONE so trains could safely stop blasting their horns in our residential community
We need to be able to do more online and not pay an outrageous credit card fee
We should be able to see utility bills and pay online.
Weed control in roadway ditches has been poor.
Weeds needs to be cleaned up, not just chopped. Every time they are chopped we spend hours raking weeds from beyond our pier as we can't even access the lake. There are also many dead fish, deer, and ducks that are not picked up. We'd like to see more routine pick-up. Leaves are also not picked up enough and blow down from home higher up and create quite a mess.
Weekly recycling pick up
When utility bill is exorbitant explain or fix immediately. Village board member didnt answer /ignorednwhen asked
Why are we still hearing the train horn??
Why do we have to pay for parking when we live here
Wish we had a dump area for larger items
Would like to see reserved parking for voters on voting day, that is closer to the building. On this most recently Election Day, it didn't look like any of the closer parking spots were used by voters to come and go.



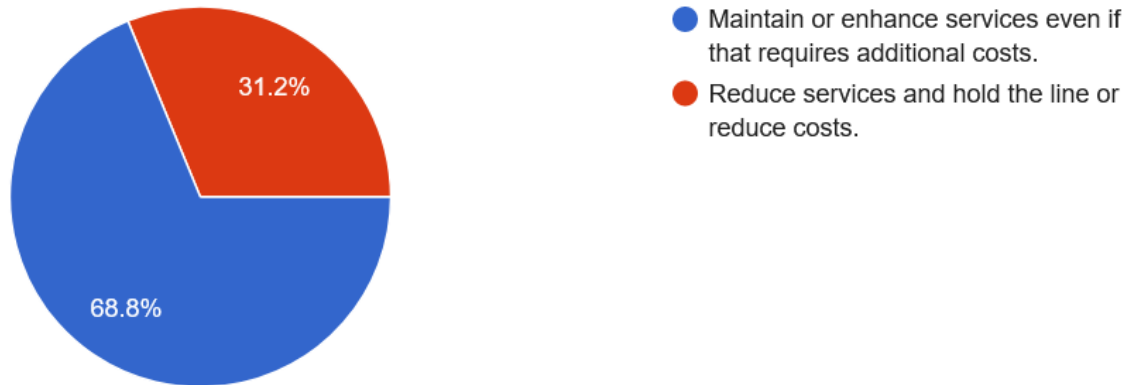
Operational Costs

Respondents were asked three questions related to the downtown/lakefront area. Here are the results:



Analysis: The overwhelming consensus is that the Village should not charge for public parking along the lakefront, and should not charge individuals for the use of the public beach – however results are more mixed regarding a charge for non-residents. The challenge, of course, would be the means to collect and enforce such a policy.

Similar to a survey question in 2019, we asked respondents which of two scenarios regarding services vs. costs they prefer. Here are the results:



Analysis: Consistent with the 2019 results, respondents are more concerned with maintaining or enhancing municipal services than the additional costs to receive those services.

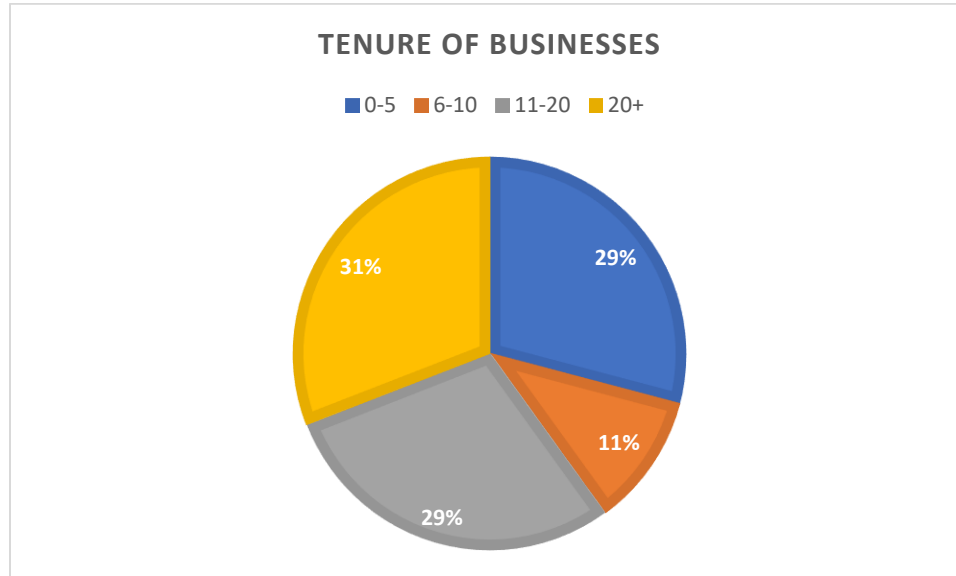


Business Owners / Operators

We asked respondents who own or operate a business in the Village of Pewaukee a few additional questions specific to their businesses. Of the 61 respondents who identified themselves as owning or operating a business in the Village, only about 56 respondents provided complete feedback.

Composition

Below is the distribution of business tenure among the business respondents:



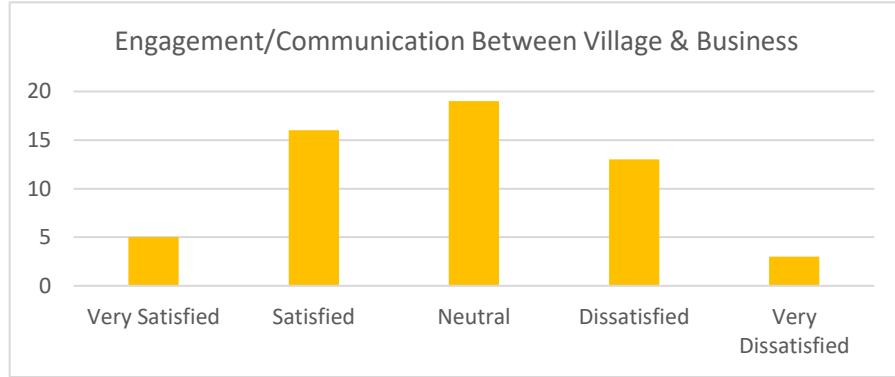
Analysis: The distribution is fairly well distributed, except for those businesses in operation between 6-10 years.



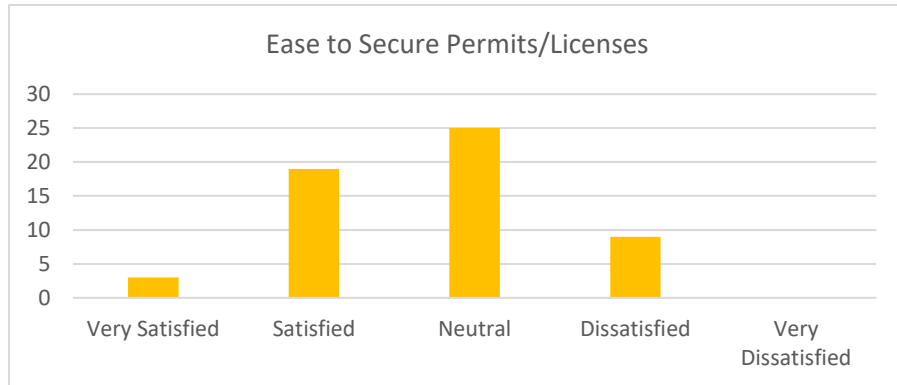
Satisfaction

We asked business respondents to indicate their levels of satisfaction on three key attributes related to doing business with the Village:

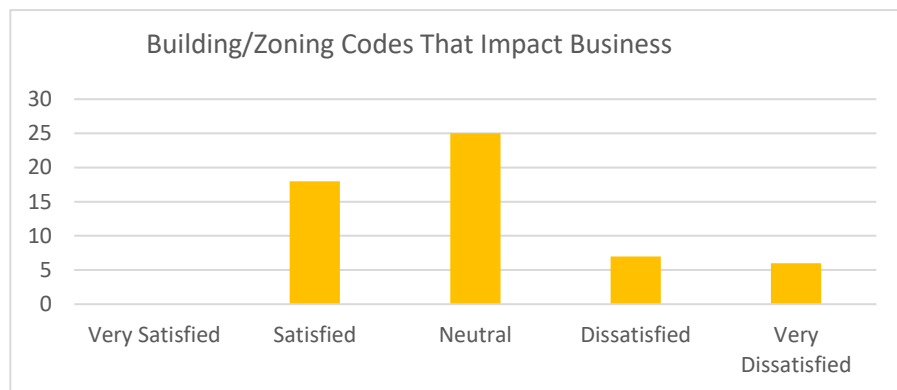
- The level of engagement of communication between the Village and your business



- The ease to secure business permits/licenses



- Building codes and zoning ordinances that impact your business





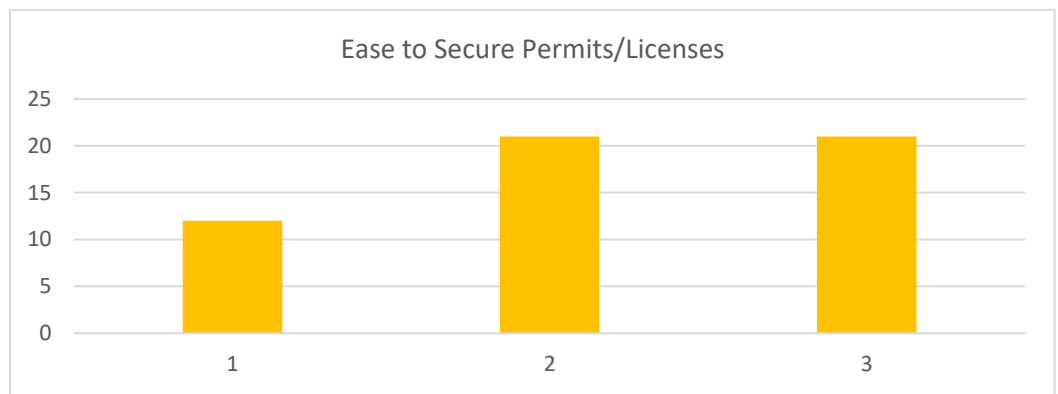
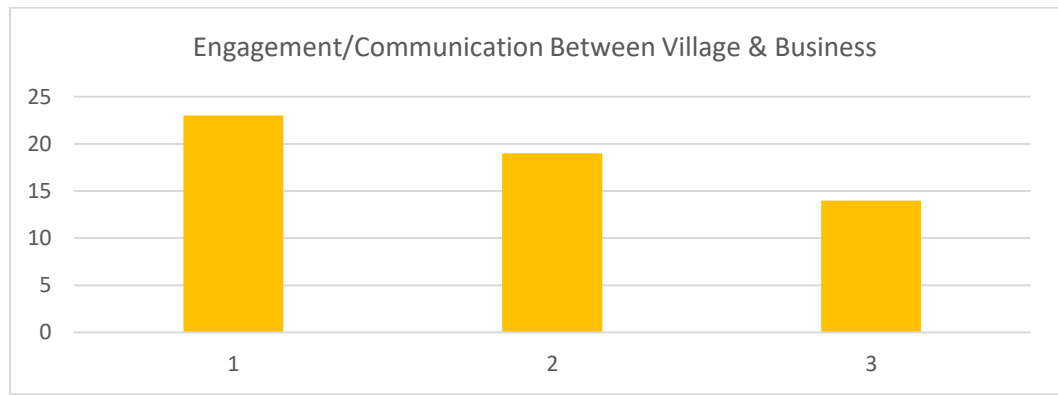
Analysis: Below are the Percent Satisfied vs. Dissatisfied values for each of these attributes:

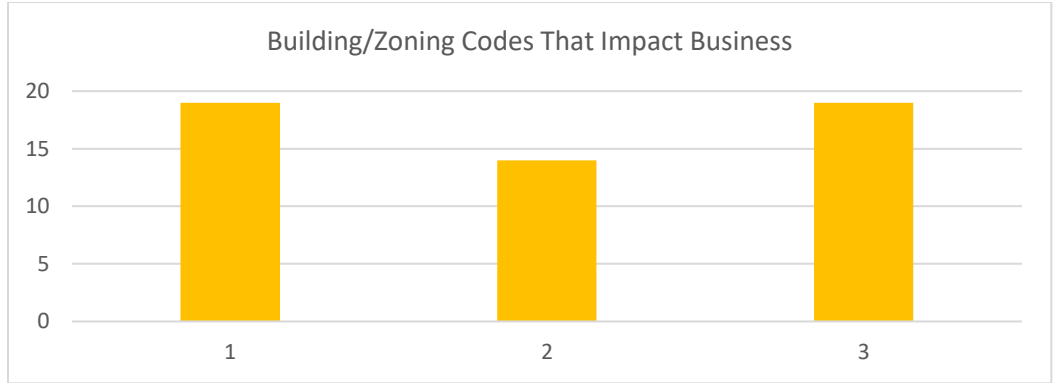
	Percent Satisfied	Percent Dissatisfied
Engagement/Communication Between Village & Business	37.50%	28.57%
Ease to Secure Permits/Licenses	39.29%	16.07%
Building/Zoning Codes That Impact Business	32.14%	23.21%

Overall, results are mixed. The highest level of satisfaction is related to “ease to secure permits and licenses”. The greatest dissatisfaction is related to engagement/communications between the Village and business entities.

Importance

We then asked business owners & operators to rank the relative importance of these three attributes to their businesses. Here are the results:





Analysis: Below are the relative importance scores for these three attributes:

Attribute	Relative Importance Score
<i>Engagement/Communication Between Village & Business</i>	<i>1.84</i>
<i>Building/Zoning Codes That Impact Business</i>	<i>2.00</i>
<i>Ease to Secure Permits/Licenses</i>	<i>2.17</i>

Based on this information, business respondents believe that engagement and communication between the Village and their business is the most important.

Comparing this to the satisfaction scores, above, this gap is an area the Village should address to this important constituency.

Below are the verbatim comments submitted by the respondents who identified as business owners/operators:

Currently it seems like there is no conduit between business and the village. It would be nice to have a chamber or similar organization to help with communication
Get rid of the train horn
Provide options for a low cost facility for a startup which is what my business is.



STRATEGIC PLAN



Based on the information outlined in the Environmental Scan and the results of both the Community Feedback Sessions and the Community Survey, the 2024 Strategic Plan Update includes the following:

Objective A: Development

The Village of Pewaukee should enact a planned, purposeful approach to development and redevelopment

Strategy 1:

Focus on the re-development of the B-2 “Downtown” district which includes the lakefront business district, Oakton Avenue, Wisconsin Avenue and Main Street

Tactics:

1. Allocate Village resources to provide focused and proactive development activities
2. Survey current properties within the “downtown” area to understand the ownership of these properties
3. Meet with downtown business owners and other key stakeholders for input on redevelopment vision
4. Create a “Vision Document” that summarizes the long-term re-development goals and components
5. Review / evaluate the processes and costs of the Village Planner’s role with initial consultations with prospective developers and provide direction to make the process more user-friendly
6. Work with Plan Commission to review/revise downtown architectural guidelines and prepare a vision document of the downtown/B2 business district related to development of mixed-use housing, retail business and parking
7. Utilize community-based development focused resources, such as the Waukesha Center for Growth, to promote re-development to the development community
8. Pursue “quiet zone” status of railroad crossings and the necessary funding to accomplish this task
9. Evaluate parking needs and develop proposal for alternative/additional parking in the downtown district
10. Evaluate viability and develop plans to create pedestrian-friendly walking and biking areas



Strategy 2:

Evaluate Village-owned properties, uses and assets to determine the best future use of those lands

Tactics:

1. Develop a summary of each Village-owned property currently not actively used that includes:
 - a. Location & access
 - b. Size
 - c. Current zoning
 - d. Utility access
 - e. Itemize any assets on those properties, their current uses and condition of these assets
2. Develop recommendations for Board consideration on potential sale, development or usage of those properties

Objective B: Communications

The Village of Pewaukee should enact planned, purposeful communication and outreach initiatives to inform and engage the community of activities, events and public actions

Strategy 1:

Develop and implement plans to enhance proactive, on-going communications to Village residents and businesses

Tactics:

1. Allocate Village resources to plan and implement an on-going communication program
2. Evaluate the Village website functionality and content and make recommendations on changes to enhance user experience
3. Build and implement an on-going, pro-active, multi-channel communication program

Strategy 2:

Create a framework to enhance the relationship between the Village, businesses and community organizations

Tactics:

1. Meet with City of Pewaukee officials to determine the level of interest in creating a joint effort to enhance relations with businesses and community organizations
2. Evaluate options to create a framework or structure to support these efforts, and how this effort could be funded
3. Build and implement an on-going program to communicate and engage with local businesses and community organizations



Strategy 3:

Develop and implement plans to develop ongoing communications and relationships with State and County officials and community resources

Tactics:

1. Develop pro-active outreach plans to targeted County and State officials on issues directly impacting the Village of Pewaukee
2. Develop an ongoing working relationship with community-based organizations, such as the Waukesha County Center for Growth, to leverage those resources

Objective C: Risk Mitigation

The Village of Pewaukee should identify potential risks to the Village; develop and implement plans to reduce or minimize those risks

Strategy 1:

Review and update the Village's Emergency Response plan in situations such as train derailment, weather events, or acts of terror

Tactics:

1. Village staff and key stakeholders should annually review the Village's Emergency Response plan and recommend modifications
2. Village staff and key stakeholders should conduct table-top exercises or mock drills to prepare for scenarios outlined in the Emergency Response plan

Strategy 2:

Prepare plans to address Federal and/or State Regulations related to water quality and waste water discharge

Tactics:

1. Review pending Fox River discharge regulations and prepare plans to address new potential regulations
2. Address plans and funding to mitigate PFAS contamination in municipal water sources
3. Address plans and funding to mitigate Radium levels in municipal water sources
4. Develop and implement plans to replace well #2



Strategy 3:

Prepare a cyber security response plan to identify potential threats to the Village’s digital infrastructure, and prepare actions to strengthen the Village’s digital security

Tactics:

1. Review the status of the Village’s current physical IT infrastructure and practices
2. Review the status of the Village’s current Software protection systems
3. Review the status of the Village’s current insurance protection coverage for cyber attacks
4. Prepare a plan to address any deficiencies and strengthen the Villages cyber security

Strategy 4:

Evaluate public safety risks and develop proactive plans to reduce those risks

Tactics:

1. Evaluate and identify methods or processes to enhance public safety at Lakefront Beach & Park during the summer season
2. Evaluate traffic safety issues and develop plans to reduce traffic violations
3. Evaluate way-finding and other traffic signage, and prepare recommendations to improve vehicle and pedestrian safety

Objective D: Village Facilities & Infrastructure

The Village should develop and implement a long-term plan to support the ongoing maintenance of Village-owned assets and infrastructure including Village Utilities, buildings, roads and parks

Strategy 1:

Identify existing facility and infrastructure maintenance needs for the next ten years

Tactics:

1. Review the recent Village-owned Building Assessment study to evaluate and itemize facility maintenance needs of Village-owned buildings. This review should incorporate the Village Hall & Police Department, Village Park buildings, DPW buildings, the Public Library, the Village Water and Sanitary Sewer systems and Village roads
2. Update the ten-year capital equipment, road maintenance and facility maintenance schedule to determine projected costs
 - a. Determine how to prioritize the identified maintenance needs
 - b. Evaluate best methods to fund these needs
3. Take measures to meet Federal and/or State regulations for safe drinking water and sewer processing



Strategy 2:

Assess potential facility needs not currently being met and develop plans for possible future development

Tactics:

1. Assess the feasibility of developing a four-season, multi-purpose facility as part of the Park & Recreation Department offerings
 - a. Determine the viability of a joint facility with the City of Pewaukee
 - b. Evaluate possible locations for such a facility either through re-purposing an existing facility/property or building a new one
 - c. Determine methods to fund the facility and services

Objective E: Village Management

The Village should identify opportunities to enhance service levels for Village residents and business owners and the means to fund these services

Strategy 1:

Identify, evaluate and streamline Village services and consider methods to make these services more user-friendly.

