



**Regular Village Board Meeting Agenda**  
**Tuesday, May 5, 2026**  
**6:00 p.m.**

Village Hall, 235 Hickory Street, Pewaukee, WI 53072

**To view the meeting live:**

<https://www.youtube.com/live/FKioZmni21Q?si=HMMZwD7PIZkk0Xt3>

1. Call to Order, Pledge of Allegiance, Moment of Silence and Roll Call.
2. Public Hearings/Presentations –None.
3. Approval of Minutes of Previous Meeting.
  - a. Minutes from the April 21, 2026, Regular Village Board Meeting.
4. Citizen Comments. – *This is an opportunity for citizens to share their opinions with Board Members on any topic they choose. However, due to Wisconsin Open Meeting laws, the Board is not able to answer questions or respond to your comments. All comments should be directed to the Board. Comments are limited to 3 minutes per speaker, with time being indicated by an audible alarm. When the alarm sounds, speakers are asked to conclude their comments. Speakers are asked to use the podium and state their name and address.*
5. Ordinances
  - a. Review, discussion, and possible action on Ordinance 2026-05: An Ordinance To Repeal And Recreate Section 18.112 And Repeal Section 18.113 Of The Municipal Code Regarding Sale Of Food Or Food Products; Amend Sections 18.101 And 18.102 Regarding Coin Operated Amusement Devices; And Repeal Section 18.114 Regarding Soft Drink Licenses
6. Resolutions
  - a. Review, discussion and possible action on Resolution No. 2026-04, A Resolution Adopting the Public Service Commission of Wisconsin Water Utility Rate Order
7. Old Business – None.
8. New Business
  - a. Review, discussion and possible action to approve a temporary road closure at 1239 and 1230 Timber Ridge from 5 PM to 10 PM on Sunday, May 24 for a block party.
  - b. Review, discussion and possible action on construction updates of Public Works projects including work on Wells #2, #3, #5, #6 and #7; 2026 Street projects, issues involving the railroad, and work on the Sanitary Sewer Lift Stations.
  - c. Review, discussion and possible action to confirm committee appointments by the Village President:
    - a. Aquatic Weed Commission – 1 Citizen Member (3-year term); Jodi Zelinger.
  - d. Review, discussion and possible action on use of Village funds for Administrative Staff Village-branded Clothing.
9. Citizen Comments. – *This is an opportunity for citizens to share their opinions with Board Members on any topic they choose. However, due to Wisconsin Open Meeting laws, the Board is not able to answer questions or respond to your comments. All comments should be directed to the Board. Comments are limited to 3 minutes per speaker, with time being indicated by an audible alarm. When the alarm sounds, speakers are asked to conclude their comments. Speakers are asked to use the podium and state their name and address.*
10. Adjournment.

Note: Notice is hereby given that a quorum of a Village Committee and/or Commission may be present at the Village Board meeting, and if so, this meeting shall be considered an informational meeting of that Committee or Commission and no formal action of that Committee or Commission shall occur. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. To request such assistance, contact the Village Clerk at 262-691-5660.

Posted May 1<sup>st</sup>, 2026

**VILLAGE OF PEWAUKEE  
REGULAR VILLAGE BOARD MINUTES  
APRIL 21, 2026**

<https://www.youtube.com/live/eTdsHpZhJ0E?si=HofFI32XC4KQUXy9>

**1. Call to Order, Pledge of Allegiance, Moment of Silence, and Roll Call**

President Knutson called the meeting to order at approximately 6:00 p.m. The Pledge of Allegiance was recited, followed by a moment of silence.

Roll Call was taken with the following Village Board members present: Trustee Bob Rohde, Trustee Kelli Belt, Trustee Rachel Pader, Trustee Kristen Kreuser, Trustee Jim Grabowski; and President Jeff Knutson.

Excused: Trustee Nick Stauff

Also Present: Police Chief, Tim Heier; Public Works Director, Dave Buechl; Village Attorney, Matt Gralinski; Village Administrator, Matt Heiser; Village Clerk, Jenna Peter.

**2. Public Hearings/Presentations - None**

**3. Approval of Minutes of Previous Meeting**

**a. Minutes of the Regular Village Board Meeting – April 8, 2026**

**Trustee Pader moved, seconded by Trustee Rohde to approve the April 8, 2026, minutes of the Regular Village Board meeting as presented.**

**Motion carried 6-0.**

**4. Citizen Comments – None.**

**5. Ordinances – None.**

**6. Resolutions – None.**

**7. Old Business – None.**

**8. New Business**

**a. Review, discussion and possible action to approve the proposed contractor pollution control insurance for the Kopmeier Lift Station project.**

**Trustee Grabowski moved, seconded by Trustee Rohde to approve the proposed contractor pollution control insurance for the Kopmeier Lift Station project as presented.**

**Motion carried 6-0.**

**b. Review, discussion, and possible action to direct staff to prepare a draft ordinance regarding a Designated Outdoor Open-Intoxicant Area.**

Administrator Heiser explained that the Board previously examined this topic and, at that time, it was unclear whether implementation was feasible. Since that discussion, several municipalities—including the City of Oshkosh and the City of Waukesha—have implemented designated outdoor alcohol consumption areas, providing additional examples for consideration.

Attorney Gralinski stated that staff remain neutral on the matter. He noted that approximately five years ago staff would have cautioned against implementation; however, the availability of models from other

communities now allows for a more informed evaluation. Should the Village wish to proceed, he emphasized the importance of carefully reviewing the considerations outlined in the agenda memo. He further advised that there are currently too many unresolved variables to draft an ordinance and recommended discussion with stakeholders prior to preparing any formal legislative action.

Trustee Rohde discussed the concept of creating a “third space” within the Village, emphasizing the desire to establish Pewaukee and the Village lakefront as a welcoming gathering place for residents and visitors. He stated that allowing greater freedom of movement with alcohol consumption could significantly benefit Village businesses, particularly during the summer months when they must maximize revenue to offset slower winter seasons. He also noted the importance of being mindful of community organizations such as Kiwanis while remaining competitive with nearby municipalities including Hartland, Delafield, and Oconomowoc.

Questions were raised regarding whether people could bring their own alcohol or utilize to-go cups.

Attorney Gralinski clarified that:

- Only alcohol purchased from participating establishments would be permitted.
- Outside alcohol (e.g., personal bottles or coolers) would not be allowed.
- To-go cups would be permissible only if provided by licensed establishments.
- The Village has authority over sidewalks, streets, and parks and could lift prohibitions only within a clearly defined zone.

Gralinski also noted that Kiwanis submitted a letter to the Board regarding the proposal. He explained that Kiwanis operates under a temporary liquor license for the Beach Party, which establishes a defined licensed premises for that event. Alcohol purchased from Village establishments could not be carried into or consumed within the Kiwanis licensed premises.

Other concerns were raised about:

- Enforcement challenges during events, particularly the Kiwanis Beach Party.
- Potential impacts on nonprofit organizations, specifically Kiwanis, which relies on alcohol sales under a temporary liquor license.
- Underage drinking risks, especially near the beach and park areas.
- Trash, debris, and nuisance behavior experienced in other communities that later rescinded similar zones.
- The possibility of businesses outside the initial zone requesting inclusion in the future.

Chief Heier expressed concern about becoming “cooler police” and noted past conflicts with tavern owners over open intoxicant laws. While there have not been issues with intoxicated behavior, police emphasized that the proposed changes could undercut nonprofit fundraising efforts.

The Board generally expressed a positive interest in continuing to explore the concept. Trustees recommended:

- Gathering feedback from downtown businesses and other stakeholders to assess interest and concerns.
- Considering a limited pilot period (e.g., during the 3rd or 4th of July) to evaluate effectiveness before expanding or discontinuing the program.
- Informally designating Trustees to assist with stakeholder outreach rather than forming a formal subcommittee.

#### **No Action Taken.**

#### **c. Review, discussion and possible action on proposed amended terms of Intergovernmental Cooperation Agreement between the Village of Pewaukee, City of Pewaukee and the Town of Delafield Regarding the Pewaukee Lake Water Safety Patrol Unit.**

Trustee Grabowski explained that the Board previously approved the agreement. He explained that subsequent to that approval, the Town of Delafield requested several changes, including a revision to the

name and clarification of the formal meeting location. The request specified that the Village location would be designated as the permanent meeting site for all future meetings. Trustee Rohde stated that the municipality with the smallest amount of lakefront appears to be assuming a disproportionate share of the administrative responsibility associated with this arrangement. Grabowski stated that his recommendation was to establish a permanent meeting location to promote clarity, consistency, and ease of access for residents, thereby reducing confusion.

**Trustee Kreuser moved, seconded by Trustee Pader to approve the proposed amended terms of the Intergovernmental Cooperation Agreement.**

**Motion carried 6-0.**

**d. Review, discussion and possible action to confirm committee appointments by the Village President:**

- a. **Public Works and Safety Committee – 1 Citizen Member (3-year term); Laurin Miller.**
- b. **Sex Offender Residency Appeals Board – 1 Citizen Member (3-year term); Laurin Miller.**

**Trustee Grabowski moved, seconded by Trustee Rohde to approve the committee appointments as presented by the Village President.**

**Motion carried 6-0.**

**e. Review, discussion and possible action on all checks and invoices for March 2026.**

**Trustee Grabowski moved, seconded by Trustee Kreuser to approve all checks and invoices from March 2026 except for the Library.**

**Motion carried 6-0.**

**Trustee Pader moved, seconded by Trustee Kreuser to acknowledge the checks and invoices for the Library funds for March 2026.**

**Motion carried 6-0.**

**f. Review, discussion and possible action regarding a land license agreement with Soo Line Railroad Company D/B/A Canadian Pacific Kansas City for land adjacent to Kopmeier Drive.**

Administrator Heiser stated that the Village has been working toward an upgrade of the Kopmeier Lift Station since approximately 2022 or 2023 and has been seeking the necessary permissions to proceed with the work. A proposed land license agreement has now been received, and the version provided to the Village is included in the agenda packet. Administrator Heiser noted that it would be appropriate to discuss the Village’s position further in closed session.

Attorney Galinski requested that the Board review the proposed agreement, which includes a 50-year license term, a specified license fee, and various termination provisions. He explained that negotiations with the railroad are ongoing, with some terms being negotiable and others not. Attorney Galinski recommended discussing the proposal in closed session to review details and provide direction on the Village’s bargaining strategy.

**g. The Village Board of the Village of Pewaukee will enter into closed session pursuant to Wis. Statute Section 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically regarding a land license agreement with Soo Line Railroad Company D/B/A Canadian Pacific Kansas City for land adjacent to Kopmeier Drive. After conclusion of any closed session, the Village Board will reconvene in open session**

**pursuant to Wis. Statute Section 19.85(2) for possible additional review, discussion and action concerning these agenda items and to address the remaining meeting agenda**

**Trustee Grabowski moved, seconded by Rohde to move into closed session at 7:02 p.m.  
Motion carried on a roll call vote 6-0.**

**Trustee Rohde moved, seconded by Trustee Grabowski to move into open session at 7:28 p.m.  
Motion carried on a roll call vote 6-0.**

**9. Citizen Comments**

**Dan Sparacino @ 1080 Riverway Ct.** – Mr. Sparacino inquired about the status of the proposed downtown deli and commented that it would be a great addition to the community.

**10. Adjournment**

**Trustee Grabowski moved, seconded by Trustee Kreuser to adjourn the April 21, 2026, Regular Village Board meeting at approximately 7:32 p.m.  
Motion carried 7-0.**

Respectfully Submitted,

Jenna Peter  
Village Clerk



To: Jeff Knutson, President  
Trustees of the Village Board

From: Matt Heiser  
Village Administrator

Date: April 29, 2026

Re: May 5, 2026 Village Board Meeting Agenda Item 5(a)  
Ordinance 2026-05: An Ordinance To Repeal And Recreate Section 18.112 And Repeal  
Section 18.113 Of The Municipal Code Regarding Sale Of Food Or Food Products;  
Amend Sections 18.101 And 18.102 Regarding Coin Operated Amusement Devices; And  
Repeal Section 18.114 Regarding Soft Drink Licenses

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### **BACKGROUND**

Village staff had a question regarding a food vendor permit over the winter. In the ensuing review of Chapter 18 staff realized that the ordinance needed to be clarified and updated. Staff requested the assistance of the Village Attorney to accomplish this.

### **ACTION REQUESTED**

The action requested is to approve the proposed ordinance.

### **ANALYSIS**

This makes the current code clearer and reflects current practice. The proposed ordinance does not produce a change in policy. Staff are also aware of a growing concern regarding temporary vendors in the parking lots of existing businesses. Staff intend to review current code with the Plan Commission at their May meeting because regulation of temporary food permits works in conjunction with temporary land use as defined in the zoning code. A letter from the Village Attorney explains the changes in the ordinance and is included because this is becoming a sensitive issue.

#### Attachments:

1. Ordinance 2026-05
2. Summary Letter from the Village Attorney
3. Redline version of Chapter 18.101
4. Redline version of Chapter 18.112
5. Redline version of Chapter 18 Article IV.

**ORDINANCE NO. 2026-05**

**ORDINANCE TO REPEAL AND RECREATE SECTION 18.112 AND REPEAL SECTION 18.113 OF THE MUNICIPAL CODE REGARDING SALE OF FOOD OR FOOD PRODUCTS; AMEND SECTIONS 18.101 AND 18.102 REGARDING COIN OPERATED AMUSEMENT DEVICES; AND REPEAL SECTION 18.114 REGARDING SOFT DRINK LICENSES**

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The Village Board of the Village of Pewaukee, Waukesha County, Wisconsin does ordain as follows:

**SECTION I**

Section 18.112 of the Municipal Code of the Village of Pewaukee is hereby repealed and recreated as follows:

- (a) Except as otherwise hereinafter specifically provided in this section, no person shall sell or offer for sale any food or food product within or upon any street, alley, sidewalk, public way, or public property within the village.
- (b) *Temporary Food vendor's permit.* Notwithstanding the provisions of subsection 18.112(a), the village board may issue a temporary food vendor's permit in the following circumstances:
  - (1) In conjunction with specially authorized sidewalk sales, fairs, festivals, parades or other special community events, the village board or the village clerk as its designee may issue a temporary food vendor's permit that allows the vendor to sell food or food products in a restricted non-residential area during the term of the event. For special events approved under Chapter 18 Article VI, a vendor does not have to complete a separate application or pay an additional application fee under this Section and may instead pursue application and approval of the permit called for herein through the procedure set forth in Chapter 18 Article VI.
  - (3) No temporary food vendor permit shall be issued to any person who does not have all necessary state and/or federal licenses and/or permits. Certificates shall be dated not more than 90 days prior to the date of application for a permit and permit holders are required to follow all requirements of governmental regulatory services within the jurisdiction.
  - (4) Application and criteria. A temporary food vendor permit shall be applied for by submitting an application to the village clerk. Temporary food vendor permits may be issued by the village clerk or his or her designee. The village board retains the authority to issue a temporary food vendor permit when the village clerk or his or her designee lacks the authority to issue said permit due to a recommendation of denial. In deciding to approve or deny an application the village clerk and/or village board, may at its discretion consider the following:
    - a. Proposed location;

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- b. Type of food or food products to be sold;
  - c. Marketing methods to be used;
  - d. Public need or convenience;
  - e. Appropriateness of the location;
  - f. Public safety factors;
  - g. Difficulty of policing;
  - h. Potential for littering, congestion, noise and disturbance;
  - i. Aesthetics;
  - j. The effect on the general neighborhood and abutting properties; the potential interference that such use of a public area may have with the public's right of travel; and the effect on property values in the immediate area;
  - k. Any other factor related to the health, safety, and welfare of the community.
- (5) A temporary food vendor's permit may contain such restrictions as deemed appropriate by the village board to carry out the purposes of this section. The requirement of a temporary food vendor permit under this Section is in addition to and does not obviate the need for other governmental approvals required for a food/concession sales/vending type use including, but not limited to, a conditional use permit under Section 40.415, if the proposed use otherwise requires it.
- (6) No permit issued under this section shall create a property right in the person receiving the permit, and the permit shall be limited to the terms and conditions specified in the permit, and shall automatically expire on the date specified on the permit.
- (7) Permit fee. The village clerk shall collect a fee for each permit issued as set by the village board.
- (8) Food vendor licenses may be granted to applicants by the village clerk or his or her designee for the purposes of complying with Wis. Stats. Chapter 97. The village board retains the authority to issue a food vendor license when the village clerk or his or her designee lacks the authority to issue said licenses due to a recommendation of their denial.
- (9) Vendor defined. For purposes of this section the term "vendor" shall mean a person selling or offering for sale food or food products on any street, sidewalk, public way, or other public property, where the point of sale is not a permanent building for which the appropriate commercial licenses and/or permits have been issued.

## **SECTION II**

Section 18.113 of the Municipal Code of the Village of Pewaukee is hereby repealed in its entirety.

## **SECTION III**

Section 18.114 of the Municipal Code of the Village of Pewaukee is hereby repealed in its entirety.

## **SECTION IV**

Section 18.101 of the Municipal Code of the Village of Pewaukee is hereby amended to read as follows:

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The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Coin-operated music or amusement device* means a device which, upon the insertion of a coin or other form monetary consideration, reproduces musical sounds or motion or still pictures or permits the person inserting the coin to participate in a game of some sort.

*Distributor* means a person who leases or rents to others for use or operation a coin-operated music or amusement device.

#### **SECTION V**

Section 18.102 of the Municipal Code of the Village of Pewaukee is hereby amended to read as follows:

No coin-operated music or amusement device shall permit the use of such machine for gambling or for playing a game of chance.

#### **SECTION VI**

All Ordinances or parts of Ordinances contravening the terms and conditions of this Ordinance are hereby to that extent repealed.

#### **SECTION VII**

The several sections of this Ordinance shall be considered severable. If any section shall be considered by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other portions of the Ordinance.

#### **SECTION VIII**

This Ordinance shall take effect upon passage and publication as approved by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Pewaukee, and shall indicate the date and number of this amending Ordinance therein.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2026 by the Village Board of the Village of Pewaukee.

APPROVED:

Countersigned:

\_\_\_\_\_  
Jeff Knutson, Village President

\_\_\_\_\_  
Jenna Peter, Village Clerk

**HIPPENMEYER, REILLY, BLUM,  
SCHMITZER & FABIAN, S.C.**

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April 28, 2026

**Via Email ONLY:**

Matt Heiser, Village Administrator  
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Pewaukee WI 53072  
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Jenna Peter, Village Clerk  
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Pewaukee WI 53072  
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Re: Miscellaneous Updates to Chapter 18 of the Village Code

Dear Matt and Jenna,

Enclosed for inclusion on the next available regular Village Board agenda please find an omnibus ordinance making miscellaneous updates and changes to Chapter 18 of the Village Code. Please allow this letter to introduce and explain these changes for purposes of inclusion in the agenda packet along with this ordinance.

None of the changes being proposed by this ordinance reflect new policy or changes in policy. Rather, these updates are requested and necessary to align our code with how Village clerk staff have been administering these various provisions in the recent past.

The Village currently has two sections of the code, those being 18.112 and 18.113 dealing with issuance of permits for individuals to sell food and food products within public areas of the Village. In reviewing the code, Section 18.113 is completely redundant and duplicative of Section 18.112. Thus, I have recommended that this entire Section 18.113 be deleted to streamline and clarify this section.

As to Section 18.112, my understanding is the Section as currently written does not align with how Village staff has dealt with these temporary food vendor applications. Importantly, this section only regulates permits being issued for vendors to sell food and food products on public property and within public right of ways. This permit does not regulate sale of food or food product on private property. The Village does not currently so regulate those types of activities.

The Village generally bans the sale of food or food products from public property. It exempts certain situations from this general prohibition where a permit may be obtained. Our current code provides that in connection with specially authorized sidewalk sales, fairs, festivals, parades or other special community events the Board or the Clerk may issue a temporary food vendors permit for a vendor to sell food products in non-residential public areas during that event. The current code references special events being included as scenarios where a food vendor permit would be needed. However, staff has advised me that traditionally an applicant for a special event, as that term is defined in Chapter 18 of our code, obtains approval for the

sale of food within the special event permit application itself. In other words, a separate food vendor permit is not issued. I have amended the current language to align the code with how staff has treated this.

For those other events which do not rise to the level of a special event under our code, those other smaller sales, fairs, festivals, or parades, a separate food vendor permit would be required for sale of food on public property. The process for the separate permit application remains intact in this code section. My understanding is staff has faced very few circumstances where a separate food vendor permit has been issued, nonetheless the procedure exists and remains available for applicants to utilize in those scenarios where a special event is not otherwise occurring, but application for a food vendor permit is otherwise appropriate.

Similar to other permits in Chapter 18, we have added language allowing the clerk or their designee to issue this permit without Village Board application based on specific criteria. We have also clarified that obtaining a food vendor permit does not obviate the need for other permits required by Village code, especially conditional use permits related to temporary uses for food vending found in Section 40.415.

In addition to the changes related to food vendor permits, you had requested an update to the Village Code definition related to coin operated amusement devices. Currently, we issue a license for establishments to operate certain music or amusement devices within their establishment. Our code specifically defines these devices as coin operated music or amusement devices. A question was recently raised as to whether this license or regulation applies or should apply to those devices which do not necessarily take a coin but take other monetary consideration. My reaction was that the license definition is broad enough in our code to apply to other monetary consideration, nevertheless it would be appropriate to amend our code to clarify that coin licenses apply to any amusement device which takes coin or other form of monetary consideration. Thus, Sections 18.101 and 102 have been so amended.

Finally, the ordinance proposes to appeal in its entirety Section 18.114 of the Municipal Code, dealing with soft drink licenses. My understanding from staff is that the Village has not issued a soft drink/soda license in quite some time, and this area of local regulation is essentially defunct.

Please review these comments and the enclosed and let me know if there are any questions.

Sincerely,

HIPPENMEYER, REILLY, BLUM,  
SCHMITZER & FABIAN, S.C.

/s/: Matthew R. Gralinski

Matthew R. Gralinski  
Village Attorney

MRG/sm  
Enc.

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**Sec. 18.101. Definitions.**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Coin-operated music or amusement device* means a device which, upon the insertion of a coin [or other form monetary consideration](#), reproduces musical sounds or motion or still pictures or permits the person inserting the coin to participate in a game of some sort.

*Distributor* means a person who leases or rents to others for use or operation a coin-operated music or amusement device.

(Code 1967, § 12.04(1))

Cross reference(s)—Definitions and rules of construction generally, § 1.101.

**Sec. 18.102. - Misuse.**

No coin-operated music [or amusement](#) device shall permit the use of such machine for gambling or for playing a game of chance.

(Code 1967, § 12.04(6))

**Commented [MG1]:** You had a question back in June/july about applying coin permits to machines that did not take coins but took other monetary consideration. I said we should update the definition to clarify this does not apply only to coins

**Commented [MG2]:** For clarification, it just omitted half of the definition as to amusement devices.

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**Sec. 18.112. Sale of food or food products regulated.**

- (a) Except as otherwise hereinafter specifically provided in this section, no person shall sell or offer for sale any food or food product within or upon any street, alley, sidewalk, public way, or public property within the village.
- (b) ~~Special restrictive~~Temporary Food vendor's permit. Notwithstanding the provisions of subsection 18.112(a), the village board may issue a ~~special restricted~~temporary food vendor's permit in the following circumstances:
- (1) In conjunction with specially authorized sidewalk sales, fairs, festivals, parades or other special community events, the village board or the village clerk as its designee may issue a ~~special restricted~~temporary food vendor's permit that allows the vendor to sell food or food products in a restricted non-residential area during the term of the event. For special events approved under Chapter 18 Article VI, a vendor does not have to complete a separate application or pay an additional application fee under this Section and may instead pursue application and approval of the permit called for herein through the procedure set forth in Chapter 18 Article VI.
  - (2) ~~The village board may issue a special vendor's permit that allows the vendor to sell popcorn, candy and other specified confectionery items in residential areas of the village, during daylight hours, during the months of May, June, July, August, and September.~~
  - (3) No ~~special permit~~temporary food vendor permit shall be issued to any person who does not have all necessary state and/or federal licenses and/or permits. Certificates shall be dated not more than 90 days prior to the date of application for a permit and permit holders are required to follow all requirements of governmental regulatory services within the jurisdiction.
  - (4) Application and criteria. A ~~special restricted vendor's~~temporary food vendor permit shall be applied for by submitting an application to the village clerk. ~~Such application may be approved or denied by the village clerk at its discretion. In deciding to deny an application the village board may, at its discretion, consider the following:~~Temporary food vendor permits may be issued by the village clerk or his or her designee. The village board retains the authority to issue a temporary food vendor permit when the village clerk or his or her designee lacks the authority to issue said permit due to a recommendation of denial. In decided to approve or deny an application the village clerk and/or village board, may at its discretion consider the following:
    - a. Proposed location;
    - b. Type of food or food products to be sold;
    - c. Marketing methods to be used;
    - d. Public need or convenience;
    - e. Appropriateness of the location;
    - f. Public safety factors;
    - g. Difficulty of policing;
    - h. Potential for littering, congestion, noise and disturbance;
    - i. Aesthetics;
    - j. The effect on the general neighborhood and abutting properties; the potential interference that such use of a public area may have with the public's right of travel; and the effect on property values in the immediate area;

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- k. Any other factor related to the health, safety, and welfare of the community.
- (5) A ~~special vendor's permit~~ temporary food vendor's permit may contain such restrictions as deemed appropriate by the village board to carry out the purposes of this section. The requirement of a temporary food vendor permit under this Section is in addition to and does not obviate the need for other governmental approvals required for a food/concession sales/vending type use including, but not limited to, a conditional use permit under Section 40.415, if the proposed use otherwise requires it.
- (6) No ~~special~~ permit issued under this section shall create a property right in the person receiving the permit, and the permit shall be limited to the terms and conditions specified in the permit, and shall automatically expire on the date specified on the permit.
- (7) Permit fee. The village clerk shall collect a fee for each permit issued as set by the village board.
- (8) Food vendor licenses may be granted to applicants by the village clerk or his or her designee for the purposes of complying with Wis. Stats. Chapter 97. The village board retains the authority to issue a food vendor license when the village clerk or his or her designee lacks the authority to issue said licenses due to a recommendation of their denial.
- (9) Vendor defined. For purposes of this section the term "vendor" shall mean a person selling or offering for sale food or food products on any street, sidewalk, public way, or other public property, where the point of sale is not a permanent building for which the appropriate commercial licenses and/or permits have been issued.