Tactics:

1. Evaluate the organization and functionality of the Village Website
 - a. Determine format changes to make access to information easier for users
 - b. Determine information or functionality that should be added to the current site
 - c. Determine how to leverage current technology to streamline services that interface with the public, such as payment of fees or submitting applications
2. Evaluate business processes that currently require Board approval and amend ordinances to empower staff with greater authority

Strategy 2:

Identify, evaluate and consider methods to increase revenue or reduce costs to properly fund essential Village services on an ongoing basis

Tactics:

1. Evaluate alternative funding methods to enhance revenue to the Village
 - a. Evaluate the plausibility of street parking fees in the downtown business district
 - b. Evaluate the plausibility of public beach user fees
 - c. Review the plausibility of using project-specific special assessment fees that many other municipalities currently employ
 - d. Develop a process to identify County, State or Federal grant fund opportunities
 - e. Consider the viability and requirements of instituting a tax levy referendum
 - f. Review and update user fees, such as the Recycling Center annual fee



2. Evaluate methods to reduce the growth of costs
 - a. Consider refinancing of debt when borrowing rates decline
 - b. Implement cost-benefit process to evaluate the replacement of capital equipment

Objective F: Lake Management

The Village should develop a comprehensive plan for Pewaukee Lake management that enhances lake water quality, public safety and capitalizes on this key, unique Village resource

Strategy 1:

Review, evaluate and pursue opportunities to control and reduce the adverse impacts on use of Pewaukee Lake

Tactics:

1. Evaluate current weed harvesting and removal practices, and develop plans to optimize results within reasonable financial parameters
2. Evaluate options reduce the incidence of e-coli contamination at Pewaukee Lake Front Park beach, and enact a plan to affect results
3. Evaluate options reduce the incidence of invasive species in Pewaukee Lake, and enact a plan to affect results

Strategy 2:

Identify areas of collaboration with other municipal entities that also surround Pewaukee Lake, and build partnerships to achieve common goals

Tactics:

1. Assess viability of creating or participating in a “Pewaukee Lake Management District” with neighboring municipalities
2. Identify and address any real or perceived barriers to key stakeholder cooperation
3. Evaluate current Lake Patrol services and develop recommendations for greater collaboration with neighboring municipalities and other stakeholders

Strategy 3:

Assess risk factors of lake use and develop proactive plans to reduce those risks

Tactics:

1. Evaluate the physical condition of the dam and develop plans related to structural failures
2. Evaluate boat safety issues and prepare plans for enforcement of boating regulations



To: Village Board

From: Nick Phalin
Director of Parks & Recreation

Date: December 17, 2024

Re: Agenda Item 8(a), Discussion and Possible Action on replacement and funding of playground equipment at Kiwanis Village Park.

BACKGROUND

The playground equipment (red, yellow, orange structure, swings and general area) at Kiwanis Village park are outdated and no longer safe or in compliance with safety standards and code. It is due to be replaced, and we have a reasonable funding source through the Village Park Replacement Fund. We cancelled the Parks and Recreation Board meeting on Wednesday, December 11, 2024, due to illness but were slated to discuss this. I requested Parks and Recreation Board members to voice any concerns regarding this proposal to which the group individually confirmed we should proceed with replacement.

ACTION REQUESTED

To replace the oldest structure and area equipment at Kiwanis Village Park utilizing the Village Park improvement fund.

ANALYSIS

Due to lack of compliance, the equipment will be removed in the immediate future and will be empty until new equipment is installed in spring 2025. This is not uncommon as it is a down time for outdoor playground equipment attendance and we do have some other safe, age-appropriate items to utilize until the new equipment is installed.



To: Jeff Knutson, President
Trustees of the Village Board

From: Matt Heiser
Village Administrator

Date: December 12, 2024

Re: December 17, 2024 Meeting Agenda Item 8(b)
Review, discussion and possible action on the First Addendum and Restatement of the
Joint Library Agreement

BACKGROUND

The Joint Library Agreement was forwarded to the Wisconsin Department of Public Instruction for review after it was approved by the Village and the City. The DPI recommended staggering the initial terms of the newly appointed Library Board members so that they did not expire at the same time.

ACTION REQUESTED

The action requested of the Village Board is to approve the First Addendum and Restatement of the Joint Library Agreement as presented.

ANALYSIS

The Addendum was prepared by Village Attorney Matt Gralinski and includes input from Library Director Nan Champe. This document has been forwarded to the City Attorney as well.

Attachments:

1. First Addendum and Restatement of the Joint Library Agreement.
2. Executed Joint Library Agreement.
3. Opinion from the Department of Public Instruction.

**FIRST ADDENDUM TO AND RESTATEMENT OF THE JOINT LIBRARY
AGREEMENT BETWEEN THE VILLAGE OF PEWAUKEE AND THE CITY OF
PEWAUKEE DATED OCTOBER 1, 2024**

This First Addendum to and Restatement of the Joint Library Agreement Between the Village of Pewaukee and the City of Pewaukee dated October 1, 2024 (the “First Addendum and Restatement”), by and between the Village of Pewaukee and the City of Pewaukee is made and entered into as of the date first written below.

WHEREAS, the Village of Pewaukee and the City of Pewaukee entered into a Joint Library Agreement dated October 1, 2024 for purposes of operating a joint library (hereinafter the “Agreement”); and

WHEREAS, the Village and City, pursuant to Wis. Stat. Sec. 43.52(1), submitted said Agreement to the Wisconsin Department of Public Instruction, Division for Libraries and Technology for purposes of rendering an opinion regarding the feasibility and desirability of establishing a joint public library; and

WHEREAS, the Village and City received a response from the Wisconsin Department of Public Instruction dated October 22, 2024 providing comments and recommendations regarding the Agreement for purposes of clarity and alignment with the requirements of Chapter 43 of the Wisconsin Statutes; and

WHEREAS, the Village and City have reviewed DPI’s comments and desire to amend and restate the Agreement as set forth herein in order to provide clarity; and

NOW, THEREFORE, BE IT RESOLVED that the Village of Pewaukee (hereinafter the “Village”) and the City of Pewaukee (hereinafter the “City”) do hereby agree and covenant as follows:

1. Section 1.3 of the Agreement, Terms of Office, shall be amended to add the following provision: In order to provide for the continuity of the Board in accordance with Section 43.54(1)(b) of the Wisconsin Statutes, upon their first appointment for the term beginning January 1, 2025, the members of the Library Board shall be divided into the following groups and shall have the following terms:
 1. One (1) of the members appointed and confirmed by the City shall have a term commencing January 1, 2025 and ending on December 31, 2026.
 2. Two (2) members appointed and confirmed by the City shall have terms commencing on January 1, 2025 and ending on December 31, 2027.
 3. One (1) member appointed and confirmed by the City shall have a term commencing on January 1, 2025 and ending on December 31, 2028.

4. One (1) member appointed and confirmed by the Village shall have a term commencing on January 1, 2025 and ending on December 31, 2027.
5. One (1) member appointed and confirmed by the Village shall have a term commencing on January 1, 2025 and ending on December 31, 2028
6. The superintendent of the Pewaukee Public School District or their designee shall have a term commencing on January 1, 2025 and ending on December 31, 2028.

After the completion of the terms noted above, each regular appointment for a Board Member shall be up for a term of three (3) years.

2. Section 1.4 of the Agreement shall be amended to provide the following: The Board shall elect a President, Treasurer, and Secretary each for a one-year term beginning on the first day of January each year. Elections for such officers shall be held within sixty (60) days after the beginning of the terms of Board Members in accordance with Wis. Stat. Sec. 43.54(2).
3. Unless otherwise provided in the Addendum and Restatement, all remaining provisions of the Agreement are hereby fully restated and remain in effect.

Approved by the Village Board of the Village of Pewaukee this _____ day of _____, 2024

Approved by the City Council of the City of Pewaukee this ____ day of _____, 2024

Approved and executed this _____ day of _____, 2024

VILLAGE OF PEWAUKEE

CITY OF PEWAUKEE

Jeff Knutson, Village President

Steve Bierce, Mayor

Jenna Peter, Clerk

Kelly Tarczewski, Clerk

**JOINT LIBRARY AGREEMENT
BETWEEN THE VILLAGE OF PEWAUKEE AND THE CITY OF PEWAUKEE**

WHEREAS, the Village of Pewaukee and the City of Pewaukee have operated and funded the Pewaukee Public Library pursuant to the Intergovernmental Cooperation Agreement Between the Village of Pewaukee and City of Pewaukee Regarding a Joint Library Agreement entered into as of December 30, 2004 (the "2004 Agreement") to serve the needs of the public; and

WHEREAS, the 2004 Agreement provided for an initial term of twenty (20) years with an automatic renewal, unless terminated by either party after the initial contract term upon one-year written notice to the other party of intent to terminate; and

WHEREAS, the City of Pewaukee timely presented the Village of Pewaukee with a notice of intent to terminate the 2004 Agreement; and

WHEREAS, the Village of Pewaukee and the City of Pewaukee have mutually benefited from the operation of a Joint Library both financially and through provision of services; and

WHEREAS, the Village of Pewaukee and the City of Pewaukee find it advisable to continue operation and funding of the Pewaukee Public Library pursuant to the terms and conditions of a new successor Joint Library Agreement; and

NOW, THEREFORE, BE IT RESOLVED, that the Village of Pewaukee (hereinafter the "Village") and the City of Pewaukee (hereinafter the "City") hereby agrees to operate a Joint Library as that term is defined in Wisconsin statutes section 43.53, pursuant to the terms and conditions of this Joint Library Agreement (hereinafter the "Agreement").

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1. GOVERNANCE.

1.1. Joint Library Board. The City and Village, by prior ordinance and pursuant to the 2004 Agreement, have created and established a Joint Library Board (hereinafter the "Board") for the purpose of operating a public library known as the "Pewaukee Public Library". The Board previously constituted shall continue to exist with the changes to composition noted in this Agreement and the Board shall operate pursuant to the requirements of Wisconsin Statute sections 43.53 and 66.0301. The City and Village have each adopted ordinances amending provisions related to the Joint Library Board to be strictly consistent with the terms and conditions of this Agreement.

1.2 Board Members and Composition. The Joint Library Board shall consist of seven (7) members pursuant to Wisconsin statute section 43.54. Two (2) members shall be appointed by the Pewaukee Village President, subject to confirmation of the Village Board. Four (4) members shall be appointed by the City of Pewaukee Mayor, subject to confirmation by the City Council. No more than one member from each aforementioned municipality shall be a member of their respective municipal governing body. One (1) member shall be the Superintendent of the Pewaukee Public School District or their designee, subject to the appointment and confirmation of the Village Board and Common Council.

The composition of the Board shall be reviewed every ten (10) years, as soon as practicable following publication of the latest federal decennial census, and, if applicable, be adjusted so that composition of the Board in terms of the number of seats appointed by the Village and the number of seats appointed by the City reflects the percentage of the combined population attributable to each the City and the Village as shown by the most recent federal census. To illustrate operation of the procedure for composition adjustment, the 2020 federal census indicated the City of Pewaukee total population to be 15,914 and the Village of Pewaukee total population to be 8,238. Therefore, the City represented 65.89% of the combined populations (24,152) and the Village represented 34.11% of the combined populations. Application of these percentages to six available (6) Board seats, exclusive of the seat held by Superintendent of Pewaukee Public Schools or their designee, results in an apportionment of four (4) seats appointed by the City and two (2) seats appointed by the Village.

Any adjustment made pursuant to this section shall take effect at the expiration of the then existing term of the Board seat(s) so affected by any such adjustment.

1.3 Terms of Office. The terms for current members of the Joint Library Board created in concert with the 2004 Agreement, shall terminate on December 31, 2024, and new members shall be appointed, with two (2) members being appointed by the Pewaukee Village President, four (4) members appointed by the City of Pewaukee Mayor, and one (1) members appointed by the Superintendent of Pewaukee Public Schools, all subject to confirmation as provided herein

Notwithstanding the foregoing, the current terms of any other Board members not affected by this section shall continue without interruption. Thereafter, each regular appointment for a Board member shall be for a term of 3 years, staggered to provide for continuity of the Board in accordance with Section 43.54(1)(b). Vacancies shall be filled for unexpired terms in the same manner as regular appointments are made.

1.4 Officers. The Board shall elect a President, Treasurer, and Secretary each for a one-year term beginning on the first day of May each year. The aforementioned officers will serve for a one (1) year term, however, officers may be renominated and reelected each year provided that no officer may serve more than two (2) consecutive one (1) year terms in the same office. The President shall preside at all meetings, appoint all committees, execute documents, call special meetings, decide all points of order, and generally perform the duties of the presiding officer. The Treasurer shall have maintenance of the special library funds and income outside the appropriations in the charge of the Fiscal Agent and shall sign checks on the account on the authorization of the Board. The Secretary shall keep a true and accurate account of all proceedings of the Board meetings, shall have custody of the minutes and other records of the Board; and shall notify the respective appointing bodies of any vacancies on the Board.

1.5 Compensation. No compensation shall be paid to members of the Board.

1.6 Authority. The Board shall have the power and authority to enter into contractual agreements for services within the budgets authorized and approved as provided by this Agreement.

2. STAFFING

2.1 Library Director. The Board shall select and hire a librarian who is eligible for certification by the Division of Library Services to serve as Library Director. The Library Director shall be responsible for the day-to-day administration of the Joint Library, under the direction of the Board, in accordance with the Agreement and any and all applicable federal, state, and local laws.

2.2 Library Employees. The Library Director shall appoint and supervise any other Library Employees authorized by the Board within their prescribed duties and compensation. Library employees shall be entitled to the same category and level of fringe benefits as are provided to employees of the Fiscal Agent, including where applicable, group, life, health, disability and dental insurance, FICA, and participation in the Wisconsin Retirement System. All Library employees shall be considered employees of the Fiscal Agent for payroll and benefit purposes, and wages for the Library employees shall be determined by the Board pursuant to Wisconsin statute section 43.58. The Fiscal Agent shall have authority over any matter not involving wages including, but not limited to, matters involving employee fringe benefits.

3. OWNERSHIP OF ASSETS

3.1. Initial Contributions. Pursuant to the terms of the 2004 Agreement, the City and Village made partial initial contributions to the assets of the Library as follows:

Village: Library assets in the agreed value of \$525,000 including books, shelving, furniture, and all items owned by the Village of Pewaukee in its present library.

City: \$500,000.00 as part of the City's 2005 budget for the exclusive purpose of purchasing books and materials to bring the Joint Library up to required County standards upon County Board resolution exempting the City of Pewaukee from County tax for the ensuing tax year.

3.2. Library Building. The parties acknowledge and agree the Library Building located at 210 Main Street, Pewaukee, Wisconsin (hereinafter the "Library Building") was constructed in or about 2004 pursuant to an Intergovernmental Agreement between the Village and the City. The parties hereby further agree that ownership interest in the Library Building shall be based on the percentage of total initial construction cost incurred by each municipality (\$4,000,000 provided by the Village and \$1,000,000 provided by the City for a total project cost of \$5,000,000). The parties acknowledge receipt of and an opportunity to review relevant financial and other records related to the initial construction cost of the Library Building and, having reviewed that information, the parties hereby agree to establish the actual ownership interest in the Library Building as follows:

Village: 80%

City: 20%

The parties agree that such allocation is fair and reasonable based upon the total initial construction cost incurred by each municipality. For purposes of this Agreement, the "Library Building" shall include the building which houses the Pewaukee Public Library and any fixtures or improvements included therein, located at 210 Main Street, Pewaukee, Wisconsin 53072, but shall not include the land on which the Library Building is located.

3.3. Land. The Village shall retain one hundred percent (100%) ownership of the land upon which the Library Building is located, having Tax Key Number PWV 0899916001.

4. **FUNDING AND BUDGET SETTING**

4.1 Budgets in General. Each year the Board shall prepare and approve an annual Operations Budget, a Capital Projects Budget, and a five (5) year Capital Projects Plan consistent with this Agreement. On or before August 30 of each year, the Board shall submit an annual budget request to the governing bodies of the Village and the City for approval of each participating municipality. The Board shall provide the Village and City a copy of the five (5) year capital projects plan for informational purposes only. Budgets shall be prepared in the form prescribed in Wisconsin statute section 65.90, regarding municipal budgets. Budgets prepared shall ensure that the Joint Library maintains the minimum standards of operation required by Waukesha County

1/1

Library Services Plan so as to allow residents of the Village and City to maintain exemption from the Waukesha County Library Tax.

4.2 Operations Budget. For purposes of this Agreement, operating expenses in the Operations Budget shall include the usual and ordinary costs of operations for the Joint Library and the repair and maintenance of the Joint Library's assets, buildings, grounds, and technology in order to ensure that these items described herein meet applicable, requisite, and minimum legal, health, and safety requirements. "Ordinary costs" includes, but is not limited to, payroll and benefits, collections, materials, supplies, technology, insurance, professional service fees, municipal fees, utility costs, and attorney fees. "Maintenance" will include maintenance and upkeep of the Joint Library's infrastructure and grounds. "Regular maintenance" will include, but is not limited to, safety inspections and scheduled upkeep of the following components: HVAC equipment; elevator; fire suppression system; landscaping; snow plowing; facility cleaning. Notwithstanding the foregoing, the Operations Budget shall also include any expenses whatsoever for projects not otherwise listed on Exhibit "A" attached hereto including, but not limited to, carpet replacement and elevator replacement. It is the explicit intent of the parties that any project whatsoever not appearing on Exhibit "A" shall be treated as part of the Operations Budget, subject to the funding formula set forth in Section 4.3 below, whether or not such project otherwise meets any of the definitions included in this Section 4.2.