(Code 1967, § 8.07(1); Ord. No. 307A, § 1(1), 5-7-1985; Ord. No. 2000-4, § 1, 3-21-2000; Ord. No. 2023-13, § I, 8-1-2023)

### **Sec. 18.113. Permit.**

- ~~(a) Issuance. The village board may issue a special restricted vendor's permit in the following circumstances:~~
- ~~(1) In conjunction with specially authorized sidewalk sales, fairs, festivals, parades or other special community events, the village board may issue a special restricted vendor's permit that allows the vendor to sell food or confectionery products in a restricted area during the term of the event.~~
- ~~(2) The village board may issue a special vendor's permit that allows the vendor to sell popcorn, candy and other specified confectionery items in residential areas of the village during daylight hours only and only during the months of May, June, July, August and September.~~
- ~~(3) The village board may issue a special restricted vendor's permit allowing the vendor to sell during the months of May, June, July, August and September on the west side of Wisconsin Avenue between the railroad tracks on the north and Oakton Avenue on the south such food, confectionery and other items as shall be specified on the permit. These permits shall be limited to a total of two in number. Notwithstanding the provisions of subsection (a)(5) of this section, the clerk treasurer shall collect a fee set by the board for each permit issued under this subsection (a)(3).~~
- ~~(4) No special permit shall be issued to any person who does not have all necessary state and/or federal licenses and/or permits, including a state certificate of examination and approval from the sealer of weights and measures where the applicant's business requires use of weighing and measuring devices approved by state authorities and a state health officer's certificate where the applicant's business involves the handling of food or clothing and is required to be certified under state law. Such certificate shall be dated not more than 90 days prior to the date the application for a permit is made.~~
- ~~(b) Application and criteria. A special restricted vendor's permit shall be applied for by submitting an application to the clerk treasurer. Such permit shall be considered by the village board, giving due regard to the:~~

- 
- ~~(1) Proposed location;~~
  - ~~(2) Type of food or food products to be sold;~~
  - ~~(3) Marketing methods to be used;~~
  - ~~(4) Public need or convenience;~~
  - ~~(5) Appropriateness of the location;~~
  - ~~(6) Public safety factors affected;~~
  - ~~(7) Difficulty of policing;~~
  - ~~(8) Likely littering, congestion, noise and disturbance;~~
  - ~~(9) Aesthetics; and~~
  - ~~(10) Effect that such vending would have on the general neighborhood and abutting properties to the potential interference that such use of the public street would have with the public's right of travel and the effect on property values in the immediate area of the proposed location of the vending.~~

~~A special vendor's permit may have restrictions placed upon such activity as deemed appropriate by the village board to carry out the purpose of this article.~~

~~(c) *Limitations.* No special permit issued under this article shall create a property right in the person receiving the permit, and the permit shall be limited to the terms and conditions specified in the permit and shall automatically expire on the date specified on the permit.~~

~~(d) *Permit fee.* The clerk treasurer shall collect a fee for each permit issued as set by the village board.~~

~~(Code 1967, § 8.07(2) —(5); Ord. No. 307A, § 1(2) —(5), 5-7-1985)~~

PART II - MUNICIPAL CODE  
Chapter 18 - BUSINESSES  
ARTICLE IV. SOFT DRINKS

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**ARTICLE IV. SOFT DRINKS**

**~~Sec. 18.114. Soda water beverages.~~**

~~Wis. Stats. § 66.053(2) is adopted by reference and made a part of this section as if fully set forth. The license fee shall be \$5.00 per year.~~

~~(Code 1967, § 12.02)~~

**Commented [MG1]:** We have the ability to have a license for these premises and charge a fee. The current statutory reference is 66.0433. We would either have to update that, or just strike this section. It seems to me we are not currently issuing these licenses or enforcing them. I do not see a compelling reason one way or another.



To: Jeff Knutson, President  
Trustees of the Village Board

From: Matt Heiser  
Village Administrator

Date: April 29, 2026

Re: May 5, 2026 Village Board Meeting Agenda Item 6(a)  
Review, discussion and possible action on Resolution No. 2026-04, A Resolution  
Adopting the Public Service Commission of Wisconsin Water Utility Rate Order

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### **BACKGROUND**

The Water Utility for the Village of Pewaukee is facing a number of capital investments. Three significant projects already underway are: constructing a new well (#7) to replace well #2 for an estimated \$15,600,000, Radium (HMO) treatment for well #4 estimated at \$3,550,000 and PFAS treatment for well #6 estimated at \$8,000,000 could end up costing the Water Utility more than \$27,000,000. The Water Utility is facing other projects as well.

The financial impact of these requirements on the Water Utility led staff to propose an increase in rates. The Public Service Commission (PSC) of Wisconsin regulates the rates of all public water utilities. The Village Board approved a proposal from Baker Tilly to assist the Village on a water rate increase application at its meeting on June 18, 2024. The application was completed and officially acknowledged by the PSC on July 31, 2025.

### **ACTION REQUESTED**

The action requested is for the Board to approve Resolution 2026-04.

### **ANALYSIS**

The attached Resolution contains language adopting the new rate structure contained in the April 1, 2026 order. The new rates would be effective with the second quarter billing in 2026 and a second increase effective the second quarter billing of 2027 upon approval of the Resolution.

The rate was determined by PSC staff after conducting a review of the rate case application from the Village. The PSC held a public hearing on February 4, 2026, to receive technical evidence, staff testimony and public comments. All matters related to the Village's rate application are resolved with the issuance of the Final Decision and new Rate Files (copy attached).

Village staff requested that the implementation of the new rate file be broken up to reduce the impact on the rate payers. The PSC granted this request with the Phase 1 Rate File due to be implemented in 90 days of the decision and a Phase 2 Rate File required to be implemented one year after Phase 1. Phase 1 will contain 65% of the ordered increases and Phase 2 will contain 35% of them.

The Water Utility charges a variety of rates based on both the size of the water connection (labelled as meter size in the Rate File) and three different categories of volume making it difficult to summarize the impact on all the different types of users. Appendix D of the of the Final Decision contain various scenarios to illustrate potential impacts to rate payers as prepared by PSC staff.

Village staff have prepared an estimate as well. A quarterly bill from the Village Utilities has six components. Three of them are increasing while three of them are remaining the same. Ninety-eight percent of residential meters in the Village are 5/8 of an inch. The average volume for those users during the first quarter of 2026 was 10,002 gallons. The impact of the rate changes, for that meter size, using that volume, would look like the following:

	<b>Current</b>	<b>Phase 1</b>	<b>Phase 2</b>
Public Fire Protection (flat fee)	\$24.00	\$42.62	\$49.53
Quarterly Service Charge (flat fee)	\$24.00	\$30.00	\$33.00
Volume Charge (per 1,000 gals of water)	\$37.31	\$56.01	\$66.81
Sewer Volume Charge (per 1,000 gals of water)	\$86.52	\$86.52	\$86.52
Storm Water Utility (flat fee)	\$23.00	\$23.00	\$23.00
Garbage (flat fee)	\$51.00	\$51.00	\$51.00
<b>Total Bill</b>	<b>\$245.82</b>	<b>\$289.15</b>	<b>\$309.86</b>

Village code requires that the Public Works and Safety Committee consider a change in water rates. This resolution was on their agenda for May 5, 2026.

**Attachments:**

1. Resolution 2026-04
2. Phase 1 New Rate File
3. Phase 2 New Rate File
4. Customer Water Bill Comparison at Present and Authorized Rates

Docket 4620-WR-103

**Village of Pewaukee Water Utility**  
**Water Rate File Changes – Phase I**

**Amended**

F-1  
Upf-1  
Mg-1  
OC-1  
Mpa-1  
Ug-1  
Sg-1  
BW-1  
R-1  
Cz-1  
X-1  
X-2  
X-3

**New**

Am-1

**RATE FILE**

Sheet No. 1 of 1

Schedule No. F-1

Amendment No. 22

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**Public Fire Protection Service**

Public fire protection service shall include the use of hydrants for fire protection service only and such quantities of water as may be demanded for the purpose of extinguishing fires within the service area. This service shall also include water used for testing equipment and training personnel. For all other purposes, the metered or other rates set forth, or as may be filed with the Public Service Commission shall apply.

Under Wis. Stat. § 196.03(3)(b), the municipality has chosen to have the utility bill the retail general service customers for public fire protection service.

Quarterly Public Fire Protection Service Charges:

5/8 - inch meter:	\$ 42.62	3 - inch meter:	\$ 642.00
3/4 - inch meter:	\$ 42.62	4 - inch meter:	\$ 1,065.00
1 - inch meter:	\$ 105.00	6 - inch meter:	\$ 2,127.00
1 1/4 - inch meter:	\$ 159.00	8 - inch meter:	\$ 3,411.00
1 1/2 - inch meter:	\$ 219.00	10 - inch meter:	\$ 5,115.00
2 - inch meter:	\$ 339.00	12 - inch meter:	\$ 6,819.00

Customers who are provided service under Schedules Mg-1, Ug-1 or Sg-1 shall also be subject to the charges in this schedule according to the size of their primary meter. Customers who are provided service under Schedule Am-1 are exempt from these charges for any additional meters.

Billing: Same as Schedule Mg-1.

**RATE FILE**

Sheet No. 1 of 1

Schedule No. Upf-1

Amendment No. 22

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**Private Fire Protection Service - Unmetered**

This service shall consist of permanent or continuous unmetered connections to the main for the purpose of supplying water to private fire protection systems such as automatic sprinkler systems, standpipes, and private hydrants. This service shall also include reasonable quantities of water used for testing check valves and other backflow prevention devices.

Quarterly Private Fire Protection Service Demand Charges:

2 - inch or smaller connection:	\$	34.50
3 - inch connection:	\$	69.00
4 - inch connection:	\$	103.50
6 - inch connection:	\$	207.00
8 - inch connection:	\$	310.50
10 - inch connection:	\$	483.00
12 - inch connection:	\$	655.50
14 - inch connection:	\$	828.00
16 - inch connection:	\$	966.00

Billing: Same as Schedule Mg-1.

**RATE FILE**

Sheet No. 1 of 1

Schedule No. Mg-1

**Public Service Commission of Wisconsin**

Amendment No. 22

**Village of Pewaukee Water Utility**

**General Service - Metered**

Quarterly Service Charges:

5/8 - inch meter:	\$ 30.00	3 - inch meter:	\$ 165.00
3/4 - inch meter:	\$ 30.00	4 - inch meter:	\$ 243.00
1 - inch meter:	\$ 45.00	6 - inch meter:	\$ 411.00
1 1/4 - inch meter:	\$ 57.00	8 - inch meter:	\$ 609.00
1 1/2 - inch meter:	\$ 72.00	10 - inch meter:	\$ 867.00
2 - inch meter:	\$ 105.00	12 - inch meter:	\$ 1,128.00

Plus Volume Charges:

First	50,000	gallons used each quarter:	\$5.60 per 1,000 gallons
Next	950,000	gallons used each quarter:	\$5.30 per 1,000 gallons
Over	1,000,000	gallons used each quarter:	\$4.45 per 1,000 gallons

Billing: Bills for water service are rendered quarterly and become due and payable upon issuance following the period for which service is rendered. A late payment charge of 3 percent but not less than 50 cents will be added to bills not paid within 20 days of issuance. This ONE-TIME 3 percent late payment charge will be applied only to any unpaid balance for the current billing period's usage. This late payment charge is applicable to all customers. The utility customer may be given a written notice that the bill is overdue no sooner than 20 days after the bill is issued and unless payment or satisfactory arrangement for payment is made within the next 10 days, service may be disconnected pursuant to Wis. Admin. Code ch. PSC 185.

Combined Metering: Volumetric meter readings will be combined for billing if the utility for its own convenience places more than one meter on a single water service lateral. Multiple meters placed for the purpose of identifying water not discharged into the sanitary sewer are not considered for utility convenience and shall not be combined for billing. This requirement does not preclude the utility from combining readings when metering configurations support such an approach. Meter readings from individually metered separate service laterals shall not be combined for billing purposes.

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**Additional Meter Rental Charge**

Upon request, the utility shall furnish and install additional meters to:

- A. Water service customers for the purpose of measuring the volume of water used that is not discharged into the sanitary sewer system; and
- B. Sewerage service customers who are not customers of the water utility for the purpose of determining the volume of sewage that is discharged into the sanitary sewer system.

The utility shall charge a meter installation charge of \$50.00 and a quarterly rental fee for the use of this additional meter.

Quarterly Additional Meter Rental Charges:

5/8 - inch meter:	\$	15.00
3/4 - inch meter:	\$	15.00
1 - inch meter:	\$	22.50
1 1/4 - inch meter:	\$	28.50
1 1/2 - inch meter:	\$	36.00
2 - inch meter:	\$	52.50

This schedule applies only if the additional meter is installed on the same service lateral as the primary meter and either:

- A. The additional meter is 3/4-inch or smaller if the metering configuration is the Addition Method; or
- B. The additional meter is 2-inch or smaller for all other metering configurations.

If the additional meter is larger than 2-inch or larger than 3/4-inch and installed in the Addition Method, each meter shall be treated as a separate account and Schedule Mg-1 rates shall apply.

Billing: Same as Schedule Mg-1.

**RATE FILE**

Sheet No. 1 of 1

Schedule No. OC-1

Amendment No. 22

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

<b>Other Charges</b>
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Payment Not Honored by Financial Institution Charge: The utility shall assess a \$40.00 charge when a payment rendered for utility service is not honored by the customer's financial institution. This charge may not be in addition to, but may be inclusive of, other such charges when the payment was for multiple services.

Billing: Same as Schedule Mg-1.

**RATE FILE**

Sheet No. 1 of 1

Schedule No. Mpa-1

Amendment No. 22

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

<b>Public Service</b>
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Metered Service

Water used by the Village of Pewaukee on an intermittent basis for flushing sewers, street washing, flooding skating rinks, drinking fountains, etc., shall be metered and billed according to the rates set forth in Schedule Mg-1.

Unmetered Service

Where it is impossible to meter the service, the utility shall estimate the volume of water used based on the pressure, size of opening, and the period of time the water is used. The estimated quantity shall be billed at the volumetric rates set forth in Schedule Mg-1, excluding any service charges.

Billing: Same as Schedule Mg-1.

**RATE FILE**

Sheet No. 1 of 1

Schedule No. Ug-1

Amendment No. 22

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**General Water Service - Unmetered**

Service may be supplied temporarily on an unmetered basis where the utility cannot immediately install a water meter, including water used for construction. Unmetered service shall be billed the amount that would be charged to a metered residential customer using 12,000 gallons of water quarterly under Schedule Mg-1, including the service charge for a 3/8-inch meter. If the utility determines that actual usage exceeds 12,000 gallons of water quarterly, an additional charge for the estimated excess usage shall be made according to the rates under Schedule Mg-1.

This schedule applies only to customers with a 1-inch or smaller service connection. For customers with a larger service connection, the utility shall install a temporary meter and charges shall be based on the rates set forth under Schedule Mg-1.

Billing: Same as Schedule Mg-1.

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

<b>Seasonal Service</b>
-------------------------

Seasonal customers are general service customers who voluntarily request disconnection of water service and who resume service at the same location within 12 months of the disconnection, unless service has been provided to another customer at that location in the intervening period. The utility shall bill seasonal customers the applicable service charges under Schedule Mg-1 year-round, including the period of temporary disconnection.

Seasonal service shall include customers taking service under Schedule Mg-1, Schedule Ug-1, or Schedule Am-1.

Upon reconnection, the utility shall apply a charge under Schedule R-1 and require payment of any unpaid charges under this schedule.

Billing: Same as Schedule Mg-1, unless the utility and customer agree to an alternative payment schedule for the period of voluntary disconnection.

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

<b>Bulk Water</b>
-------------------

All bulk water supplied from the water system through hydrants or other connections shall be metered or estimated by the utility. Utility personnel or a party approved by the utility shall supervise the delivery of water.

Bulk water sales are:

- A. Water supplied by tank trucks or from hydrants for the purpose of extinguishing fires outside the utility's service area;
- B. Water supplied by tank trucks or from hydrants for purposes other than extinguishing fires, such as water used for irrigation or filling swimming pools; or,
- C. Water supplied from hydrants or other temporary connections for general service type applications, except that Schedule Ug-1 applies for water supplied for construction purposes.

A service charge of \$50.00 and a charge for the volume of water used shall be billed to the party using the water. The volumetric charge shall be calculated using the highest volumetric rate for residential customers under Schedule Mg-1. In addition, for meters that are assigned to bulk water customers for more than 7 days, the applicable service charge in Schedule Mg-1 will apply after the first 7 days.

The water utility may require a reasonable deposit for the temporary use of its equipment under this and other rate schedules. The deposit(s) collected shall be refunded upon return of the utility's equipment. Damaged or lost equipment shall be repaired or replaced at the customer's expense.

Billing: Same as Schedule Mg-1.

**RATE FILE**

Sheet No. 1 of 1

Schedule No. R-1

Amendment No. 22

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**Reconnection Charges**

The utility shall assess a charge to reconnect a customer, which includes reinstalling a meter and turning on the valve at the curb stop, if necessary. A utility may not assess a charge for disconnecting a customer.

During normal business hours: \$50.00  
After normal business hours: \$100.00

Billing: Same as Schedule Mg-1.

**RATE FILE**

Sheet No. 1 of 1

Schedule No. Cz-1

Amendment No. 22

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

<b>Water Lateral Installation Charge</b>
--

The utility shall charge a customer for the actual cost of installing a water service lateral from the main through curb stop and box if these costs are not contributed as part of a subdivision development or otherwise recovered under Wis. Stats. Chapter 66.

Billing: Same as Schedule Mg-1.

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**Water Utility Operating Rules**

Compliance with Rules

All persons now receiving water service from this water utility, or who may request service in the future, shall be considered as having agreed to be bound by the rules and regulations as filed with the Public Service Commission of Wisconsin.

Establishment of Service

Application for water service may be made in writing on a form furnished by the water utility. The application will contain the legal description of the property to be served, the name of the owner, the exact use to be made of the service, and the size of the service lateral and meter desired. Note particularly any special refrigeration, fire protection, or water-consuming air-conditioning equipment.

Service will be furnished only if (1) the premises have a frontage on a properly platted street or public strip in which a cast iron or other long-life water main has been laid, or where the property owner has agreed to and complied with the provisions of the water utility's filed main extension rule, (2) the property owner has installed or agrees to install a service lateral from the curb stop to the point of use that is not less than 6 feet below the surface of an established or proposed grade and meets the water utility's specifications, and (3) the premises have adequate piping beyond the metering point.

The owner of a multi-unit dwelling has the option of being served by individual metered water service to each unit. The owner, by selecting this option, is required to provide interior plumbing and meter settings to enable individual metered service to each unit and individual disconnection without affecting service to other units. Each meter and meter connection will be treated as a separate water utility account for the purpose of the filed rules and regulations.

No division of the water service lateral to any lot or parcel of land shall be made for the extension and independent metering of the supply to an adjoining lot or parcel of land. Except for duplexes, no division of a water service lateral shall be made at the curb for separate supplies for two or more separate premises having frontage on any street or public service strip, whether owned by the same or different parties. Duplexes may be served by one lateral provided (1) individual metered service and disconnection is provided and (2) it is permitted by local ordinance.

Buildings used in the same business, located on the same parcel, and served by a single lateral may have the customer's water supply piping installed to a central point so that volume can be metered in one place.

The water utility may withhold approval of any application where full information of the purpose of such supply is not clearly indicated and set forth by the applicant property owner.

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**Water Utility Operating Rules**

Reconnection of Service

Where the water utility has disconnected service at the customer’s request, a reconnection charge shall be made when the customer requests reconnection of service. See Schedule R-1 for the applicable rate.

A reconnection charge shall also be required from customers whose services are disconnected (shut off at curb stop box) because of nonpayment of bills when due. See Schedule R-1 for the applicable rate.

If reconnection is requested for the same location by any member of the same household, or, if a place of business, by any partner of the same business, it shall be considered as the same customer.

Temporary Metered Service, Meter, and Deposits

An applicant for temporary water service on a metered basis shall make and maintain a monetary deposit for each meter installed as security for payment for use of water and for such other charges which may arise from the use of the supply. A charge shall be made for setting the valve and furnishing and setting the meter. See Schedule BW-1 for the applicable rate.

Water for Construction

When water is requested for construction purposes or for filling tanks or other such uses, an application shall be made to the water utility, in writing, giving a statement of the amount of construction work to be done or the size of the tank to be filled, etc. Payment for the water for construction may be required in advance at the scheduled rates. The service lateral must be installed into the building before water can be used. No connection with the service lateral at the curb shall be made without special permission from the water utility. In no case will any employee of the water utility turn on water for construction work unless the contractor has obtained permission from the water utility.

Customers shall not allow contractors, masons, or other persons to take unmetered water from their premises without permission from the water utility. Any customer failing to comply with this provision may have water service discontinued and will be responsible for the cost of the estimated volume of water used.

**Village of Pewaukee Water Utility**

**Water Utility Operating Rules**

Use of Hydrants

In cases where no other supply is available, permission may be granted by the water utility to use a hydrant. No hydrant shall be used until the proper meter and valve are installed. In no case shall any valve be installed or moved except by an employee of the water utility.

Before a valve is set, payment must be made for its setting and for the water to be used at the scheduled rates. Where applicable, see Schedule BW-1 for deposits and charges. Upon completing the use of the hydrant, the customer must notify the water utility to that effect.

Operation of Valves and Hydrants and Unauthorized Use of Water - Penalty

Any person who shall, without authority of the water utility, allow contractors, masons, or other unauthorized persons to take water from their premises, operate any valve connected with the street or supply mains, or open any fire hydrant connected with the distribution system, except for the purpose of extinguishing fire, or who shall wantonly damage or impair the same, shall be subject to a fine as provided by municipal ordinance. Utility permission for the use of hydrants applies only to such hydrants that are designated for the specific use.

Refunds of Monetary Deposits

All money deposited as security for payment of charges arising from the use of temporary water service on a metered basis, or for the return of a hydrant valve and fixtures if the water is used on an unmetered basis, will be refunded to the depositor on the termination of the use of water, the payment of all charges levied against the depositor, and the return of the water utility's equipment.

Service Laterals

No water service lateral shall be laid through any trench having cinders, rubbish, rock or gravel fill, or any other material which may cause injury to or disintegration of the service lateral, unless adequate means of protection are provided by sand filling or such other insulation as may be approved by the water utility. Service laterals passing through curb or retaining walls shall be adequately safeguarded by provision of a channel space or pipe casing not less than twice the diameter of the service connection. The space between the service lateral and the channel or pipe casing shall be filled and lightly caulked with an oakum, mastic cement, or other resilient material and made impervious to moisture.

In backfilling the pipe trench, the service lateral must be protected against injury by carefully hand tamping the ground filling around the pipe. There should be at least 6 inches of ground filling over the pipe, and it should be free from hard lumps, rocks, stones, or other injurious material.

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**Water Utility Operating Rules**

Service Laterals (continued)

All water service laterals shall be of undiminished size from the street main into the point of meter placement. Beyond the meter outlet valve, the piping shall be sized and proportioned to provide, on all floors, at all times, an equitable distribution of the water supply for the greatest probable number of fixtures or appliances operating simultaneously.

Replacement and Repair of Service Laterals

The service lateral from the main to and through the curb stop will be maintained and kept in repair and, when worn out, replaced at the expense of the water utility. The property owner shall maintain the service lateral from the curb stop to the point of use.

If an owner fails to repair a leaking or broken service lateral from the curb to the point of metering or use within such time as may appear reasonable to the water utility after notification has been served on the owner by the water utility, the water will be shut off and will not be turned on again until the repairs have been completed.

Abandonment of Service

If a property owner changes the use of a property currently receiving water service such that water service will no longer be needed in the future, the water utility may require the abandonment of the water service at the water main. In such case, the property owner may be responsible for all removal and/or repair costs, including the water main and the utility portion of the water service lateral.

Charges for Water Wasted Due to Leaks

See Wis. Admin. Code § PSC 185.35 or Schedule X-4, if applicable.

Thawing Frozen Service Laterals

See Wis. Admin. Code § PSC 185.88 or Schedule X-4, if applicable.

Curb Stop Boxes

The curb stop box is the property of the water utility. The water utility is responsible for its repair and maintenance. This includes maintaining, through adjustment, the curb stop box at an appropriate grade level where no direct action by the property owner or occupant has contributed to an elevation problem. The property owner is responsible for protecting the curb stop box from situations that could obstruct access to it or unduly expose it to harm. The water utility shall not be liable for failure to locate the curb stop box and shut off the water in case of a leak on the owner's premises.

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**Water Utility Operating Rules**

Installation of Meters

Meters will be owned, furnished, and installed by the water utility or a utility-approved contractor and are not to be disconnected or tampered with by the customer. All meters shall be so located that they shall be protected from obstructions and permit ready access for reading, inspection, and servicing, such location to be designated or approved by the water utility. All piping within the building must be supplied by the owner. Where additional meters are desired by the owner, the owner shall pay for all piping. Where applicable, see Schedule Am-1 for rates.

Repairs to Meters

Meters will be repaired by the water utility, and the cost of such repairs caused by ordinary wear and tear will be borne by the water utility.

Repair of any damage to a meter resulting from the carelessness of the owner of the premises, owner's agent, or tenant, or from the negligence of any one of them to properly secure and protect same, including any damage that may result from allowing a water meter to become frozen or to be damaged from the presence of hot water or steam in the meter, shall be paid for by the customer or the owner of the premises.

Service Piping for Meter Settings

Where the original service piping is installed for a new metered customer, where existing service piping is changed for the customer's convenience, or where a new meter is installed for an existing unmetered customer, the owner of the premises at his/her expense shall provide a suitable location and the proper connections for the meter. The meter setting and associated plumbing shall comply with the water utility's standards. The water utility should be consulted as to the type and size of the meter setting.

Turning on Water

The water may only be turned on for a customer by an authorized employee of the water utility. Plumbers may turn the water on to test their work, but upon completion must leave the water turned off.

Sprinkling Restrictions and Emergency Water Conditions

Where the municipality has a policy regarding sprinkling restrictions and/or emergency water conditions, failure to comply with such may result in disconnection of service.

See Wis. Admin. Code § PSC 185.37.

**Village of Pewaukee Water Utility**

**Water Utility Operating Rules**

Failure to Read Meters

Where the water utility is unable to read a meter, the fact will be plainly indicated on the bill, and either an estimated bill will be computed or the minimum charge applied. The difference shall be adjusted when the meter is again read, that is, the bill for the succeeding billing period will be computed with the gallons or cubic feet in each block of the rate schedule doubled, and credit will be given on that bill for the amount of the bill paid the preceding period. Only in unusual cases shall more than three consecutive estimated or minimum bills be rendered.

If the meter is damaged (see Surreptitious Use of Water) or fails to operate, the bill will be based on the average use during the past year, unless there is some reason why the use is not normal. If the average use cannot be properly determined, the bill will be estimated by some equitable method.

See Wis. Admin. Code § PSC 185.33.

Complaint Meter Tests

See Wis. Admin. Code § PSC 185.77.

Inspection of Premises

During reasonable hours, any officer or authorized employee of the water utility shall have the right of access to the premises supplied with service for the purpose of inspection or for the enforcement of the water utility's rules and regulations. Whenever appropriate, the water utility will make a systematic inspection of all unmetered water taps for the purpose of checking waste and unnecessary use of water.

See Wis. Stat. § 196.171.

Vacation of Premises

When premises are to be vacated, the water utility shall be notified, in writing, at once, so that it may remove the meter and shut off the water supply at the curb stop. The owner of the premises shall be liable for prosecution for any damage to the water utility's property. See "Abandonment of Service" in Schedule X-1 for further information.

Deposits for Residential Service

See Wis. Admin. Code § PSC 185.36.

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**Water Utility Operating Rules**

Deposits for Nonresidential Service

See Wis. Admin. Code § PSC 185.361.

Deferred Payment Agreement

See Wis. Admin. Code § PSC 185.38 or Schedule X-4, if applicable.

Dispute Procedures

See Wis. Admin. Code § PSC 185.39.

Disconnection and Refusal of Service

See Wis. Admin. Code § PSC 185.37.

The following is an example of a disconnection notice that the utility may use to provide the required notice to customers.

DISCONNECTION NOTICE

Dear Customer:

The bill enclosed with this notice includes your current charge for water utility service and your previous unpaid balance.

You have 10 days to pay the water utility service arrears or your service is subject to disconnection.

If you fail to pay the service arrears or fail to contact us within the 10 days allowed to make reasonable deferred payment arrangement or other suitable arrangement, we will proceed with disconnection action.

To avoid the inconvenience of service interruption and an additional charge of (amount) for reconnection, we urge you to pay the full arrears IMMEDIATELY AT ONE OF OUR OFFICES.

If you have entered into a Deferred Payment Agreement with us and have failed to make the deferred payments you agreed to, your service will be subject to disconnection unless you pay the entire amount due within 10 days.

If you have a reason for delaying the payment, call us and explain the situation.

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**Water Utility Operating Rules**

Disconnection and Refusal of Service (continued)

DISCONNECTION NOTICE (continued)

PLEASE CALL THIS TELEPHONE NUMBER, (telephone number), IMMEDIATELY IF:

1. You dispute the notice of delinquent account.
2. You have a question about your water utility service arrears.
3. You are unable to pay the full amount of the bill and are willing to enter into a deferred payment agreement with us.
4. There are any circumstances you think should be taken into consideration before service is discontinued.
5. Any resident is seriously ill.