4.3 Funding Formula for the Operations Budget. The Operations Budget, as described and defined in Section 4.2 above, shall be apportioned as follows:

4.3.1 Library revenue from fines, fees, copies, interest, and County library aids will be applied to operation budget expenditures.

4.3.2 The City and Village will contribute each municipality's Maintenance of Effort requirement to maintain exemption from the Waukesha County Library Tax.

4.3.3 Any request above and beyond the aggregate amount of revenue and maintenance of effort payments noted in Section 4.3.1 and 4.3.2 above must be approved by a simple majority of both the Village Board and the City Council. If the Village and/or City do not approve the amount requested above and beyond the amounts noted in Sections 4.3.1 and 4.3.2, the Operations Budget shall be approved at the minimum increase required to maintain exemption from County Library Tax.

4.3.4 Approved expenditures above the revenue and maintenance of effort requirements noted in Sections 4.3.1 and 4.3.2 above shall be shared by each municipality based on the percentage of their respective resident circulation from the year previous to the budget being approval of both physical and digital materials from the Joint Library.

4.3.5 In the event the County abolishes the public library system, or upon repeal of minimum statutory budgetary requirements, the Operations Budget shall not decrease below the previous year's Operating Budget.

4.4 Capital Projects Budget. For purposes of this Agreement, "Capital Projects" are only those projects described in Exhibit "A" to this Agreement, which is attached and fully incorporated herein. Any request for Capital Projects must be approved by both the Village and the City and is subject to individual approval by a simple majority of both the Village Board and City Council. No expenditures shall be made or contracted for by the Board or any Library employee for any proposed Capital Project until the project and its funding has been approved by the Village and the City pursuant to the terms of this Agreement.

4.5 Funding Formula for the Capital Projects Budget. The approved Capital Projects Budget shall be apportioned to and paid by the Village and the City based on each municipality's percentage of ownership in the Library Building, with 80% being apportioned to the Village and 20% to the City.

4.5.1 CAPITAL COSTS EXCLUSION. Monies spent for Capital Projects shall be excluded when determining the amount of financial support required for the Village and the City to meet the necessary minimum library appropriation to qualify for exemption from the County Library Tax under Wisconsin statute 43.15(5). Notwithstanding the foregoing, the Village and City may consider the monies in the Library's unassigned fund balance when determining the amount of financial support to be provided in any ensuing budget year, pursuant to paragraph 6 of this Agreement.

5. FISCAL AGENT

5.1 Identity. The Village of Pewaukee shall act as the Fiscal Agent, as that term is defined in Wis. Stat. 43.53(2)(a). The Fiscal Agent shall be responsible for payroll processing, benefit administration, insurance, and financial record keeping and auditing for the Joint Library pursuant to Wisconsin statute section 43.53(2)(a).

5.2 Municipal Operating Budget Payments. The Village and the City shall pay one-twelfth (1/12) of its annual library appropriation for the Operating Budget by the fifth (5th) day of each month during the calendar year for which appropriations are budgeted. In the event a payment is not paid within thirty (30) days of being due, in addition to the overdue payment, the delinquent municipality shall pay interest to the Library on the balance due pursuant to the provision of Wisconsin statutes section 66.0135 at the rate of twelve (12) % per annum.

5.3 Audit. The Board shall annually provide the City and the Village with an audited financial statement for the prior year's financial transactions. The audit shall be completed concurrently with the Village's annual audit with the cost to be borne by the Library as part of its annual budget.

5.4 Insurance Coverage. The Fiscal Agent shall procure and maintain for the Library, at Library's expense, insurance to cover the operations of the library including, but not limited to, commercial general liability, property, health, dental, worker's compensation, disability, cyber, and public official.

5.5 Compensation for Services. The Fiscal Agent shall annually submit a budgeted amount to be included in the Joint Library's budget equal to the estimated actual cost of performing the

duties of Fiscal Agent. This amount shall be included in the Joint Library Operating Budget to be paid to the Fiscal Agent as reimbursement for performing the duties of the Fiscal Agent. The Fiscal Agent may transfer one-twelfth (1/12) of its annual Fiscal Agent Fee on the fifth (5th) day each month during the calendar year for which this appropriation is budgeted.

6. FUND BALANCE

6.1 Pursuant to Wisconsin statute section 43.58(1), the Board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund. The Board shall be required to maintain a policy for the utilization of any unassigned fund balance, with the exception that the unassigned portion of the library fund's balance shall not exceed twenty (20%) of the Library's annual Operations Budget in any given year. Any amounts of the unassigned library fund balance in excess of the aforementioned amount shall be applied to the following year's Operations Budget to offset any projected amount above and beyond the maintenance of effort payment described in Section 4.3.2.

7. HARKEN OBSERVATORY. The parties acknowledge the Library Building contains an observatory tower, and further acknowledge that the construction of said tower and the purchase of equipment for said tower was paid for, at least in part, by donated funds from the Harken Family Foundation pursuant to Donation Agreements dated September 6, 2005 and September 24, 2019, respectively, between the Village and the Harkens. The Library shall not be responsible for any costs of operation or maintenance related to the observatory tower or observatory equipment contained therein, and any such cost shall be borne solely by the Village.

8. EFFECTIVE DATE OF THIS AGREEMENT. Excepting Section 1.3 of this Agreement, the effective date of this Agreement shall be January 1, 2025.

9. TERM OF AGREEMENT. This Agreement shall commence effective January 1, 2025 and continue for an initial term of twenty (20) years. After the completion of the initial term, the Agreement shall be automatically renewed with the same terms and conditions for successive five (5) year terms, unless notice of intent to terminate is first provided as outlined below.

This Agreement may be terminated by either party upon two-years written notice to the other party of intent to terminate. Termination shall become effective on the 1st day of January of the second year following the date of notification.

10. DISSOLUTION OF JOINT LIBRARY. Pursuant to Wisconsin statute section 43.53(2)(b), the following shall be the procedure for distribution of the Joint Library's assets in the event this Agreement is terminated pursuant to the terms and conditions herein and the Joint Library is dissolved:

In the event the Agreement is terminated according to the terms herein, and the non-terminating municipality is willing to fund the library on its own, all assets of the library will remain intact and become the sole property of the non-terminating municipality.

Should termination of the Agreement result in the closing of the library, the assets thereof including but not limited to books, shelving, furniture and materials, but excluding the Library Building and the Land on which the Library Building is located would be sold and the proceeds of such sale divided equally between the Village and the City. In the event termination of the Agreement results in the closing of the Library, the Library Building, as that term is defined in Section 3.2 herein, would be sold and the proceeds of any such sale divided between the Village and City in proportion to the ownership interest defined in Section 3.2 herein: 80% Village, 20% City. The Village shall retain 100% of the proceeds related to the value of the land on which the Library Building is located.

11. UNIQUE CIRCUMSTANCES. This agreement is a product of a unique set of circumstances and shall not be considered as a precedent for any future cost sharing with respect to the construction and/or expansion of Joint Library facilities or their operation.

12. LEASE AGREEMENT. The parties acknowledge that there is a lease agreement between the Village, the City and the Joint Library Board dealing with the relative rights and the responsibilities of the parties relative to the land and building and which shall provide that the cost of maintenance of the grounds, parking, pavement, landscaping and maintenance of the library facility shall be considered expenses of the Joint Library Board-not of the Village or the City. The lease agreement shall further provide that the Joint Library Board shall provide insurance coverage naming the City and Village as additional insureds with limits acceptable to both municipalities and further indemnifying and holding harmless the Village and City as against any liability which may arise as a result of the operation and maintenance of the Joint Library and the duties of the Village as fiscal agent and as employer of joint library for payroll and benefit purposes.

All liability claims not paid by the insurance carrier shall be paid if approved by both municipalities in consultation with the Joint Library Board and shall be proportionately paid by the municipalities in accordance with their share of the Operations Budget in the year in which the incident occurred to the extent that monies are unavailable from the Joint Library Budget.

13. INDEMNIFICATION. The parties mutually agree that they will indemnify and hold harmless each other with respect to any claims, demands, causes of action, including actual attorney fees incurred in the defense of such an action resulting from claims made against either party by parties other than those being indemnified hereunder which claims arise from the performance of the terms and conditions of this agreement. Neither party shall be expected to indemnify the other as against the indemnified party's own negligence.

14. GOVERNING LAW. This agreement shall be governed and construed in accordance with the laws of the State of Wisconsin.

15. ENTIRE AGREEMENT AND AMENDMENT. This agreement represents the complete understanding of the parties with respect to the subject matter set forth herein with the exception

of the terms of the lease agreement referred to in the agreement and therefore this agreement may not be modified except by written agreement signed and approved by both parties.

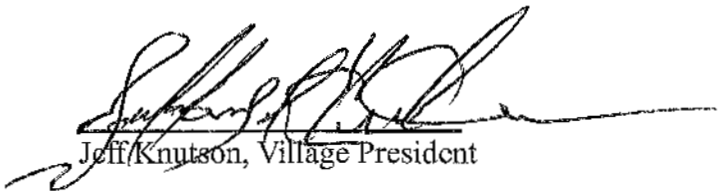
Approved by the Village Board of the Village of Pewaukee this 1st day of October, 2024

Approved by the City Council of the City of Pewaukee this 26th day of September, 2024

Approved and executed this 1st day of October, 2024

VILLAGE OF PEWAUKEE

CITY OF PEWAUKEE


Jeff Knutson, Village President


Steve Bierce, Mayor


Jenna Peter, Clerk

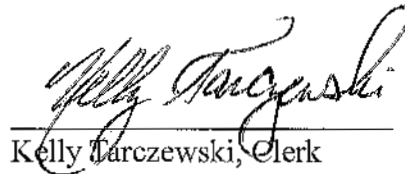

Kelly Marczewski, Clerk

Exhibit "A" – Capital Projects

Door Replacement

Gated Garbage/Recycling Storage Area Replacement

Grounds - Drive Though Redesign and replacement

Grounds - Sidewalk/Cement Replacement

Grounds : new landscaping plan and total replacement

Gutter Replacement

Parking lot - blacktop and curb replacement

Roof - Flat 2

Roof - Shingled

Siding Replacement

Windows Replacement

Bathroom : Total Replacement - 1st Floor Mens

Bathroom: Total Replacement - Children's Room

Bathroom: Total Replacement - Downstairs (2)

Bathroom: Total Replacement -2nd Floor Womens

Electrical Replacement

Fire Alarm Control Panel

Fire Alarm Monitoring System

HVAC : Fan Replacement in Air Handling Unit

HVAC: Air Cooled Condensing Units and Coiling with piping

HVAC: Boiler replacement with pump

HVAC: Control System Front End

HVAC: Direct Digital Controls (ASI Hardware Replacement (multiple devices - can be replaced on an individual basis

Interior Remodeling and Build in upgrades/replacements

Plumbing Replacement

Total Wiring Replacement



City of Pewaukee
Steve Bierce, Mayor
W240 N3065 Pewaukee Road
Pewaukee, Wisconsin 53072

Village of Pewaukee
Jeff Knutson, Village President
235 Hickory Street
Pewaukee, Wisconsin 53072

October 22, 2024

Dear Members of the Common Council and Village Board:

This letter is in response to your request for an opinion regarding the establishment of a joint public library for the City of Pewaukee and the Village of Pewaukee, pursuant to section 43.53 of the Wisconsin Statutes. The Division for Libraries and Technology (DLT) is required under Wis. Stat. § 43.52(1) to render an opinion regarding the feasibility and desirability of legally establishing a public library before action is taken.

The Pewaukee Public Library has successfully operated as a joint library for your municipalities for many years. The Division believes that the revised joint library agreement you propose will provide continued quality library service to the residents of the Village of Pewaukee and the City of Pewaukee.

For the Division for Libraries and Technology to consider a joint public library agreement feasible and in compliance with Wisconsin Statutes, the Division reviews the following conditions:

1. The joint library shall be established, governed, and operated under the appropriate provisions of Chapter 43 of the Wisconsin Statutes.
2. The municipalities shall enter into a joint library agreement that meets the requirements of Wis. Stat. § 43.53(2). The agreement should:
 - a. Include a procedure for adjusting membership of the library board to ensure that it remains representative of the populations of the participating municipalities as shown by the most current federal census;
 - b. Name one of the participants as the library's fiscal agent, who is responsible for the payroll, benefit administration, insurance, and financial record keeping and auditing for the library; and

- c. Include a procedure for the distribution of a joint library's assets and liabilities if the joint library is dissolved.
3. The library employs a director who holds the appropriate grade level of certification from the Department of Public Instruction to administer the library. The combined populations of the City of Pewaukee and the Village of Pewaukee is 24,152, according to the 2020 federal census. Therefore, the library director employed by the Pewaukee Public Library is required to hold Grade 1 librarian certification.
4. The establishment of the joint library agrees with any long-range plan for library service in the county.
5. The municipalities party to the joint library agreement will make a long-term commitment to provide an adequate amount of financial support for the library, typically exceeding the county's library tax rate and including support for a library facility that meets community service needs and the state and federal requirements for physical accessibility, including the ADA Accessibility Guidelines for Buildings and Facilities (ADAAG).
6. The joint library will be a member of a public library system. Waukesha County is part of the Bridges Library System.

The proposed joint library agreement supplied to the Division by the director of the Pewaukee Public Library meets the statutory requirements listed in items 1 and 2 above. The current library director holds appropriate certification for the Pewaukee population. The joint library agreement does not explicitly require membership in the Bridges Library System, but Pewaukee Public Library is currently a member.

The Waukesha County Library Services Plan 2022-2026 provides detailed standards that libraries in the county must meet in order to qualify for exemption from the county library tax, as provided in Wis. Stat. § 43.64(2m). The proposed joint library agreement specifies that the budget for the Pewaukee Public Library shall ensure that the library maintains the minimum standards of operation required by the county plan. It also includes provisions for the library board to request an increased budget beyond the minimum and a method for distributing those costs. It is DLT's opinion that these provisions demonstrate a long-term commitment to adequate library funding.

The Division recommends that the Pewaukee Public Library include a review of the Wisconsin Public Library Standards in future long-range planning to assess whether they indicate a need for additional funding support. The Standards are a *voluntary* self-evaluation tool provided by the Division to help libraries identify strengths and recognize areas for improvement. The Standards include quantitative evaluation figures for service hours, collection size, per capita collection expenditures, number of FTE library staff, and other measures. Based on 2023 annual report data from the Pewaukee Public Library, there are several areas where the library is below the recommended minimum standards for the municipal population. (See attached.)

After reviewing the proposed joint library agreement, the Division also recommends that some sections of the agreement be reviewed for clarity and to ensure alignment with the requirements of Chapter 43 of the Wisconsin Statutes.

- Section 1.3 indicates that the terms for current members of the library board will be terminated on December 31, 2024, and describes the method for appointing new members. The section references Wis. Stat. § 43.54(1)(b) as the method for determining the new board member terms. The City of Pewaukee and the Village of Pewaukee should come to agreement on how their respective board appointee terms will be staggered when new appointments begin on January 1, 2025.
- Section 1.4 prescribes a method for and restrictions on how library board officers are selected. This section may be in conflict with Wis. Stat. § 43.54(2), which gives the library board the authority to elect “a president and such other officers as they deem necessary” and requires that such elections occur “within 60 days after the beginning of terms.”
- Section 6.1 requires the library board to establish a policy for the use of any unassigned fund balance and places limits on the amounts of the unassigned fund balance. The City and Village must ensure that such policies do not restrict the library board’s “exclusive control of the expenditure of all moneys collected, donated or appropriated for the library fund” pursuant to Wis. Stat. § 43.58(1) and the library board’s ability to receive, manage, and dispose of gifts and donations as provided in Wis. Stat. § 43.58(7).

This letter meets the requirement of Wis. Stat. § 43.52(1) for an opinion from the Division for Libraries and Technology regarding the feasibility and desirability of establishing a new public library. If you elect to proceed with the approval of your revised joint library agreement, please inform the Division of any changes to the proposed agreement and forward the final, signed joint agreement to us.

If we can be of further assistance, please let us know.

Sincerely,



Teresa Schmidt, Public Library Administration Consultant
Division for Libraries and Technology

Enc.

cc: Dr. Darrell Williams, Assistant State Superintendent, Division for Libraries and Technology
Benjamin Miller, Director, Library Services Team, Division for Libraries and Technology
Leslie Miller, President, Pewaukee Public Library Board of Trustees
Elizabeth Champe, Director, Pewaukee Public Library
Karol Kennedy, Director, Bridges Library System



To: Jeff Knutson, President
Trustees of the Village Board

From: Matt Heiser
Village Administrator

Date: December 13, 2024

Re: December 17, 2024 Meeting Agenda Items 8(c)
Review, discussion and possible action to confirm the appointment of a Trustee as the Village Board Member to the Library Board

BACKGROUND

The Joint Library Agreement recently approved by the Village Board requires that the Village appoint a Village Board Trustee member to the Library Board with the term commencing on January 1, 2025.

ACTION REQUESTED

The action requested of the Village Board is to approve the appointment selected by the Village President.

ANALYSIS

As of the writing of this memo the appointee is not determined. The Village President will recommend an appointee at the meeting.

Attachments: None.



To: Jeff Knutson, President
Trustees of the Village Board

From: Matt Heiser
Village Administrator

Date: December 13, 2024

Re: December 17, 2024 Meeting Agenda Items 8(d)
Review, discussion and possible action to confirm the appointment of a Village Resident
Member to the Library Board

BACKGROUND

The Joint Library Agreement recently approved by the Village Board requires that the Village appoint a resident member to the Library Board with the term commencing on January 1, 2025.

ACTION REQUESTED

The action requested of the Village Board is to approve the appointment selected by the Village President.

ANALYSIS

As of the writing of this memo the appointee is not determined. The Village President will recommend an appointee at the meeting.

Attachments: None.



To: Jeff Knutson, President
Trustees of the Village Board

From: Matt Heiser
Village Administrator

Date: December 13, 2024

Re: December 17, 2024 Meeting Agenda Items 8(e)
Review, discussion and possible action to confirm the Pewaukee School District
appointment to the Pewaukee Library Board

BACKGROUND

The Joint Library Agreement recently approved by the Village Board requires that the Village confirm the Pewaukee School District appointment to the Library Board with the term commencing on January 1, 2025.

ACTION REQUESTED

The action requested of the Village Board is to confirm the appointment of the Pewaukee School District.

ANALYSIS

As of the writing of this memo the appointee is not determined. Library Director Nan Champe will inform staff of the PSD appointment prior to the meeting.

Attachments: None.



To: Jeff Knutson, President
Members of the Village Board

From: Matt Heiser, Village Administrator
David Buechl, P.E., P.L.S, Director of Public Works/Village Engineer

Date: December 13, 2024

Re: December 17 Agenda Item 8(f)
Review, discussion and possible action to approve a water main easement and an easement release on the property of Pewaukee School District 404 Lake Street.

BACKGROUND

The Pewaukee School District is in the process of demolishing an existing building and adding onto another building in the area behind Pewaukee High School. The proposed building is located over an existing Village water main and easement which will both be relocated. The new water main is located under a proposed parking lot and behind a potential future building.

The Village requires an easement for the new main for access if it should need to be maintained.

The easement for the old main will not be needed when it is relocated. The old easement should be released.

ACTION REQUESTED

The action requested of the Village Board is to approve the new easement and approve the release of the old easement.

ANALYSIS

The Plan Commission reviewed the release of the old easement at its December 12 meeting and recommended it for approval. The release went before the Commission because it was created on a certified survey map which the Commission had originally approved. The new easement is created via a separate agreement (attached) so the Commission did not review it. The 2024 water main easement was created by Village Attorney Matt Gralinski.

Attachments:

1. 2024 Water Main Easement

2. 2024 Water Main Easement Exh. 1.
3. Release of old Water Main Easement
4. Release of old Easement Exhibit 1.

**PERMANENT WATER MAIN
EASEMENT**

Document Number

This Permanent Water Main Easement is made and entered into this ____ day of _____, 2024 by and between the Village of Pewaukee, Wisconsin, a Municipal Corporation, hereinafter referred to as the “Village” and Pewaukee School District, hereinafter referred to as the “Grantors.”

FOR AND IN CONSIDERATION of the sum of One (\$1.00) Dollar and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, owners and Grantors of the lands herein described do hereby grant unto the Village of Pewaukee, Waukesha County, Wisconsin, a permanent nonexclusive easement with the right, permission and authority to enter upon, construct, install, maintain and reconstruct water main in, through, under, across, and upon the following described tract of land:

Recording Area

Name and Return Address

**Village of Pewaukee
235 Hickory St.
Pewaukee, WI 53072**

A portion of PWV 0899235001
Parcel Identification Numbers (PIN)

See attached Exhibit “1” for Legal Description of Easement Area. The location of the easement hereinbefore described with respect to the premises of the Grantors is shown on the drawing attached hereto and marked Exhibit “1” and made a part hereof.

1. The Grantors hereby warrant that they have legal right to the lands which are subject to this easement and that they have lawful authority to grant this easement. Further, Grantors shall defend the Village of Pewaukee in its exercise of rights under the easement herein granted against any defect in title to the land involved or the right of the Grantors to make the grant herein contained.
2. The right, permission and authority is also granted onto the Village to trim and to cut trees and/or brush, where said trees and/or brush interfere with the installation or maintenance or reconstruction of the storm water facilities or otherwise interfere with, or represent a hazard to such facilities.
3. Village shall perform such regular and customary, or extraordinary or emergency maintenance, repairs or replacement to the improvements as it shall deem necessary and appropriate. The Grantor consents to the entry by employees, workmen, agents, or independent contractors of the Village for the incidental activities related to construction, operation, use, reconstruction, and repair of the water main facilities, and further for purpose of exercising the Village’s rights herein acquired. Upon completion of any such work, Village shall backfill any excavation to the pre-existing grade.
4. Grantor, Grantor’s successors and assigns, or the tenants of either shall be responsible for the restoration of topsoil, turf or other landscaping, surface paving, walk, curb, retaining wall, or any structures disturbed as a result of such work undertaken by Village.
5. The Grantor(s), their successors and assigns, covenant(s) and agree(s) to restrict the use of the land included in the easement described hereinabove as follows:

- (1) The land will only be put to uses consistent with this easement such as lawn areas, driveways and small and easily movable structures that will not interfere with access to facility or its appurtenances, with the exception of item (3), below.
 - (2) No obstruction of access to the water main facility or its appurtenances shall be created in the future and that no building, trees or other structures or items that may interfere with inspection, maintenance or repair shall be located in the space over and within vertical planes located on both sides of the facility and/or its appurtenances.
 - (3) The surface elevation of the land within the easement shall not be raised or lowered more than four (4) inches without the prior written approval of the Village Engineer of the Village.
6. Grantor(s), their successors and assigns, covenant(s) and agree(s) to permit and allow Village to have the water main facility and its appurtenances to be installed at such time and in such location as Village may deem necessary.
 7. Village and its agents shall have the right to enter upon the premises of the Grantor for the purpose of exercising its rights herein acquired. Village agrees to restore or cause to have restored said premises, as nearly as is reasonably possible, to the condition existing prior to such entry by the Village or its agents. The restoration, however, does not apply to any brush, trees, topsoil, turf or other landscaping, surface paving, walk, curb or retaining wall which may be removed at any time pursuant to the rights herein granted.
 8. This Easement upon its acceptance by both parties, shall run with the land and shall be binding upon and inure to the benefit of the parties hereto, their respective heirs, successors and assigns.
 9. If any term, provision or condition contained in this Easement shall, to any extent, be invalid or unenforceable, the remainder of this Agreement (or the application of such term, provision or condition to persons or circumstances other than those in respect of which it is invalid or unenforceable) shall not be affected thereby, and each term, provision or condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law
 10. This Easement shall be governed and construed in accordance with the laws of the State of Wisconsin.
 11. This Easement shall commence upon the date first above written and shall continue in perpetuity.

IN WITNESS WHEREOF, the parties have executed this indenture the day and year first above written.

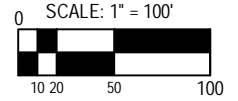
EXHIBIT 1

LEGAL DESCRIPTION

PART OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 16, TOWNSHIP 7 NORTH, RANGE 19 EAST IN THE CITY OF PEWAUKEE, WAUKESHA COUNTY, STATE OF WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS;

COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 16; THENCE SOUTH 00°16'12" EAST ALONG THE WEST LINE OF SAID NORTHWEST 1/4, 894.74 FEET; THENCE NORTH 89°43'48" EAST 570.02 FEET TO THE POINT OF BEGINNING; THENCE EAST 20.00 FEET; THENCE SOUTH 60.40 FEET; THENCE SOUTH 45°00'00" EAST 7.95 FEET; THENCE EAST 85.12 FEET; THENCE SOUTH 45°00'00" EAST 19.61 FEET; THENCE SOUTH 168.89 FEET; THENCE SOUTH 45°00'00" EAST 42.73 FEET; THENCE EAST 205.75 FEET; THENCE NORTH 45°00'00" EAST 40.64 FEET; THENCE EAST 204.50 FEET; THENCE NORTH 44°49'13" EAST 16.76 FEET; THENCE NORTH 89°38'26" EAST 14.12 FEET; THENCE SOUTH 00°21'34" EAST 20.00 FEET; THENCE SOUTH 87°52'50" WEST 6.07 FEET; THENCE SOUTH 106.57 FEET; THENCE EAST 13.00 FEET; THENCE SOUTH 20.00 FEET; THENCE WEST 13.00 FEET; THENCE SOUTH 77.96 FEET; THENCE SOUTH 45°00'00" WEST 57.21 FEET; THENCE WEST 161.40 FEET; THENCE SOUTH 19.02 FEET; THENCE WEST 20.00 FEET; THENCE NORTH 19.02 FEET; THENCE WEST 40.92 FEET; THENCE NORTH 45°00'00" WEST 59.30 FEET; THENCE NORTH 168.89 FEET; THENCE N45°00'00"W 3.04 FEET; THENCE WEST 7.85 FEET; THENCE SOUTH 14.33 FEET; THENCE WEST 20.00 FEET; THENCE NORTH 14.33 FEET; THENCE WEST 57.27 FEET; THENCE NORTH 45°00'00" WEST 24.52 FEET; THENCE NORTH 68.68 FEET TO THE POINT OF BEGINNING.

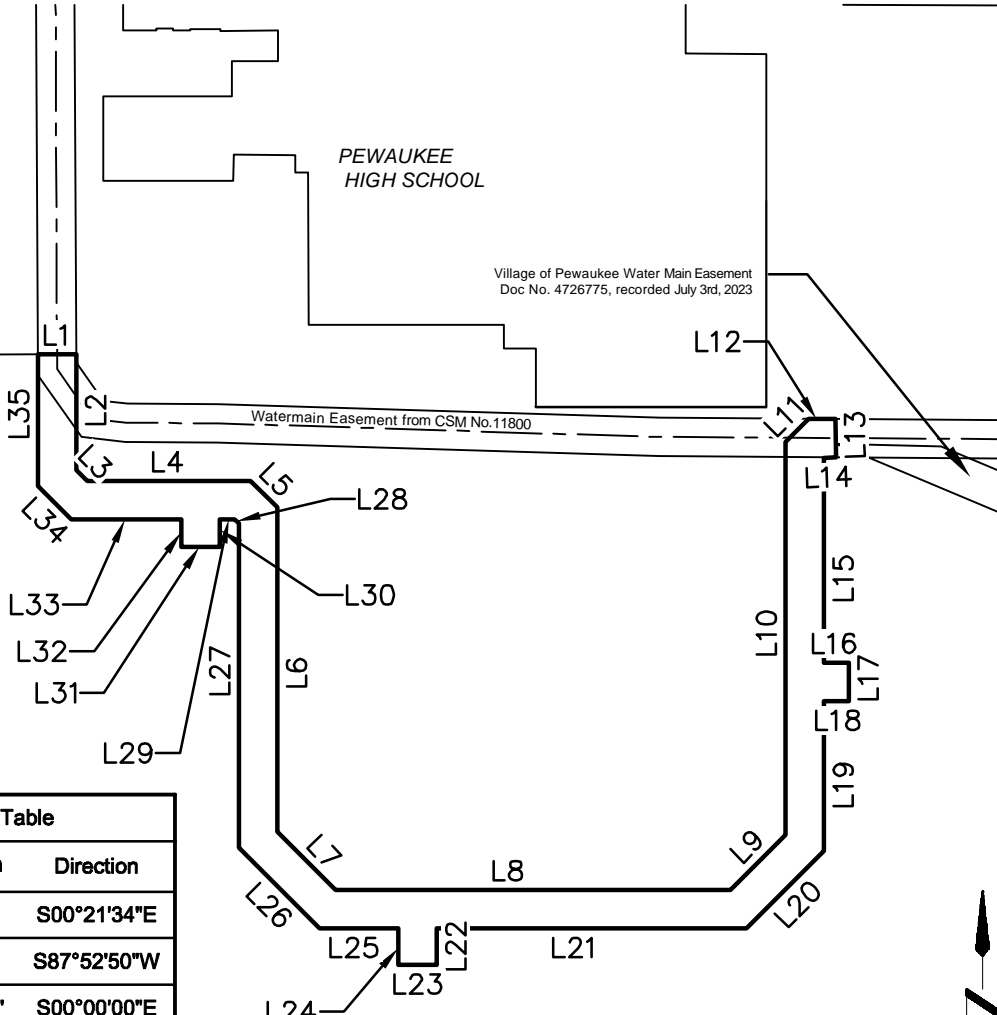
SAID PARCEL CONTAINS 18,586 SQUARE FEET, MORE OR LESS.



NORTHWEST 1/4 OF SECTION 16-T7N-R19E
CONCRETE MON.
WITH SEWRPC CAP

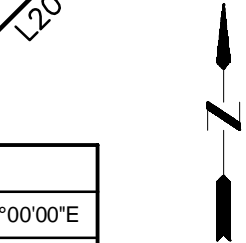
S00°16'12"E 894.74'

WEST 1/4 CORNER OF SECTION 16-T7N-R19E
CONCRETE MON.
WITH SEWRPC CAP



Line Table			Line Table		
Line #	Length	Direction	Line #	Length	Direction
L1	20.00'	N90°00'00"E	L13	20.00'	S00°21'34"E
L2	60.40'	S00°00'00"E	L14	6.07'	S87°52'50"W
L3	7.95'	S45°00'00"E	L15	106.57'	S00°00'00"E
L4	85.12'	N90°00'00"E	L16	13.00'	N90°00'00"E
L5	19.61'	S45°00'00"E	L17	20.00'	S00°00'00"E
L6	168.89'	S00°00'00"E	L18	13.00'	N90°00'00"W
L7	42.73'	S45°00'00"E	L19	77.96'	S00°00'00"E
L8	205.75'	N90°00'00"E	L20	57.21'	S45°00'00"W
L9	40.64'	N45°00'00"E	L21	161.40'	N90°00'00"W
L10	204.50'	N00°00'00"E	L22	19.02'	S00°00'00"E
L11	16.76'	N44°49'13"E	L23	20.00'	N90°00'00"W
L12	14.12'	N89°38'26"E	L24	19.02'	N00°00'00"E

Line Table			Line Table	
Line #	Length	Direction	Line #	Length
L25	40.92'	N90°00'00"W	L32	14.33'
L26	59.30'	N45°00'00"W	L33	57.27'
L27	168.89'	N00°00'00"E	L34	24.52'
L28	3.04'	N45°00'00"W	L35	68.68'
L29	7.85'	N90°00'00"W		
L30	14.33'	S00°00'00"E		
L31	20.00'	N90°00'00"W		



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**Partial Release of Water Main
Easement on
CSM No. 11800**

Document Number

Title of Document

Please see the attached **RESOLUTION REGARDING THE
PARTIAL RELEASE OF 20' WATER MAIN EASEMENT
DEPICTED ON CERTIFIED SURVEY MAP NO. 11800**

Record this document with the Register of Deed.

Name and Return Address

Village of Pewaukee
235 Hickory Street
Pewaukee, WI 53072

PWV 0899235001

(Parcel Identification Number)

Drafted By:

Attorney Matthew R. Gralinski
Hippenmeyer, Reilly, Blum,
Schmitzer, Fabian & English, S.C.
720 Clinton St., PO Box 766
Waukesha, WI 53187-0766
Phone: (262) 549-8181
Email: mgralinski@hrblawfirm.com

**RESOLUTION REGARDING THE PARTIAL RELEASE OF 20' WATER MAIN
EASEMENT DEPICTED ON CERTIFIED SURVEY MAP NO. 11800**

This Resolution is made and entered into this _____ day of _____, 2024, by the Village Board of the Village of Pewaukee (hereinafter referred to as the "Village").

WHEREAS, the Village is in receipt of a request from the Pewaukee School District, to partially release the 20' wide water main easement granted to the Village of Pewaukee as part of Certified Survey Map No. 11800 (hereinafter referred to as the "Water Main Easement"), which was approved by the Village of Pewaukee Plan Commission on October 11, 2018, and the Village Board on November 8, 2018, and which was recorded with the Waukesha County Register of Deeds as Document No. 4378766 on January 9, 2019; and

WHEREAS, the applicants are the owners of Lot 1 of said CSM No. 11800 which contains the Water Main Easement; and

WHEREAS, the parties have entered into a separate easement agreement for an alternative location for the water main currently located within the area to be released; and

WHEREAS, on the _____ day of _____, 2024, the Plan Commission held a public meeting to consider the request to partially release the Water Main Easement from CSM No. 11800 and recommended approval of the request; and

WHEREAS, this Water Main Easement is being partially released pursuant to the authority granted to the Village Board in Section 236.293 of the Wisconsin Statutes; and

WHEREAS, the Village Board of the Village of Pewaukee has carefully reviewed the request, including any Staff Report and comments of the Village Engineer and has determined the proposed request to partially release the Water Main Easement is in the best interest of the Village and therefore, should be approved. The Village Board having further found that the released portion of the Water Main Easement is no longer necessary as the water main will be rerouted to a different location, under an alternative easement agreement, in accordance with the development plans and project of the applicant.

NOW, THEREFORE, BE IT RESOLVED that the request to partially release the Water Main Easement appearing on CSM No. 11800 is hereby approved.

BE IT FURTHER RESOLVED that the partial release contemplated herein is strictly limited to the area described and depicted on Exhibit "A", which is attached hereto and fully incorporated herein. Any portion of the Water Main Easement depicted on CSM No. 11800 which is not included in the description or depiction of Exhibit "A" is explicitly excluded from the release contemplated herein, and the rights, obligations, and duties of each party under the Water Main Easement shall continue for all such portions of the Water Main Easement not included in this release.

BE IT FURTHER RESOLVED that Village Staff is directed to take such steps as are necessary to effectuate the intent of these Resolutions.

This Release is approved by action of the Village Board of the Village of Pewaukee pursuant to Wisconsin Statutes Sec. 236.293.

VILLAGE OF PEWAUKEE

Jeff Knutson, Village President

Countersigned:

Jenna Peter, Village Clerk

Subscribed and sworn to before me this
_____ day of _____, 2024.