Illness Provision: If there is an existing medical emergency in your home and you furnish the water utility with a statement signed by either a licensed Wisconsin physician or a public health official, we will delay disconnection of service up to 21 days. The statement must identify the medical emergency and specify the period of time during which disconnection will aggravate the existing emergency.

Deferred Payment Agreements: If you are a residential customer and you are unable to pay the full amount of the water utility service arrears on your bill, you may contact the water utility to discuss arrangements to pay the arrears over an extended period of time.

This time payment agreement will require:

1. Payment of a reasonable amount at the time the agreement is made.
2. Payment of the remainder of the outstanding balance in monthly installments over a reasonable length of time.
3. Payment of all future water utility service bills in full by the due date.

In any situation where you are unable to resolve billing disputes or disputes about the grounds for proposed disconnection through contacts with our water utility, you may make an appeal to the Public Service Commission of Wisconsin by calling (800) 225-7729.

(WATER UTILITY NAME)

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**Water Utility Operating Rules**

Collection of Overdue Bills

An amount owed by the customer may be levied as a tax as provided in Wis. Stat. § 66.0809.

Surreptitious Use of Water

When the water utility has reasonable evidence that a person is obtaining water, in whole or in part, by means of devices or methods used to stop or interfere with the proper metering of the water utility service being delivered, the water utility reserves the right to estimate and present immediately a bill for unmetered service as a result of such interference, and such bill shall be payable subject to a 24-hour disconnection of service. If the water utility disconnects the service for any such reason, the water utility will reconnect the service upon the following conditions:

- A. The customer will be required to deposit with the water utility an amount sufficient to guarantee the payment of the bills for water utility service.
- B. The customer will be required to pay the water utility for any and all damages to water utility equipment resulting from such interference with the metering.
- C. The customer must further agree to comply with reasonable requirements to protect the water utility against further losses.

See Wis. Stat. §§ 98.26 and 943.20.

Repairs to Mains

The water utility reserves the right to shut off the water supply in the mains temporarily to make repairs, alterations, or additions to the plant or system. When the circumstances will permit, the water utility will give notification, by newspaper publication or otherwise, of the discontinuance of the water supply. No credit will be allowed to customers for such temporary suspension of the water supply.

See Wis. Admin. Code § PSC 185.87.

Duty of Water Utility with Respect to Safety of the Public

It shall be the duty of the water utility to see that all open ditches for water mains, hydrants, and service laterals are properly guarded to prevent accident to any person or vehicle, and at night there shall be displayed proper signal lighting to ensure the safety of the public.

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**Water Utility Operating Rules**

Handling Water Mains and Service Laterals in Excavation Trenches

Contractors must call Digger’s Hotline and ensure a location is done to establish the existence and location of all water mains and service laterals as provided in Wis. Stat. § 182.0175. Where water mains or service laterals have been removed, cut, or damaged during trench excavation, the contractors must, at their own expense, cause them to be replaced or repaired at once. Contractors must not shut off the water service laterals to any customer for a period exceeding 6 hours.

Protective Devices

- A. Protective Devices in General: The owner or occupant of every premise receiving water supply shall apply and maintain suitable means of protection of the premise supply and all appliances against damage arising in any manner from the use of the water supply, variation of water pressure, or any interruption of water supply. Particularly, such owner or occupant must protect water-cooled compressors for refrigeration systems by means of high and/or low pressure safety cutout devices. There shall likewise be provided means for the prevention of the transmission of water ram or noise of operation of any valve or appliance through the piping of their own or adjacent premises.
- B. Relief Valves: On all "closed systems" (i.e., systems having a check valve, pressure regulator, reducing valve, water filter, or softener), an effective pressure relief valve shall be installed at or near the top of the hot water tank or at the hot water distribution pipe connection to the tank. No stop valve shall be placed between the hot water tank and the relief valve or on the drain pipe. See applicable plumbing codes.
- C. Air Chambers: An air chamber or approved shock absorber shall be installed at the terminus of each riser, fixture branch, or hydraulic elevator main for the prevention of undue water hammer. The air chamber shall be sized in conformance with local plumbing codes. Where possible, the air chamber should be provided at its base with a valve for water drainage and replenishment of air.

Cross-Connections

Every person owning or occupying a premise receiving municipal water supply shall maintain such municipal water supply free from any connection, either of a direct or of an indirect nature, with a water supply from a foreign source or of any manner of connection with any fixture or appliance whereby water from a foreign supply or the waste from any fixture, appliance, or waste or soil pipe may flow or be siphoned or pumped into the piping of the municipal water system.

See Wis. Admin. Code § NR 811.06.

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**Water Main Extension Rule**

Water mains will be extended for new customers on the following basis:

- A. Where the cost of the extension is to immediately be collected through assessment by the municipality against the abutting property, the procedure set forth under Wis. Stat. § 66.0703 will apply, and no additional customer contribution to the utility will be required.
- B. Where the municipality is unwilling or unable to make a special assessment, the extension will be made on a customer-financed basis as follows:
  - 1. The applicant(s) will advance as a contribution in aid of construction the total amount equivalent to that which would have been assessed for all property under paragraph A.
  - 2. Part of the contribution required in paragraph B.1. will be refundable. When additional customers are connected to the extended main within 10 years of the date of completion, contributions in aid of construction will be collected equal to the amount which would have been assessed under paragraph A. for the abutting property being served. This amount will be refunded to the original contributor(s). In no case will the contributions received from additional customers exceed the proportionate amount which would have been required under paragraph A., nor will it exceed the total assessable cost of the original extension.
- C. When a customer connects to a transmission main or connecting loop installed at utility expense within 10 years of the date of completion, there will be a contribution required of an amount equivalent to that which would have been assessed under paragraph A.

**RATE FILE**

Sheet No. 1 of 1

Schedule No. X-3

Amendment No. 22

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**Water Main Installations in Platted Subdivisions**

Application for installation of water mains in regularly platted real estate development subdivisions shall be filed with the utility.

If the developer, or a contractor employed by the developer, is to install the water mains (with the approval of the utility), the developer shall be responsible for the total cost of construction.

If the utility or its contractor is to install the water mains, the developer shall be required to advance to the utility, prior to the beginning of the construction, the total estimated cost of the extension. If the final costs exceed estimated costs, an additional billing will be made for the balance of the cost due. This balance is to be paid within 30 days. If final costs are less than estimated, a refund of the overpayment will be made by the water utility.

Docket 4620-WR-103

**Village of Pewaukee Water Utility**  
**Water Rate File Changes – Phase II**

**Amended**

F-1  
Upf-1  
Mg-1  
Am-1  
OC-1  
Mpa-1  
Ug-1  
Sg-1  
BW-1  
R-1  
Cz-1  
X-1  
X-2  
X-3

**RATE FILE**

Sheet No. 1 of 1

Schedule No. F-1

**Public Service Commission of Wisconsin**

Amendment No. 23

**Village of Pewaukee Water Utility**

**Public Fire Protection Service**

Public fire protection service shall include the use of hydrants for fire protection service only and such quantities of water as may be demanded for the purpose of extinguishing fires within the service area. This service shall also include water used for testing equipment and training personnel. For all other purposes, the metered or other rates set forth, or as may be filed with the Public Service Commission shall apply.

Under Wis. Stat. § 196.03(3)(b), the municipality has chosen to have the utility bill the retail general service customers for public fire protection service.

Quarterly Public Fire Protection Service Charges:

5/8 - inch meter:	\$ 49.53	3 - inch meter:	\$ 744.00
3/4 - inch meter:	\$ 49.53	4 - inch meter:	\$ 1,239.00
1 - inch meter:	\$ 126.00	6 - inch meter:	\$ 2,481.00
1 1/4 - inch meter:	\$ 186.00	8 - inch meter:	\$ 3,963.00
1 1/2 - inch meter:	\$ 249.00	10 - inch meter:	\$ 5,946.00
2 - inch meter:	\$ 399.00	12 - inch meter:	\$ 7,926.00

Customers who are provided service under Schedules Mg-1, Ug-1 or Sg-1 shall also be subject to the charges in this schedule according to the size of their primary meter. Customers who are provided service under Schedule Am-1 are exempt from these charges for any additional meters.

Billing: Same as Schedule Mg-1.

**RATE FILE**

Sheet No. 1 of 1

Schedule No. Upf-1

Amendment No. 23

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**Private Fire Protection Service - Unmetered**

This service shall consist of permanent or continuous unmetered connections to the main for the purpose of supplying water to private fire protection systems such as automatic sprinkler systems, standpipes, and private hydrants. This service shall also include reasonable quantities of water used for testing check valves and other backflow prevention devices.

Quarterly Private Fire Protection Service Demand Charges:

2 - inch or smaller connection:	\$	39.00
3 - inch connection:	\$	78.00
4 - inch connection:	\$	126.00
6 - inch connection:	\$	252.00
8 - inch connection:	\$	408.00
10 - inch connection:	\$	612.00
12 - inch connection:	\$	816.00
14 - inch connection:	\$	1,008.00
16 - inch connection:	\$	1,200.00

Billing: Same as Schedule Mg-1.

**RATE FILE**

Sheet No. 1 of 1

Schedule No. Mg-1

**Public Service Commission of Wisconsin**

Amendment No. 23

**Village of Pewaukee Water Utility**

**General Service - Metered**

Quarterly Service Charges:

5/8 - inch meter:	\$ 33.00	3 - inch meter:	\$ 201.00
3/4 - inch meter:	\$ 33.00	4 - inch meter:	\$ 297.00
1 - inch meter:	\$ 51.00	6 - inch meter:	\$ 513.00
1 1/4 - inch meter:	\$ 69.00	8 - inch meter:	\$ 765.00
1 1/2 - inch meter:	\$ 84.00	10 - inch meter:	\$ 1,095.00
2 - inch meter:	\$ 126.00	12 - inch meter:	\$ 1,425.00

Plus Volume Charges:

First	50,000	gallons used each quarter:	\$6.68 per 1,000 gallons
Next	950,000	gallons used each quarter:	\$6.30 per 1,000 gallons
Over	1,000,000	gallons used each quarter:	\$4.75 per 1,000 gallons

Billing: Bills for water service are rendered quarterly and become due and payable upon issuance following the period for which service is rendered. A late payment charge of 3 percent but not less than 50 cents will be added to bills not paid within 20 days of issuance. This ONE-TIME 3 percent late payment charge will be applied only to any unpaid balance for the current billing period's usage. This late payment charge is applicable to all customers. The utility customer may be given a written notice that the bill is overdue no sooner than 20 days after the bill is issued and unless payment or satisfactory arrangement for payment is made within the next 10 days, service may be disconnected pursuant to Wis. Admin. Code ch. PSC 185.

Combined Metering: Volumetric meter readings will be combined for billing if the utility for its own convenience places more than one meter on a single water service lateral. Multiple meters placed for the purpose of identifying water not discharged into the sanitary sewer are not considered for utility convenience and shall not be combined for billing. This requirement does not preclude the utility from combining readings when metering configurations support such an approach. Meter readings from individually metered separate service laterals shall not be combined for billing purposes.

**Village of Pewaukee Water Utility**

**Additional Meter Rental Charge**

Upon request, the utility shall furnish and install additional meters to:

- C. Water service customers for the purpose of measuring the volume of water used that is not discharged into the sanitary sewer system; and
- D. Sewerage service customers who are not customers of the water utility for the purpose of determining the volume of sewage that is discharged into the sanitary sewer system.

The utility shall charge a meter installation charge of \$50.00 and a quarterly rental fee for the use of this additional meter.

Quarterly Additional Meter Rental Charges:

5/8 - inch meter:	\$	16.50
3/4 - inch meter:	\$	16.50
1 - inch meter:	\$	25.50
1 1/4 - inch meter:	\$	34.50
1 1/2 - inch meter:	\$	42.00
2 - inch meter:	\$	63.00

This schedule applies only if the additional meter is installed on the same service lateral as the primary meter and either:

- A. The additional meter is 3/4-inch or smaller if the metering configuration is the Addition Method; or
- B. The additional meter is 2-inch or smaller for all other metering configurations.

If the additional meter is larger than 2-inch or larger than 3/4-inch and installed in the Addition Method, each meter shall be treated as a separate account and Schedule Mg-1 rates shall apply.

Billing: Same as Schedule Mg-1.

**RATE FILE**

Sheet No. 1 of 1

Schedule No. OC-1

Amendment No. 23

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

<b>Other Charges</b>
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Payment Not Honored by Financial Institution Charge: The utility shall assess a \$40.00 charge when a payment rendered for utility service is not honored by the customer's financial institution. This charge may not be in addition to, but may be inclusive of, other such charges when the payment was for multiple services.

Billing: Same as Schedule Mg-1.

**RATE FILE**

Sheet No. 1 of 1

Schedule No. Mpa-1

Amendment No. 23

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

<b>Public Service</b>
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Metered Service

Water used by the Village of Pewaukee on an intermittent basis for flushing sewers, street washing, flooding skating rinks, drinking fountains, etc., shall be metered and billed according to the rates set forth in Schedule Mg-1.

Unmetered Service

Where it is impossible to meter the service, the utility shall estimate the volume of water used based on the pressure, size of opening, and the period of time the water is used. The estimated quantity shall be billed at the volumetric rates set forth in Schedule Mg-1, excluding any service charges.

Billing: Same as Schedule Mg-1.

**RATE FILE**

Sheet No. 1 of 1

Schedule No. Ug-1

Amendment No. 23

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**General Water Service - Unmetered**

Service may be supplied temporarily on an unmetered basis where the utility cannot immediately install a water meter, including water used for construction. Unmetered service shall be billed the amount that would be charged to a metered residential customer using 12,000 gallons of water quarterly under Schedule Mg-1, including the service charge for a 3/8-inch meter. If the utility determines that actual usage exceeds 12,000 gallons of water quarterly, an additional charge for the estimated excess usage shall be made according to the rates under Schedule Mg-1.