Notary Public, State of Wisconsin

My Commission Expires: _____

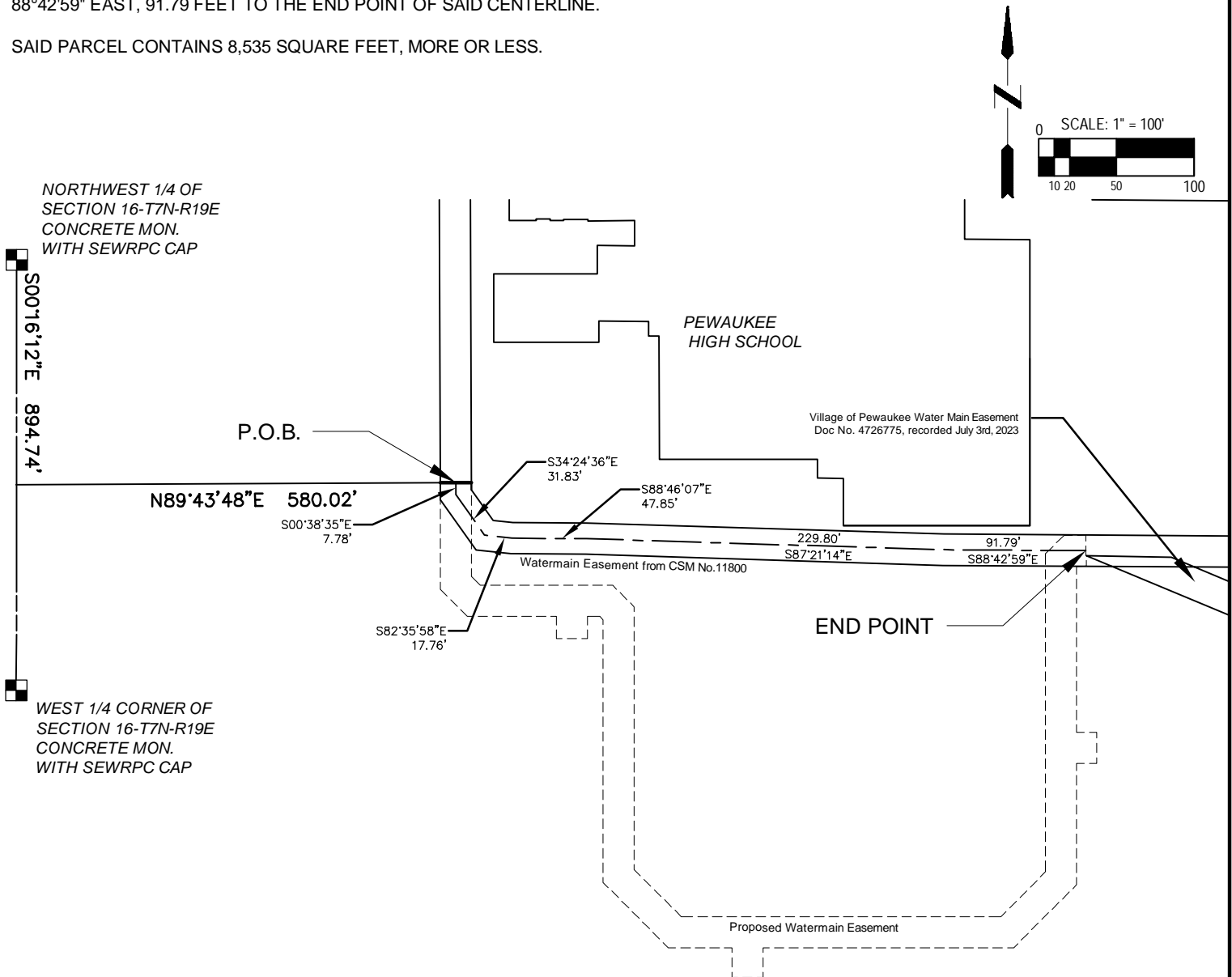
EXHIBIT A

LEGAL DESCRIPTION

PART OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 16, TOWNSHIP 7 NORTH, RANGE 19 EAST IN THE CITY OF PEWAUKEE, WAUKESHA COUNTY, STATE OF WISCONSIN, BEING A 20 FT WIDE STRIP OF LAND, THE CENTERLINE OF WHICH BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS;

COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 16; THENCE SOUTH 00°16'12" EAST ALONG THE WEST LINE OF SAID NORTHWEST 1/4, 894.74 FEET; THENCE NORTH 89°43'48" EAST 580.02 FEET TO THE POINT OF BEGINNING AND THE CENTERLINE OF A 20 FOOT WIDE STRIP OF LAND; THENCE SOUTH 00°38'35" EAST, 7.78 FEET; THENCE SOUTH 34°24'36" EAST, 31.83 FEET; THENCE SOUTH 82°35'58" EAST 17.76 FEET; THENCE SOUTH 88°46'07" EAST, 47.85 FEET; THENCE SOUTH 87°21'14" EAST, 229.80 FEET; THENCE SOUTH 88°42'59" EAST, 91.79 FEET TO THE END POINT OF SAID CENTERLINE.

SAID PARCEL CONTAINS 8,535 SQUARE FEET, MORE OR LESS.



S:_SiteDsgn\Eppstein\240432 Pewaukee SD 2024 Referendum\Survey\DWG\190011_Release of easement.dwg





To: Jeff Knutson, Village President
Village Board

From: Jenna Peter
Village Clerk

Date: December 9, 2024

Re: Agenda Item 8(g), Discussion, and Possible Action on Cemetery Application Proposal with Ruckert-Mielke for Forest Hills Cemetery GIS.

BACKGROUND

Updating the GIS system for Forest Hills Cemetery has been a goal for the last two years. Currently, only Village Staff can view/edit the cemetery application online. The current application has become increasingly slow and harder to maintain. Staff have also had an influx of public interest in wanting to know where their loved ones are buried and which grave lots are available for purchase. Staff have asked Ruckert-Mielke to put together a proposal for an application that would allow for both the public to view and search burials and open lots online and for staff to continue to maintain and edit the information.

The initial amount to get the application up and running is \$4,500. The yearly fee after that is \$950 which covers the Contributor License (\$250) and Creator License (\$700). The initial amount of \$4,500 includes the two licenses for the first year.

ACTION REQUESTED

To approve the estimate as presented by Ruckert-Mielke.

ANALYSIS

Attached is a breakdown of the anticipated scope of services the proposal includes. If approved, the amount would come out of the 2024 budget.

December 6, 2024

Ms. Jenna Peter
Village Clerk
Village of Pewaukee
235 Hickory Street
Pewaukee, WI 53072

Re: Village of Pewaukee Cemetery Application Proposal

Dear Ms. Peter:

Ruekert & Mielke, Inc. (R/M) is pleased to submit this proposal to the Village of Pewaukee for the creation of two cemetery applications: one for private editing and one for public viewing. R/M has extensive experience creating cemetery applications for various communities.

Project Description:

This proposal includes efforts for the creation of two cemetery applications, which include creating an ArcGIS Online account for the Village, configuring a Contributor (editor) license with appropriate credentials, migrating existing cemetery data from AssetAlly into the ArcGIS Online organizational account, and creating a new web map to incorporate into the applications, as well as building the applications. Configuring a Contributor License with data editing capabilities will cost \$250 per year. A Creator License is required to open an ArcGIS Online account, which costs \$700 per year. R/M will order these licenses through Esri for the first year and the Village will be billed directly every year after that.

Scope of Services:

The anticipated scope of services includes the following:

- Task 1.01 Create an ArcGIS Online account and configure a Contributor License.
- Task 1.02 Migrate all cemetery data from AssetAlly and into Hosted Feature Layers in Village's ArcGIS Online account.
- Task 1.03 Create a web map with cemetery layers and tables.
- Task 1.04 Create a private application with editing buttons and tables.
- Task 1.05 Create public application for viewing and searching.
- Task 1.06 QC and testing on both applications to ensure the best functionality.
- Task 1.07 One application training session.

Items Excluded:

Items not specifically included in the scope of this project are listed below. These items can be included as additional services if authorization in writing is provided:

- Drone Photography
- Ground Penetrating Radar
- Survey

Ms. Jenna Peter
Cemetery Application Proposal
December 6, 2024
Page 2

Schedule:

The above-described professional services will be completed by January 31, 2025, assuming full execution of this agreement by December 31, 2024.

Fee:

R/M proposes completing Tasks 1.01 to 1.06, on a time and materials basis not to exceed \$4,500. R/M will invoice the Village separately for the Creator License cost of \$700 and the Contributor License cost of \$250.

The above-described professional services will be provided to you in accordance with the attached three-page **RM Standard Terms & Conditions** dated January 1, 2024, which are made part of this agreement by reference. Please indicate your acceptance of this agreement by having the appropriate authorized official(s) affix their signature(s) where indicated and returning one fully executed copy to our office.

Respectfully,

RUEKERT & MIELKE, INC.



Timothy J. Anderson
GIS Team Leader
tanderson@ruekert-mielke.com

TJA:cal
Enclosure(s)

VILLAGE OF PEWAUKEE CEMETERY APPLICATION PROPOSAL
Between Village of Pewaukee
and
Ruekert & Mielke, Inc.
Dated December 6, 2024


CLIENT:

Forest Hills Cemetery

CONSULTANT:

Ruekert & Mielke, Inc.

Signature: _____

Signature:  _____
Ryan T. Amtmann, P.E.

Title: _____

Title: Vice President

Date: _____

Date: December 6, 2024

Designated Representative:

Name: _____

Designated Representative:

Name: Timothy J. Anderson

Title: _____

Title: GIS Team Leader

Phone Number: _____

Phone Number: (262) 953-3013

A. Standards of Performance

The standard of care for all Consultant services performed or furnished Consultant under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Consultant makes no warranties, express or implied, under this Agreement or otherwise, in connection with Consultant's services.

B. Designated Representatives

With the execution of this Agreement, Consultant and Client shall designate specific individuals to act as Consultant's and Client's representatives with respect to the services to be performed or furnished by Consultant and duties and responsibilities of Client under this Agreement. Such individuals shall have authority to transmit instructions, receive information, and render decisions relative to the Assignment on behalf of the respective party whom the individual represents.

C. Payments to Consultant

Invoices will be prepared in accordance with Consultant's standard invoicing practices and will be submitted to Client by Consultant monthly, unless otherwise agreed. Invoices are due and payable within 30 days of receipt. If Client fails to make any payment due Consultant for services and expenses within 30 days after receipt of Consultant's invoice therefore, the amounts due Consultant will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, Consultant may, after giving seven days written notice to Client, suspend services under this Agreement until Consultant has been paid in full all amounts due for services, expenses, and other related charges. Consultant's standard hourly rates are subject to annual adjustment.

D. Ownership and Reuse of Documents

All documents and services prepared or furnished by Consultant pursuant to this Agreement are instruments of service, and Consultant shall retain an ownership and property interest therein (including the copyright and the right of reuse) whether or not the Project is completed. Consultant grants Client a limited license to use the deliverable documents on the Project, extensions of the Project, and for related uses of the Client, subject to receipt by Consultant of full payment due and owing for all services relating to preparation of the documents. Such limited license shall not create any rights in third parties. Reuse of any documents pertaining to this Agreement by Client shall be at Client's sole risk; and Client agrees to indemnify, defend, and hold Consultant harmless from all claims, damages, and expenses including reasonable attorney's fees arising out of such reuse of documents by Client or by others acting through Client.

E. Permits and Approvals

It is the responsibility of the Client to obtain all necessary permits and approvals for the Project. Consultant will assist the Client in obtaining permits and approvals as mutually agreed to in writing.

F. Opinions of Probable Cost

Consultant's opinions of probable construction cost (if any) are to be made on the basis of Consultant's experience, qualifications, and general familiarity with the construction industry. However, because Consultant has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Consultant cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from opinions of probable construction cost prepared by Consultant. If Client requires greater assurance as to probable construction costs, then Client agrees to obtain an independent cost estimate.

G. Client and Third Party Provided Information

Consultant shall have the right to rely on the accuracy of any information provided by Client and third parties. Consultant will not review this information for accuracy.

H. Access

Client shall arrange for safe access to and make all provisions for Consultant and Consultant's subconsultants to enter upon public and private property as required for Consultant to perform services under this Agreement.

I. Construction Observation

Consultant will observe the work as agreed to for general compliance with the construction documents. Consultant shall not at any time supervise, direct, control, or have authority over any contractor's work, nor shall Consultant have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a contractor to comply with laws and regulations applicable to that contractor's furnishing and performing of its work. Consultant shall not be responsible for the acts or omissions of any contractor. Consultant has no stop work authority. Consultant shall not be responsible for any decision made regarding the construction contract requirements, or any application, interpretation, clarification, or modification of the construction contract documents, other than those made by Consultant.

J. Environmental

The parties acknowledge that Consultant's services do not include any services related to unknown or undisclosed Constituents of Concern. Consultant assumes no liability for the detection or removal of any hazardous substances found at or adjacent to the Project site.

K. Termination of Contract

1. Either party may at any time terminate this Agreement with 7 days written notice for cause in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.
2. Client may terminate this Agreement for convenience with 30 days written notice, or the Project may be suspended by Client with 30 days written notice.
3. Consultant may terminate this Agreement for cause with 7 days written notice (a) if Consultant is requested to furnish or perform services contrary to Consultant's responsibilities as a licensed professional, (b) if Consultant's services are delayed or suspended for more than 90 days for reasons beyond Consultant's control, (c) if payment due Consultant remains unpaid for 90 days, or (d) as the result of the presence of undisclosed Constituents of Concern. Consultant will have no liability to Client on account of any termination by Consultant for cause.
4. In the event of any termination, Client shall pay to Consultant all amounts owing to Consultant under this Agreement, for all work performed up to the effective date of notice.

L. Insurance

Consultant will maintain insurance at a minimum in the amounts following. Insurance certificates will be provided if requested by Client.

- General Liability \$1,000,000 Each Occurrence / \$2,000,000 General Aggregate
- Auto Liability \$1,000,000 Combined Single Limit
- Workers Compensation Statutory
- Employers Liability \$1,000,000 Each Accident / \$1,000,000 Each Employee / \$1,000,000 Policy Limit
- Umbrella \$1,000,000 Occurrence / Aggregate
- Professional Liability \$1,000,000 Per Claim / Aggregate

M. Indemnification and Allocation of Risk

1. To the fullest extent permitted by law, Consultant shall indemnify and hold harmless Client, Client's officers, directors, partners, and employees from damages and judgments (including reasonable fees), but only to the extent caused by any negligent act or omission of Consultant or Consultant's officers, directors, partners, employees, and subconsultants in the performance of Consultant's services under this Agreement.
2. To the fullest extent permitted by law, Client shall indemnify and hold harmless Consultant, Consultant's officers, directors, partners, employees, and subconsultants from damages and judgments (including reasonable fees), but only to the extent caused by any negligent act or omission of Client or Client's officers, directors, partners, employees, and consultants with respect to this Agreement.
3. To the fullest extent permitted by law, a party's total liability to the other party and anyone claiming by, through, or under the other party for any cost, loss, or damages caused in part by the negligence of the party and in part by the negligence of the other party or any other negligent entity or individual, will not exceed the percentage share that the party's negligence bears to the total negligence of Client, Consultant, and all other negligent entities and individuals.
4. The indemnification provision of paragraph M.1. is subject to and limited by the provisions agreed to by Client and Consultant in paragraph N. "Limit of Liability," of this Agreement.

N. Limit of Liability

To the fullest extent permitted by law, the total liability, in the aggregate, of Consultant and Consultant's officers, directors, partners, employees, agents, and subconsultants, or any of them to Client and anyone claiming by, through, or under Client, for any and all injuries, losses, damages and expenses, whatsoever arising out of, resulting from, or in any way related to this Agreement from any cause or causes including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract or warranty, express or implied, of Consultant or Consultant's officers, directors, partners, employees, agents, and subconsultants, or any of them, shall not exceed the total amount of \$1,000,000, or the Consultant's total fee for services rendered on this project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action, including without limitation active and passive negligence, however alleged or arising, unless otherwise prohibited by law. In no event shall the Consultant's liability exceed the amount of available insurance proceeds.

O. Consequential Damages

To the fullest extent permitted by law, Client and Consultant waive against each other, and the other's employees, officers, directors, members, agents, insurers, partners, consultants and subconsultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement, any Task Order, or a Specific Project, from any cause or causes. Such excluded damages include but are not limited to loss of profits or revenue; loss of use or opportunity; loss of good will; cost of substitute facilities, goods, or services; and cost of capital.

P. Third Party Beneficiaries

All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Client and Consultant and not for the benefit of any other party. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Client or the Consultant. Consultant's services under this Agreement are being performed solely for the Client's benefit, and no other entity shall have any claim against Consultant because of this Agreement or the performance or nonperformance of services hereunder. Client agrees to include a provision in all contracts with contractors and other entities involved in this Project to carry out the intent of this paragraph.

Q. Severability and Waiver of Provisions

Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Client and Consultant, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision. Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

R. Hold Harmless

Consultant's commitments as set forth in this Agreement are based on the expectation that all of the services described in this Agreement will be provided. In the event Client later elects to reduce the Consultant's scope of services, Client hereby agrees to release, hold harmless, defend and indemnify Consultant from any and all claims, damages, losses, or costs associated with or arising out of such reduction in services.

S. Consultant's Services

Consultant's Services do not include: (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission; (2) advising Client, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances; (3) providing surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements; or (4) providing legal advice or representation.

T. Changed Conditions

If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the Consultant are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, the Consultant may call for renegotiation of appropriate portions of this Agreement. The Consultant shall notify the Client of the changed conditions necessitating renegotiation, and the Consultant and the Client shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the right to terminate this Agreement in accordance with the Termination provision hereof.

U. Delays

Consultant shall not be liable for any loss or damage arising directly or indirectly from any delays for causes beyond the Consultant's control. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters or acts of God; fires, riots, war or other emergencies; pandemics, failure of any government agency to act in timely manner; failure of performance by the Client or the Client's contractors or consultants; or discovery of any hazardous substances or differing site conditions. If the delays resulting from any such causes increase the cost or time required by the Consultant to perform its services in an orderly and efficient manner, the Consultant shall be entitled to a reasonable adjustment in schedule and compensation.

V. Entire Agreement

This Agreement is the entire Agreement between the Client and the Consultant. It supersedes all prior communications, understandings and agreements, whether oral or written. Amendments to this Agreement must be in writing and signed by both the Client and the Consultant.

W. Assignment

Neither party to this Agreement shall transfer, sublet, or assign any rights or duties under or interest in this Agreement, including but not limited to monies that are due or monies that may be due, without the prior written consent of the other party. Subcontracting to subconsultants normally contemplated by the Consultant as a generally accepted business practice shall not be considered an assignment for purposes of this Agreement.

X. Dispute Resolution

Client and Consultant agree to negotiate all disputes between them in good faith for a period of 60 days from the date of notice, prior to invoking mediation. Subsequent to negotiation, Client and Consultant agree to submit any and all unsettled claims, counterclaims, disputes, and other matters in questions between them arising out or relating to this Agreement or the breach thereof ("disputes") to mediation as a condition precedent to litigation. Client and Consultant agree to participate in the mediation process in good faith and on a confidential basis.

Y. Governing Law

This Agreement will be governed by the laws of the state in which the project is located.

Z. Definitions

1. Contractor - Any person or entity (not including the Consultant, its employees, agents, representatives, subcontractors, and subconsultants), performing or supporting construction activities relating to the Project, including but not limited to contractors, subcontractors, suppliers, Client's work forces, utility companies, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.

2. Constituent of Concern – any substances, including without limitation asbestos, asbestos-containing materials, toxic or hazardous substances, PFASs, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable state, provincial or federal statutes), pollutants, viruses, bacteria or pathogens of any kind, or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site.

END OF DOCUMENT

Page 3 of 3 pages

(Ruekert & Mielke, Inc. Standard Terms and Conditions)

Report Criteria:

Report type: Invoice detail
 Check.Type = {<->} "Adjustment"

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
74052						
11/24	11/13/2024	74052	LAKE COUNTRY BARGE	201421	POLICE/LAKE PATROL LIFT REMOVAL	250.00- V
Total 74052:						250.00-
74157						
11/24	11/01/2024	74157	AARONIN STEEL SALES I	87.80	#109 LEAF BOX STEEL FOR REPAIR	87.80
Total 74157:						87.80
74158						
11/24	11/01/2024	74158	ALL-WAYS CONTRACTO	60800	TOP SOIL/CURB BOX REPAIR	133.00
Total 74158:						133.00
74159						
11/24	11/01/2024	74159	AMAZON CAPITAL SERVI	1167-HJW9-6	LIBRARY/2 ADULT CD	27.97
Total 74159:						27.97
74160						
11/24	11/01/2024	74160	DIVERSIFIED BENEFIT S	423372	FLEX BEN ADMIN	155.00
Total 74160:						155.00
74161						
11/24	11/01/2024	74161	EWALDS HARTFORD FO	47209	POLICE/NEW 2025 FORD EXPLORER SQUAD CAR	45,282.50
Total 74161:						45,282.50
74162						
11/24	11/01/2024	74162	FASTSIGNS OF WAUKES	2194-14674	POLICE/PARKING PRMTS (200) & STICKERS	855.26
Total 74162:						855.26
74163						
11/24	11/01/2024	74163	FERGUSON WATERWOR	0430854	ORCHARD SANITARY FRAME AND LID	736.00
Total 74163:						736.00
74164						
11/24	11/01/2024	74164	HIPPENMEYER REILLY B	56880&56879	GENERAL COURT LEGAL	9,473.75
Total 74164:						9,473.75
74165						
11/24	11/01/2024	74165	J. MILLER ELECTRIC, INC	9053	LIFT 1 PUMP 3 HARMONIC FILTER REPLACEMENT	6,415.00
Total 74165:						6,415.00
74166						
11/24	11/01/2024	74166	JF AHERN COMPANY	685860	LIBRARY/SPRINKLER INSP-OCT QTRLY	180.00

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
Total 74166:						180.00
74167						
11/24	11/01/2024	74167	LANNON STONE PRODU	1424628	CURB BOX REPAIR-STONE	478.27
Total 74167:						478.27
74168						
11/24	11/01/2024	74168	LINDE GAS & EQUIPMEN	45714184	LINDE GAS OXYGEN	42.08
Total 74168:						42.08
74169						
11/24	11/01/2024	74169	LYONS ELECTRIC	5396	LIBRARY/LOWER LEVEL LIGHTING	4,200.00
Total 74169:						4,200.00
74170						
11/24	11/01/2024	74170	MEI TOTAL ELEVATOR S	1096318	LIBRARY/TROUBLE CALL	1,062.30
Total 74170:						1,062.30
74171						
11/24	11/01/2024	74171	MID CITY CORPORATION	103339	227 PARK AVE STORM SEWER TELEVISION	430.00
Total 74171:						430.00
74172						
11/24	11/01/2024	74172	MIDWEST TAPE	506187943	LIBRARY/1 ADULT DVD	18.74
11/24	11/01/2024	74172	MIDWEST TAPE	506187944	LIBRARY/1 ADULT DVD	20.24
11/24	11/01/2024	74172	MIDWEST TAPE	506187945	LIBRARY/4 ADULT DVD	114.71
11/24	11/01/2024	74172	MIDWEST TAPE	506187946	LIBRARY/3 ADULT DVD	86.22
Total 74172:						239.91
74173						
11/24	11/01/2024	74173	MIDWEST TAPE - HOOPL	506188124	LIBRARY/HOOPLA/FLEX	95.00
Total 74173:						95.00
74174						
11/24	11/01/2024	74174	MOTION & CONTROL EN	119.18	#113 CAT BACKHOE HYDRAULIC HOSE	119.18
Total 74174:						119.18
74175						
11/24	11/01/2024	74175	MUNICIPAL WELL & PUM	22796	WATER/WELL #2/WELL REHABILITATION PAY #1 CO	77,272.60
Total 74175:						77,272.60
74176						
11/24	11/01/2024	74176	NAPA AUTO PARTS	5241-177850	#706 MASSEY FERGUSON (V-BELTS)	28.32
Total 74176:						28.32

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
74177						
11/24	11/01/2024	74177	NORTHERN LAKE SERVI	2417581	BACTERIA 10.07.24	110.00
Total 74177:						110.00
74178						
11/24	11/01/2024	74178	RA SMITH, INC	183767	2022-3 ROAD IMPROVEMENT PROGRAM	255.00
11/24	11/01/2024	74178	RA SMITH, INC	183768	MENARDS STORM WATER POND CLEANOUT	210.00
11/24	11/01/2024	74178	RA SMITH, INC	183813	2024 ROAD IMPROVEMENT PROGRAM	27,783.88
11/24	11/01/2024	74178	RA SMITH, INC	183822	PLAN COMMISSION GENERAL ASSISTANCE	222.06
11/24	11/01/2024	74178	RA SMITH, INC	183823	PEWAUKEE H.S. STEAM ADD. & W.M. CHARGE BACK	627.50
11/24	11/01/2024	74178	RA SMITH, INC	183824	WMG DENTAL OFFICE CHARGEBACK	294.00
11/24	11/01/2024	74178	RA SMITH, INC	2248111	PATTERSON CSM	84.00
Total 74178:						29,476.44
74179						
11/24	11/01/2024	74179	SALEM PRESS INC	189763	LIBRARY/ADULT NON FICTION	172.90
Total 74179:						172.90
74180						
11/24	11/01/2024	74180	SELZER-ORNST CONSTR	PAY APP #21	DPW BLDG-PAY APP 21	26,066.51
Total 74180:						26,066.51
74181						
11/24	11/01/2024	74181	SHERWIN INDUSTRIES I	SC053121	SHERWIN WILLIAMS STREET MASTIC/REPAIRS FOR MAN HOLE	1,728.00
Total 74181:						1,728.00
74182						
11/24	11/01/2024	74182	TAYLOR COMPUTER SER	26935	POLICE/MONTHLY BILLING FOR IT SERVICES FOR PD	644.20
Total 74182:						644.20
74183						
11/24	11/01/2024	74183	WAUKESHA COUNTY EM	672	POLICE/ID BADGE FOR PETER LATONA	1.08
Total 74183:						1.08
74184						
11/24	11/01/2024	74184	WOLF PAVING COMPANY	PAY APP #1 2	2024 PAVING PROGRAM ORCHARD DR - WATER MAIN	350,473.98
Total 74184:						350,473.98
74185						
11/24	11/08/2024	74185	10-33 VEHICLE SERVICE	3483	POLICE/TRUNK ORGANIZERS FOR SQUAD CARS	4,368.62
Total 74185:						4,368.62
74186						
11/24	11/08/2024	74186	AMAZON CAPITAL SERVI	171Q-YQQQ-1	LIBRARY/JUV PROG SUPP	117.11
11/24	11/08/2024	74186	AMAZON CAPITAL SERVI	1VKP-MW4T-	LIBRARY/ADULT PRINT MATERIALS	80.98

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
Total 74186:						198.09
74187						
11/24	11/08/2024	74187	ASSOCIATED APPRAISAL	176160	ASSESSOR/FULL VALUE MAINT-2024	3,625.00
Total 74187:						3,625.00
74188						
11/24	11/08/2024	74188	BENEDUM, ROBERT	10.28.24	CDL RENEWAL	40.00
Total 74188:						40.00
74189						
11/24	11/08/2024	74189	BIG JIMS SMALL ENGINE	148461	#130 #709 PARTS	213.77
Total 74189:						213.77
74190						
11/24	11/08/2024	74190	CITY OF BROOKFIELD	20242418	2024 Q3 SURCHARGES - WCTC	17,651.18
Total 74190:						17,651.18
74191						
11/24	11/08/2024	74191	CONSOLIDATED ELECTR	5890-1311096	PHOTO EYE FOR W. QUINLAN	36.14
11/24	11/08/2024	74191	CONSOLIDATED ELECTR	5890-1312181	FUSES FOR WHITE OAKS	19.29
Total 74191:						55.43
74192						
11/24	11/08/2024	74192	DIXON ENGINEERING IN	24-1087	QUINLAN TOWER ANTENNA SERVICES	2,700.00
Total 74192:						2,700.00
74193						
11/24	11/08/2024	74193	DRUMMY, CRAIG D	10252024	POLICE/DRUMMY REIMBURSEMENT FOR PD SHOPVAC FILTER	17.47
Total 74193:						17.47
74194						
11/24	11/08/2024	74194	E H WOLF & SONS INC	942303	FUEL DELIVERY	1,179.65
Total 74194:						1,179.65
74195						
11/24	11/08/2024	74195	FOTH INFRASTRUCTURE	92319	VILLAGE PLANNING SERVICES	2,469.12
11/24	11/08/2024	74195	FOTH INFRASTRUCTURE	92320	316 OAKTON DEV	86.40
11/24	11/08/2024	74195	FOTH INFRASTRUCTURE	92321	GOSS CSM - 132 MAPLE AVE	86.40
11/24	11/08/2024	74195	FOTH INFRASTRUCTURE	92322	ARK GARAGE CUG - 214 FIRST ST	86.40
11/24	11/08/2024	74195	FOTH INFRASTRUCTURE	92323	HEARTLAND DENTAL CUG	86.40
11/24	11/08/2024	74195	FOTH INFRASTRUCTURE	92324	JUST LIKE GRAMMY'S DAYCARE CUG - CAPITOL DR (NEW)	86.40
Total 74195:						2,901.12
74196						
11/24	11/08/2024	74196	FRICK, PARKER	10252024	POLICE/PARKER FRICK UNIFORM ALLOWANCE REIMBURSEME	239.12

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
Total 74196:						239.12
74197						
11/24	11/08/2024	74197	HACH COMPANY	14232565	WELL 5 / TESTING CHEMICALS	372.69
Total 74197:						372.69
74198						
11/24	11/08/2024	74198	HAWKINS INC	6896364	CHLORINE	2,605.16
Total 74198:						2,605.16
74199						
11/24	11/08/2024	74199	KEN WEBER TRUCK SER	49014-1	POLICE/SQUAD 638 TOW TO 10-33 FOR TEAR DOWN	250.00
Total 74199:						250.00
74200						
11/24	11/08/2024	74200	MADISON AREA TECHN	3105427	POLICE/ERIK MICHALSEN VEHICLE CONTACT INSTRUCTOR TR	125.00
Total 74200:						125.00
74201						
11/24	11/08/2024	74201	MEA-SEW	2024-25 MEA-	MEW-SEW MEMBERSHIP DUES	30.00
Total 74201:						30.00
74202						
11/24	11/08/2024	74202	MIDWEST TAPE	506221665	LIBRARY/1 ADULT DVD	26.24
11/24	11/08/2024	74202	MIDWEST TAPE	506221666	LIBRARY/1JUV DVD	14.99
Total 74202:						41.23
74203						
11/24	11/08/2024	74203	NAPA AUTO PARTS	5241-178071	#117 ALTENATOR BELT	22.64
Total 74203:						22.64
74204						
11/24	11/08/2024	74204	NORTHERN EQUIPMENT	249068	END GAS SERVICE FOR 2024 SEASON	199.00
Total 74204:						199.00
74205						
11/24	11/08/2024	74205	NORTHERN LAKE SERVI	2418042	BACTERIA 10.14.24	110.00
11/24	11/08/2024	74205	NORTHERN LAKE SERVI	2418421	BACTERIA 08.05.24	110.00
11/24	11/08/2024	74205	NORTHERN LAKE SERVI	2418612	BACTERIA 10.21.24	110.00
Total 74205:						330.00
74206						
11/24	11/08/2024	74206	PARKING LOT MAINTENA	INVPLM2219	PAVEMENT CRACKFILLING 2024	37,848.00
Total 74206:						37,848.00

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
74207						
11/24	11/08/2024	74207	PAYNE & DOLAN INC	10-00019728	PREMIXED TACK	55.00
Total 74207:						55.00
74208						
11/24	11/08/2024	74208	PLAYAWAY PRODUCTS L	478459	LIBRARY/PLAYAWAY ACCESSORIES	29.90
11/24	11/08/2024	74208	PLAYAWAY PRODUCTS L	478838	LIBRARY/1 PLAYAWAY	49.99
Total 74208:						79.89
74209						
11/24	11/08/2024	74209	POMP'S TIRE SERVICE I	60351032	POLICE TIRES DIPOSAL FEE	116.00
Total 74209:						116.00
74210						
11/24	11/08/2024	74210	RA SMITH, INC	183769	2023 ROAD AND UTILITY	255.00
Total 74210:						255.00
74211						
11/24	11/08/2024	74211	RHYME BUSINESS PROD	AR778600	LIBRARY/SEPT-OCT 2024 COPIES	108.53
Total 74211:						108.53
74212						
11/24	11/08/2024	74212	RUEKERT & MIELKE, INC	153658	WELL 7 SITING REVIEW	447.50
11/24	11/08/2024	74212	RUEKERT & MIELKE, INC	153659	LIFT 1 VFD-R AND M	1,257.11
11/24	11/08/2024	74212	RUEKERT & MIELKE, INC	153660	GIS MAINTENANCE	328.50
11/24	11/08/2024	74212	RUEKERT & MIELKE, INC	153661	KOPMEIER LS CONSTRUCTION ADMINISTRATION	807.93
11/24	11/08/2024	74212	RUEKERT & MIELKE, INC	153662	WELL 4 CONSTRUCTION ADMINISTRATION	10,374.49
11/24	11/08/2024	74212	RUEKERT & MIELKE, INC	153663	WELL 6 PFAS BIDDING ASSISTANCE	644.95
11/24	11/08/2024	74212	RUEKERT & MIELKE, INC	153664	WELL 7 SITING REVIEW	847.92
Total 74212:						14,708.40
74213						
11/24	11/08/2024	74213	STATE OF WISCONSIN C	10312024	STATE SURCHARGES	5,085.02
Total 74213:						5,085.02
74214						
11/24	11/08/2024	74214	STREICHERS	1724842	POLICE/.22 CAL TACTICAL ROUNDS TO REPLACE AMMO	500.00
11/24	11/08/2024	74214	STREICHERS	1725569	POLICE/CLOTH NAME TAG HILDENBRAND	23.98
Total 74214:						523.98
74215						
11/24	11/08/2024	74215	T-MOBILE	995776621-09	POLICE/CELL PHONE BILLING SEPTEMBER 2024	457.54
Total 74215:						457.54
74216						
11/24	11/08/2024	74216	VILLAGE OF HARTLAND	001	LAKE PATROL/ 6 CASES OF PRACTICE AMMO PURCHASED FO	900.00

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
Total 74216:						900.00
74217						
11/24	11/08/2024	74217	WAUKESHA COUNTY TR	10312024	COUNTY SURCHARGES	2,083.40
Total 74217:						2,083.40
74218						
11/24	11/15/2024	74218	AMAZON CAPITAL SERVI	14HT-F6D7-Y	LIBRARY/OFFICE SUPPLIES	50.98
11/24	11/15/2024	74218	AMAZON CAPITAL SERVI	17JK-C7N6-77	LIBRARY/JUV PRINT MATERIALS	18.09
11/24	11/15/2024	74218	AMAZON CAPITAL SERVI	19RP-9LW4-V	LIBRARY/OFFICE SUPPLIES	125.99
11/24	11/15/2024	74218	AMAZON CAPITAL SERVI	1KM6-TTVN-9	LIBRARY/JUV PRINT MATERIALS	167.58
11/24	11/15/2024	74218	AMAZON CAPITAL SERVI	1P3Q-KFYC-R	LIBRARY/OFFICE SUPPLIES	22.60
11/24	11/15/2024	74218	AMAZON CAPITAL SERVI	1WW7-CQL1-	LIBRARY/YA PRINT MATERIALS	303.90
11/24	11/16/2024	74218	ACH WE ENERGIES	5228216532	1000 HICKORY/PUBLIC WORKS GAS SERVICE	.00 V
11/24	11/16/2024	74218	ACH WE ENERGIES	5228611003	552 HICKORY/ MUNICIPAL STORAGE	.00 V
Total 74218:						689.14
74219						
11/24	11/15/2024	74219	AUTOZONE STORES LLC	4338909022	#201 REFRIGERANT/ TURN SIGNAL RELAY	104.06
11/24	11/15/2024	74219	AUTOZONE STORES LLC	4338914488	#638 BRAKE ROTOR/BRAKE PADS	608.78
11/24	11/15/2024	74219	AUTOZONE STORES LLC	4338921635	#638 BRAKE ROTOR (CREDIT)	594.00-
11/24	11/15/2024	74219	AUTOZONE STORES LLC	4338932535	#112 REFRIGERANT/ REPAIR KIT (FIX AIR CONDITIONING)	55.33
11/24	11/15/2024	74219	AUTOZONE STORES LLC	4338972281	BATTERIES FOR WELDING HELMUT	23.26
Total 74219:						197.43
74220						
11/24	11/15/2024	74220	BOB'S GLASS SERVICE	W091623	BOB'S GLASS WINDOW REPLACEMENT POLICE GARAGE	996.00
Total 74220:						996.00
74221						
11/24	11/15/2024	74221	BUELOW VETTER BUIKE	274	GENERAL LABOR MATTERS/PPA NEGOTIATIONS	1,072.00
Total 74221:						1,072.00
74222						
11/24	11/15/2024	74222	CIMPL, GEOFF	11112024	POLICE/CIMPL REIMBURSE THERMAL DUTY WEAR UNIFORM A	103.95
Total 74222:						103.95
74223						
11/24	11/15/2024	74223	LAKE COUNTRY BARGE	221964	LAKE PATROL/BOAT LIFT REMOVAL 2024	310.00
Total 74223:						310.00
74224						
11/24	11/15/2024	74224	LUBE DYNAMICS	2806	SHOP/OFFICE ORANGE DEGREASER	295.08
Total 74224:						295.08
74225						
11/24	11/15/2024	74225	LUHRING, DANIEL	84303	VILLAGE/TREE STUMP GRINDING	314.00

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
Total 74225:						314.00
74226						
11/24	11/15/2024	74226	Lynn Braun	0000201	LIBRARY/AD PROGRAMMING	250.00
Total 74226:						250.00
74227						
11/24	11/15/2024	74227	MIDWEST TAPE	506249204	LIBRARY/2 ADULT DVD	24.73
Total 74227:						24.73
74228						
11/24	11/15/2024	74228	MIDWEST TAPE - HOOPL	506254377	LIBRARY/PERPETUAL AUDIOBOOK	89.99
11/24	11/15/2024	74228	MIDWEST TAPE - HOOPL	506273297	LIBRARY/HOOPLA/FLEX OCT 2024	892.05
Total 74228:						982.04
74229						
11/24	11/15/2024	74229	NAPA AUTO PARTS	5241-178307	#139 OIL/FUEL FILTERS	172.00
11/24	11/15/2024	74229	NAPA AUTO PARTS	5241-178435	#637 FRONT BRAKE PADS	63.88
11/24	11/15/2024	74229	NAPA AUTO PARTS	5241-178447	#637 TPM POLICE TIRE	29.83
Total 74229:						265.71
74230						
11/24	11/15/2024	74230	PAYNE & DOLAN INC	10-00019714	WATER MAIN BREAK ASPHALT PATCH	553.36
Total 74230:						553.36
74231						
11/24	11/15/2024	74231	POMP'S TIRE SERVICE I	60350967	#112 RIGHT AND LEFT FRONT TIRE REPAIR/SHARE	863.90
Total 74231:						863.90
74232						
11/24	11/15/2024	74232	PORT A JOHN	1375870-IN	KOPMEIER SEASONAL RESTRM	103.00
11/24	11/15/2024	74232	PORT A JOHN	1375883-CM	KOPMEIER SEASONAL RESTRM	103.00
11/24	11/15/2024	74232	PORT A JOHN	1376221-IN	PORT-A-JOHN RECYCLE CTR	103.00
Total 74232:						103.00
74233						
11/24	11/15/2024	74233	PROHEALTH CARE LABO	10006010475	POLICE/2024 LEGAL BLOOD DRAW 10/01/2024-10/31/2024	152.96
Total 74233:						152.96
74234						
11/24	11/15/2024	74234	RA SMITH, INC	184098	TRANSPORTATION UTILITY DISCUSSION WITH NEW EE	495.00
Total 74234:						495.00
74235						
11/24	11/15/2024	74235	SHERWIN INDUSTRIES I	SS104804	MASTIC PATCHING	2,420.00