This schedule applies only to customers with a 1-inch or smaller service connection. For customers with a larger service connection, the utility shall install a temporary meter and charges shall be based on the rates set forth under Schedule Mg-1.

Billing: Same as Schedule Mg-1.

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**Seasonal Service**

Seasonal customers are general service customers who voluntarily request disconnection of water service and who resume service at the same location within 12 months of the disconnection, unless service has been provided to another customer at that location in the intervening period. The utility shall bill seasonal customers the applicable service charges under Schedule Mg-1 year-round, including the period of temporary disconnection.

Seasonal service shall include customers taking service under Schedule Mg-1, Schedule Ug-1, or Schedule Am-1.

Upon reconnection, the utility shall apply a charge under Schedule R-1 and require payment of any unpaid charges under this schedule.

Billing: Same as Schedule Mg-1, unless the utility and customer agree to an alternative payment schedule for the period of voluntary disconnection.

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

<b>Bulk Water</b>
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All bulk water supplied from the water system through hydrants or other connections shall be metered or estimated by the utility. Utility personnel or a party approved by the utility shall supervise the delivery of water.

Bulk water sales are:

- A. Water supplied by tank trucks or from hydrants for the purpose of extinguishing fires outside the utility's service area;
- B. Water supplied by tank trucks or from hydrants for purposes other than extinguishing fires, such as water used for irrigation or filling swimming pools; or,
- C. Water supplied from hydrants or other temporary connections for general service type applications, except that Schedule Ug-1 applies for water supplied for construction purposes.

A service charge of \$50.00 and a charge for the volume of water used shall be billed to the party using the water. The volumetric charge shall be calculated using the highest volumetric rate for residential customers under Schedule Mg-1. In addition, for meters that are assigned to bulk water customers for more than 7 days, the applicable service charge in Schedule Mg-1 will apply after the first 7 days.

The water utility may require a reasonable deposit for the temporary use of its equipment under this and other rate schedules. The deposit(s) collected shall be refunded upon return of the utility's equipment. Damaged or lost equipment shall be repaired or replaced at the customer's expense.

Billing: Same as Schedule Mg-1.

**RATE FILE**

Sheet No. 1 of 1

Schedule No. R-1

Amendment No. 23

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

<b>Reconnection Charges</b>
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The utility shall assess a charge to reconnect a customer, which includes reinstalling a meter and turning on the valve at the curb stop, if necessary. A utility may not assess a charge for disconnecting a customer.

During normal business hours: \$50.00  
After normal business hours: \$100.00

Billing: Same as Schedule Mg-1.

**RATE FILE**

Sheet No. 1 of 1

Schedule No. Cz-1

**Public Service Commission of Wisconsin**

Amendment No. 23

**Village of Pewaukee Water Utility**

<b>Water Lateral Installation Charge</b>
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The utility shall charge a customer for the actual cost of installing a water service lateral from the main through curb stop and box if these costs are not contributed as part of a subdivision development or otherwise recovered under Wis. Stats. Chapter 66.

Billing: Same as Schedule Mg-1.

**Village of Pewaukee Water Utility**

**Water Utility Operating Rules**

Compliance with Rules

All persons now receiving water service from this water utility, or who may request service in the future, shall be considered as having agreed to be bound by the rules and regulations as filed with the Public Service Commission of Wisconsin.

Establishment of Service

Application for water service may be made in writing on a form furnished by the water utility. The application will contain the legal description of the property to be served, the name of the owner, the exact use to be made of the service, and the size of the service lateral and meter desired. Note particularly any special refrigeration, fire protection, or water-consuming air-conditioning equipment.

Service will be furnished only if (1) the premises have a frontage on a properly platted street or public strip in which a cast iron or other long-life water main has been laid, or where the property owner has agreed to and complied with the provisions of the water utility's filed main extension rule, (2) the property owner has installed or agrees to install a service lateral from the curb stop to the point of use that is not less than 6 feet below the surface of an established or proposed grade and meets the water utility's specifications, and (3) the premises have adequate piping beyond the metering point.

The owner of a multi-unit dwelling has the option of being served by individual metered water service to each unit. The owner, by selecting this option, is required to provide interior plumbing and meter settings to enable individual metered service to each unit and individual disconnection without affecting service to other units. Each meter and meter connection will be treated as a separate water utility account for the purpose of the filed rules and regulations.

No division of the water service lateral to any lot or parcel of land shall be made for the extension and independent metering of the supply to an adjoining lot or parcel of land. Except for duplexes, no division of a water service lateral shall be made at the curb for separate supplies for two or more separate premises having frontage on any street or public service strip, whether owned by the same or different parties. Duplexes may be served by one lateral provided (1) individual metered service and disconnection is provided and (2) it is permitted by local ordinance.

Buildings used in the same business, located on the same parcel, and served by a single lateral may have the customer's water supply piping installed to a central point so that volume can be metered in one place.

The water utility may withhold approval of any application where full information of the purpose of such supply is not clearly indicated and set forth by the applicant property owner.

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**Water Utility Operating Rules**

Reconnection of Service

Where the water utility has disconnected service at the customer’s request, a reconnection charge shall be made when the customer requests reconnection of service. See Schedule R-1 for the applicable rate.

A reconnection charge shall also be required from customers whose services are disconnected (shut off at curb stop box) because of nonpayment of bills when due. See Schedule R-1 for the applicable rate.

If reconnection is requested for the same location by any member of the same household, or, if a place of business, by any partner of the same business, it shall be considered as the same customer.

Temporary Metered Service, Meter, and Deposits

An applicant for temporary water service on a metered basis shall make and maintain a monetary deposit for each meter installed as security for payment for use of water and for such other charges which may arise from the use of the supply. A charge shall be made for setting the valve and furnishing and setting the meter. See Schedule BW-1 for the applicable rate.

Water for Construction

When water is requested for construction purposes or for filling tanks or other such uses, an application shall be made to the water utility, in writing, giving a statement of the amount of construction work to be done or the size of the tank to be filled, etc. Payment for the water for construction may be required in advance at the scheduled rates. The service lateral must be installed into the building before water can be used. No connection with the service lateral at the curb shall be made without special permission from the water utility. In no case will any employee of the water utility turn on water for construction work unless the contractor has obtained permission from the water utility.

Customers shall not allow contractors, masons, or other persons to take unmetered water from their premises without permission from the water utility. Any customer failing to comply with this provision may have water service discontinued and will be responsible for the cost of the estimated volume of water used.

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**Water Utility Operating Rules**

Use of Hydrants

In cases where no other supply is available, permission may be granted by the water utility to use a hydrant. No hydrant shall be used until the proper meter and valve are installed. In no case shall any valve be installed or moved except by an employee of the water utility.

Before a valve is set, payment must be made for its setting and for the water to be used at the scheduled rates. Where applicable, see Schedule BW-1 for deposits and charges. Upon completing the use of the hydrant, the customer must notify the water utility to that effect.

Operation of Valves and Hydrants and Unauthorized Use of Water - Penalty

Any person who shall, without authority of the water utility, allow contractors, masons, or other unauthorized persons to take water from their premises, operate any valve connected with the street or supply mains, or open any fire hydrant connected with the distribution system, except for the purpose of extinguishing fire, or who shall wantonly damage or impair the same, shall be subject to a fine as provided by municipal ordinance. Utility permission for the use of hydrants applies only to such hydrants that are designated for the specific use.

Refunds of Monetary Deposits

All money deposited as security for payment of charges arising from the use of temporary water service on a metered basis, or for the return of a hydrant valve and fixtures if the water is used on an unmetered basis, will be refunded to the depositor on the termination of the use of water, the payment of all charges levied against the depositor, and the return of the water utility's equipment.

Service Laterals

No water service lateral shall be laid through any trench having cinders, rubbish, rock or gravel fill, or any other material which may cause injury to or disintegration of the service lateral, unless adequate means of protection are provided by sand filling or such other insulation as may be approved by the water utility. Service laterals passing through curb or retaining walls shall be adequately safeguarded by provision of a channel space or pipe casing not less than twice the diameter of the service connection. The space between the service lateral and the channel or pipe casing shall be filled and lightly caulked with an oakum, mastic cement, or other resilient material and made impervious to moisture.

In backfilling the pipe trench, the service lateral must be protected against injury by carefully hand tamping the ground filling around the pipe. There should be at least 6 inches of ground filling over the pipe, and it should be free from hard lumps, rocks, stones, or other injurious material.

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**Water Utility Operating Rules**

Service Laterals (continued)

All water service laterals shall be of undiminished size from the street main into the point of meter placement. Beyond the meter outlet valve, the piping shall be sized and proportioned to provide, on all floors, at all times, an equitable distribution of the water supply for the greatest probable number of fixtures or appliances operating simultaneously.

Replacement and Repair of Service Laterals

The service lateral from the main to and through the curb stop will be maintained and kept in repair and, when worn out, replaced at the expense of the water utility. The property owner shall maintain the service lateral from the curb stop to the point of use.

If an owner fails to repair a leaking or broken service lateral from the curb to the point of metering or use within such time as may appear reasonable to the water utility after notification has been served on the owner by the water utility, the water will be shut off and will not be turned on again until the repairs have been completed.

Abandonment of Service

If a property owner changes the use of a property currently receiving water service such that water service will no longer be needed in the future, the water utility may require the abandonment of the water service at the water main. In such case, the property owner may be responsible for all removal and/or repair costs, including the water main and the utility portion of the water service lateral.

Charges for Water Wasted Due to Leaks

See Wis. Admin. Code § PSC 185.35 or Schedule X-4, if applicable.

Thawing Frozen Service Laterals

See Wis. Admin. Code § PSC 185.88 or Schedule X-4, if applicable.

Curb Stop Boxes

The curb stop box is the property of the water utility. The water utility is responsible for its repair and maintenance. This includes maintaining, through adjustment, the curb stop box at an appropriate grade level where no direct action by the property owner or occupant has contributed to an elevation problem. The property owner is responsible for protecting the curb stop box from situations that could obstruct access to it or unduly expose it to harm. The water utility shall not be liable for failure to locate the curb stop box and shut off the water in case of a leak on the owner's premises.

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**Water Utility Operating Rules**

Installation of Meters

Meters will be owned, furnished, and installed by the water utility or a utility-approved contractor and are not to be disconnected or tampered with by the customer. All meters shall be so located that they shall be protected from obstructions and permit ready access for reading, inspection, and servicing, such location to be designated or approved by the water utility. All piping within the building must be supplied by the owner. Where additional meters are desired by the owner, the owner shall pay for all piping. Where applicable, see Schedule Am-1 for rates.

Repairs to Meters

Meters will be repaired by the water utility, and the cost of such repairs caused by ordinary wear and tear will be borne by the water utility.

Repair of any damage to a meter resulting from the carelessness of the owner of the premises, owner's agent, or tenant, or from the negligence of any one of them to properly secure and protect same, including any damage that may result from allowing a water meter to become frozen or to be damaged from the presence of hot water or steam in the meter, shall be paid for by the customer or the owner of the premises.

Service Piping for Meter Settings

Where the original service piping is installed for a new metered customer, where existing service piping is changed for the customer's convenience, or where a new meter is installed for an existing unmetered customer, the owner of the premises at his/her expense shall provide a suitable location and the proper connections for the meter. The meter setting and associated plumbing shall comply with the water utility's standards. The water utility should be consulted as to the type and size of the meter setting.

Turning on Water

The water may only be turned on for a customer by an authorized employee of the water utility. Plumbers may turn the water on to test their work, but upon completion must leave the water turned off.

Sprinkling Restrictions and Emergency Water Conditions

Where the municipality has a policy regarding sprinkling restrictions and/or emergency water conditions, failure to comply with such may result in disconnection of service.

See Wis. Admin. Code § PSC 185.37.

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**Water Utility Operating Rules**

Failure to Read Meters

Where the water utility is unable to read a meter, the fact will be plainly indicated on the bill, and either an estimated bill will be computed or the minimum charge applied. The difference shall be adjusted when the meter is again read, that is, the bill for the succeeding billing period will be computed with the gallons or cubic feet in each block of the rate schedule doubled, and credit will be given on that bill for the amount of the bill paid the preceding period. Only in unusual cases shall more than three consecutive estimated or minimum bills be rendered.

If the meter is damaged (see Surreptitious Use of Water) or fails to operate, the bill will be based on the average use during the past year, unless there is some reason why the use is not normal. If the average use cannot be properly determined, the bill will be estimated by some equitable method.

See Wis. Admin. Code § PSC 185.33.

Complaint Meter Tests

See Wis. Admin. Code § PSC 185.77.

Inspection of Premises

During reasonable hours, any officer or authorized employee of the water utility shall have the right of access to the premises supplied with service for the purpose of inspection or for the enforcement of the water utility's rules and regulations. Whenever appropriate, the water utility will make a systematic inspection of all unmetered water taps for the purpose of checking waste and unnecessary use of water.

See Wis. Stat. § 196.171.

Vacation of Premises

When premises are to be vacated, the water utility shall be notified, in writing, at once, so that it may remove the meter and shut off the water supply at the curb stop. The owner of the premises shall be liable for prosecution for any damage to the water utility's property. See "Abandonment of Service" in Schedule X-1 for further information.

Deposits for Residential Service

See Wis. Admin. Code § PSC 185.36.

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**Water Utility Operating Rules**

Deposits for Nonresidential Service

See Wis. Admin. Code § PSC 185.361.

Deferred Payment Agreement

See Wis. Admin. Code § PSC 185.38 or Schedule X-4, if applicable.

Dispute Procedures

See Wis. Admin. Code § PSC 185.39.

Disconnection and Refusal of Service

See Wis. Admin. Code § PSC 185.37.

The following is an example of a disconnection notice that the utility may use to provide the required notice to customers.

DISCONNECTION NOTICE

Dear Customer:

The bill enclosed with this notice includes your current charge for water utility service and your previous unpaid balance.

You have 10 days to pay the water utility service arrears or your service is subject to disconnection.

If you fail to pay the service arrears or fail to contact us within the 10 days allowed to make reasonable deferred payment arrangement or other suitable arrangement, we will proceed with disconnection action.