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
Total 74235:						2,420.00
74236						
11/24	11/15/2024	74236	STATEWIDE CLAIMS	WM00067171	TAX SETTLEMENT 2023 - WALMART DEDUCTABLE	1,000.00
Total 74236:						1,000.00
74237						
11/24	11/15/2024	74237	STREICHERS	1727008	POLICE/TWELMEYER UNIFORM SHIRTS AND PANTS	218.12
Total 74237:						218.12
74238						
11/24	11/15/2024	74238	THE WANASEK CORPOR	15663	522 WESTFIELD WAY REPAIR	1,681.88
Total 74238:						1,681.88
74239						
11/24	11/15/2024	74239	WAUKESHA COUNTY TE	S0844375	POLICE/DRUMMY, FLORAL, HEIER, LENIUS, MARKUT, MAYEK, T	659.45
Total 74239:						659.45
74240						
11/24	11/22/2024	74240	AARONIN STEEL SALES I	14472	20 FT ANGLE IRON STEEL FOR #501 WEED CONVEYOR	27.00
Total 74240:						27.00
74241						
11/24	11/22/2024	74241	AMAZON CAPITAL SERVI	1767-NQVM-C	LIBRARY/OFFICE SUPPLIES	64.48
11/24	11/22/2024	74241	AMAZON CAPITAL SERVI	1LRF-KVN9-F	LIBRARY/ADULT PRINT MATERIALS	100.94
11/24	11/22/2024	74241	AMAZON CAPITAL SERVI	1XG7-4MNC-6	LIBRARY/ADULT PRINT MATERIALS	50.07
Total 74241:						215.49
74242						
11/24	11/22/2024	74242	ASSOCIATED APPRAISAL	177159	ASSESSOR/FULL VALUE MAINT-2024	3,625.00
Total 74242:						3,625.00
74243						
11/24	11/22/2024	74243	AUTOZONE STORES LLC	04338982674	#637 POLICE BRAKE PADS	68.99
Total 74243:						68.99
74244						
11/24	11/22/2024	74244	BADGER METER INC	80176698	ORION CELLULAR LTE SERVICE- OCTOBER 2024	1,173.63
Total 74244:						1,173.63
74245						
11/24	11/22/2024	74245	BATZNER PEST CONTRO	70348493	LIBRARY/PEST MGMT NOV 2024	113.74
Total 74245:						113.74

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
74246						
11/24	11/22/2024	74246	CENTER POINT LARGE P	2127664	LIBRARY/BOOKS-LARGE PRINT	50.34
Total 74246:						50.34
74247						
11/24	11/22/2024	74247	CITY OF BROOKFIELD	20242488	2024 Q3 FRWPCC TREATMENT CHARGE	497,385.91
Total 74247:						497,385.91
74248						
11/24	11/22/2024	74248	CITY OF PEWAUKEE	DECEMBER F	FIRE/EMS DECEMBER	184,969.92
11/24	11/22/2024	74248	CITY OF PEWAUKEE	NOVEMBER P	PARKS NOVEMBER	16,166.83
11/24	11/22/2024	74248	CITY OF PEWAUKEE	NOVEMBER	REC NOVEMBER	20,147.08
Total 74248:						221,283.83
74249						
11/24	11/22/2024	74249	CONLEY MEDIA LLC	3256611124-1	2025 BUGET NOTICE	177.58
11/24	11/22/2024	74249	CONLEY MEDIA LLC	6333071024-2	TYPE D PUBLIC TEST NOTICE NOV 2024	137.66
Total 74249:						315.24
74250						
11/24	11/22/2024	74250	CORRPRO COMPANIES, I	772123	CORRPRO 2024 CATHODIC PROTECTION INSPECTIONS (3)	2,175.00
Total 74250:						2,175.00
74251						
11/24	11/22/2024	74251	FERGUSON WATERWOR	0432727	CURB BOX LID WITH PLUG	141.55
11/24	11/22/2024	74251	FERGUSON WATERWOR	433005	PAVING RINGS FOR NEW VALVES	742.00
Total 74251:						883.55
74252						
11/24	11/22/2024	74252	FUEL SYSTEMS INC	11.6.24	#104 FUEL FILER RETURNS (CREDIT)	132.38-
11/24	11/22/2024	74252	FUEL SYSTEMS INC	578424	#127#103#108#109#104 OIL&FUEL FILTERS	698.66
11/24	11/22/2024	74252	FUEL SYSTEMS INC	578568	#103 #108 #127 FUEL FILTER	124.56
Total 74252:						690.84
74253						
11/24	11/22/2024	74253	HUMANE ANIMAL WELFA	12.1.25	2019 SERVICE AGREEMENT/ANIMAL CARE SVCS	4,164.29
Total 74253:						4,164.29
74254						
11/24	11/22/2024	74254	HUTCH ENERGY LLC	4261	W.WISCONSIN STREETLIGHTS TO LED	8,871.00
Total 74254:						8,871.00
74255						
11/24	11/22/2024	74255	HYDROCORP	CI-02828	CROSS CONNECT PRGM OCTOBER 2024	1,338.00
Total 74255:						1,338.00

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
74256						
11/24	11/22/2024	74256	J. MILLER ELECTRIC, INC	9098	LIFT 1 PUMP 3 HARMONIC FILTER REPLACEMENT	3,235.00
Total 74256:						3,235.00
74257						
11/24	11/22/2024	74257	JANI-KING OF MILWAUKE	MIL11240363	LIBRARY/JANITORIAL SVC NOV 2024	2,729.43
Total 74257:						2,729.43
74258						
11/24	11/22/2024	74258	JOHNSON CONTROLS S	40679830	JOHNSON CONTROLS SECURITY	33.00
Total 74258:						33.00
74259						
11/24	11/22/2024	74259	KAESTNER AUTO ELECT	436374	#120 REPLACEMENT LED WARNING LIGHTS	177.58
Total 74259:						177.58
74260						
11/24	11/22/2024	74260	KNUTH CEMENT & MASO	1316	BEACH WAR MEMORIAL TUCK POINTING	1,800.00
Total 74260:						1,800.00
74261						
11/24	11/22/2024	74261	KUJAWA ENTERPRISES I	400142	LIBRARY/LANDSCAPE MNT- NOV 2024	2,209.75
Total 74261:						2,209.75
74262						
11/24	11/22/2024	74262	LANGE ENTERPRISES IN	89423	ROAD NAME,CEVONS,ARROWS (LANGE)	867.12
Total 74262:						867.12
74263						
11/24	11/22/2024	74263	LANNON STONE PRODU	1427402	CURB BOX REPAIR-STONE	491.96
Total 74263:						491.96
74264						
11/24	11/22/2024	74264	LINCOLN CONTRACTOR	J26829	MARKING PAINT GREEN	301.92
Total 74264:						301.92
74265						
11/24	11/22/2024	74265	LUHRING, DANIEL	084305	VILLAGE/TREE STUMP GRINDING	56.00
Total 74265:						56.00
74266						
11/24	11/22/2024	74266	MIDWEST TAPE	506292921	LIBRARY/1 ADULT DVD	23.24
11/24	11/22/2024	74266	MIDWEST TAPE	506292922	LIBRARY/5 ADULT DVD	140.95
11/24	11/22/2024	74266	MIDWEST TAPE	506292924	LIBRARY/2 ADULT DVD	43.48
11/24	11/22/2024	74266	MIDWEST TAPE	506292925	LIBRARY/2 ADULT DVD	37.48
11/24	11/22/2024	74266	MIDWEST TAPE	506292926	LIBRARY/2 ADULT DVD	44.98

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
11/24	11/22/2024	74266	MIDWEST TAPE	506292927	LIBRARY/6 ADULT DVD	110.94
11/24	11/22/2024	74266	MIDWEST TAPE	506292928	LIBRARY/1 CHILD DVD	14.99
Total 74266:						416.06
74267						
11/24	11/22/2024	74267	MILWAUKEE PLUMBING	43548	LIBRARY/PLUMBING REPAIRS	185.00
Total 74267:						185.00
74268						
11/24	11/22/2024	74268	NORTHERN LAKE SERVI	2419488	BACTERIA 11.04.24	82.50
Total 74268:						82.50
74269						
11/24	11/22/2024	74269	PEWAUKEE SCHOOL DIS	NOVEMBER 2	MOBILE HOME FEES NOVEMBER	73.84
Total 74269:						73.84
74270						
11/24	11/22/2024	74270	PLAYAWAY PRODUCTS L	480345	LIBRARY/PLAYAWAY REPLACEMENT	24.99
Total 74270:						24.99
74271						
11/24	11/22/2024	74271	PROHEALTH MEDICAL G	324358	RANDOM MED TEST- HERBERT	142.00
Total 74271:						142.00
74272						
11/24	11/22/2024	74272	REINDERS INC	1972428-00	CEMETERY SEED MULCH/ CROSSFIRE WEEDEATER LINE	136.43
Total 74272:						136.43
74273						
11/24	11/22/2024	74273	RUEKERT & MIELKE, INC	154004	SCADA COMPUTER REPAIR	4,973.99
11/24	11/22/2024	74273	RUEKERT & MIELKE, INC	154005	GIS MAINTENANCE	658.70
11/24	11/22/2024	74273	RUEKERT & MIELKE, INC	154007	WELL 2 REHAB CONSTRUCTION ADMINISTRATION	622.20
11/24	11/22/2024	74273	RUEKERT & MIELKE, INC	154008	WELL 4 CONSTRUCTION ADMINISTRATION	3,832.30
11/24	11/22/2024	74273	RUEKERT & MIELKE, INC	154009	WELL 4 HMO REDESIGN SANITARY SEWER DISCHARGE	7,382.25
11/24	11/22/2024	74273	RUEKERT & MIELKE, INC	154010	WELL 6 PFAS SDWLP COORDINATION	3,135.75
Total 74273:						20,605.19
74274						
11/24	11/22/2024	74274	SAFETY-KLEEN SYSTEM	95785363	DPW/PARTS WASHER SOLVENT	315.46
Total 74274:						315.46
74275						
11/24	11/22/2024	74275	SALEM PRESS INC	188874	LIBRARY/ADULT NON FICTION	98.28
Total 74275:						98.28

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
74276						
11/24	11/22/2024	74276	STAPLES ADVANTAGE	7002807239	COLORED PAPER FOR ELECTIONS	50.82
Total 74276:						50.82
74277						
11/24	11/22/2024	74277	STATEWIDE CLAIMS	WM00067171	SWEEPER ACCIDENT - DEDUCTIBLE DUE	1,000.00
Total 74277:						1,000.00
74278						
11/24	11/22/2024	74278	TAYLOR COMPUTER SER	26936	QUARTERLY MICROSOFT 365 NAS BACKUP MAINT	919.00
11/24	11/22/2024	74278	TAYLOR COMPUTER SER	27067	QUARTERLY NETWORK PERIMETER MAINT	654.00
Total 74278:						1,573.00
74279						
11/24	11/22/2024	74279	THE GLEN AT PEWAUKEE	2024 TAX INC	TID 3 - 2024 TAX INCREMENT DUE FOR RECTORY UP TO \$100,0	29,917.33
Total 74279:						29,917.33
74280						
11/24	11/22/2024	74280	VESTIS	6140478972	VESTIS VILLAGE HALL RUG EXCHANGE	40.91
Total 74280:						40.91
74281						
11/24	11/22/2024	74281	WAUKESHA COUNTY	OCTOBER 20	CSM-519 MAIN ST PATRICK PATTERSON	60.00
Total 74281:						60.00
74282						
11/24	11/22/2024	74282	WISCONSIN STATE LABO	790452	FLOURIDE 10.17.24	29.00
Total 74282:						29.00
74283						
11/24	11/22/2024	74283	ZORN COMPRESSOR &	438209-00	LIFT #1 AIR COMPRESSOR OIL & FILTERS	219.12
Total 74283:						219.12
74284						
11/24	11/29/2024	74284	ALL-WAYS CONTRACTO	61020	TOP SOIL/CURB BOX REPAIR	114.00
Total 74284:						114.00
74285						
11/24	11/29/2024	74285	ASPEN RIDGE LANDSCA	11.13.24	116 LOOKOUT DR (TRIMMING OF WHITE OAK TREE)	875.00
Total 74285:						875.00
74286						
11/24	11/29/2024	74286	AUTOZONE STORES LLC	04338988024	#641 FRONT BRAKE PADS	68.99
11/24	11/29/2024	74286	AUTOZONE STORES LLC	04338988679	STOCK POLICE FROT & REAR ROTORS	563.88
11/24	11/29/2024	74286	AUTOZONE STORES LLC	04338988725	STOCK PD ROTOR RETURN	281.94

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
Total 74286:						350.93
74287						
11/24	11/29/2024	74287	BEACHSIDE BOAT & BAIT	001020	FALL 2024 PIER REMOVAL	3,350.00
Total 74287:						3,350.00
74288						
11/24	11/29/2024	74288	CITY OF WAUKESHA	32240198	ANNUAL ON SITE BRUSH GRINDING 2024	3,293.75
Total 74288:						3,293.75
74289						
11/24	11/29/2024	74289	E H WOLF & SONS INC	990434	LIFT ONE GENREATOR FUEL	4,198.79
Total 74289:						4,198.79
74290						
11/24	11/29/2024	74290	EnergiTech Services, LLC	170833	DIESEL FUEL STORAGE TANK	24,244.50
Total 74290:						24,244.50
74291						
11/24	11/29/2024	74291	FBINAA - WISCONSIN CH	11212024	POLICE/HEIER & ROWE FBI WORKING LUNCHEON	95.00
Total 74291:						95.00
74292						
11/24	11/29/2024	74292	FERGUSON WATERWOR	0432976	CURB BOX PARTS	146.93
11/24	11/29/2024	74292	FERGUSON WATERWOR	0433729	CURB BOX LID PLUGS (12)	67.68
Total 74292:						214.61
74293						
11/24	11/29/2024	74293	FLAG CENTER	0100206	POLICE/*GRANT FUNDED* PD LOGO FLAGS	310.92
Total 74293:						310.92
74294						
11/24	11/29/2024	74294	HIPPENMEYER REILLY B	11.13.24	MUNI COURT LEGAL	8,589.00
Total 74294:						8,589.00
74295						
11/24	11/29/2024	74295	MADISON NATIONAL LIF	1661077	DISABILITY INSURANCE/DEC 2024	2,488.04
Total 74295:						2,488.04
74296						
11/24	11/29/2024	74296	MIDWEST METER INC	0172958-IN	5/8" DIALS (24)	2,400.00
Total 74296:						2,400.00
74297						
11/24	11/29/2024	74297	MIDWEST TAPE	506320243	LIBRARY/1 ADULT DVD	18.74

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
11/24	11/29/2024	74297	MIDWEST TAPE	506320244	LIBRARY/1 ADULT CD	11.24
11/24	11/29/2024	74297	MIDWEST TAPE	506320246	LIBRARY/1 ADULT DVD	17.24
11/24	11/29/2024	74297	MIDWEST TAPE	506320247	LIBRARY/2 ADULT DVD	49.48
11/24	11/29/2024	74297	MIDWEST TAPE	506320248	LIBRARY/4 ADULT DVD	107.96
11/24	11/29/2024	74297	MIDWEST TAPE	506320249	LIBRARY/1 ADULT DVD	24.74
Total 74297:						229.40
74298						
11/24	11/29/2024	74298	NAPA AUTO PARTS	178979	#641 PD ROTOR RETURN	148.64
11/24	11/29/2024	74298	NAPA AUTO PARTS	178994	#641 BRAKE ROTORS	159.52
Total 74298:						10.88
74299						
11/24	11/29/2024	74299	NORTHERN LAKE SERVI	2419761	BACTERIA 11.11.24	82.50
Total 74299:						82.50
74300						
11/24	11/29/2024	74300	RA SMITH, INC	184377	RIVERSIDE 321 DEVELOPMENT	3,848.17
11/24	11/29/2024	74300	RA SMITH, INC	184378	MENARDS STORM WATER POND CLEANOUT	1,018.72
11/24	11/29/2024	74300	RA SMITH, INC	184387	2025 ROAD PROJECT ESTIMATES	1,218.00
11/24	11/29/2024	74300	RA SMITH, INC	184388	PEWAUKEE H.S. STEAM ADD. & W.M. CHARGE BACK	5,430.66
11/24	11/29/2024	74300	RA SMITH, INC	184389	EDWARD JONES OFFICE BLDG CHARGE BACK	84.00
11/24	11/29/2024	74300	RA SMITH, INC	184390	WMG DENTAL OFFICE CHARGEBACK	210.00
Total 74300:						11,809.55
74301						
11/24	11/29/2024	74301	TAYLOR COMPUTER SER	27065	ADVANCED SERVER MONITORING	430.00
11/24	11/29/2024	74301	TAYLOR COMPUTER SER	27066	POLICE/MONTHLY BILLING FOR IT SERVICES FOR NOVEMBER	705.00
Total 74301:						1,135.00
74302						
11/24	11/29/2024	74302	T-MOBILE	995776621-10	POLICE/CELL PHONE BILLING OCTOBER 2024	457.54
Total 74302:						457.54
74303						
11/24	11/29/2024	74303	WAUKESHA COUNTY PU	2025 DUES	2025 MEMBERSHIP DUES/BICKLER/BUECHL	160.00
Total 74303:						160.00
74304						
11/24	11/29/2024	74304	WI DEPT OF TRANSPORT	395-00003721	ROADS/FRA STEP GRANT ROADWAY IMP	14.75
Total 74304:						14.75
74305						
11/24	11/29/2024	74305	AMAZON CAPITAL SERVI	1K36-1K1Q-F	LIBRARY/ADULT PRINT MATERIALS	80.16
11/24	11/29/2024	74305	AMAZON CAPITAL SERVI	1LGP-X973-R	LIBRARY/FRIENDS/ADULT PROG PRIZES	118.90
11/24	11/29/2024	74305	AMAZON CAPITAL SERVI	1LXH-CHTY-C	LIBRARY/ADULT PROG SUPPLIES	35.96
11/24	11/29/2024	74305	AMAZON CAPITAL SERVI	1WW4-6YFV-	LIBRARY/ADULT PRINT MATERIALS	255.33
11/24	11/29/2024	74305	AMAZON CAPITAL SERVI	1YFN-HGNC-4	LIBRARY/CLEANING SUPPLIES	185.10

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
Total 74305:						675.45
74306						
11/24	11/29/2024	74306	RA SMITH, INC	184381	2024 ROAD IMPROVEMENT PROGRAM - PARK HILL WATER MAI	46,045.94
Total 74306:						46,045.94
74307						
11/24	11/29/2024	74307	WAUKESHA COUNTY TR	12272024	COUNTY SURCHARGES	1,611.31
Total 74307:						1,611.31
300000486						
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	152358301081	LIBRARY/SPECTRUM	224.95- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038441243	LIBRARY/PRINTED MATERIALS	42.60- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038450563	LIBRARY/PRINTED MATERIALS	619.01- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038451557	LIBRARY/PRINTED MATERIALS	193.62- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038451750	LIBRARY/PRINTED MATERIALS	247.51- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038451781	LIBRARY/PRINTED MATERIALS	40.01- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038451874	LIBRARY/PRINTED MATERIALS	47.39- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038454523	LIBRARY/PRINTED MATERIALS	103.01- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038459954	LIBRARY/PRINTED MATERIALS	336.99- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038463323	LIBRARY/PRINTED MATERIALS	577.96- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038467235	LIBRARY/PRINTED MATERIALS	230.30- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038474276	LIBRARY/PRINTED MATERIALS	217.23- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038475942	LIBRARY/PRINTED MATERIALS	37.92- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038476104	LIBRARY/PRINTED MATERIALS	19.37- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038476543	LIBRARY/PRINTED MATERIALS	218.60- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038476582	LIBRARY/PRINTED MATERIALS	344.89- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038482553	LIBRARY/PRINTED MATERIALS	105.50- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038484394	LIBRARY/PRINTED MATERIALS	17.14- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038485023	LIBRARY/PRINTED MATERIALS	249.26- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038487872	LIBRARY/PRINTED MATERIALS	42.79- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038488977	LIBRARY/PRINTED MATERIALS	202.19- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038489865	LIBRARY/PRINTED MATERIALS	841.36- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038492374	LIBRARY/PRINTED MATERIALS	325.14- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038493048	LIBRARY/PRINTED MATERIALS	882.33- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038495446	LIBRARY/PRINTED MATERIALS	309.80- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038496538	LIBRARY/PRINTED MATERIALS	122.51- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038502997	LIBRARY/PRINTED MATERIALS	227.50- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038505520	LIBRARY/PRINTED MATERIALS	286.39- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038506385	LIBRARY/PRINTED MATERIALS	21.84- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038509426	LIBRARY/PRINTED MATERIALS	294.60- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038510225	LIBRARY/PRINTED MATERIALS	164.68- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038515663	LIBRARY/PRINTED MATERIALS	405.96- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038516573	LIBRARY/PRINTED MATERIALS	287.60- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	2038521887	LIBRARY/PRINTED MATERIALS	644.90- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	20976	WI LIBRARY ASSOC	184.14- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	20977	WI LIBRARY ASSOC	449.00- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	3239291563	LIBRARY/TECHNOLOGY	45.34- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	422739910126	LIBRARY/NON-PRINT MATERIALS	797.85- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	464225665754	LIBRARY/ADULT PROGRAMS	47.52- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	5053100000	LIBRARY/GOOGLE WORKSPACE	6.00- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	900342	LIBRARY/FRIENDS	44.00- V
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	CC7298112	LIBRARY/ADULT PROGRAMS	198.74- V

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
11/24	11/06/2024	300000486	ACH NORTH SHORE BAN	IN8939	LIBRARY/UTILITIES/TELEPHONE	349.77- V
Total 300000486:						11,055.21-
300000495						
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	10052024	LIBRARY/SUBSCRIPTIONS	194.97
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	111318085341	LIBRARY/STAFF DEVELOPMENT	103.19
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	1489869	LIBRARY/PPROCESSING SUPPLIES	182.00
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	152358301091	LIBRARY/UTILITIES/TELEPHONE	224.95
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	18953	LIBRARY/SUPPLIES	87.31
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038516565	LIBRARY/PRINTED MATERIALS	113.73
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038518604	LIBRARY/PRINTED MATERIALS	72.69
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038525436	LIBRARY/PRINTED MATERIALS	430.09
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038528592	LIBRARY/PRINTED MATERIALS	33.68
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038528593	LIBRARY/PRINTED MATERIALS	114.52
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038530946	LIBRARY/PRINTED MATERIALS	273.28
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038531095	LIBRARY/PRINTED MATERIALS	196.32
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038540278	LIBRARY/PRINTED MATERIALS	231.99
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038540292	LIBRARY/PRINTED MATERIALS	719.70
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038540852	LIBRARY/PRINTED MATERIALS	54.49
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038544126	LIBRARY/PRINTED MATERIALS	366.55
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038544588	LIBRARY/PRINTED MATERIALS	363.55
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038547760	LIBRARY/PRINTED MATERIALS	250.53
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038553442	LIBRARY/PRINTED MATERIALS	311.40
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038553492	LIBRARY/PRINTED MATERIALS	91.25
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038553782	LIBRARY/PRINTED MATERIALS	180.77
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038555633	LIBRARY/PRINTED MATERIALS	28.75
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038563621	LIBRARY/PRINTED MATERIALS	596.88
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038563697	LIBRARY/PRINTED MATERIALS	41.38
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038564423	LIBRARY/PRINTED MATERIALS	564.62
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038573026	LIBRARY/PRINTED MATERIALS	250.08
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038573268	LIBRARY/PRINTED MATERIALS	230.50
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038588065	LIBRARY/PRINTED MATERIALS	485.32
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038590764	LIBRARY/PRINTED MATERIALS	315.15
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038592607	LIBRARY/PRINTED MATERIALS	325.13
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038594478	LIBRARY/PRINTED MATERIALS	140.58
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038596867	LIBRARY/PRINTED MATERIALS	154.25
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038597719	LIBRARY/PRINTED MATERIALS	120.99
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	2038597858	LIBRARY/PRINTED MATERIALS	245.10
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	20732	WI LIBRARY ASSOC	135.00
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	241005-03-1	LIBRARY/FRIENDS	75.00
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	316105019443	LIBRARY/FRIENDS	62.50
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	316132	LIBRARY/ADULT PROGRAMS	47.84
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	32742106	LIBRARY/DEEP FREEZE RENEWAL	181.91
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	426239910501	LIBRARY/NON-PRINT MATERIALS	59.99
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	427039910510	LIBRARY/NON-PRINT MATERIALS	59.99
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	5075289649	LIBRARY/GOOGLE WORKSPACE	6.00
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	7535813	LIBRARY/SUPPLIES	273.34
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	75709104321	LIBRARY/FRIENDS	199.88
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	9391	LIBRARY/PPROCESSING SUPPLIES	119.90
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	IN10042	LIBRARY/UTILITIES/TELEPHONE	349.77
11/24	11/04/2024	300000495	ACH NORTH SHORE BAN	W1574081	LIBRARY/SUPPLIES	24.89
Total 300000495:						9,691.70

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
300000496						
11/24	11/09/2024	300000496	ACH RHYME BUSINESS	37647221	COPIES & LEASE ELECTIONS	622.70
Total 300000496:						622.70
300000504						
11/24	11/01/2024	300000504	ACH PEWAUKEE UTILITY	10102024	LIBRARY/UTILITIES 210 MAIN ST	561.98
Total 300000504:						561.98
300000505						
11/24	11/13/2024	300000505	ACH MENARDS-CAPITAL	1658631519	PAINT SUPPIES FOR POLICE ENTRY DOOR	400.25
Total 300000505:						400.25
300000507						
11/24	11/01/2024	300000507	ACH PEWAUKEE UTILITY	2024 Q3 UTIL	4-1031-00 - 1515 SUNNYRIDGE RD 09.30.24 UTILITIES	13,246.23
Total 300000507:						13,246.23
300000511						
11/24	11/16/2024	300000511	ACH WE ENERGIES	5228216532	1000 HICKORY/PUBLIC WORKS GAS SERVICE	352.30
11/24	11/16/2024	300000511	ACH WE ENERGIES	5228611003	552 HICKORY/ MUNICIPAL STORAGE	33.15
Total 300000511:						385.45
300000512						
11/24	11/20/2024	300000512	ACH KWIK TRIP INC - FU	10/2024	SEWER- OCTOBER 2024	6,100.02
Total 300000512:						6,100.02
300000513						
11/24	11/20/2024	300000513	ACH WE ENERGIES	5234720755	235 HICKORY ST -STREET LIGHT CLASS C & D ELEC	353.80
11/24	11/20/2024	300000513	ACH WE ENERGIES	5234722526	1205 W WISCONSIN AVE - LIFT #1 PUMP - ELEC	3,518.28
Total 300000513:						3,872.08
300000514						
11/24	11/25/2024	300000514	ACH WE ENERGIES	5238326258	497 PARK AVE -SEWER-MAPLE LIFT	88.55
Total 300000514:						88.55
300000515						
11/24	11/04/2024	300000515	ACH WE ENERGIES	5212307684	W240N3301 CTY RD J -STANDPIPE	11,214.95
Total 300000515:						11,214.95
300000516						
11/24	11/20/2024	300000516	ACH WE ENERGIES	5234715234	235 HICKORY -VILLAGE HALL - ELECTRIC	7,889.06
Total 300000516:						7,889.06
300000517						
11/24	11/25/2024	300000517	ACH WI EMPLOYEE TRU	DEC 2024	DEC DENTAL INSURANCE	71,074.88

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
Total 300000517:						71,074.88
300000519						
11/24	11/20/2024	300000519	ACH US BANK	2024-11	INV 14232565-WATER TEST MATERIALS	39,225.27
Total 300000519:						39,225.27
300000520						
11/24	11/27/2024	300000520	ACH WE ENERGIES	5242337376	LIBRARY/UTILITIES/GAS OCT	3,412.59
Total 300000520:						3,412.59
Grand Totals:						1,747,511.

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
110-00-21337-000-100	1,844.60	.00	1,844.60
110-00-21337-000-200	69,230.28	.00	69,230.28
110-00-21337-000-300	2,488.04	.00	2,488.04
110-00-21400-000-000	1,934.41	501,920.21-	499,985.80-
110-00-21761-000-000	73.84	.00	73.84
110-00-45100-000-000	8,779.73	.00	8,779.73
110-00-48500-000-100	46.14	.00	46.14
110-00-51120-000-000	4,659.18	.00	4,659.18
110-00-51120-000-100	29,950.23	.00	29,950.23
110-00-51200-000-140	122.86	.00	122.86
110-00-51300-000-000	6,380.00	.00	6,380.00
110-00-51300-000-110	6,162.75	.00	6,162.75
110-00-51320-000-000	1,072.00	.00	1,072.00
110-00-51400-000-140	68.41	.00	68.41
110-00-51420-000-140	1,922.23	.00	1,922.23
110-00-51440-000-000	470.11	7.00-	463.11
110-00-51460-000-000	175.73	.00	175.73
110-00-51470-000-000	177.58	.00	177.58
110-00-51520-000-000	7,250.00	.00	7,250.00
110-00-51600-000-310	3,264.21	33.15-	3,231.06
110-00-51612-000-000	163.64	.00	163.64
110-00-51980-000-000	155.00	.00	155.00
110-00-52100-000-310	8,685.14	1,024.58-	7,660.56
110-00-52100-000-320	2,339.45	.00	2,339.45
110-00-52100-000-330	3,252.00	.00	3,252.00
110-00-52100-000-340	267.25	.00	267.25
110-00-52100-000-350	3,539.90	.00	3,539.90
110-00-52100-000-360	959.00	.00	959.00
110-00-52100-000-380	1,346.22	.00	1,346.22
110-00-52100-000-400	561.19	.00	561.19
110-00-52200-000-000	184,969.92	.00	184,969.92
110-00-53100-000-120	987.20	.00	987.20
110-00-53100-000-140	160.00	.00	160.00
110-00-53310-000-310	806.67	.00	806.67
110-00-53310-000-311	10,700.55	352.30-	10,348.25

GL Account	Debit	Credit	Proof
110-00-53330-000-310	5,243.91	517.38-	4,726.53
110-00-53340-000-310	396.40	.00	396.40
110-00-53420-000-310	9,260.94	.00	9,260.94
110-00-53620-000-000	21,871.06	.00	21,871.06
110-00-53635-000-000	9,940.51	.00	9,940.51
110-00-54910-000-100	4,164.29	.00	4,164.29
110-00-55200-000-000	16,166.83	.00	16,166.83
110-00-55300-000-000	20,147.08	.00	20,147.08
110-00-56600-000-000	1,245.00	.00	1,245.00
110-00-57210-000-000	45,282.50	.00	45,282.50
110-00-59900-000-000	5,170.64	.00	5,170.64
200-00-21400-000-000	.00	121,664.44-	121,664.44-
200-00-53300-000-100	104,981.87	.00	104,981.87
200-00-57324-003-000	16,682.57	.00	16,682.57
455-00-21400-000-000	.00	29,917.33-	29,917.33-
455-00-52000-000-000	29,917.33	.00	29,917.33
510-00-21400-000-000	.00	1,800.00-	1,800.00-
510-00-51000-000-000	1,800.00	.00	1,800.00
600-00-21400-000-000	.00	501,047.73-	501,047.73-
600-00-50605-002-000	723.95	.00	723.95
600-00-50605-004-000	2,508.25	.00	2,508.25
600-00-50605-006-000	35.39	.00	35.39
600-00-50622-000-000	10,064.34	.00	10,064.34
600-00-50625-003-000	5,648.26	.00	5,648.26
600-00-50630-002-000	745.38	.00	745.38
600-00-50630-003-000	634.00	.00	634.00
600-00-50631-002-000	1,447.08	.00	1,447.08
600-00-50631-005-000	1,158.08	.00	1,158.08
600-00-50641-001-000	284.32	.00	284.32
600-00-50650-002-000	143.80	.00	143.80
600-00-50650-003-000	2,175.00	.00	2,175.00
600-00-50651-002-000	553.36	.00	553.36
600-00-50651-003-000	932.66	.00	932.66
600-00-50652-002-000	1,217.23	.00	1,217.23
600-00-50652-003-000	356.16	.00	356.16
600-00-50652-006-000	1,681.88	.00	1,681.88
600-00-50653-005-000	2,400.00	.00	2,400.00
600-00-50653-006-000	350.98	.00	350.98
600-00-50655-002-000	247.47	.00	247.47
600-00-50700-001-000	450.68	.00	450.68
600-00-50903-004-000	142.23	.00	142.23
600-00-50904-001-000	352.95	.00	352.95
600-00-50923-002-000	3,322.20	.00	3,322.20
600-00-50923-003-000	1,338.00	.00	1,338.00
600-00-50923-005-000	100.64	.00	100.64
600-00-50930-003-000	40.00	.00	40.00
600-00-50931-001-000	461,993.44	.00	461,993.44
650-00-21400-000-000	103.00	4,469.00-	4,366.00-
650-00-53100-000-140	128.17	.00	128.17
650-00-53310-000-310	634.50	.00	634.50
650-00-53330-000-310	1,000.00	.00	1,000.00
650-00-53330-100-310	110.78	.00	110.78
650-00-53440-000-310	2,492.55	.00	2,492.55
650-00-53650-000-000	103.00	103.00-	.00
675-00-21400-000-000	.00	936.40-	936.40-
675-00-53310-100-310	55.00	.00	55.00
675-00-53470-000-310	881.40	.00	881.40

GL Account	Debit	Credit	Proof
700-00-10367-000-000	5,213.30	.00	5,213.30
700-00-21400-000-000	.00	556,647.84-	556,647.84-
700-00-50821-000-000	392.23	.00	392.23
700-00-50822-002-000	3,104.21	.00	3,104.21
700-00-50822-003-000	110.39	.00	110.39
700-00-50822-004-000	3,595.24	.00	3,595.24
700-00-50822-005-000	256.44	.00	256.44
700-00-50822-010-000	11,126.23	.00	11,126.23
700-00-50822-013-000	4,198.79	.00	4,198.79
700-00-50822-014-000	2,486.99	.00	2,486.99
700-00-50831-003-000	36.86	.00	36.86
700-00-50832-002-000	19.29	.00	19.29
700-00-50835-001-000	736.00	.00	736.00
700-00-50835-002-000	641.89	.00	641.89
700-00-50835-003-000	806.67	.00	806.67
700-00-50836-000-000	352.93	.00	352.93
700-00-50851-004-000	1,031.40	.00	1,031.40
700-00-50852-003-000	100.64	.00	100.64
700-00-50857-000-000	156,876.09	.00	156,876.09
700-00-50990-000-000	365,562.25	.00	365,562.25
800-00-21400-000-000	.00	1,023.11-	1,023.11-
800-00-54920-000-000	136.43	.00	136.43
800-00-59610-000-000	886.68	.00	886.68
900-00-21400-000-000	11,055.21	29,428.93-	18,373.72-
900-00-55110-000-140	194.97	.00	194.97
900-00-55110-000-141	8,571.81	8,707.90-	136.09-
900-00-55110-000-142	1,204.16	797.85-	406.31
900-00-55110-000-143	983.66	51.34-	932.32
900-00-55110-000-144	1,060.02	.00	1,060.02
900-00-55110-000-146	238.19	633.14-	394.95-
900-00-55110-000-310	11,008.35	.00	11,008.35
900-00-55110-000-311	4,199.52	574.72-	3,624.80
900-00-55110-000-312	1,077.04	.00	1,077.04
900-00-55110-000-313	434.93	246.26-	188.67
900-00-55110-000-500	456.28	44.00-	412.28
950-00-21400-000-000	250.00	1,292.24-	1,042.24-
950-00-52100-000-140	58.26	.00	58.26
950-00-52100-000-145	900.00	.00	900.00
950-00-52100-000-300	310.00	250.00-	60.00
950-00-52100-000-410	23.98	.00	23.98
960-00-21400-000-000	.00	10,707.02-	10,707.02-
960-00-55200-000-140	458.37	.00	458.37
960-00-55200-000-150	1,378.65	.00	1,378.65
960-00-55200-000-155	5,520.00	.00	5,520.00
960-00-55200-000-156	3,350.00	.00	3,350.00
Grand Totals:	<u>1,774,196.87</u>	<u>1,774,196.87-</u>	<u>.00</u>

GL Account

Debit

Credit

Proof

Report Criteria:

Report type: Invoice detail

Check.Type = {<>} "Adjustment"