To avoid the inconvenience of service interruption and an additional charge of (amount) for reconnection, we urge you to pay the full arrears IMMEDIATELY AT ONE OF OUR OFFICES.

If you have entered into a Deferred Payment Agreement with us and have failed to make the deferred payments you agreed to, your service will be subject to disconnection unless you pay the entire amount due within 10 days.

If you have a reason for delaying the payment, call us and explain the situation.

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**Water Utility Operating Rules**

Disconnection and Refusal of Service (continued)

DISCONNECTION NOTICE (continued)

PLEASE CALL THIS TELEPHONE NUMBER, (telephone number), IMMEDIATELY IF:

1. You dispute the notice of delinquent account.
2. You have a question about your water utility service arrears.
3. You are unable to pay the full amount of the bill and are willing to enter into a deferred payment agreement with us.
4. There are any circumstances you think should be taken into consideration before service is discontinued.
5. Any resident is seriously ill.

Illness Provision: If there is an existing medical emergency in your home and you furnish the water utility with a statement signed by either a licensed Wisconsin physician or a public health official, we will delay disconnection of service up to 21 days. The statement must identify the medical emergency and specify the period of time during which disconnection will aggravate the existing emergency.

Deferred Payment Agreements: If you are a residential customer and you are unable to pay the full amount of the water utility service arrears on your bill, you may contact the water utility to discuss arrangements to pay the arrears over an extended period of time.

This time payment agreement will require:

1. Payment of a reasonable amount at the time the agreement is made.
2. Payment of the remainder of the outstanding balance in monthly installments over a reasonable length of time.
3. Payment of all future water utility service bills in full by the due date.

In any situation where you are unable to resolve billing disputes or disputes about the grounds for proposed disconnection through contacts with our water utility, you may make an appeal to the Public Service Commission of Wisconsin by calling (800) 225-7729.

(WATER UTILITY NAME)

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**Water Utility Operating Rules**

Collection of Overdue Bills

An amount owed by the customer may be levied as a tax as provided in Wis. Stat. § 66.0809.

Surreptitious Use of Water

When the water utility has reasonable evidence that a person is obtaining water, in whole or in part, by means of devices or methods used to stop or interfere with the proper metering of the water utility service being delivered, the water utility reserves the right to estimate and present immediately a bill for unmetered service as a result of such interference, and such bill shall be payable subject to a 24-hour disconnection of service. If the water utility disconnects the service for any such reason, the water utility will reconnect the service upon the following conditions:

- A. The customer will be required to deposit with the water utility an amount sufficient to guarantee the payment of the bills for water utility service.
- B. The customer will be required to pay the water utility for any and all damages to water utility equipment resulting from such interference with the metering.
- C. The customer must further agree to comply with reasonable requirements to protect the water utility against further losses.

See Wis. Stat. §§ 98.26 and 943.20.

Repairs to Mains

The water utility reserves the right to shut off the water supply in the mains temporarily to make repairs, alterations, or additions to the plant or system. When the circumstances will permit, the water utility will give notification, by newspaper publication or otherwise, of the discontinuance of the water supply. No credit will be allowed to customers for such temporary suspension of the water supply.

See Wis. Admin. Code § PSC 185.87.

Duty of Water Utility with Respect to Safety of the Public

It shall be the duty of the water utility to see that all open ditches for water mains, hydrants, and service laterals are properly guarded to prevent accident to any person or vehicle, and at night there shall be displayed proper signal lighting to ensure the safety of the public.

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**Water Utility Operating Rules**

Handling Water Mains and Service Laterals in Excavation Trenches

Contractors must call Digger’s Hotline and ensure a location is done to establish the existence and location of all water mains and service laterals as provided in Wis. Stat. § 182.0175. Where water mains or service laterals have been removed, cut, or damaged during trench excavation, the contractors must, at their own expense, cause them to be replaced or repaired at once. Contractors must not shut off the water service laterals to any customer for a period exceeding 6 hours.

Protective Devices

- A. Protective Devices in General: The owner or occupant of every premise receiving water supply shall apply and maintain suitable means of protection of the premise supply and all appliances against damage arising in any manner from the use of the water supply, variation of water pressure, or any interruption of water supply. Particularly, such owner or occupant must protect water-cooled compressors for refrigeration systems by means of high and/or low pressure safety cutout devices. There shall likewise be provided means for the prevention of the transmission of water ram or noise of operation of any valve or appliance through the piping of their own or adjacent premises.
- B. Relief Valves: On all "closed systems" (i.e., systems having a check valve, pressure regulator, reducing valve, water filter, or softener), an effective pressure relief valve shall be installed at or near the top of the hot water tank or at the hot water distribution pipe connection to the tank. No stop valve shall be placed between the hot water tank and the relief valve or on the drain pipe. See applicable plumbing codes.
- C. Air Chambers: An air chamber or approved shock absorber shall be installed at the terminus of each riser, fixture branch, or hydraulic elevator main for the prevention of undue water hammer. The air chamber shall be sized in conformance with local plumbing codes. Where possible, the air chamber should be provided at its base with a valve for water drainage and replenishment of air.

Cross-Connections

Every person owning or occupying a premise receiving municipal water supply shall maintain such municipal water supply free from any connection, either of a direct or of an indirect nature, with a water supply from a foreign source or of any manner of connection with any fixture or appliance whereby water from a foreign supply or the waste from any fixture, appliance, or waste or soil pipe may flow or be siphoned or pumped into the piping of the municipal water system.

See Wis. Admin. Code § NR 811.06.

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

<b>Water Main Extension Rule</b>
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Water mains will be extended for new customers on the following basis:

- A. Where the cost of the extension is to immediately be collected through assessment by the municipality against the abutting property, the procedure set forth under Wis. Stat. § 66.0703 will apply, and no additional customer contribution to the utility will be required.
- B. Where the municipality is unwilling or unable to make a special assessment, the extension will be made on a customer-financed basis as follows:
  - 1. The applicant(s) will advance as a contribution in aid of construction the total amount equivalent to that which would have been assessed for all property under paragraph A.
  - 2. Part of the contribution required in paragraph B.1. will be refundable. When additional customers are connected to the extended main within 10 years of the date of completion, contributions in aid of construction will be collected equal to the amount which would have been assessed under paragraph A. for the abutting property being served. This amount will be refunded to the original contributor(s). In no case will the contributions received from additional customers exceed the proportionate amount which would have been required under paragraph A., nor will it exceed the total assessable cost of the original extension.
- C. When a customer connects to a transmission main or connecting loop installed at utility expense within 10 years of the date of completion, there will be a contribution required of an amount equivalent to that which would have been assessed under paragraph A.

**RATE FILE**

Sheet No. 1 of 1

Schedule No. X-3

Amendment No. 23

**Public Service Commission of Wisconsin**

**Village of Pewaukee Water Utility**

**Water Main Installations in Platted Subdivisions**

Application for installation of water mains in regularly platted real estate development subdivisions shall be filed with the utility.

If the developer, or a contractor employed by the developer, is to install the water mains (with the approval of the utility), the developer shall be responsible for the total cost of construction.

If the utility or its contractor is to install the water mains, the developer shall be required to advance to the utility, prior to the beginning of the construction, the total estimated cost of the extension. If the final costs exceed estimated costs, an additional billing will be made for the balance of the cost due. This balance is to be paid within 30 days. If final costs are less than estimated, a refund of the overpayment will be made by the water utility.

**Village of Pewaukee Water Utility - Phase I**  
**Customer Water Bill Comparison at Present and Authorized Rates**

Customer Type	Meter Size	Volume (1000 Gallons)	Quarterly			Quarterly Including Public Fire Protection		
			Bills at Present Rates	Bills at Phase I Rates	Percent Change	Bills at Present Rates	Bills at Phase I Rates	Percent Change
Small Residential	5/8"	6	\$ 46.38	\$ 63.60	37.13%	\$ 73.38	\$ 106.22	44.75%
Average Residential	5/8"	12	\$ 68.76	\$ 97.20	41.36%	\$ 95.76	\$ 139.82	46.01%
Large Residential	5/8"	120	\$ 462.50	\$ 681.00	47.24%	\$ 489.50	\$ 723.62	47.83%
Large Residential	5/8"	160	\$ 606.50	\$ 893.00	47.24%	\$ 633.50	\$ 935.62	47.69%
Large Residential	5/8"	180	\$ 678.50	\$ 999.00	47.24%	\$ 705.50	\$ 1,041.62	47.64%
Multi-family Residential	1 1/2"	250	\$ 966.50	\$ 1,412.00	46.09%	\$ 1,101.50	\$ 1,631.00	48.07%
Multi-family Residential	1 1/2"	275	\$ 1,056.50	\$ 1,544.50	46.19%	\$ 1,191.50	\$ 1,763.50	48.01%
Multi-family Residential	2"	280	\$ 1,101.50	\$ 1,604.00	45.62%	\$ 1,317.50	\$ 1,943.00	47.48%
Multi-family Residential	2"	1,000	\$ 3,693.50	\$ 5,420.00	46.74%	\$ 3,909.50	\$ 5,759.00	47.31%
Commercial	1 1/2"	700	\$ 2,586.50	\$ 3,797.00	46.80%	\$ 2,721.50	\$ 4,016.00	47.57%
Commercial	1 1/2"	800	\$ 2,946.50	\$ 4,327.00	46.85%	\$ 3,081.50	\$ 4,546.00	47.53%
Commercial	2"	2,500	\$ 8,493.50	\$ 12,095.00	42.40%	\$ 8,709.50	\$ 12,434.00	42.76%
Commercial	4"	1,500	\$ 5,419.50	\$ 7,783.00	43.61%	\$ 6,094.50	\$ 8,848.00	45.18%
Industrial	5/8"	180	\$ 678.50	\$ 999.00	47.24%	\$ 705.50	\$ 1,041.62	47.64%
Industrial	3/4"	200	\$ 750.50	\$ 1,105.00	47.24%	\$ 777.50	\$ 1,147.62	47.60%
Industrial	1 1/2"	150	\$ 606.50	\$ 882.00	45.42%	\$ 741.50	\$ 1,101.00	48.48%
Industrial	2"	300	\$ 1,173.50	\$ 1,710.00	45.72%	\$ 1,389.50	\$ 2,049.00	47.46%
Public Authority	1 1/2"	450	\$ 1,686.50	\$ 2,472.00	46.58%	\$ 1,821.50	\$ 2,691.00	47.74%
Public Authority	3"	330	\$ 1,335.50	\$ 1,929.00	44.44%	\$ 1,740.50	\$ 2,571.00	47.72%
Public Authority	6"	1,200	\$ 4,627.50	\$ 6,616.00	42.97%	\$ 5,974.50	\$ 8,743.00	46.34%
Public Authority	6"	2,400	\$ 8,467.50	\$ 11,956.00	41.20%	\$ 9,814.50	\$ 14,083.00	43.49%

**Village of Pewaukee Water Utility - Phase II**  
**Customer Water Bill Comparison at Present and Authorized Rates**

Customer Type	Meter Size	Volume (1000 Gallons)	Quarterly			Quarterly Including Public Fire Protection		
			Bills at Present Rates	Bills at Phase II Rates	Percent Change	Bills at Present Rates	Bills at Phase II Rates	Percent Change
Small Residential	5/8"	6	\$ 46.38	\$ 73.08	57.57%	\$ 73.38	\$ 122.61	67.09%
Average Residential	5/8"	12	\$ 68.76	\$ 113.16	64.57%	\$ 95.76	\$ 162.69	69.89%
Large Residential	5/8"	120	\$ 462.50	\$ 808.00	74.70%	\$ 489.50	\$ 857.53	75.18%
Large Residential	5/8"	160	\$ 606.50	\$ 1,060.00	74.77%	\$ 633.50	\$ 1,109.53	75.14%
Large Residential	5/8"	180	\$ 678.50	\$ 1,186.00	74.80%	\$ 705.50	\$ 1,235.53	75.13%
Multi family Residential	1 1/2"	250	\$ 966.50	\$ 1,678.00	73.62%	\$ 1,101.50	\$ 1,927.00	74.94%
Multi family Residential	1 1/2"	275	\$ 1,056.50	\$ 1,835.50	73.73%	\$ 1,191.50	\$ 2,084.50	74.95%
Multi family Residential	2"	280	\$ 1,101.50	\$ 1,909.00	73.31%	\$ 1,317.50	\$ 2,308.00	75.18%
Multi family Residential	2"	1,000	\$ 3,693.50	\$ 6,445.00	74.50%	\$ 3,909.50	\$ 6,844.00	75.06%
Commercial	1 1/2"	700	\$ 2,586.50	\$ 4,513.00	74.48%	\$ 2,721.50	\$ 4,762.00	74.98%
Commercial	1 1/2"	800	\$ 2,946.50	\$ 5,143.00	74.55%	\$ 3,081.50	\$ 5,392.00	74.98%
Commercial	2"	2,500	\$ 8,493.50	\$ 13,570.00	59.77%	\$ 8,709.50	\$ 13,969.00	60.39%
Commercial	4"	1,500	\$ 5,419.50	\$ 8,991.00	65.90%	\$ 6,094.50	\$ 10,230.00	67.86%
Industrial	5/8"	180	\$ 678.50	\$ 1,186.00	74.80%	\$ 705.50	\$ 1,235.53	75.13%
Industrial	3/4"	200	\$ 750.50	\$ 1,312.00	74.82%	\$ 777.50	\$ 1,361.53	75.12%
Industrial	1 1/2"	150	\$ 606.50	\$ 1,048.00	72.79%	\$ 741.50	\$ 1,297.00	74.92%
Industrial	2"	300	\$ 1,173.50	\$ 2,035.00	73.41%	\$ 1,389.50	\$ 2,434.00	75.17%
Public Authority	1 1/2"	450	\$ 1,686.50	\$ 2,938.00	74.21%	\$ 1,821.50	\$ 3,187.00	74.97%
Public Authority	3"	330	\$ 1,335.50	\$ 2,299.00	72.15%	\$ 1,740.50	\$ 3,043.00	74.83%
Public Authority	6"	1,200	\$ 4,627.50	\$ 7,782.00	68.17%	\$ 5,974.50	\$ 10,263.00	71.78%
Public Authority	6"	2,400	\$ 8,467.50	\$ 13,482.00	59.22%	\$ 9,814.50	\$ 15,963.00	62.65%

**Village of Pewaukee Water Utility - Phase II**  
**Customer Water Bill Comparison at Present and Authorized Rates**

Customer Type	Meter Size	Volume (1000 Gallons)	Quarterly			Quarterly Including Public Fire Protection		
			Bills at Phase I Rates	Bills at Phase II Rates	Percent Change	Bills at Phase I Rates	Bills at Phase II Rates	Percent Change
Small Residential	5/8"	6	\$ 63.60	\$ 73.08	14.91%	\$ 106.22	\$ 122.61	15.43%
Average Residential	5/8"	12	\$ 97.20	\$ 113.16	16.42%	\$ 139.82	\$ 162.69	16.36%
Large Residential	5/8"	120	\$ 681.00	\$ 808.00	18.65%	\$ 723.62	\$ 857.53	18.51%
Large Residential	5/8"	160	\$ 893.00	\$ 1,060.00	18.70%	\$ 935.62	\$ 1,109.53	18.59%
Large Residential	5/8"	180	\$ 999.00	\$ 1,186.00	18.72%	\$ 1,041.62	\$ 1,235.53	18.62%
Multi family Residential	1 1/2"	250	\$ 1,412.00	\$ 1,678.00	18.84%	\$ 1,631.00	\$ 1,927.00	18.15%
Multi family Residential	1 1/2"	275	\$ 1,544.50	\$ 1,835.50	18.84%	\$ 1,763.50	\$ 2,084.50	18.20%
Multi family Residential	2"	280	\$ 1,604.00	\$ 1,909.00	19.01%	\$ 1,943.00	\$ 2,308.00	18.79%
Multi family Residential	2"	1,000	\$ 5,420.00	\$ 6,445.00	18.91%	\$ 5,759.00	\$ 6,844.00	18.84%
Commercial	1 1/2"	700	\$ 3,797.00	\$ 4,513.00	18.86%	\$ 4,016.00	\$ 4,762.00	18.58%
Commercial	1 1/2"	800	\$ 4,327.00	\$ 5,143.00	18.86%	\$ 4,546.00	\$ 5,392.00	18.61%
Commercial	2"	2,500	\$12,095.00	\$13,570.00	12.20%	\$12,434.00	\$13,969.00	12.35%
Commercial	4"	1,500	\$ 7,783.00	\$ 8,991.00	15.52%	\$ 8,848.00	\$10,230.00	15.62%
Industrial	5/8"	180	\$ 999.00	\$ 1,186.00	18.72%	\$ 1,041.62	\$ 1,235.53	18.62%
Industrial	3/4"	200	\$ 1,105.00	\$ 1,312.00	18.73%	\$ 1,147.62	\$ 1,361.53	18.64%
Industrial	1 1/2"	150	\$ 882.00	\$ 1,048.00	18.82%	\$ 1,101.00	\$ 1,297.00	17.80%
Industrial	2"	300	\$ 1,710.00	\$ 2,035.00	19.01%	\$ 2,049.00	\$ 2,434.00	18.79%
Public Authority	1 1/2"	450	\$ 2,472.00	\$ 2,938.00	18.85%	\$ 2,691.00	\$ 3,187.00	18.43%
Public Authority	3"	330	\$ 1,929.00	\$ 2,299.00	19.18%	\$ 2,571.00	\$ 3,043.00	18.36%
Public Authority	6"	1,200	\$ 6,616.00	\$ 7,782.00	17.62%	\$ 8,743.00	\$10,263.00	17.39%
Public Authority	6"	2,400	\$11,956.00	\$13,482.00	12.76%	\$14,083.00	\$15,963.00	13.35%



To: Jeff Knutson, President  
Trustees of the Village Board

From: Matt Heiser  
Village Administrator

Date: April 29, 2026

Re: May 5, 2026 Village Board Meeting Agenda Item 8(a)  
Review, discussion and possible action to approve a temporary road closure at 1239 and 1230 Timber Ridge from 5 PM to 10 PM on Sunday, May 24 for a block party.

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**BACKGROUND**

The resident at 1239 Timber Ridge approached the Village Administrator requesting this action. The Village has approved this the past few years. This event has not caused any known issues.

**ACTION REQUESTED**

The action requested is to approve the temporary road closure.

**ANALYSIS**

None.

Attachment – None.



**PUBLIC WORKS DEPARTMENT**  
**1000 Hickory Street**  
**Pewaukee, WI 53072**

To: Village Board  
CC: Matt Heiser, Village Administrator  
From: David Buechl, P.E., P.L.S, Director of Public Works/Village Engineer  
Date: April 29, 2026  
Re: Agenda item 8b.

Review, discussion and possible action on construction updates of Public Works projects including work on Wells #2, #3, #5, #6 and #7; 2026 Street projects, issues involving the railroad, and work on the Sanitary Sewer Lift Stations.

### **BACKGROUND**

The Village has several major on-going and planned street and utility, wastewater, and water projects. Below is an update on the current status:

1. Well 2 and Well 7: The Village Board approved a Consent Order with the Wisconsin Department of Natural Resources (WDNR) on August 6, 2024 that required the Village to locate, and potentially acquire a site if not already owned by the Village, and construct a new well, referred to as Well #7, to replace the aging Well #2. The timeline to locate and construct a new well Well #7 to replace Well #2 is listed below:

March 31, 2025: Complete well site investigation report and plans and specifications for test well

June 30, 2026: Complete plans and specifications for final well

March 31, 2027: Complete construction of final well

September 30, 2027: Submit complete plans and specifications for the well house, discharge piping, and remaining components of the corrective action.

December 31, 2028: Complete construction and installation of all required corrective actions.

December 31, 2028: Remove temporary inflatable packer at Well 2.

December 31, 2029: Return to compliance with the gross alpha particle activity Maximum Contaminant Level.

The Cecelia Avenue site was selected to be the well site location. The design drawings for Well 7 have been completed, and the PSC Construction Authorization submittal will soon be reviewed. The first phase of the Well #7 project will cost \$1,500,000. This overall project will cost approximately \$15,000,000.00. The timeline for submittal of this application is directly related to the potential water connection to the City of Pewaukee described below.

On December 9, 2025, Village staff emailed the WDNR asking for a meeting to discuss the timeline of the consent order and that the Village is exploring a connection to the Great Lakes which was not previously brought up by anyone as an alternative. Wisconsin WDNR staff have not responded yet with a meeting date.

Unfortunately, the Village currently has imminent Wisconsin Department of Natural Resources (WDNR) timelines to comply with in the next 1-2 months. In order to maintain compliance with the WDNR consent order requirements, the Village must start drilling Well #7 this spring of 2026 so “time is of the essence”. This is an immediate issue for the Village because staff are also moving along with preparing to bid out a \$1,500,000 project.

2. Connection to City of Pewaukee water system: On August 1, 2025, the Village hired Strand Associates to prepare a Water Supply Service Area Plan per NR 854 to review future sources of drinking water for Village. The Village desires to make wise investments now that will align with an overall strategic plan for the Water Utility over the design life of its assets. The WDNR has established a framework for such evaluations under natural resources code NR 854 for Water Supply Service Area Plans. The Village of Pewaukee has several well water drinking water related construction projects planned for the next five years. The projects are to provide water supply and to improve water quality through filtration. The drinking water rates charged as part of the water and sewer bills will need to be increased to pay for the projects. It is prudent to determine if continuing to utilize well water is the best alternative for the next 50 years, or should a Great Lakes water connection be pursued. The City of Pewaukee is also facing similar issues locating and treating drinking water, and forecasting of high future costs. The Village was contacted by the City of Pewaukee to consider jointly studying other sources of drinking water. Before substantial investment in infrastructure that may have 60-year to 80-year design life, the Village should review the long-term plan for the service area and water supply options. At the January 20, 2026 meeting, Strand Associates presented the plan which showed that pursuing the Great Lake Water alternative would be similar in cost over 50 years, being approximately \$460,000,000, as compared to continuing to use well water, but the environmental benefits of connecting to the Great Lakes water connection would be superior as compared to continuing to utilize well water. The Village Board voted to continue pursuing study of the Great Lake Water option. The Village first needs to know what the City of Pewaukee is planning to do and see how City discussions proceed with adjoining communities related to water supply pipelines, return water pipelines, and wastewater treatment feasibility options as any pipeline will need to go through the City of Pewaukee so cooperation is necessary. On February 19, 2026, Village staff, City staff, and Southeastern Wisconsin Regional Planning Commission (SEWRPC) staff met to discuss if SEWRPC could study whether regional water supply cooperation could be feasible. On March 9, 2026, Village staff met with Foth Engineering to discuss alternatives to connect to Great Lakes water.
3. Well #3 Design and Bidding for painting and rehabilitation of 125,000 Gallon Steel Reservoir. Estimated cost \$400,000.
4. Well #4 Hydrous Manganese Oxide (HMO) Treatment Building construction: This project is still under construction and has a list of punchlist items to complete. The Village is under a consent order and being required by the Wisconsin Department of Natural Resources (WDNR) to install the HMO Treatment building at Well #4 by December 1, 2027. Final cost to be approximately \$3,500,000.00.
5. Well #5 Rehabilitation. The project was approved and will start soon. Estimated cost \$220,557.00.
6. Well #6 PFAS Treatment Study: The hiring of Ruckert/Mielke was completed on July 24, 2025 to complete an alternatives study. This study is in close to final format and was presented to the Public Works and Safety Committee on February 3, 2026. The Ruckert & Mielke study recommends to drill a new well #8. However, no future well sites are currently owned by the Village. Prior to finalizing this report to drill another well, Village staff began looking for potential well sites. Colliers Geophysics was hired to conduct geophysical analysis of several potential regions in the Village. This further study is still on-going. The cost for a new well is approximately \$13,000,000.
7. Relay of Village water mains and reconstruction of streets: The Village has several areas of old water mains that need to be replaced and other areas that have experienced water main breaks. Glacier Road is currently under construction. Additional projects are planned including but not limited to Prospect Avenue, Richmond Drive and Main Street.
8. Kopmeier Drive Lift Station: Village Staff and Village Attorney are working on a license agreement and a Utility Permit for locating the lift station and existing sewer and water pipes in the Canadian Pacific railroad right of way. The project is waiting to start. The bid cost is approximately \$1,000,000.

9. Facilities Planning Study at Sanitary Sewer Lift Station #1: Lift Station #1 is a dry pit, four-pump station constructed in 1976 and rehabilitated in 1995. The facility has a cast-in-place concrete wet well adjacent to and under a brick and block building. The building houses piping, valves, pumps, electrical equipment, a garage area and several offices. The facility is reaching its hydraulic capacity and there are aging equipment concerns. The station accepts sanitary sewage flow from the Village of Pewaukee, City of Pewaukee, and Lake Pewaukee Sanitary District and conveys the wastewater through a dual force main system to the Brookfield Fox River Pollution Control Center (FRWPCC). The dual force main system consists of two cast iron pipes sized at 20-inch and 30-inch. The City of Pewaukee has two lift stations downstream of the Village Lift Station No. 1 that discharge into the force main system. One of these lift stations was recently upgraded. The force main system should be televised to be reviewed. As part of the overall design and construction project, the five existing force main air release valves may be rehabilitated and were last done in 2014. The age of the facility and hydraulic components necessitate long-term facilities planning. A proposal for this study is currently being reviewed. If the City and Village would proceed with a Great Lakes water connection, then this planning process could change. Initial cost estimates could be in the range of \$5,000,000 to \$25,000,000.
10. Installation extent of concrete medians along Oakton Avenue and Capitol Drive at the CP Rail Crossing. Village staff emailed the Wisconsin Department of Transportation staff on March 4, 2026 asking about being able to maintain existing turning movements from Capitol Drive to E. Capitol Drive, and from Clark Street to Oakton Avenue. No response has been received.
11. Railroad Quiet Zone: The City is contemplating drafting an agreement to form a joint corridor Quiet Zone.
12. Maintenance of dam box culverts. An inspection will be scheduled to review the condition of box culverts.

#### **ACTION REQUESTED**

The action requested of the Village Board is to review the projects and consider providing any direction to staff.

#### **ANALYSIS**

The above listed projects are some of the larger or impactful projects. There are several other smaller projects continuing as well.

Attachments - none



To: Jeff Knutson, President  
Trustees of the Village Board

From: Matt Heiser  
Village Administrator

Date: May 1, 2026

Re: May 5, 2026 Village Board Meeting Agenda Item 8(c)  
Review, discussion and possible action to confirm Committee Appointments by the Village President.

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### **BACKGROUND**

A variety of Committee appointments need to be made with the beginning of the new term.

The Village President made the following appointments:

1. Aquatic Weed Commission - 1 Citizen Member (3-year term); Jodi Zelinger.

### **ACTION REQUESTED**

The action requested is to confirm the appointments of the Village President.

### **ANALYSIS**

None.

Attachment – None.



To: Jeff Knutson, President  
Trustees of the Village Board

From: Matt Heiser  
Village Administrator

Date: May 1, 2026

Re: May 5, 2026 Village Board Meeting Agenda Item 8(d)  
Review, discussion and possible action on use of Village funds for Administrative Staff  
Village-branded Clothing.

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### **BACKGROUND**

Some communities contribute funds for office staff to have clothing embroidered with the municipal logo. Presently the Village of Pewaukee does not provide that to staff.

### **ACTION REQUESTED**

The action requested is to approve the proposed use of funds.

### **ANALYSIS**

The intent of the Village Administrator is to devote \$100.00 per office staff member per year for this. It would not increase the Village budget. It would apply to the Deputy Clerk, Deputy Treasurer, Village Clerk, Village Treasurer and Administrator. The Administrator would like an approval from the Board to provide this perk to Administrative staff. It would function similar to the provision of uniforms for other departments. The intent is to build team spirit and community pride.

Attachment – None.